

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD FEBRUARY 3, 2021**

**ORDER:** Chairman Carter Diesen called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

**MANAGERS PRESENT:** In person: Jason Braaten, LaVerne Voll, Tony Wensloff, Carter Diesen, and Cody Schmaltz.

**STAFF PRESENT:** In Person: Administrator Halstensgard. Via WebEx, Watershed Specialist McCormack

Pursuant to Minnesota Statutes §13D.021, because of the declaration by Governor Tim Walz on March 13, 2020 of a Peacetime State of Emergency due to the COVID-19 Pandemic, the meeting will be conducted by telephone or other electronic means. Carter Diesen, as the Chairman of the Roseau River Watershed District Board of Managers, has determined that an in-person meeting is not practical or prudent due to the health pandemic. Some or all of the Managers may appear at the meeting via electronic means. The office will be closed to the public. Public participation was via WebEx with login information provided in the standard meeting notices.

**OTHERS PRESENT via WebEx:** Matt Fischer, Board of Water and Soil Resources; Rob Sip, Red River Watershed Management Board; Deb Walchuk, NRCS; Randy Prachar, MN DNR; Dillon Nelson, Jake Huwe and Kerrie Berg, HDR Engineering; Jerry Bents, Houston Engineering; Chad Reese and Malanie Benit, Institute for Justice; Landowners Terry Kveen, Mitch Magnusson, Matt Magnusson, Deb Stone, Ardmere Haugen, Brach Svoboda, and James Johnson.

**CONSULTING STAFF PRESENT:** In person, Nate Dalager, HDR Engineering; Via WebEx, Michelle Moren, Attorney

**AGENDA:** A **motion** was made by Manager Voll, seconded by Manager Wensloff to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA:** A **motion** to approve the Consent Agenda was made by Manager Braaten and seconded by Manager Schmalz. The motion carried unanimously. Adoption of the Consent Agenda included approving the January 6, 2021 regular meeting minutes, the Treasurer's Report, and manager and employee expense vouchers.

**PERMITS:** There were no permits for this meeting.

**NEW BUSINESS:** Manager Voll spoke about culvert maintenance in the SD 61 system that goes through the Norland Impoundment

**OLD BUSINESS:** Administrator Halstensgard spoke about the Memorandum of Agreement (MOA) for the 1 Watershed 1 Plan (1W1P). RRWD, Roseau County and Roseau County SWCD are the primary partners in the plan. Staff will be reaching out the other counties in the District to see if they would like to participate. Matt Fischer further explained the MOA and the process. Manager Schmalz ask what the benefit was to having a 1W1P versus the different entities each having a plan. Administrator Halstensgard and Mr. Fischer explained the benefits of the 1W1P.

## **REPORTS:**

**ADMINISTRATOR:** Administrator Halstensgard presented a written update as well as discussing the following:

- CD 16 – funding discussion at the January 12 Roseau County Highway Dept. meeting
- Flood Hazard Mitigation (FHM) Bonding listening session
- BWSR grant reporting is complete
- LSOHC reimbursement
- RRWMB Water Quality base funding reimbursement request
- Change in charge rate from 2020
- Change in 2021 mileage rate to \$0.56 per mile
- River Trail City Center Site kayak launch
- Manager Voll asked about tax levy breakdown. Administrator Halstensgard explained the process and how the various funds are allocated. There was discussion on the ability to utilize SD 51 funds for drainage projects.

**WATERSHED SPECIALIST:** Specialist McCormack provided the following update to the Board:

- Roseau Lake mitigation proposal and ditch abandonment
- WD 4 wetland delineation
- Update on SD 51 debris removal
- Wetland banking proposal
- Duxby Levee culvert trap (west side of CR 3 south of river)
- Rivermorph software presentation and request to purchase. A **motion** was made by Manager Braaten, seconded by Manager Wensloff, to purchase the software. Motion carried unanimously.
- Monitoring equipment purchase proposal. There was discussion on the costs qualifying for RRWMB Water Quality base funding. Staff will develop a plan on number of sites, locations, and uses for data. The Board will revisit at that time.
- Manager Schmalz asked about the wetland impacts and utilizing the banking site. Specialist McCormack outlined the proposal to establish the wetland bank.

