

**ROSEAU RIVER WATERSHED DISTRICT  
ROSEAU, MINNESOTA**

**AUDITED FINANCIAL STATEMENTS**

**AS OF DECEMBER 31, 2020**

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**ROSEAU RIVER WATERSHED DISTRICT**  
OFFICIALS DIRECTORY  
DECEMBER 31, 2020

**BOARD OF MANAGERS**

Jason Braaten	Chairperson
Tony Wensloff	Vice-Chair
Cody Schmalz	Secretary
Carter Diesen	Treasurer
Leroy Carriere	Manager

## INDEPENDENT AUDITOR'S REPORT

Board of Managers  
Roseau River Watershed District  
Roseau, Minnesota

### Report on the Financial Statements

We have audited the accompanying cash basis financial statements of the governmental activities, each major fund and remaining fund information of the Roseau River Watershed District, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, each major fund and remaining fund information of the Roseau River Watershed District, as of December 31, 2020, and the respective changes in cash basis financial position thereof for the year then ended in accordance with the basis of accounting described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Roseau River Watershed District's basic financial statements. The officials directory, management's discussion and analysis, budgetary comparison schedule for the general fund – cash basis and the schedule of fund balances by project – cash basis as listed in the table of contents are presented for additional analysis and are not a required part of the basic financial statements.

The budgetary comparison schedule for the general fund – cash basis and the schedule of fund balances by project – cash basis are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedule for the general fund – cash basis and schedule of fund balances by project – cash basis are fairly stated, in all material respects, in relation to the financial statements as described in the basis of accounting in Note 1.

The officials directory and the management's discussion and analysis sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 2, 2021 on our consideration of the Roseau River Watershed District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Roseau River Watershed District's internal control over financial reporting and compliance.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

June 2, 2021

**ROSEAU RIVER WATERSHED DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**DECEMBER 31, 2020**

As management of the Roseau River Watershed District, we offer readers of the Roseau River Watershed District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2020. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements following this section.

## **FINANCIAL HIGHLIGHTS**

- The cash position of Roseau River Watershed District exceeded its liabilities at the close of the recent fiscal year by \$1,627,251 (net position).
- The District's total net cash position decreased by \$447,144.
- The District's general fund ended the year with a fund balance of \$328,685.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The discussion and analysis are intended to serve as an introduction to the Roseau River Watershed District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Basis of Accounting.** The District has elected to present its financial statements on a cash basis of accounting. The cash basis of accounting is a basis of accounting other than generally accepted accounting principles. Basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and their related assets and liabilities. Under the District's cash basis of accounting, revenues and expenses are recognized when cash transactions occur.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts and taxes receivable and related revenue not collected yet) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not paid yet) are not recorded in these financial statements. Therefore when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

**Government-Wide Financial Statements.** The government-wide financial statements are designed to display information about the Roseau River Watershed District taken as a whole.

Over time, increases or decreases in net position – cash basis may serve as a useful indicator of whether the financial cash position of the Roseau River Watershed District is improving or deteriorating.

The government-wide financial statements can be found on pages 9 and 10 of this report.

**ROSEAU RIVER WATERSHED DISTRICT**  
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED  
DECEMBER 31, 2020

**Fund Financial Statements.** The fund financial statements focus on the individual parts of the District. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Roseau River Watershed District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of Roseau River Watershed District are governmental funds.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Roseau River Watershed District maintains three major governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of receipts, disbursements, and changes in fund balances for the General Fund, Special Revenue Fund, and Capital Projects Fund.

The basic government fund financial statements can be found on pages 11 through 14 of this report.

**Notes to the financial statements.** The notes provided additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 15 through 24 of this report.

**ROSEAU RIVER WATERSHED DISTRICT'S NET CASH POSITION**

	2020	2019
<b>ASSETS:</b>		
Current assets	\$ 1,627,251	\$ 2,074,395
Total Assets	<u>\$ 1,627,251</u>	<u>\$ 2,074,395</u>
 <b>NET CASH POSITION</b>		
Restricted for ditch maintenance	\$ 1,820,467	\$ 1,740,448
Unrestricted	(193,216)	333,947
Total Net Cash Position	<u>\$ 1,627,251</u>	<u>\$ 2,074,395</u>

At the end of 2020 and 2019, the Roseau River Watershed District is able to report positive balances in net cash position.

