

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD JANUARY 4, 1994

Meeting called to order by Chairman Kelman Kvien at 5:08 p.m. in the Watershed Office at City Hall. Board members present were Kelman Kvien, Farrell Erickson, Robert Severson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, and Leslie Hagen.

Motion by Allison Frislie to approve the December minutes with the following corrections and amendments.

Under the Eng. report, EAS - The Corp. and DNR have gone through the Annual Reports of the Watershed Districts, looking for other potential projects to be included in the EAS.

The extension on the Roseau Dike Storage Grant application is for July 1, 1994, not January 1, 1994.

The motion by Steve Erickson regarding Grahn Farms is amended to, "Motion by Steve Erickson to have Grahn Farms restore the lowest 100 feet to preexisting conditions."

Page Three: Engineer Rood received from Brian Dwight, a draft outline as a guide to be used for doing an Overall Plan. A completed Overall Plan outline should be available by March. Seconded by Farrell Erickson. Carried - unanimous.

Engineer Rood reported the following:

OVERALL PLAN - Working on outline, hope to have done by March.

DITCH #3 & #8 - Surveys are done, still need to work on. Continue to work on plans for the proposed construction of the ditch north of Roseau.

NORLAND - Have been working on another redesign of the project. This one shows that by keeping the design under 6 feet high, it would alleviate the need for a Minnesota Dam Safety Permit. Also, the EAS field review is currently reading that Norland would not need a Corp. permit.

Will be attending the Geology and Hydrology Workshop in Bemidji, ~~January~~ ^{February} 9, 1994.

Met with the Roseau County Commissioners on the Local River Planning Grant. Roseau County Environmental Officer, Jeff Pelowski's initial comment on the grant was, the County could use the grant to help leverage other projects. Mr. Pelowski will do a further review, and meet with the Commissioners. Hopefully a decision will be made on whether to continue to pursue this grant.

Farrell Erickson reported the following for the RRWMB:

On January 11th, the RRWMB will be meeting with several financial consultants on where and how to invest the RRWMB's holdings. All District's board members are urged to attend.

On January 12th, at 8:30 a.m., will be the Joint MN/ND Meeting Houston Engineering has been hired to work on the G.I.S..

Page Two
January 4, 1994

OLD BUSINESS:

The beaver dams reported at Marlin Linland's and south of Roseau are to be taken out.

The date and time for the Public Informational Meeting on the proposed ditch north of Roseau will be January 20, 1994, at 7:30 p.m.. Notice to be placed in the Roseau Times-Region. Letters regarding the meeting will be sent to the City Clerk, County Commissioners, and the Boards of Jadis and Stafford Townships.

Mike Higgins will be sending a check for the District's final 1993 payment on its 1/4 share of bluegrass.

There was discussion on renting out the Hauger land and having a year to year hay lease on the Thorbus land.

Les Hagen presented his bill for work done. Amount listed under Bills.

NEW BUSINESS:

Attorney Moren chaired the following election of Officers:

Motion by Farrell Erickson to cease nominations and elect Kelman Kvien as Chairman, seconded by Allison Frislie. Carried - unanimous.

Motion by Robert Severson to cease nominations and elect Steve Erickson as Vice Chairman, seconded by Farrell Erickson. Carried - unanimous.

Motion by Allison Frislie to cease nominations and elect Robert Severson as Secretary/Treasurer, seconded by Farrell Erickson. Carried - unanimous.

Motion by Farrell Erickson, seconded by Robert Severson to have the Roseau Times-Region as the official paper; and Citizens State Bank as designated depository for the RRWD. Carried - unanimous.

Motion by Robert Severson to retain Eng. Omar Rood, Atty. Pat Moren, and Sec. Kathy Ross on a fee basis, seconded by Farrell Erickson. Carried - unanimous.

Motion by Allison Frislie to hire Coutts, Lucke, & Associates, Ltd., to do annual audit, seconded by Farrell Erickson. Carried - unanimous.

The per diem and mileage paid to Board members will remain the same as in 1993.

439.77

Page Four
January 4, 1994

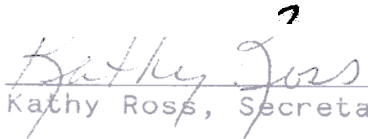
Bills continued:

Kathy Ross - fees	\$232.72
Red River Watershed Management Board - tax levy	5,987.11
Robert Severson - per diem and mileage	56.81
Allison Frislie - per diem and mileage	71.37
Farrell Erickson - per diem and mileage	59.61
Kelman Kvien - per diem, mileage, and expenses	61.98
Citizens State Bank - payroll taxes	<u>69.20</u>

TOTAL \$17,239.04

Motion by Robert Severson to adjourn, seconded by Allison Frislie.

Submitted by,

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Kathy Ross, Secretary

ROSEAU RIVER WATERSHED DISTRICT

Roseau, Minnesota 56751

WEST ROSEAU DITCH BRAINSTORMING MEETING

January 20, 1994

BACKGROUND: The west side of the City of Roseau has drainage problems and does not have a decent outlet. Drainage along Highway #11 adds to the problems.

Further south, County Ditch #8 is limited in capacity to provide adequate farmland drainage resulting in excessive crop damage. Also, the outlet to County Ditch #8 is upstream of Roseau and contributes to Roseau River's flooding problems.