## **PROJECTS:**

**Ditch 16 Update** – Attorney Moren hopes to have easements prepared next week. Administrator Halstensgard asked if the checks will be written directly to landowners or if money will go into an escrow account.

**WD# 4 PUBLIC HEARING:** A **motion** was made by Manager Wensloff, seconded by Manager Braaten to open the Public Hearing. Motion carried unanimously.

Chairman Diesen read the following opening remarks:

*The Roseau River Watershed District, is the Drainage Authority for Roseau River Watershed Ditch #4 (WD #4).*

*On May 6, 2020 a petition for the proposed establishment of Watershed Ditch #4 was presented to the Board of Managers (Board) of the RRWD. The petition was reviewed by RRWD Legal Counsel, Michelle Moren and approved by the Board as it was determined that the petition met the legal criteria of Minnesota Statutes section 103E.215. The proposed bond was received on August 25, 2020. On November 4, 2020 the drainage authority adopted findings and order accepting the petition and appointing HDR Engineering as*

engineer for the project. HDR Engineering, Inc. and was instructed to draft an engineer's Preliminary Survey Report.

The Preliminary Survey Report was submitted to the Board on January 6, 2021. An Order and Notice of Hearing for Preliminary Hearing was issued on January 21, 2021.

The purpose of today's meeting is to review the engineer's Preliminary Survey Report and take testimony from all parties to determine whether to proceed with the project or dismiss the petition.

Michelle Moren, attorney for the RRWD has reviewed the petition. All legal requirements have been met. The petition has been deemed adequate.

On August 28, 2020 the petitioners submitted a cost bond of \$80,000.00 which bond was issued effective as of August 18, 2020.

The funds provided to date are adequate to cover costs incurred through the preliminary hearing. Should the Board vote for continued proceedings, additional funds may will likely be needed to cover the costs of the final survey and viewers. The costs will be monitored on a monthly basis and an additional bond would be required of petitioners pursuant to Minn.Stat. 103E.202, Subd. 6, if the costs incurred before the proposed drainage project is established will exceed the amount of the petitioner's bond.

Chairman Diesen asked Administrator Halstensgard to read the following: Letter dated January 28, 2021, DNR Eco-Waters Regional Manager, Nathan Kestner providing comments on the preliminary survey report. Administrator Halstensgard read the following for the record.

January 28, 2021

Tracy Halstensgard

District Administrator Roseau River Watershed District

714 6th St. SW

Roseau, MN 56751

**RE: Director's Advisory Report: Establishment of Roseau River Watershed District (RRWD) Watershed Ditch #4, Roseau County**

Dear Ms. Halstensgard;

On behalf of the Commissioner of the Department of Natural Resources (MDNR), I offer the following comments on the Preliminary Engineering Report for the above cited project, in accordance with Minnesota Statute 103E.255.

1. The Preliminary Survey Report appears to be adequate provided the comments provided below are addressed in the final report.
2. A soil survey is not needed.

#### Minnesota Environmental Policy Act

This project is the fourth component of the Whitney Lake project (CD 16, Impoundments A and C, and WD 4) that MDNR has reviewed. Components such as the impoundments described in Whitney Lake impoundments sites C and A frequently trigger mandatory environmental review under the Minnesota Environmental Policy Act (MN Rule 4410.4300, subparts 24 and 27). While the proposed ditch improvements for CD 16 and WD 4 may not meet any mandatory environmental review thresholds by themselves, they may be interpreted as phased actions of the proposed impoundment and part of the overall Whitney Lake project. MN Rule 4410.3100, Subpart 1 prohibits final governmental actions (permit issuance by any government) for any projects exceeding mandatory EAW thresholds until the environmental review process has been completed.

MDNR requests a meeting to discuss environmental review and potential responsible governmental units (RGU) for the Whitney Lake project and how it pertains to related ditch improvements. Potential RGU's could be Roseau County, MDNR, or the watershed district. Please contact Environmental Assessment Ecologist Jaime Thibodeaux at [jaimethibodeaux@state.mn.us](mailto:jaimethibodeaux@state.mn.us) or 218-308-2672 to coordinate further discussion.

