

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD June 3, 2015**

ORDER: Chairman LeRoy Carriere called the meeting to order at 8:00 p.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: LeRoy Carriere, Tony Wensloff, Aaron Magnusson, Carter Diesen and Cody Schmalz.

STAFF PRESENT: Administrator Halstensgard and Technician McCormack

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Nate Dalager, HDR Engineering; Michelle Moren, Attorney

DELEGATIONS PRESENT: Butch Schmalz, landowner; Brent Haugen, landowner;

AGENDA: A **motion** was made by Manager Diesen, seconded by Manager Schmalz to approve the agenda. Motion carried unanimously.

MINUTES: A **motion** was made by Manager Schmalz and seconded by Manager Magnusson to approve the May 6, 2015 regular meeting minutes with changes. Motion carried unanimously. A **motion** was made by Manager Magnusson and seconded by Manager Wensloff to approve the May 12, 2015 regular meeting minutes. Motion carried unanimously.

RECEIPTS:

Receipts -- Memo	Balance
Interest -- Checking account	\$ 27.03
Red River Watershed Management Board -- website maintenance	\$ 839.00
LeRoy Carriere -- mileage reimbursement from RRWMB	\$ 283.48
Marshall County -- share of taxes	\$ 1,818.56
ISG -- WI restoration crop share	\$ 13,970.64
Total	\$ 16,938.71

Bills	Amount
Tracy Halstensgard -- wages	\$ 4,012.22
Torin McCormack -- wages	\$ 4,080.22
Tracy Halstensgard -- mileage and reimbursement	\$ 562.85
Torin McCormack -- mileage and reimbursement	\$ 411.13
LeRoy Carriere -- per diem & expenses	\$ 202.79
Brady Castle -- wages & mileage	\$ 1,188.14
Carter Diesen -- per diem & expenses	\$ 157.22
Aaron Magnusson -- per diem & expenses	\$ 198.33
Cody Schmalz -- per diem & expenses	\$ 197.75
Tony Wensloff -- per diem & expenses	\$ 200.06
PERA -- employer / employee contribution	\$ 1,371.48
Internal Revenue Service -- withholding	\$ 3,335.90
Sjobergs TV -- internet access, new modem	\$ 198.27
Scott's True Value -- supplies	\$ 105.46
Marco -- copier service	\$ 33.75
Minnesota Energy -- natural gas bill	\$ 75.23
CenturyLink -- phone service	\$ 116.32
City of Roseau -- utilities	\$ 217.47
Roseau County Recorder -- recoding fee, Norland easement	\$ 46.00
HDR engineering -- invoices	\$ -
RRWMA - \$3,670.82; Lake Bottom - \$9,325.20;	\$ 12,996.02
Patrick D Moren -- attorney fees 2-16 through 5-18	\$ 2,400.00
Auto-Owners Ins -- fire insurance	\$ 355.62
SuperOne Foods -- food for meetings and supplies	\$ 146.67
Cardmember Service -- flash drives, trailer tire repair, out of town meals	\$ 59.42
R & Q Trucking -- culvert delivery	\$ 200.00
City of Roseau -- computer disposal	\$ 10.00
Roseau Ace Hardware -- mitigation supplies for Norland	\$ 81.19
Roso Cleaners & Laundromat - March & April rug rental	\$ 37.62
Roseau Times Region -- notice	\$ 11.30
Total	\$ 33,008.43

BILLS: A **motion** was made by Manager Diesen to pay the normal monthly bills as discussed, seconded by Manager Schmalz. Motion carried unanimously.

PERMITS:

The Board discussed Permit #15-05 (Mike Jorgenson). Rick Solberg arrived at the meeting. The Board discussed the reason the landowner is requesting a smaller culvert than is currently in place. Mr. Solberg also stated that they were considering installing a trap on the culvert. That was not part of the permit application. Manager Schmalz made a **motion** to approve the permit, seconded by Manager Diesen. Motion carried unanimously.

The Board discussed Permit #15-06 (Kittson County Highway Dept). After Technician McCormack discussed the permit application, Manager Schmalz made a **motion** to approve the permit, seconded by Manager Diesen. Motion carried unanimously.

The Board discussed Permit #15-07 (Brent Haugen). After Technician McCormack discussed the permit application, Manager Wensloff made a **motion** to approve the permit, seconded by Manager Schmalz. Motion carried with Manager Magnusson opposed.

The Board discussed Permit #15-08 (Jadis Township). Manager Magnusson excused himself from the board. After Technician McCormack discussed the permit application, Manager Diesen made a **motion** to approve the permit, seconded by Manager Wensloff. Motion carried with Manager Magnusson abstaining.