Various informal discussions have noted that a new ditch on the west side of Roseau would fix one or both problems.

PURPOSE: This meeting is to bring the various affected parties together to discuss their needs and options.

LEGAL: Minnesota law states that the Watershed District is the agency that can construct a legal drainage system. However, the law also requires that a project must be petitioned and bonded for by the landowners (60% or 26% of those parcels affected) or by the Roseau County Board or by the City of Roseau. The Watershed District can't initiate a drainage project.

PROJECT GOALS: There is a wide range of options. A project starting on the north side of Highway #11 could be designed to drain just some of the surface water on Roseau's west side. It could be enlarged and deepened to serve as a storm sewer outlet.

The larger options could be extended south to serve as an outlet for County Ditch #8 or even extended 2 1/2 miles further south to further ease the burden on the Roseau River.

Finally, if money and land purchases were no obstacle, a flood bypass overflow from the Roseau River could be constructed which would remove most of Roseau from the 100 year floodplain and could also serve as the outlet for the other options.

Low Erickson	463-3880
Earl Rugland	463 2209
Don Magnusson	463-2714
Richard Magnusson	463-2374
Curtis Skutumpah	463-1652
Robert Piskwas	463-2494
Carmon Hughes	463-2494
Klick Jackson	463-1681
Floyd Haugen	528-3774
Scott Habstitt	463-1101
Duane Halvorson	463-1845
Greg Brater	463-2438
Maynard Brater	463-2438
Arvid Magnusson	463-1647
Greg Halvorson	463-1486
Ludwig Sund	463 129
Roy Kveen	463 2325
Oscar Gasmussen	

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD FEBRUARY 8, 1994

Meeting called to order by Chairman Kelman Kvien at 5:00 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Steve Erickson, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Glaydon Rugland, Francha Rugland, and Leslie Hagen.

Motion by Steve Erickson, seconded by Allison Frislie to approve January minutes with the correction that the Hydrology and Geology Workshop is February 9th. Carried - unanimous.

Glaydon and Francha Rugland were present regarding the proposed construction of the ditch north of Roseau. They had not attended the recent Public Informational Meeting, and had questions on how a ditch might affect them. Eng. Rood explained the different designs discussed at the meeting, and that there needs to be more planning and input done before any type of project would be started.

Engineer Rood reported the following:

CHANNELIZATION OF ROSEAU - Received call from the Corp.. The Benefit Cost Ratio for this project is .8, which makes it not feasible. Want to go through all work sheets and papers before this is closed.

EAS - No major news to report.

May not be able to attend the March 8th meeting. Have a ~~UNAC~~ ^{WNET} computer course on March 7 - 11 in Fargo.

The January 18th supper meeting with Two Rivers was postponed due to the cold weather. It is rescheduled for March 14, 1994.

NORLAND - Copies of the Step 1 Submittal were given to the Board for review. The revisions on the project have gotten smaller. The need for a Dam Safety Permit has been alleviated by keeping the design under 6 feet. Estimated cost is 14 million ~~not~~ ⁴ dollars. On Page 14 is the proposed financing of the project. There was much discussion on the district receiving Wetland Restoration Credits and the funds available through the Red River Watershed Management Board. A motion was then made by Steve Erickson to present the Step 1 Submittal of the Norland Project Wetland Restoration and Flood Control to the Red River Watershed Management Board for funding, seconded by Allison Frislie. Carried - unanimous.

Farrell Erickson reported the following for the RRWMB:

At January's meeting there was discussion on the two letters from the Corp. of Engineers on projects that would be in abeyance during the EA.

Met with various financial consultants. Norwest Bank and the Bank of Crookston had good presentations. Norwest is willing to assist the Board in finding the best rates for CDs.

Presented a copy of the RRWMB's new letterhead.

This years Annual Conference will be March 17 & 18, at the Best Western in Thief River Falls.

Leslie Hagen brought in his bill for work done. He informed the Board that 10 log jams have been cleared and he is working on two more.

OLD BUSINESS:

Kelman Kvien talked with John Anderson regarding the Wetland Restoration Program. Mr. Anderson will be looking for more information.

Vince Buck of the DNR Forestry has sent a letter to the ASCS stating the Olafson property is unsuitable for trees.

Farrell Erickson talked with Commissioner Glen Darst about removing beaver in Roseau County. The Board discussed increasing the rate paid for beaver to \$25.00 in the spring, and the possibility of sharing costs between the Watershed District and the County. Will invite Commissioners Glen Darst and Orris Rasmussen to attend a Board meeting.

The Public Informational Meeting on the proposed ditch north of Roseau was well attended. More work needs to be done and another public meeting will be held in a month or two.

NEW BUSINESS:

Kelman Kvien informed the Board that a request needs to be made to the ASCS on Mike Higgins behalf. The ASCS did not want to reconstitute his farm until the deed was in hand, therefore, some disaster payments went to the RRWD instead of him. A motion was made by Robert Severson allowing Mike Higgins to reconstitute his farm back to the original date of purchase for farm year 1993, seconded by Farrell Erickson. Carried - unanimous.

There was discussion on having a Workshop for local farmers on ditching.