**ROSEAU RIVER WATERSHED DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**DECEMBER 31, 2020**

**ROSEAU RIVER WATERSHED DISTRICT'S CHANGE IN NET CASH POSITION**

Governmental activities resulted in a decrease of Roseau River Watershed District's net position from the year ended December 31, 2019 to the year ended December 31, 2020 in the amount of \$447,144. The details of the change are as follows:

	2020	2019
<b>RECEIPTS</b>		
Special assessments and charges for services	\$ 119,635	\$ 122,116
Operating grants	158,851	-
Capital grants	624,825	649,385
General revenues:		
Property taxes	367,969	400,532
Other intergovernmental	11,701	13,775
Interest	<u>22,854</u>	<u>33,235</u>
Total Receipts	<u>1,305,835</u>	<u>1,219,043</u>
<b>DISBURSEMENTS</b>		
General & administration	410,701	424,817
Project Development	13,905	-
Wetland Bank Credit	152,652	-
Maintenance projects	161,905	228,069
Flood control projects	1,011,512	529,613
Drainage projects	<u>2,304</u>	<u>-</u>
Total Disbursements	<u>1,752,979</u>	<u>1,182,499</u>
Change in Net Cash Position	<u>(447,144)</u>	<u>36,544</u>
Net Position - January 1	<u>2,074,395</u>	<u>2,037,851</u>
Net Position - December 31	<u>\$ 1,627,251</u>	<u>\$ 2,074,395</u>

**Financial Analysis of the Government's Funds**

At the end of the current fiscal year, Roseau River Watershed District's governmental funds reported combined ending fund balances (cash basis) of \$1,627,251. The total fund balance can be attributed to 1) General Fund, \$328,685, 2) Special Revenue Fund, \$1,820,467 and 3) Capital Projects Fund, \$(521,901).

**BUDGETARY HIGHLIGHTS**

**General Fund.** The General Fund actual receipts were more than budget by \$147,084 and actual disbursements were over budget by \$84,070 for the year ended December 31, 2020.

**ROSEAU RIVER WATERSHED DISTRICT**  
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED  
DECEMBER 31, 2020

**ADDITIONAL INFORMATION**

**Requests for Information.** This financial report is designed to provide a general overview of Roseau River Watershed District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Roseau River Watershed District, 714 6<sup>th</sup> Street Southwest, Roseau, Minnesota 56751 or contacting Tracy Halstensgard at (218) 463-0313.

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF NET CASH POSITION**  
**DECEMBER 31, 2020**

	Governmental Activities
<b>ASSETS</b>	
Cash and investments	<u>\$ 1,627,251</u>
<b>TOTAL ASSETS</b>	<u>1,627,251</u>
<b>NET CASH POSITION</b>	
Restricted for ditch maintenance	1,820,467
Unrestricted	<u>(193,216)</u>
<b>TOTAL NET POSITION</b>	<u>\$ 1,627,251</u>

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF ACTIVITIES ARISING FROM CASH TRANSACTIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

FUNCTION	Disbursements	Program Receipts and Sources				Net Cash Position
		Fees, Assessments and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities Total	
<b>Governmental Activities:</b>						
Administration	\$ 390,463	\$ 1,524	\$ 144,081	\$ -	\$ (244,858)	
Administrative construction	20,238	-	12,486	-	(7,752)	
Project Development	13,905	-	-	-	(13,905)	
Wetland Bank Credit	152,652	-	2,284	-	(150,368)	
General maintenance projects	161,905	113,529	-	-	(48,376)	
Flood control projects	1,011,512	4,582	-	624,825	(382,105)	
Drainage projects	2,304	-	-	-	(2,304)	
Total Governmental Activities	<u>\$ 1,752,979</u>	<u>\$ 119,635</u>	<u>\$ 158,851</u>	<u>\$ 624,825</u>	<u>(849,668)</u>	
<b>General Receipts:</b>						
Property taxes					367,969	
Intergovernmental (not restricted for special program)						
MV Credits					11,701	
Interest earnings					<u>22,854</u>	
Total General Receipts					<u>402,524</u>	
Changes in Net Cash Position					(447,144)	
Net Cash Position, January 1					<u>2,074,395</u>	
Net Cash Position, December 31					<u>\$ 1,627,251</u>	

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2020**

	General	Special Revenue Fund	Capital Projects Fund	Total
<b>ASSETS</b>				
Cash and investments	\$ -	\$ 1,627,251	\$ -	\$ 1,627,251
Due from other funds	<u>328,685</u>	<u>193,216</u>	<u>-</u>	<u>521,901</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 328,685</u></b>	<b><u>\$ 1,820,467</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,149,152</u></b>
<b>LIABILITIES</b>				
Due to other funds	\$ -	\$ -	\$ 521,901	\$ 521,901
<b>CASH FUND BALANCE</b>				
Restricted for ditch maintenance	\$ -	\$ 1,820,467	\$ -	\$ 1,820,467
Unassigned	<u>328,685</u>	<u>-</u>	<u>(521,901)</u>	<u>(193,216)</u>
<b>TOTAL CASH FUND BALANCE (DEFICIT)</b>	<b><u>\$ 328,685</u></b>	<b><u>\$ 1,820,467</u></b>	<b><u>\$ (521,901)</u></b>	<b><u>\$ 1,627,251</u></b>