#### MDNR Permits and Regulatory Requirements

- Item number 5 on page 33 indicates that the project does not propose to drain public waters. Please clarify whether any work is proposed below the bank of the Roseau River. If so, a MDNR Public Water Work Permit may be needed.
- Figure 13 depicts potential wetland impacts. Further review of the wetland delineation report and an assessment of potential lateral drainage effects to wetlands should occur in cooperation with the Wetland Conservation Act Local Government Unit (LGU). The final engineer's report should describe the results of this additional review.
- We recommend consulting with the [State Historic Preservation Office](#) for a review of the location before the project begins. Being this close to historic Roseau Lake, unanticipated cultural resources could occur.
- A portion of the project lies within the Roseau River floodplain. MDNR recommends ensuring that the proposed berm will not cause a rise in the stage of the Roseau River. A no-rise certificate may be required for this project. The berm will also entrench the water in the ditch creating faster and deeper flows. Describe the ditch be designed so that there is no head cutting or erosion caused by the enhanced flows.

#### Hydrology and Water Quality

- Constructing a new ditch will increase early water runoff into the Roseau River. This is also the plan for the Roseau Lake Bottom project as well as CD 16 and WD 3. MDNR recommends the final engineer's report describe how all the proposed projects (Roseau Lake Bottom, Whitney Lake, Pool 3, CD 16, WD 4, and WD 3) will operate in tandem. The final engineer's report should discuss and consider potential interactions and cumulative effects of these projects.
- MDNR is concerned about the potential cumulative impact of improved drainage on timing and flows in the Roseau River. Alteration of flow and run-off has the potential to change instream aquatic environments, as well as downstream MDNR wildlife management areas within the Big Swamp. Cumulative impacts to the Roseau River and downstream environments from the updated ditch systems and proposed impoundments should be figured into outlet capacity and potential downstream effects in the final engineers report.
- In the final engineer's report please describe the outlet capacity of the Roseau River and its effect on drainage in the WD 4 system during 5-, 10-, 25-, and 50-year flood events. Please include current and proposed drainage coefficients for WD 4. Also clarify if enhanced drainage in WD4 will be offset by operation of Whitney Lake impoundments.
- Please clarify how side-water inlets will these be installed to ensure improved water quality. MDNR recommends describing the process by which the district determines where side-inlets are placed and if their installation will be voluntary or mandatory.

### Fish and Wildlife

- MDNR is unable to determine potential impacts to fish and wildlife based on information provided within the preliminary report. There are concerns regarding potential downstream impacts to wildlife habitat within the Big Swamp, and hydrological changes within the Roseau River. Providing this information in the final engineer's report will provide more clarity on potential impacts to fish and wildlife resources.
- To aid in wildlife and pollinator habitat as well as improve water quality, MDNR recommends planting of BWSR Seed mix 32-241, native construction for the ditch, berm, and buffer areas.
- Due to entanglement issues with small animals, use of erosion control blankets should be limited to 'bio-netting' or 'natural netting' types, and specifically not products containing plastic mesh netting or other plastic components. These are Category 3N or 4N in the 2016 & 2018 MnDOT Standards Specifications for Construction. Also be aware that hydro-mulch products may contain small plastic fibers to aid in its matrix strength. These loose fibers could potentially re-suspend and make their way into Public Waters. As such, please review mulch products and not allow any materials with synthetic fiber additives in areas that drain to Public Waters.
- Black sandshells (*Ligumia recta*) (mussels), a species of special concern, have been documented downstream of the project in the Roseau River. This species is usually found in the riffle and run areas of medium to large rivers in areas dominated by sand or gravel. Care should be taken to avoid siltation into downstream water to avoid further degradation of mussel habitat.

Thank you for your consideration of these comments. We look forward to continuing to work with the Roseau River Watershed District on this and other projects. For any questions or further details on our concerns, please contact MDNR Area Hydrologist, Stephanie Klamm (218-219-8585).

Sincerely,  
Nathan Kestner

Chairman Diesen asked Administrator Halstensgard to read the following: BWSR Advisory Report dated February 3, 2021. Administrator Halstensgard read the following for the record.