A response will be made to Floan & Sanders, on the outlets for the City of Roseau's sewage pond.

Received a copy of MAWD's promotional video, "Once and Future Waters".

The 1994 Legislative Breakfast will be held March 9 & 10.

Received a copy of the Resolutions from the 1993 MAWD Conference.

Received from the ASCS, crop bases for the Hauger land.

Page Three
February 8, 1994

RECEIPTS

Citizens State Bank - super now account	\$357.35
Roseau County - 94 tax levy	\$3,546.87
SD #51	7,476.77
D #16	9.32
	11,032.96
USDA/CCC- CRP payment	4,364.00
Scott-Kveen Seed Company - bluegrass share	2,437.50
Lake of the Woods County - 93 tax levy	\$2.86
SD #51	1.65
	4.51
State of Minnesota - Federal Disaster Payment	31,094.00
Kittson County - 93 tax levy	<u>54.96</u>

TOTAL \$49,345.28

Motion by Steve Erickson to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Leslie Hagen - SD #51	\$3,550.00	
FEMA	1,600.00	\$5 150.00
North Star News - notice in paper Amended Rules		11.94
Roseau Post Office - stamps		52.00
Roseau Times-Region - meeting notice		48.00
Ross True Value - clock and batteries		22.22
Minn. Work. Comp. Assigned Risk Plan - work. comp.		96.00
Patrick D. Moren - fees		876.25
Kathy Ross - fees		232.72
JOR Engineering, Inc. General	\$3,958.76	
Diked Storage	10.92	
SD #51	308.50	
Norland	4,003.80	
Equipment Rent	58.00	8,339.98
Farrell Erickson - per diem and mileage		119.23
Allison Frislie - per diem and mileage		142.75
Robert Severson - per diem and mileage		100.20
Steve Erickson - per diem		92.35
Kelman Kvien - per diem, mileage, and expenses		941.68
Citizens State Bank - payroll taxes 941		150.25

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February 8, 1994

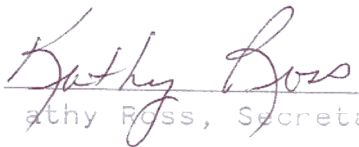
Bills continued:

Red River Watershed Management Board - tax levy share	\$1,109 24
Roseau County Recorder - recording fee Amended Rules	43 50
Kittson County Recorder - recording fee Amended Rules	43 50
Beltrami County Recorder - recording fee Amended Rules	43 50
Marshall County Recorder - recording fee Amended Rules	43 50
Lake/Woods County Recorder - recording fee Amended Rules	<u>43 50</u>

TOTAL \$17,902.31

Motion to adjourn by Robert Severson, seconded by A ison
Frislie.

Submitted by,


Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD MARCH 8, 1994

Meeting called to order by Chairman Kelman Kvien at 5:06 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Steve Erickson, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Atty. Michelle Moren, Sec. Kathy Ross, Mike Higgins, Roseau County Engineer Russ Larson, Roseau County Commissioner Glen Darst, Stan Wood - RRWMA, Scott Habstritt, and Leslie Hagen.

Motion by Steve Erickson to approve February minutes with the corrections, the Norland Project's estimated cost is 1.4 million and Eng. Rood is attending a UNET computer course, seconded by Farrell Erickson. Carried - unanimous.

Mike Higgins discussed with the Board renting land in Section 19 of Norland. It is questionable whether a profitable bluegrass crop will grow in parts of the section seeded from last year. However, the land does need to be worked in order to control weeds. The following motion was made by Steve Erickson to rent all of Section 19, take a 1/4 share of what crop does come, and if a crop cannot be produced, pay Mike Higgins for controlling weeds, seconded by Robert Severson. Carried - unanimous.

Kelman Kvien invited Stan Woods to the meeting to discuss Wetlands programs, and to ask, if once the Thorbus property is enrolled in a program, would the State still be interested in buying the land from the District. He is to find out and contact Kelman. Mr. Wood reported that Pools 2 & 3 have been drawn down six inches.

Russ Larson and Glen Darst were present at the Board's request to discuss coordinating efforts for removing beaver in Roseau County. The County pays \$25.00 ^{in \$5.00} per beaver and the RRWD pays \$15.00. Another difference between the County and the District was, the County needs authorization to charge against individual county ditches before beaver are taken out, whereas the Watershed pays for beaver taken from anywhere within the district. The consensus was beaver are a big problem, they need to be removed, and a county wide rate should be established. Motion by Robert Severson to increase the District's bounty to \$25.00 to coincide with the County's rate, seconded by Farrell Erickson. Carried - unanimous.

Leslie Hagen presented his bill or work done. Amount listed under bills.

Page Two
March 8, 1994

Scott Habstritt requested approval from the Board on the dikes he wants constructed on his farm land. He was given a copy of the new diking permit and the maps he presented will be sent to Engineer Rood.

Kelman Kvien reported the following for Engineer Rood:

NORLAND - Step 1 was approved by the RRWMB. There were some questions regarding financing.

EA - Progress continues, though frustrating.

CHANNELIZATION OF ROSEAU - The Benefit Cost Ratio after the reevaluation of figures is .6, not including land. The Corp. suggests the City of Roseau request an update on their Flood Insurance Survey.