PROJECTS:

RRWMA: Administrator Halstensgard stated that the landowner meeting was well attended and their concerns noted. The most recent copy of the Operations and Maintenance Plan was handed out to the Board. Chairman Carriere discussed the RRIW meeting and the conversation about doing debris removal in the Canadian portion of the Roseau River. Engineer Dalager discussed the permitting process. There was discussion on the State funding situation. No bonding bill was passed during the regular session. It may be passed during a special session.

Butch Schmalz discussed the operation of the project at the 2500 cfs stating that was too high. Mr. Schmalz feels that 2000 should be the maximum cfs. He also discussed gage locations for trigger stages. Engineer Dalager stated that for effective flood damage reduction, the project needs to operate at the 2500 cfs stage. There was discussion on the benefits of the project and concerns of the landowners, including the high water flows that cross over south into Two Rivers Watershed District.

Lake Bottom: Engineer Dalager reviewed the alternatives being developed. After the presentation, a **motion** was made by Manager Wensloff, seconded by Manager Magnusson, to schedule a public hearing to utilize SD 51 funds for project. Motion carried unanimously.

Ditch 8: Engineer Dalager gave a presentation on the outlet work to be completed. Engineer Dalager left the meeting.

After discussion on the on the federal funding through the Regional Conservation partnership Program (RCPP), Manager Wensloff made a **motion**, seconded by Manager Schmalz to adopt the resolution regarding Regional Conservation Partnership Program as it pertains to the Lake Bottom project. The motion carried unanimously.

Manager Magnusson made a **motion** to proceed with work on CD 8 as recommended by Engineer Dalager, seconded by Manager Diesen. Motion carried with Manager Wensloff abstaining.

Beltrami: Manager Wensloff made a **motion**, seconded by Manager Schmalz to adopt the resolution regarding Regional Conservation Partnership Program as it pertains to the Beltrami Island Area projects. The motion carried unanimously. Administrator Halstensgard updated the board on the status of CP1.

RRWMB:

- Bonding funds
- Communication questionnaire -

ADMINISTRATIVE REPORT:

- Agricultural Land Easement program
- A **motion** was made by Manager Magnusson, seconded by Manager Diesen in increase Intern Castles wage to \$15.00 per hour for this season. Motion carried unanimously.
- Hay Creek corridor haying – Jeff Erickson will be haying/mowing the corridor and connection channel.
- Technology update schedule – Administrator Halstensgard will get quotes from Prior Electric and Geroy’s as well as the one from Frank’s TV. The Board considered the purchase of tablet computers.
- Manager Wensloff made a **motion** to have Chairman Carrier and Manager Schmalz as the designated signatory on the SWIFT system, seconded by Manager Magnusson. Motion carried unanimously.

TECHNICAL REPORT:

- Norland discharge and Hay Creek corridor update
- COE Duxby Levee report
- Spring operation of Palmville
- **Motion** was made by Manager Magnusson, seconded by Manager Diesen to approve an addendum to Erik Dunham’s permit’s 14-1 and 14-3. Motion carried unanimously.
- Ardmore Haugen complaint.
- CD 16 landowner concern
- Buffer legislation

DELEGATES: Brent Haugen asked about purchasing the trap that was originally installed on a culvert and removed by Moose Township. Attorney Moren stated that since this was a specific use item, there was no issue with selling the trap without advertising it as for sale. A **motion** was made by Manager Wensloff, seconded by Manager Diesen to sell the trap to Mr. Haugen for the cost of purchase. Motion carried unanimously. Mr. Haugen also spoke about the ag dike that was ordered to be breached several years ago. Torin McCormack gave a history of the site located on the east side of Section 22 of Moose Township. Mr. Haugen is hoping to reconstruct the dike in some fashion. Administrator Halstensgard recommended Mr. Haugen submitting a permit application. Technician McCormack will work with Mr. Haugen to determine some design/elevation criteria. A **motion** was made by Manager Schmalz, seconded by Manager Wensloff to authorize provisional permit work contingent upon inspection and approval by Technician McCormack. The written permit application will be brought before the board at the July meeting. Motion carried unanimously.

OLD BUSINESS: There was no old business for this meeting.

NEW BUSINESS: Attorney Moren updated the Board on the status of the Knutson/Solberg issue stating that a public information request was submitted by an attorney. After that information was submitted, no further communication has been received by either Attorney Moren’s office or the District. Mr. Solberg stated that he still has some work to be completed

when weather allows. Technician McCormack stated that 2 breaches have been cut in the dike. There was discussion on how to address this issue. A **motion** was made by Manager Magnusson, seconded by Manager Schmalz to extend the permit through the growing season. Motion carried unanimously.

OTHER ITEMS:

There was discussion on updating the Managers email account information.

A **motion** was made by Manager Wensloff, seconded by Manager Schmalz to approve the Managers' and staff expense vouchers. Motion carried unanimously

After a **motion** by Manager Wensloff and second by Manager Magnusson, the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Cody Schmalz, Secretary

Tracy Halstensgard, Administrator