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	General	Special Revenue Fund	Capital Projects Fund	Total
<b>RECEIPTS</b>				
Taxes	\$ 241,400	\$ -	\$ 126,569	\$ 367,969
Special assessments	-	109,229	2,500	111,729
Intergovernmental:				
State	151,454	26,632	525,048	703,134
RRWMB	-	-	17,808	17,808
Federal	-	-	74,435	74,435
Interest	2,706	11,744	8,404	22,854
Other	1,524	1,800	4,582	7,906
<b>TOTAL RECEIPTS</b>	<b>397,084</b>	<b>149,405</b>	<b>759,346</b>	<b>1,305,835</b>
<b>DISBURSEMENTS</b>				
Administration	299,051	19,874	71,538	390,463
Administrative construction	-	-	20,238	20,238
Project Development	-	-	13,905	13,905
Wetland Bank Credit	-	-	152,652	152,652
General maintenance projects	35,019	49,512	77,374	161,905
Flood control projects	-	-	1,011,512	1,011,512
Drainage	-	-	2,304	2,304
<b>TOTAL DISBURSEMENTS</b>	<b>334,070</b>	<b>69,386</b>	<b>1,349,523</b>	<b>1,752,979</b>
Receipts Over (Under) Disbursements	63,014	80,019	(590,177)	(447,144)
Cash Fund Balance - January 1	<u>265,671</u>	<u>1,740,448</u>	<u>68,276</u>	<u>2,074,395</u>
Cash Fund Balance (Deficit) - December 31	<u>\$ 328,685</u>	<u>\$ 1,820,467</u>	<u>\$ (521,901)</u>	<u>\$ 1,627,251</u>

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF NET CASH POSITION**  
**FIDUCIARY FUND**  
**DECEMBER 31, 2020**

**ASSETS**

Cash \$ 20,297

**LIABILITIES**

Due to Red River Water Management Board \$ 20,297

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**STATEMENT OF CHANGES IN NET CASH POSITION**  
**FIDUCIARY FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>Custodial Fund</u>
<b>ADDITIONS</b>	
Taxes	
Beltrami County	\$ 282
Kittson County	2,047
Lake of the Woods County	182
Marshall County	1,121
Roseau County	122,937
Intergovernmental:	
MV credits	4,328
<b>TOTAL ADDITIONS</b>	<u>130,897</u>
<b>DEDUCTIONS</b>	
Red River Watershed Management Board	<u>140,405</u>
<b>TOTAL DEDUCTIONS</b>	<u>140,405</u>
<b>CHANGE IN NET POSITION</b>	(9,508)
<b>NET POSITION - BEGINNING</b>	<u>29,805</u>
<b>NET POSITION - ENDING</b>	<u>\$ 20,297</u>

See Notes to the Basic Financial Statements

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020**

The Roseau River Watershed District, (the "District") was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the State of Minnesota through land utilization, flood control, and other needs upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota. The District is governed by the Board of Managers, which is composed of five members appointed by the county boards in accordance with Minnesota Statutes.

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

These financial statements are presented on a cash basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Under the cash basis of accounting, all relevant Governmental Accounting Standards Board (GASB) pronouncements are followed.

**Reporting Entity**

The financial statements of the District include all organizations, funds and account groups over which the Board of Managers exercises significant influence or financial accountability. The District uses criteria established by GASB in determining financial accountability, which includes: the District's appointment of an entity's governing board; ability of the District to impose its will on that entity; or the potential for the entity to provide specific financial benefits or financial burdens on the District. Currently, the District does not have any component units.

**Basis of Presentation**

*Government-Wide Financial Statements*

The Statement of Net Cash Position and Statement of Activities Arising From Cash Transactions display information about the reporting government taken as a whole. They include all funds of the reporting entity except any fiduciary funds. The statements distinguish between governmental and business-type activities (if any). The District displays all operations as governmental activities, because governmental activities are generally financed through taxes, intergovernmental revenues, and other non-exchange receipts.

*Fund Financial Statements*

Fund financial statements of the District are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund balance, revenues (receipts) and expenditures (disbursements). Funds are typically organized into three categories: governmental, fiduciary and proprietary. The District currently has no proprietary funds.

An emphasis is placed on major funds within the governmental categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

Total assets, liabilities, revenues (receipts) or expenditures (disbursements) of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that type, AND

Total assets, liabilities, revenues (receipts) or expenditures (disbursements) of the individual governmental fund are at least 5 percent of the corresponding total for all governmental funds combined.