Another meeting on the proposed ditch north of Roseau should be held sometime in April.

The Red River Watershed Management Board will have their meeting during the Annual Conference. Overall Planning will be discussed.

Roseau County still hasn't made a decision on the Local River Planning Grant.

OLD BUSINESS:

Received a letter from County Attorney Martin Berg. His office will not be filing charges against Grahn Farms on the permit violation.

In their March 9, 1994 letter, the ASCS has denied the Board's request to terminate the CRP contract on the Olafson property. The decision was based on the information from Vince Buck, that although trees would be costly to plant, there are certain types that would grow. Kelman Kvien has filed an appeal.

There are approximately 900 acres between the Hauger and Scott-Kveen properties that need to be farmed. There was discussion on having the ASCS mark off what land is in CRP, burn the rest this spring, and direct seed canola. Land ~~not~~ seeded would be enrolled in 0 in 92.

NEW BUSINESS:

Kelman Kvien will be attending this years Legislative Breakfast in St. Paul.

Received a copy of the Draft Facility Plan from Floan & Sanders regarding the City of Roseau's sewage ponds.

RECEIPTS:

Marshall County - 93 tax levy	\$20.31
U.S. Treasury - refund Duxby Levee	22,847.83
Citizens State Bank - super now account	<u>433.52</u>

TOTAL \$23,30 .66

Page Three


March 8, 1994

Motion by Steve Erickson to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Leslie Hagen - SD #51	\$2,100.00	
brushing & snagging	2,950.00	\$5,050.00
Roseau County Highway Dept. - WD #3	\$1,172.58	
WD #8	2,349.49	3,522.07
Pat Moren - fees and expenses		569.59
O'Neil Foster - Animal Damage Control Fee		105.00
JOR Engineering, Inc. General	\$1,737.46	
Diked Storage	73.00	
SD #51	318.40	
Norland	2,825.49	
Overall Plan	226.92	
Equipment Rent	58.00	5,239.27
City of Roseau - rent		200.00
Minn. Assn. of Watershed Districts - 1994 Dues		681.59
Red River Watershed Management Board - tax levy share		6.25
Kathy Ross - fees & supplies		199.29
Allison Frislie - per diem and mileage		71.37
Robert Severson - per diem and mileage		56.81
Farrell Erickson - per diem and mileage		59.61
Steve Erickson - per diem		46.17
Kelman Kvien - per diem, mileage, and expenses		703.93
(Norland \$90.89)		
Citizens State Bank - 941 payroll tax		115.80
Roseau Agency, Inc. - General Liability Policy		<u>1,918.00</u>
TOTAL		\$18,544 75

Motion to adjourn by Robert Severson, seconded by Steve Erickson
Carried - unanimous.

Submitted by


Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD APRIL 5, 1994

Meeting called to order by Chairman Kelman Kvien at 5:04 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Steve Erickson, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Rob Sando, Allen Ellenson, Doran Horner, Doris Hanson, Chancy Cole, Palmer Pederson, LaVerne Voll, Orris Rasmussen, Roger Kofstad, Clifford Mattson, Roy Losse, Bruce Falk, and Leslie Hagen.

Motion by Steve Erickson to approve March minutes with the following corrections. Roseau County is paying a \$15.00 bounty for beaver, not \$25.00, therefore, the motion by Robert Severson is amended, to increase the District's bounty to \$25.00 when Roseau County raises their bounty.

The word not is deleted from the sentence, Land not seeded would be enrolled in 0 in 92., seconded by Robert Severson. Carried - unanimous.

County Commissioner Doran Horner and Doris Hanson of Foresight Consulting Group meet with the Board regarding the Local River Planning Grant. In her presentation, Ms. Hanson provided information on the needs and benefits of having a Local River Plan, organizing a River Board, who would need to be involved, and funding. She also explained the role Foresight would have if hired by the County to work on its River Plan. There was talk between the Board and Commissioner Horner on how the Watershed District would be involved. A decision needs to be made by the County Board on whether to pursue this grant. Their next meeting is April 13, 1994.

The majority of the those in attendance were landowners or farmers who had many questions and concerns regarding the proposed Norland Project. Engineer Rood explained, in detail, how the project will work. Other questions answered were why was this area chosen, why the District was buying the land, and how the project will be funded. Roy Losse is having problems with drainage caused by beaver dams. Engineer Rood will contact him to set up a day and time to go out and look at the area.

Leslie Hagen presented his bil for work done. Amount listed under Bills.

Page Two
April 5, 1994

Engineer Rood reported the following:

NORLAND - A Draft Preliminary Engineer's Report should be done by May.

OVERALL PLAN - There is now a State Approved Outline, (BWSR).

EA - The meeting in Thief River Falls on the Scoping Document was disconcerting.

Regarding the Olafson property, there has been no decision on the appeal filed. The District can appeal further if denied.

Farrell Erickson reported the following for the RRWMB:

Presented a Joint Powers Agreement on Beaver Control. The RRWD is not listed, but there is a chance of being included in the Agreement later on.

Reviewed the Board's Policy Manual. Changes are to be made and it will be adopted at a future meeting.

There was discussion on the possibility of the RRWMB making a low interest loan to the Crookston Winter Show, which is in need of financial help.