February 3, 2021  
Board of Managers  
Roseau River Watershed District  
714 6th Street SW  
Roseau, MN 56751

Re: BWSR Advisory Report – Watershed Ditch #4, Preliminary Survey Report

Dear Managers,

On behalf of the Minnesota Board of Soil and Water Resources, I offer this advisory report in accordance with Minnesota Statutes, Section 103D.605, Subdivision 2 and 103D.711, Subdivision 5. The comments in this advisory report are based on review of the *Preliminary Survey Report, Roseau River Watershed District Watershed Ditch #4*, dated January 1, 2021.

### General Comments

I agree that this project will reduce flooding potential of the agricultural lands near the proposed project during the 10-year storm event. The report I reviewed was somewhat limited in information due to hydrology and hydraulic modeling results presented only for the design event (24-hour, 10-year storm event) and limited design information presented at this stage of project development. I offer specific comments below for areas where I suggest additional consideration or evaluation as the final recommendations are developed for this project.

### **Specific Comments**

Please consider these additional comments as designs are finalized:

- Sound modeling methodology was provided in the preliminary report. However, I suggest further evaluation be completed and those results reported so the watershed district has a thorough understanding of the potential effects of this project. These evaluations include:
  - o An existing to proposed conditions comparison of hydrograph peak timing in WD4 to help evaluate how changes in peak will affect the Roseau River. Report states that this project is in the “middle water” area for the Roseau River and Figure 10 shows the project location towards the upstream side of the “middle water” area. I am concerned the increase in ditch capacity will shift the hydrograph peak earlier (and possibly higher). While the project area may remain in “middle water”, the move could negatively impact downstream peaks.

- o The preliminary report states that larger events will result in water temporarily stored, however it is likely that water is already being temporarily stored. I suggest an evaluation on the overall changes in the storage along WD4 for the 10-year event and the 100-year event.

- o The preliminary report shows the changes in water surface elevation during the design storm (24-hour, 10-year event), but there is no evaluation of how WSE will change during larger events (i.e. – 100-year event).

- o There is no discussion on how flow rates will change at the WD4 outlet for any storm event. I suggest that this information be included in the report. I feel that this is an important component of determining the adequacy of an outlet.

- o Figure 10 does not state which elevations were used for the WSE profiles. I assume these are for the 10-year event since it is the design event, but I suggest that this be included on the figure.

- The watershed district may benefit from a map showing the flood extent under existing and proposed conditions for the design storm.

- I suggest consideration of alternative side inlets or controlled drainage at the side inlet locations if it is feasible for this project.

- Because of the close proximity of the ditch to the road, I suggest ditch velocities be reviewed during larger storm events so that adequate armoring is used at the downstream end of the side inlets.

- As with any project like this, a maintenance plan should be in place to catch areas that are beginning to erode or scour before they become a bigger problem.

Please feel free to contact me at 651-769-5292 (email [rita.weaver@state.mn.us](mailto:rita.weaver@state.mn.us)) if you have questions regarding this advisory report.

Sincerely,

Rita Weaver, PE,

that presentation. After the presentation Attorney Michelle Moren stated there are specific criteria that they Board needs to find the project meets in order to move forward with the petitioned project. Attorney Moren asked Engineer Nelson the following questions:

- Is the project feasible? Engineer Nelson stated that it was feasible.
- Is there a need for the proposed project? Engineer Nelson stated that given the history of frequent flooding in the area, the project is necessary.
- Will the proposed project provide a public benefit and promote public health. Engineer Nelson stated that it will.
- Have you (Engineer Nelson) reviewed and do you have an opinion about Minnesota Statute 103E.015 that are to be considered at the Preliminary Hearing. Engineer Nelson stated that he had reviewed the statutes and had no opinion at this time.

Attorney Moren reviewed the following factors that the Board needs to answer in their findings for the project with Engineer Nelson.

- The estimated cost of the project is approximately \$1.5 million.
- There are no other alternatives to this projects.
- This project will not affect downstream peak flows because it is designed for a 10-year event. Larger events will continue to back out on the adjacent land as they do under current conditions.
- This design will have adequate capacity for a 10-year event and the outlet has adequate capacity as well.
- The design standards used for the project will reduce erosion and sedimentation in the ditch system. Side water inlets and a buffer will be installed reducing run-off from the adjacent fields.
- Water quality will be improved.
- The design criteria used was for a 10-year / 24 hour rain event.
- Wetland impacts reviewed were within the footprint of the project.
- Engineer Nelson stated the project would have benefit to the overall environmental impact.