*Governmental Funds*

General Fund

The general fund is the primary operating fund of the District and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Fund

The special revenue fund is used to account for the proceeds of specific revenue sources (other than capital projects) where the expenditures are legally restricted for purposes specified in the grant or project agreements. The reporting entity includes the special revenue fund as a major fund.

Capital Projects Fund

The capital projects fund is used to account for the financial resources to be used for the acquisition or construction of capital projects. The reporting entity includes the capital projects fund as a major fund.

*Fiduciary Fund*

Custodial Fund

The fiduciary fund accounts for assets held by the District in a purely custodial capacity on behalf of the Red River Watershed Management Board. Since this fund is custodial in nature (i.e. assets equal liabilities), they do not involve the measurement of operations.

**Measurement Focus and Basis of Accounting**

Measurement focus is a term used to describe the recognition of revenues and expenditures within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

*Measurement Focus*

In the government-wide Statement of Net Cash Position and Statement of Activities Arising From Cash Transactions, governmental activities are presented using the economic resources measurement focus, within the limitations of the cash basis of accounting, as defined below.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the cash basis of accounting, is used as appropriate.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balances as their measure of available spendable financial resources at the end of the period.

*Basis of Accounting*

In the government-wide Statement of Net Cash Position and Statement of Activities Arising From Cash Transactions, governmental activities are presented using the cash basis of accounting. This basis recognizes assets, liabilities, net position, revenues and expenditures when they result from cash transactions, therefore revenues and expenditures are referred to as receipts and disbursements, respectively. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or unbilled services provided in current year) and certain liabilities and their related expense (such as accounts payable, unpaid goods or services received in the current year and accrued expenses) are not recorded in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting and the government-wide financials would be presented on the accrual basis of accounting.

**Budgets**

The budget is prepared using the same method of accounting as the financial statements. The annual adopted budget is not legally binding to the District, with the exception of the budget for the levy in the administrative fund, which is limited by state statute at \$250,000 and set by the Board for 2020 at \$250,000.

**Revenues**

In the Statement of Activities Arising From Cash Transactions, cash basis revenues (receipts) that are derived directly from each activity or from parties outside the District's taxpayers are reported as program revenues. The District has the following program revenues: direct project cost reimbursements and project special assessments, rental income and operating and capital grants specific to projects. All other governmental revenues and general tax levies are classified as general revenue.

**Property Taxes**

The District levies property taxes on property owners within the District, which is set by the Board in September and are certified to the County for collection in the subsequent year. In Minnesota, counties act as collection agents for all property taxes.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

The approved levy becomes an enforceable lien as of January 1 in the subsequent year. Property taxes may be paid by taxpayers in two equal installments on May 15 and October 15 (November 15 for farm property). The counties typically provide tax settlements to the District in January, June and December. Property taxes are recognized when received from the counties under the cash basis of accounting.

The District also levies special assessments through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

### **Cash and Investments**

Cash balances from all funds are pooled and invested to the extent available in authorized investments authorized by Minnesota statutes. Earnings from such investments are allocated to the respective funds on the basis of average cash balance participation by each fund. It is the policy of the District in which funds with deficit averages are not charged with the investment earnings lost in financing the deficits.

### **Equity**

In the government-wide financial statements, equity is classified as "net position" and displayed in two components:

Restricted Net Position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position – All other net position that does not meet the definition of "restricted" or "invested in capital assets, net of related debt."

### **Cash Fund Balance**

In the governmental fund financial statements, cash fund balances are classified as nonspendable, restricted, committed, assigned or unassigned.

Nonspendable cash fund balance represents a portion of fund balance that includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted cash fund balance represents a portion of fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed cash fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority which is the Board of Managers through an ordinance or resolution.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

Assigned cash fund balance represents amounts constrained by the government's intent to be used for specific purposes, but neither restricted nor committed.

Unassigned cash fund balance represents residual classification for the general fund. This classification represents fund balance not assigned to other funds and not restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes, it would be necessary to report a negative unassigned fund balance.

The first priority is to utilizing the restricted before unrestricted fund balance when both are available. Committed funds will be considered spent first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used like assigned or unassigned.

### **Interfund Balances**

In the process of aggregating the fund information for the government-wide Statement of Net Cash Position and Statement of Activities Arising From Cash Transactions, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

### **Estimates**

The preparation of financial statements, in conformity with a comprehensive basis of accounting other than generally accepted, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### **NOTE 2 CASH**

Minnesota Statutes require that all deposits with financial institutions be collateralized in an amount equal to 110% of deposits in excess of FDIC (140% if collateralized with notes secured by first mortgages).