OLD BUSINESS:

R & Q Trucking still needs to remove the beaver dam south of Marlin Linland's. He has requested that dynamite not be used as the dam is close to where his cattle are.

George Welin is still having problem with water, he feels it should be running to the west.

Pat Moren was asked to add a paragraph on weed control to the Agricultural Lease with Scott-Kveen Seed Company.

Received two inquires on renting the 900 acres in Norland. Mike Dahl is interested in the Scott-Kveen property and Mike Grahn is interested in the Hauger property. There was continued discussion on the different farm programs available, and how much the Board was willing to spend on farming the land. It was the consensus to have Kelman Kvien and Steve Erickson decide on what action to take.

A date for the meeting on the ditch north of Roseau will be made later on.

NEW BUSINESS:

The next meeting of the Red River Watershed Management Board will be April 12, 1994.

The time of the regular monthly meeting of the Board of Managers will be 7:30 p.m., May through October, 1994. Notice to be placed in the paper.

Page Three
April 5, 1994

RECEIPTS:

Citizens State Bank - super now account	<u>\$443.24</u>
TOTAL	\$443.24

Motion by Robert Severson to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Roseau Agency, Inc. - Buffer Liability Policy	\$1,494.00
Leslie Hagen - SD #51	\$1,050.00
brushing & snagging	925.00
	1,975.00
Roseau Times-Region - notice in paper	24.00
City of Roseau - rent	200.00
Dan Fulton, P.A. - accounting services	55.00
Roseau Post Office - stamps	29.00
Roseau County Treasurer - property taxes	5,782.00
Pat Moren - fees	562.50
JOR Engineering, Inc. General	\$776.44
Diked Storage	255.50
Norland	1,993.00
Cutoff No.2	36.50
Equipment Rent	58.00
	3,119.44
Kathy Ross - fees & supplies	162.64
Steve Erickson - per diem	92.35
Robert Severson - per diem and mileage	120.91
Allison Frislie - per diem and mileage	166.69
Farrell Erickson - per diem and mileage	172.63
(WD #3 \$27.70)	
Kelman Kvien - per diem, mileage and expenses	1,083.24
Citizens State Bank - 941 payroll tax	<u>160.82</u>

TOTAL	\$15,200.22
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Motion to adjourn by Allison Frislie.

Submitted by,


Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD MAY 3, 1994**

Meeting called to order by Chairman Kelman Kvien at 7:35 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Steve Erickson, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Michelle Moren, Atty. Pat Moren, Sec. Kathy Ross, and Leslie Hagen.

Motion by Robert Severson to approve April minutes, seconded by Steve Erickson. Carried - unanimous.

Permits: Eng. Rood will work with Scott Habstritt on obtaining the diking permit he has requested.

Engineer Rood reported the following:

Don Ogaard would like to attend a meeting of the Board. A letter will be sent inviting him to the June 7, 1994 meeting.

A letter was sent to Carol Holland, Jadis Township Clerk, on the installation of a culvert involving Sections 18 & 19. The letter requests Jadis Township to apply for a permit from the District if it is a township culvert. An application was enclosed along with a copy of the Watershed Rules.

WD #3 - R & Q Trucking, Inc. was contacted last year to clean the ditch and to install a low water crossing at Frank Cwikla's. Both remain undone. Kelman Kvien will contact Rick Heteen to see if R & Q still wants the job. The dam at Marlin Linland's has been removed.

ANNUAL REPORT - Waiting for audit.

OVERALL PLAN - Received from Brian Dwight, BWSR, the State Approved Outline. Copies were given to Board members to review. There should be an outline done by June that is tailored for the RRWD. There was discussion on inviting Brian Dwight to the July 5, 1994 meeting.

NORLAND - Was asked by Brian Dwight to inquire if the District would be interested in a pre-sale of Wetland Restoration Credits. This could be discussed with him at the Board's July meeting. BWSR is willing to suggest to the Corp., that the Norland Project be released from obeyance. Also regarding Norland, there needs to be a permit to dig a ditch.

EA - Will send Board members copies of the memo on the recent field tour of the Klondike area. Input is needed on how land is reconverted.

CHANNELIZATION OF ROSEAU - In reviewing the Corp.'s report on the Benefit-Cost Ratio, it appears that there may be a discrepancy in the numbers. Motion by Allison Frislie directing Engineer Rood to contact the Corp. to clarify the numbers in the report, seconded by Steve Erickson. Carried - unanimous. Will call John Blackstone to request that the project is not officially closed until there can be a reevaluation of the numbers.

Page Two
May 3, 1994

Engineer's report continued:

LOCAL RIVER PLANNING GRANT - The County Board has accepted the grant. Received their Resolution directing the Roseau River Watershed District to act as the lead agency for this project. Have requested copies of completed River Plans from the DNR, these should be available at next months meeting.

It is the consensus of the Board to wait until there is clarification of the numbers on the Channelization project before having another meeting on the proposed ditch north of Roseau.

ROSEAU DAM - The City of Roseau may be getting money to help with removing the City's lift station. Will contact Dale Drown.

Les Hagen presented his b for work done. Amount isted under Bills.

OLD BUSINESS:

The Thorbus land is signed up for WRP, and will be rented out for haying.