Manager Voll asked if the project would be a benefit to the SD 51 system. Engineer Nelson stated that project would have some benefit to the SD 51 system but had not defined a percent of benefit.

Chairman Diesen asked if the Petitioner, Douglas Erickson, or the Petitioner's attorney were present to make comments. They were unable to be present for the hearing but Administrator Halstengard stated that Mr. Erickson was available by phone if necessary.

Chairman Diesen stated that testimony would now be taken from petitioners or objectors to the project. Speakers must identify themselves and state the nature of their interest. Each person will be given at least one opportunity to speak. Comments are as follows:

- Mitch Magnusson, landowner, asked how the project would be funded. Engineer Nelson stated it would be funded by landowners as well as available grant program. Mr. Magnusson asked what the per acre cost would be. Engineer Nelson stated that would be information developed in the Viewers' Report.
- Ardmore Haugen, landowner, spoke about a culvert at 340<sup>th</sup> Street that would potentially allow water to flow west. Engineer Nelson explained how the culverts would be addressed in the Detailed Survey Report. Mr. Haugen then asked about the volume of water coming from the south. Engineer Nelson stated that the volume would not be

increase and the ditch would be designed to contain the flow of a 10-year event. The ditch will carry the water north to the river.

- Douglas Erickson addressed the hearing via phone and discussed the need for improved drainage in the area. The benefit to the community, agricultural incomes and land values will justify the cost to landowners. There has been so much devastation from flooding that something needs to be done.
- Brach Svoboda, landowner, asked that the ditch be extended south and his property in Sect. 28 be included in the project. Engineer Nelson and Attorney Moren will research the options to extend the ditch.
- Brian Haugen, ownership interest in property, stated that drainage improvement is needed to help the area. Mr. Haugen asked if the river (SD51) could handle the events that are being talked about. Engineer Nelson stated that it could handle the water from the proposed ditch up to the 10-year event. Mr. Haugen then asked if that was based on data or assumptions. Engineer Nelson discussed the modeling tools and effort that has gone into developing this system as well as the Whitney Lake and Roseau Lake Projects overall. Mr. Haugen asked the date the petition was filed with the District. Administrator Halstensgard stated that the petition was received by the Board on May 6, 2020 and the required bond was received on August 25, 2020. On November 4, 2020 the Board adopted the Findings and Ordered the Preliminary Survey Report. Mr. Haugen then asked about the next steps in the process. Administrator Halstensgard stated that if the Board affirmed the findings as stated at this hearing, they would order the engineers to complete the Detailed Survey Report and hire viewers as required by statute. After that was completed, a final hearing would be scheduled. It is unknown at this time when that would take place. Mr. Haugen asked who would be paying for the project. Engineer Nelson reiterated that it would be landowners in the benefitted area along with available grant monies.
- Jordan Erickson, landowner, spoke in favor of the project and the need to improve drainage in the area. Mr. Erickson, also stated the need to keep costs down where possible.
- Matt Magnusson, landowner, stated that the water naturally wants to go west and questioned the efficiency of a ditch taking the water north to the river (SD51). Engineer Nelson stated that water naturally want to go overland west and north. Most of the water on the west side of CR 115 will still go west into WD #3 Lat 1. Mr. Magnusson then asked about sending the water west instead of a new ditch system in between two existing systems. He also asked if it was normal to have ditch systems on every mile line. Engineer Nelson replied that it isn't unheard of to have ditched every mile and the issue with ditching into the WD#3 system is the capacity of that system would not be able to handle the additional six square miles of drainage area. By adding this ditch it will ease the burden on all of the ditch systems in bringing the water to the river. Mr. Magnusson then asked how much of the area already drains into WD 3 and commented on the size of the ditches being small near Concordia Church. Engineer Nelson the capacity of the ditches will be increased and transitioned the new ditch to the west side of the road by the church allows for more space for the ditch. Engineer Nelson also commented on the fall and grade of the ditch. Engineer Nelson commented that currently water in this drainage area goes into WD#3, north to the river (SD51) and some goes into CD#16. This system would focus that flow north to the river. Mr. Magnusson ask if this would require the redetermination of WD#3. Engineer Nelson and Administrator Halstensgard stated that would be something that would be determined by the Viewers during the viewing process or a request for redetermination. Mr. Magnusson then discussed the cost per acre for the project. It was stated that we didn't have those numbers at this time and the viewing