At December 31, 2020, the District's carrying amount of deposits was \$1,647,548 and the bank balance was \$1,696,135. All of the deposits were covered by Federal Depository Insurance or with securities held by the pledging financial institution's agent in the government's name.

### **Interest Rate Risk**

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

**Credit Risk**

The District is authorized by Minnesota Statutes to invest in the following: direct obligations or obligations guaranteed by the federal government or its agencies; share of investment companies registered under the Federal Investment Company Act of 1940 and is rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of thirteen months or less; general obligations rated "A" or better; revenue obligations rated "AA" or better, general obligations of Minnesota Housing Finance Agency rated "A" or better; commercial paper issued by United States' corporations or their Canadian subsidiaries, of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank or insurance company, domestic branch of a foreign bank and with a credit quality in one of the top two highest categories; repurchase or reverse repurchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers. The District has no investment policy that would further limit its investment choices.

**Custodial Risk**

The District does not have a formal policy that would limit the amount invested in any single financial institution. Approximately 73% of the District's cash is held at Border State Bank of Roseau, Minnesota and the remaining 27% is held at Citizen's State Bank of Roseau, Minnesota.

**NOTE 3 DEFINED BENEFIT PENSION PLANS – STATEWIDE**

**A. Plan Description**

All full-time and certain part-time employees of the Roseau River Watershed District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Plan (accounted for in the General Employees Fund), which is a cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

General Employees Plan members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members and survivor benefits upon death of eligible members. Benefits are established by state statute. Benefits for members of the General Employees Plan vest after five years of credited service.

Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first 10 years of service and 1.7% for each additional year. The rates are 2.2% and 2.7%, respectively, for Basic members. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service, and 2.7% for Basic members. For members hired prior to July 1, 1989 a full annuity is available when age plus

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989 normal retirement age is the age for unreduced Social Security benefits capped at 66.

For all General Employees Plan members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Method 2 provides for unreduced retirement benefits at age 65 for members first hired prior to July 1, 1989 or age 66 (the age for unreduced Social Security benefits), for those first hired on or after that date. Early retirement may begin at age 55 with an actuarial reduction (about six percent per year) for members retiring prior to full retirement age.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree—no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service before retirement benefits begin.

The benefit provisions stated in the preceding paragraphs of this section are current provisions and apply to active plan participants.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for the General Employees Plan. That report may be obtained on the PERA's website at [www.mnpera.org](http://www.mnpera.org).

**B. Funding Policy**

*Minnesota Statutes Chapter 353* sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. General Employees Retirement Plan Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.5%, respectively, of their annual covered salary in 2020. In 2020, the Roseau River Watershed District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members, 7.5% for Coordinated Plan members. The District's contribution to the Public Employees Retirement Fund for the year ended December 31, 2020 was \$10,732.

**NOTE 4 CONTINGENCIES**

**Grants**

The District participates in state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of money received may be required and the collectability of any related receivable at December 31, 2020, may be impaired. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants.

**ROSEAU RIVER WATERSHED DISTRICT**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
DECEMBER 31, 2020

**Claims and Litigation**

The District may be involved in some legal actions relating to projects undertaken or attempted to be undertaken. Although the outcomes cannot be determined, the District believes any potential liability would not have a material impact on the financial condition of the District.

**NOTE 5 RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District carries insurance for risks of loss considered necessary, including workers' compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 6 DEFICIT FUND BALANCES**

The following special revenue and capital projects had deficit fund balances as of December 31, 2020:

Fund	Project	Total
Special Revenue	Ditch #16	\$ 22,516
Capital Projects	Project Development	13,905
Capital Projects	Wetland Bank Credit	150,368
Capital Projects	Palmville Maintenance	33,258
Capital Projects	West Intercept Maintenance	2,012
Capital Projects	Hay Creek Norland	81,181
Capital Projects	Other Maintenance	981
Capital Projects	Beltrami	155,944
Capital Projects	Whitney Lake	317,815
Capital Projects	Lake Bottom	566,373
Capital Projects	WMA	356,438
Capital Projects	Side Water Inlets	32,480
Capital Projects	CD 16 Improvement	62,982
Capital Projects	River Restoration	127,176
Capital Projects	Lost River	25,802
Capital Projects	WD #4	3,042

The deficits are expected to be eliminated through future receipts or transfers.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

**NOTE 7 INTERFUND RECEIVABLES AND PAYABLES**

The composition of interfund balances as of December 31, 2020 is as follows:

Due to / from other funds:

Receivable	Payable	Amount
General	Capital Projects	\$ 328,685
Special Revenue	Capital Projects	193,216
Total		<u>\$ 521,901</u>

The purpose of the interfund loan is to cover cash shortages due to the timing of payments from the Red River Water Management Board for various capital projects in the engineering stage. The District expects to receive payment for most capital project disbursements from the Red River Water Management Board in 2021.