Land in Norland has been enrolled in 0 in 92. 297 acres will be planted with oilseed.

Pat Moren presented the revised Agricultural Lease with Scott-Kveen Farms. Motion by Farrell Erickson to have Kelman Kvien review the lease with Mike Higgins, make any correction necessary, and have it signed at Pat Moren's office. Seconded by Robert Severson. Carried - unanimous.

Received a copy of the injunction against Grahn Farms.

NEW BUSINESS:

Received a bill from the Roseau County Highway Department for a culvert that was installed in Section 10 of Ross Township. The authorization came from County Commissioner Orris Rasmussen. Kelman Kvien is to talk to him regarding the bill.

The was discussion regarding Watershed laws pertaining to the repair and maintenance of ditches. WD #3 doesn't accomplish what it was designed for. Repairing the ditch would be an easier process than doing an improvement. Pat Moren was asked to review the Statutes that will apply to WD #3. This will be brought up at next months meeting.

RECEIPTS:

Beltrami County - 93 tax levy	\$2.79	
	SD 51	.15
		\$2.94
Citizens State Bank - super now account		<u>367.76</u>

TOTAL		\$370.70
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82 80

Nathy Ross
Kat Ros Se

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD JUNE 7, 1994

Meeting called to order by Chairman Kelman Kvien at 7:32 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson, and Allison Frislief. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Don Ogaard, Milford ~~Haugen~~, and Leslie Hagen.

Nelson

Motion by Robert Severson to approve May minutes, seconded by Farrell Erickson. Carried - unanimous.

Don Ogaard, Executive Director of the Red River Watershed Management Board, was present to discuss with the Board some of his concerns regarding recent Legislation and the Environmental Assessment.

He wanted the Board to be aware of a bill that was introduced this year that would remove the County's and Watershed's involvement in the repair and maintenance of its ditches. Another part of this bill was that all redetermination of benefits would have to be done by December 31, 1999. The bill did not pass, but it may be revised and introduced at future sessions.

The Environmental Assessment is one month behind schedule. Work groups continue to meet. A major change has been getting the right people involved. The Corp. was to have issued its list of projects that would be released from abeyance by April 30, 1994. It appears that it is not fully agreed upon by the Corp. There was discussion on the Norland Project being started next summer, should it get the go ahead from the Corp.

On July 13, 1994 there will be the MN/ND tour of the district.

An authorization is needed allowing the President and/or Secretary to sign the Joint Powers Agreement at the RRWMB's July 21, 1994 meeting.

Nelson

Milford ~~Haugen~~ met with the Board on the cleaning of WD #3. Kelman Kvien has talked with R & Q Trucking, Inc., and they will be out to work on the ditch at the end of the month. Mr. ~~Haugen~~ also wanted to know if the banks along the ditch could be tapered down. Permission would be needed from the landowner involved. Farrell Erickson is willing to contact the landowner. Eng. Rood will call Russ Larson about having the ditch sprayed for cattails.

Nelson

Also regarding WD #3. Pat Moren researched the Statute requested. His interpretation was, the law would allow the district to go in and improve or alter a ditch, especially if it doesn't work the way it was suppose to, without the need of an *improvement hearing*. Eng. Rood will work on new designs for improving WD #3. *procedure.*

Les Hagen presented his bill for work done. Amount listed under Bills.

Motion by Farrell Erickson to approve the following permits by Habstritt Farms, subject to the completion of permit applications; 1. Raise road on the north side of Section 25, Jadis Township and Section 30, Spruce Valley Township. 2. Complete construction of the agricultural dike in Section 29, Spruce Valley Township. 3. Construct agricultural dike in Section 27, Jadis Addition., seconded by Robert Severson. Carried - unanimous.

Engineer Rood reported the following:

SD #51 - Stan Wood called to report a beaver dam and log jam. Called R & Q Trucking, Inc. to have it removed. Cutoff No. 10 needs to be sprayed. Two Rivers Watershed is planning on hiring a helicopter to do spraying. The Districts could share the expense. Motion by Allison Frislie to have Cutoff No. 10 sprayed, seconded by Robert Severson. Carried - unanimous.

On June 13, 14, and 15, 1994 there will be a Natural Resources Tour of the District.

EA - On June 29, 1994 the Hydrology and Hydraulics Work Group will be looking at RRWD projects.

NORLAND - Summer help is working on the EA's request for information. It is ~~most likely~~ ^{hopeful that} Norland will be released from abeyance. Sections 19 and 30 look good. Haying will be done in the west half of Section 20.

FLOOD REDUCTION DAMAGE GRANT - Need to contact Joe Gibson for another six month time extension.

Motion by Allison Frislie to support one-third of the cost to have Engineer Rood attend 3 days of the Wetland Restoration Conference, being held June 20 - 24, seconded by Farrell Erickson. Carried - unanimous.

LOCAL RIVER PLANNING GRANT - Received two copies of completed River Plans from the DNR. Kelman Kvien is to contact Doran Horner on whether the County would want the River Plan done by the RRWD, or by hiring a consulting firm.

CHANNELIZATION NORTH OF ROSEAU - Met with the Corp. regarding discrepancies in the numbers of the Benefit Cost Ratio report. The Corp. has agreed to do the report again including a 20, 30, and 40 year event.