process would be determining the benefits. Mr. Magnusson stated that he has issues with the viewing process and the valuation that was done in the CD #16 Improvement. Mr. Magnusson then asked about the wetland determination and the potential for additional costs beyond the initial estimate. Engineer Nelson stated that would be further investigated in the Detailed Survey Report and the initial estimate included a 15% contingency for unforeseen costs.

- Administrator Halstensgard read for the record comments received at the office from Dennis Kujava, landowner. Mr. Kujava stated he is opposed to the project as it will raise property taxes. He questioned the impact the inlet channel for the Site A impoundment will have on the drainage in the area and requested information on the work MN DOT is proposing on Highway 89. Engineer Nelson stated the inlet channel would begin on the west side of CR 115 and this ditch would be on the east side. In developing the Whitney Lake project area, these projects were viewed as functioning together.

Attorney Moren asked Engineer Nelson if there had been any investigation as to whether or not this project would impact the fish and wildlife resources in the area. Engineer Nelson stated that the project would have a positive impact on water quality. Attorney Moren asked about the effect if any on shallow ground water resources. Engineer Nelson stated it would not have a negative impact on shallow ground water.

Manager Schmalz asked how many miles the ditch would run on the west side of CR 115. Engineer Nelson stated approximately a quarter of a mile from CSAH 10 to the river (SD51). Manager Schmalz asked about the additional cost to going at an angle under the road. Engineer Nelson stated that there were some additional costs because the culverts will be longer, but not a substantial increase in cost.

Hearing no further comments or questions, Chairman Diesen stated that the hearing was now closed for public comment. The Board will review and consider evidence in the form of the petition, the Preliminary Survey Report, the report of the DNR, the report from BWSR, and the testimony of the petitioners or objectors to the petition.

Chairman Diesen called for a motion to affirm the findings as stated for the record. Said **motion** was made by Manager Braaten, seconded by Manager Wensloff. The motion carried unanimously.

Chairman Diesen read the following: Based upon the evidence, the Board finds that the proposed drainage project (will be/will not be) of public utility, benefit, or welfare in that it (will/will not) protect agricultural lands from overflow, and (will/will not) reclaim or render suitable for cultivation agricultural lands which are normally wet and needing drainage. Chairman Diesen called for a motion affirming the determination of public utility, benefit, or welfare as stated for the record. The **motion** was made by Manager Wensloff, seconded by Manager Braaten. The motion carried unanimously.

Chairman Diesen read the following: Based upon the evidence, the Board finds that the outlet for the proposed drainage project (is/is not) adequate to sustain the flow of water that is anticipated by the improvement. Chairman will now call for a motion affirming the adequacy of outlet as stated for the record. The **motion** was made by Manager Braaten, seconded by Manager Schmalz. The motion carried unanimously.

Chairman Diesen stated that based on the findings, the Board's order shall direct the engineer to proceed with a Detailed Survey Report and appointing viewers shall be issued forthwith. There

being no further discussion by the board, a **motion** was made by Manager Braaten, seconded by Manager Schmalz, to authorize Attorney Moren to prepare said Findings and Order. Motion carried unanimously.

A **motion** was made by Manager Voll, seconded by Manager Wensloff to close the public hearing. The motion passed unanimously and the hearing ended at 2:17 p.m.

**REPORTS Cont.:**

**RRWMB:** Rob Sip, RRWMB Executive Director, discussed the legislative lobbying effort on going during the state legislative session. Mr. Sip also reviewed the RRWMB's budget and expenditures. Manager Braaten stated that the RRWMB had approved the Finance committee's recommendation for the \$1.5 Million in Flood Hazard Mitigation (FHM) bonding money.