**NOTE 8 NEW PRONOUNCEMENTS**

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This Statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This Statement is effective for reporting periods beginning after June 15, 2021. Earlier application is encouraged.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged.

GASB Statement No. 91, *Conduit Debt Obligations*, provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement clarifies the existing definition of a conduit debt obligation; establishes that a conduit debt obligation is not a liability of the issuer; establishes standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improves required note disclosures. This Statement also addresses arrangements—often characterized as leases—that are associated with conduit debt obligations. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Earlier application is encouraged.

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**DECEMBER 31, 2020**

GASB Statement No. 92, *Omnibus 2020*, provides additional guidance to improve consistency of authoritative literature by addressing practice issues identified during the application of certain GASB statements. This statement provides accounting and financial reporting requirements for specific issues related to leases, intra-entity transfers of assets, postemployment benefits, government acquisitions, risk financing and insurance-related activity of public entity risk pools, fair value measurements and derivative instruments. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Earlier application is encouraged.

GASB Statement No. 96, *Subscription-Based Information Arrangements* provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs). A SBITA is defined as a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. Under this Statement, a government generally should recognize a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability. The requirements of this Statement will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged.

GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32* provides additional guidance for determining whether a primary government is financially accountable for a potential component unit. This Statement requires that the financial burden criterion in paragraph 7 of Statement No. 84, *Fiduciary Activities*, be applicable to only defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement No. 67, *Financial Reporting for Pension Plans*, or paragraph 3 of Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, respectively. This Statement (1) requires that a Section 457 plan be classified as either a pension plan or an other employee benefit plan depending on whether the plan meets the definition of a pension plan and (2) clarifies that Statement 84, as amended, should be applied to all arrangements organized under IRC Section 457 to determine whether those arrangements should be reported as fiduciary activities. The requirements of this Statement that (1) exempt primary governments that perform the duties that a governing board typically performs from treating the absence of a governing board the same as the appointment of a voting majority of a governing board in determining whether they are financially accountable for defined contribution pension plans, defined contribution OPEB plans, or other employee benefit plans and (2) limit the applicability of the financial burden criterion in paragraph 7 of Statement 84 to defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement 67 or paragraph 3 of Statement 74, respectively, are effective immediately. The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021.

Management has not yet determined what effect these statements will have on the District's financial statements.

**ROSEAU RIVER WATERSHED DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE – CASH BASIS**  
**GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	Original & Final Budgeted Amounts	Actual Amounts	Final Budget to Actual Variance
<b>RECEIPTS</b>			
Property taxes:			
Roseau County	\$ 244,268	\$ 234,191	\$ (10,077)
Kittson County	3,089	4,093	1,004
Marshall County	1,908	2,188	280
Lake of the Woods County	234	365	131
Beltrami County	501	563	62
Total property taxes	<u>250,000</u>	<u>241,400</u>	<u>(8,600)</u>
Intergovernmental:			
State:			
Other state aid	<u>-</u>	<u>151,454</u>	<u>151,454</u>
Total Intergovernmental	<u>-</u>	<u>151,454</u>	<u>151,454</u>
Other:			
Interest	<u>-</u>	<u>2,706</u>	<u>2,706</u>
Other	<u>-</u>	<u>1,524</u>	<u>1,524</u>
Total Other	<u>-</u>	<u>4,230</u>	<u>4,230</u>
<b>TOTAL RECEIPTS</b>	<b><u>250,000</u></b>	<b><u>397,084</u></b>	<b><u>147,084</u></b>
<b>DISBURSEMENT</b>			
Administration:			
Salaries and benefits	145,000	111,474	(33,526)
Manager's per diem and expenses	12,000	15,831	3,831
Dues and subscriptions	5,000	5,860	860
Engineering	4,000	89,693	85,693
Legal and accounting	20,000	18,845	(1,155)
Repairs and maintenance	8,000	11,779	3,779
Rent and utilities	4,650	3,416	(1,234)
Insurance	6,000	4,491	(1,509)
Telephone and internet	2,850	2,733	(117)
Office	12,725	26,853	14,128
Real estate taxes	13,000	6,206	(6,794)
Postage and delivery	<u>-</u>	<u>110</u>	<u>110</u>
Printing and advertising	<u>-</u>	<u>1,760</u>	<u>1,760</u>
<b>Total Administration</b>	<b><u>233,225</u></b>	<b><u>299,051</u></b>	<b><u>65,826</u></b>