Haven't met with Roy Losse to look at his drainage problem. But in driving by the area, it looks as if a 1/2 a mile will probably need to be improved.

Farrell Erickson reported the following for the RRWMB:

There was discussion on what areas of the district should be included on the July 13th MN/ND annual summer tour.

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June 7, 1994

RRWMB report continued:

The RRWMB voted at its May meeting to accept the Bios De Sioux Watershed District as a new member. A motion was made by Farrel Erickson authorizing the President and/or Secretary to sign the Joint Powers Agreement, seconded by Robert Severson. Carried - unanimous.

There was discussion on having a monthly summary of the district's activities to bring to each meeting. Eng. Rood will do the reports.

OLD BUSINESS:

Allison Frislie brought up the question, would the district pay someone to work on his own land. This stems from the brush piles that need to be removed along Cutoff No. 10. It was the consensus of the Board that it would be appropriate to offer an allowance. Allison is to inquire what would be a fair price and to bring the matter up at next months meeting.

Collin Jensen has requested a copy of the injunction against Grahn Farms. Secretary Ross will mail him a copy.

ASCS - The County Committee has cancelled the Olafson contract.

FARM PROGRAM - In Norland, a 125 acres has been seeded with canola. A ditch permit has been applied for.

Robert Severson is to contact Orris Rasmussen on getting a culvert out to Frank Cwikla's. R & Q Trucking, Inc. is ready to install it.

Alvin Osse reported beaver dams in Golden Valley Township. Robert Severson is to have them removed.

Regarding the bill from the County Highway Department for the installation of the culvert in Sec. 10 of Ross Township. In talking with Russ Larson, the County will provide a culvert to landowners who own a 160 acres or more in the area, up to \$1,000.00. There was discussion on the Board reviewing the County's culvert policy. Eng. Rood will contact Russ Larson.

RECEIPTS

Lake of the Woods County - SD #51	\$617.52
Roseau County - SD #51	\$44,448.66
D #16	1,298.35
D #8	2,284.20
1994 tax levy	41,297.56
	89,328 77
USDA/CCC - 0 in 92	1,210 00
USDA/CCC - 0 in 92	2,683 00
Citizens State Bank - super now account	<u>338 78</u>

TOTAL \$94,178.07

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Motion by Farrell Erickson to pay the following bills, seconded by Robert Severson. Carried - unanimous.

Leslie Hagen - SD #51	\$2,150.00	
brushing and snagging	2,225.00	\$4 375.00
Roseau Times-Region - notice in paper		32.00
R & Q Trucking, Inc. - dam removal		669.86
City of Roseau - rent		200.00
Roseau County Highway Department - D #16		905.59
Citizens State Bank - safety deposit box rent		22.00
Red River Watershed Management Board - tax levy	12	707.21
Pat Moren - fees		562.50
Mark Beito - Animal Damage Control Fee		315.00
Ron Beito - Animal Damage Control Fee		315.00
Lynelle Thompson - Animal Damage Control Fee		585.00
Jason Monsrud - Animal Damage Control Fee		585.00
Mitch Chrzanowski - Animal Damage Control Fee		615.00
Jake Chrzanowski - Animal Damage Control Fee		180.00
JOR Engineering, Inc. General	\$1,900.69	
Diked Storage	800.50	
SD #51	205.60	
Norland	274.10	
Overall Plan	36.50	
Equipment Rent	58.00	3,275.39
Kathy Ross - fees		121.90
Kelman Kvien - per diem, mileage & expenses		195.60
Robert Severson - per diem & mileage		56.81
Farrell Erickson - per diem & mileage		59.61
Allison Frislie - per diem & mileage		71.37
Citizens State Bank - 941 payroll tax		<u>66.10</u>

TOTAL \$25,915.94

Motion to adjourn by Farrell Erickson, seconded by Robert Severson. Carried - unanimous.

Submitted by


Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD JULY 5, 1994

Meeting called to order by Chairman Kelman Kvien at 7:35 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Doris Hanson, Stanley Rice, Brian Dwight, and Leslie Hagen.

Motion by Farrell Erickson to approve the June minutes with the following corrections; Milford Nelson was wrongfully identified as Milford Haugen. Page One, second to last paragraph, the sentence, without the need of a hearing, is corrected to, without the need of an improvement procedure. Under Engineer Rood's report, NORLAND, the sentence, It is most likely Norland will be released from abeyance., is changed to, It is hoped that Norland will be released from abeyance. The paragraph regarding Roy Losse should be under Norland. Seconded by Allison Frislie. Carried -unanimous.

Doris Hanson of Foresight Consulting Group met with the Board on the Local River Planning Grant. It was the consensus of the Roseau County Commissioners to hire Foresight to work on the plan, rather than having it done in-house by the District. Eng. Rood requested doing some of the mapping, and having Sec. Ross hired to do local work, i.e setting up meetings, etc.. Other items discussed were funding, pay rates, forming a Citizens Group and a Steering Committee, and devising an acceptable work plan to present to the public. The first step is to request a proposal from Foresight. A motion was made by Farrell Erickson to have Foresight Consulting Group submit a proposal for the Local Roseau River Plan, seconded by Allison Frislie. Carried - unanimous. Ms. Hanson will have the proposal available to the Board by the August 2, 1994 meeting.