**PROJECTS Cont.:**

**Whitney Lake RCPP:** -- Engineer Kerrie Berg gave the board an update on the draft EA document. A repackaging of the document with the intent of application for funding has been ongoing. Due to that, it's been necessary to rework some of the budget and economic tables. Engineer Berg discussed the funding of the drainage components as they are in different stages of development. Administrator Halstensgard reviewed the background on funding of the drainage components and the current position of landowners. Federal funding for these projects is uncertain due to several circumstances; acceptance of the plan, cost/benefit exemption, availability and timeliness of funding. Deb Walchuk, NRCS, reviewed some of the answers to questions concerning the drainage components posed to NRCS.

**Roseau Lake** – Randy Prachar will give an update on the Operating Plan at the March 3<sup>rd</sup> board meeting. Mr. Prachar also provided an update on the status of the Environmental Assessment Worksheet (EAW).

**OTHER ITEMS:** Manager Voll asked if timber could be harvested off of Brandt's Island in the Norland Impoundment. Specialist McCormack stated he was unaware of any restrictions on that area of the impoundment. Manager Voll requested this item be added to the March agenda.

The next meeting will be March 3<sup>rd</sup> at 12:00 p.m. at the Roseau City Center to accommodate social distancing requirements. After a **motion** by Manager Wensloff and second by Manager Schmalz, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,

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Cody Schmalz, Secretary

  
Tracy Halstensgard, Administrator

RRWD February 2021 Bills & Receipts

RRWD Checkbook Balance as of January 28, 2021	\$200,462.19
<b>Receipts:</b>	
State of Minnesota -- LSOHC grant, River Restoration	\$ 147,061.11
Beltrami County -- share of taxes	\$ 277.84
Marshall County -- share of taxes	\$ 390.16
Kittson County -- share of taxes	\$ 392.89
Total:	\$ 148,122.00
<b>Bills:</b>	
Tracy Halstensgard -- Salary and Insurance	\$5,039.64
Torin McCormack -- Salary and Insurance	\$5,486.64
Torin McCormack -- Mileage / Personal Equipment	\$481.36
Jason Braaten -- Per Diem and Expenses	\$104.67
LaVerne Voll -- Per Diem and Expenses	\$291.35
Carter Diesen -- Per Diem and Expenses	\$442.01
Cody Schmalz -- Per Diem and Expenses	\$145.55
Tony Wensloff -- Per Diem and Expenses	\$377.05
Internal Revenue Service -- Withholding	\$3,979.02
Minnesota Department of Revenue -- Withholding	\$630.00
PERA -- Employer / Employee Contribution	\$1,686.28
Cardmember Services -- RRBC conference reg., stamps, gas & freefind subscription	\$245.95
City Of Roseau --	\$195.37
Marco -- Copier agreement	\$162.66
Minnesota Energy -- Natural Gas	\$134.75
Multi Office Products - signature stamp	\$39.81
Patrick Moren Law Office -- Legal Fees	\$1,793.50
Roseau Times Region -- Meeting Notices	\$428.40
Sjoberg Cable -- Int/phone --	\$185.38
Roseau Electric Co-op -- internet & phone	\$158.71
Ace Hardware --	\$832.02
SuperOne - supplies	\$65.54
North Pine Services -- snow removal through 12-30-20	\$355.11
Verizon Wireless -- Trimble	\$40.01
MAWD -- 2021 dues	\$1,881.00
Dot.com connection - website maintenance	\$120.00
Backwoods Services -- SD 51 debris removal Jan 11 - Jan 14	\$11,400.00
Jon Schauer - QuickBooks consulting, year end audit prep & tax docs	\$2,591.93
WSB -- Lost River Forest Peatland Restoration	\$1,088.00
HDR -- invoices 1200318173, 1200318172, 1200318169	\$35,948.81
TechWorks -- IT services	\$1,076.89
Alicia Bauman -- press release	\$150.00
Blair Comstock -- Norland gate repair	\$300.00
Universal Screen Print -- poster	\$48.09
Roseau County Highway Dept. -- culvert, Trangsrud crossing in Duxby Levee	\$680.82
Anderson Bros Construction -- SD 51 Debris removal	\$11,020.00
Total:	\$89,606.32