See Notes to the Budgetary Comparison Schedule

**ROSEAU RIVER WATERSHED DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE – CASH BASIS**  
**GENERAL FUND – CONTINUED**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	Original & Final Budgeted Amounts	Actual Amounts	Final Budget to Actual Variance
<b>General Maintenance Projects:</b>			
Roseau River projects	\$ 5,400	\$ 12,084	\$ 6,684
Stream gauging	<u>11,375</u>	<u>22,935</u>	<u>11,560</u>
Total General Maintenance Projects	<u>16,775</u>	<u>35,019</u>	<u>18,244</u>
 <b>TOTAL DISBURSEMENTS</b>	 <u>250,000</u>	 <u>334,070</u>	 <u>84,070</u>
 <b>Excess Receipts Over Disbursements</b>			
Cash Fund Balance, January 1	<u>265,671</u>	<u>265,671</u>	<u>-</u>
Fund Balance, December 31	<u>\$ 265,671</u>	<u>\$ 328,685</u>	<u>\$ 63,014</u>

**ROSEAU RIVER WATERSHED DISTRICT**  
**NOTES TO THE BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**NOTE 1 – BUDGETARY COMPARISON**

The budget is prepared using the same method of accounting as the financial statements. The budget presented for the general fund is presented in accordance with the cash basis of accounting. All appropriations lapse at year-end.

The budget is adopted through passage of a resolution by the board. Administration can authorize the transfer of budgeted amounts with the general fund. The State imposed an administrative budget limit of watershed districts of \$250,000.

**NOTE 2 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

For the year ended December 31, 2020, expenditures exceeded appropriations in the general fund by \$84,070. The over expenditures were funded by greater than anticipated revenues.

**ROSEAU RIVER WATERSHED DISTRICT**  
**SCHEDULE OF FUND BALANCES BY PROJECT- CASH BASIS**  
**DECEMBER 31, 2020**

	Receipts and Other Sources						Disbursements			Fund Balance 12/31/2020
	Fund Balance 1/1/2020	Taxes and Special Assessments	Capital & Operating Grants	Other Receipts	Allocated Interest	Total	Administrative	Direct Project	Total	
<b>GENERAL FUND:</b>										
Administrative	\$ 265,671	\$ 241,400	\$ 151,454	\$ 1,524	\$ 2,706	\$ 397,084	\$ 299,051	\$ 35,019	\$ 334,070	\$ 328,685
<b>SPECIAL REVENUE FUND:</b>										
Watershed Ditch #3	15,675	8,510	-	-	-	8,510	5,583	6,368	11,951	12,234
County Ditch #8	18,801	6,305	-	-	-	6,305	1,709	1,120	2,829	22,277
Ditch #16	(25,449)	4,708	-	-	-	4,708	-	1,775	1,775	(22,516)
State Ditch #51	1,731,421	89,706	26,632	1,800	11,744	129,882	12,582	40,249	52,831	1,808,472
Total Special Project Fund	1,740,448	109,229	26,632	1,800	11,744	149,405	19,874	49,512	69,386	1,820,467
<b>CAPITAL PROJECTS FUND:</b>										
Administrative Construction	1,162,657	126,569	16,814	-	8,404	151,787	79	20,238	20,317	1,294,127
Project Development	-	-	-	-	-	-	-	13,905	13,905	(13,905)
Wetland Bank Credit Maintenance:	-	-	2,284	-	-	2,284	-	152,652	152,652	(150,368)
Palmville Maintenance	(25,709)	-	-	-	-	-	3,844	3,705	7,549	(33,258)
West Intercept Maintenance	(848)	2,500	-	-	-	2,500	2,174	1,490	3,664	(2,012)
Hay Creek Norland	(299)	-	-	-	-	-	8,853	72,029	80,882	(81,181)
Weed Management	732	-	-	-	-	-	-	-	-	732
Other	(831)	-	-	-	-	-	-	150	150	(981)
Flood Control:										
Beltrami	(178,874)	-	25,914	-	-	25,914	-	2,984	2,984	(155,944)
Whitney Lake	(220,274)	-	66,329	-	-	66,329	6,381	157,489	163,870	(317,815)
Lake Bottom	(379,740)	-	462,300	-	-	462,300	22,906	626,027	648,933	(566,373)
WMA	(355,195)	-	-	-	-	-	1,243	-	1,243	(356,438)
Hay Creek Norland	112,997	-	-	-	-	-	-	-	-	112,997
Side Water Inlets	(20,382)	-	-	4,582	-	4,582	-	16,680	16,680	(32,480)
CD 16 Improvement	(25,730)	-	43,650	-	-	43,650	16,386	64,516	80,902	(62,982)
River Restoration	(228)	-	-	-	-	-	158	126,790	126,948	(127,176)
Lost River	-	-	-	-	-	-	8,776	17,026	25,802	(25,802)
Drainage:										
WD #4	-	-	-	-	-	-	738	2,304	3,042	(3,042)
Total Capital Project Fund	68,276	129,069	617,291	4,582	8,404	759,346	71,538	1,277,985	1,349,523	(521,901)
<b>TOTAL</b>	<b>\$ 2,074,395</b>	<b>\$ 479,698</b>	<b>\$ 795,377</b>	<b>\$ 7,906</b>	<b>\$ 22,854</b>	<b>\$ 1,305,835</b>	<b>\$ 390,463</b>	<b>\$ 1,362,516</b>	<b>\$ 1,752,979</b>	<b>\$ 1,627,251</b>

# BradyMartz

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## INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

Board of Managers  
Roseau River Watershed District  
Roseau, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the cash basis financial statements of the governmental activities, each major fund, and the remaining fund information of Roseau River Watershed District, as of and for the year ended December 31, 2020, and the related notes to the financial statements, and have issued our report thereon dated June 2, 2021. Roseau River Watershed District prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

### Legal Compliance

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, claims and disbursements, and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

### Purpose of the Report

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

June 2, 2021

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Managers  
Roseau River Watershed District  
Roseau, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the remaining fund information of Roseau River Watershed District, as of and for the year ended December 31, 2020, and the related notes to the financial statements which collectively comprise the District's cash basis basic financial statements, and have issued our report thereon dated June 2, 2021. Roseau River Watershed District prepares its financial statements on the cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of Roseau River Watershed District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified a certain deficiency in internal control that we consider to be a material weakness and other deficiencies in internal control that we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as item 2020-001 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items 2020-002 and 2020-003 to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Roseau River Watershed District's Response to Findings**

The Roseau River Watershed District's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Roseau River Watershed District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

June 2, 2021

**ROSEAU RIVER WATERSHED DISTRICT**  
**SCHEDULE OF FINDINGS AND RESPONSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**Deficiency 2020-001 – Material Weakness**

Criteria:	Generally, a system of internal control has the proper segregation of duties between authorization, custody, record keeping and reconciliation.
Condition:	There is not a system in place for accounting duties to be properly segregated between authorization, custody, record keeping and reconciliation.
Cause:	Size and budget constraints limiting the number of personnel within the District's accounting department.
Effect:	The design of the internal control over financial reporting could adversely affect the ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.
Recommendation:	The controls should be reviewed periodically and consideration given to improving the segregation of duties. Compensating controls over the underlying financial information may be obtained through oversight by management and the board.
View of Responsible Officials:	The corrective action will be determined by management when it becomes cost effective to implement proper segregation of accounting duties.

**ROSEAU RIVER WATERSHED DISTRICT**  
**SCHEDULE OF FINDINGS AND RESPONSES - CONTINUED**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**Deficiency 2020-002 – Significant Deficiency**

- Criteria: An appropriate system of internal control requires the District to prepare financial statements in compliance with the cash basis of accounting.
- Condition: The District's personnel prepare periodic financial information for internal use that meets the needs of management and the board. However, the District currently does not prepare the financial statements, including the accompanying note disclosures, as required by the cash basis of accounting. The District has elected to have the auditors assist in the preparation of the financial statements and notes.
- Cause: The District elected to have the auditors assist with the preparation of the financial statements for efficiency.
- Effect: There is an increased risk of material misstatement to the District's financial statements.
- Recommendation: We recommend the District consider the additional risk of having the auditors assist in the preparation of the financial statements and note disclosures. As a compensating control, the District should establish an internal control policy to document the annual review of the financial statements and to review the financial statements disclosure checklist.
- View of  
Responsible  
Officials: The District agrees with the recommendation and will review on an annual basis.

**ROSEAU RIVER WATERSHED DISTRICT**  
**SCHEDULE OF FINDINGS AND RESPONSES - CONTINUED**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**Deficiency 2020-003 – Significant Deficiency**

- Criteria: The District currently does not have enough cash resources in the capital projects fund.
- Condition: The District's cash fund balance in the capital projects fund is negative. Cash deficits caused by timing issues on when money is received from the Red River Water Management Board are being covered by the general and special projects funds.
- Cause: The District expends the funds and then requests reimbursements from grantors. The requests were not made until 2021.
- Effect: The District is utilizing restricted special fund and general fund dollars in order to meet the cash needs of its capital project fund that is on a cash basis.
- Recommendation: We recommend the District continually monitor its cash balances and request reimbursements or advances in order to exercise proper cash management over capital project funds.
- View of Responsible Officials: The District agrees with the recommendation and will implement immediately.