Stanley Rice was present to discuss the drainage problems that affect Sections 7 and 8 of Dieter Township. Some of the options discussed were restoring the township ditch, which would be the least expensive solution. Restoration would not require a permit from the District, as long as the depth remains at the original level. Another option talked about was the installation of a legal drainage ditch starting at the northwest corner of Section 8 and proceeding south to the Roseau River. This may be the best answer for those who live in the area. An informational meeting will be scheduled for July 21, 1994, 8:00 a.m., at the Dieter Town Hall. A notice will be placed in the Roseau Times-Region, and letters will be sent to landowners, in sections 7, 8, 17, 18, 19, 20, and sections 29 and 30 north of the Roseau River, inviting them to attend.

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Brian Dwight, BWSR, was present to discuss the tour of Norland he had been on with Engineer Rood. His interest in the area is to see what potential there is for establishing a pre-sale of Wetland Restoration Credits. He did inform the Board that he would be willing to assist in any of the planning processes that would be involved.

Leslie Hagen presented his bill for work done. Amount listed under Bills. Brush needs to be cleared out of D #8. Motion by Allison Frislie to have Les Hagen clear brush from D #8, Section 4 of Stafford Township, seconded by Farrell Erickson. Carried - unanimous.

PERMITS:

Motion by Allison Frislie, seconded by Farrell Erickson, to approve the permit from Collin Jensen, installing a 36 inch culvert in Section 14 of Spruce Township, subject to the completion of the permit application. Carried - unanimous.

Engineer Rood reported the following:

The June 13th - 15th Natural Resources Tour of the District went well. Areas shown were Roseau Lake Bottom, Norland, Habstritt's and Palmville. Stan Wood did a good job in his presentation on the Roseau Lake, as did John Williamson on Palmville.

EA - The June 29th Hydrology and Hydraulic Work Group tour of the district was to say the least, frustrating.

The Aquatic Restoration Conference was very good. Most of the presentations were excellent.

WD #3 - R & Q Trucking, Inc. has not done any of the work that they had promised to do. Kelman Kvien will inform Rick Heteen that he has until Monday, 7-11-94, to be out physically working, or another contractor will be hired.

WD #8 - The surveys from the County show one foot to two feet plugs that need to be cleared. It is recommended that cleaning should be done in Sections 1, 2, 3, the east half of 4, and Lateral 1 one-half mile in Section 4 of Stafford Township. Kelman Kvien is to talk to Russ Larson on having the County survey Branch 1, Lateral 1 in Section 33 of Jadis Township.

SD #51 - John Wahlberg has been asked by the District to purchase 400 feet or get an easement from him. The bank that is failing needs to be repaired,

DUXBY LEVEE - ^{spoils} Will need to have Les Hagen remove trees along the spoil banks this winter.

Page Two
July 5, 1994

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SD #51 - John Wahlberg has been asked by the District if he would sell a 400 foot right of way easement. The bank that is failing needs to be repaired and the existing levee, which restricts flood flows and contributes to bank failures, should be moved away from the channel edge. It was suggested to have Les Hagen remove trees along the spoil banks this winter in the Duxby reach of the ditch.

Page Three
July 5, 1994

Engineers report continued:

In the Board's review of the Roseau County Culvert Policy. It appears that the culvert installed for Robert Byfuglien, Sec. 10, in Ross Township, should have been paid for from the County's Road Fund. Kelman Kvien will try to contact Orris Rasmussen on this.

ANNUAL REPORT - Have received audit.

Areas of the District to be shown on the July 13, 1994, MN/ND Joint Tour will be Hay Creek, Norland, agricultural dikes, Roseau Lake Bottom, Roseau River Wildlife Management Area, and a stop at the SD #51 bridge.

OLD BUSINESS:

Cutoff No. 2 is out of CRP. Will rent land for haying.

Grahn Farms has complied with the Board's request regarding their permit violation.

NEW BUSINESS:

Annual Audit was reviewed. Motion by Farrell Erickson, seconded by Allison Frislief to approve audit. Carried - unanimous.

Kelman Kvien received a call from Richard Glad about a steel bridge that was removed from Cutoff No. 10, Sections 17 and 18 of Unorganized Township. He would like to dismantle it for scrap iron. It was agreed by the Board to see what shape it is in and bring the matter up at next month's meeting.

RECEIPTS:

Marshall County - 94 tax levy	\$147.49
Lake/Woods County - 94 tax levy 41.93	
SD #51 17.79	59.72
Beltrami County - 94 tax levy 37.88	
SD #51 64.74	<u>102.62</u>
TOTAL	\$309.83

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July 5, 1994

Motion by Allison Frislie to pay the following bills seconded by
Farrell Erickson. Carried - unanimous.

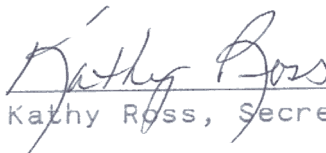
Leslie Hagen - SD #51	1,400.00	\$3,825.00
brushing & snagging	2,425.00	69.94
Red River Watershed Management Board -tax levy share		52.00
Roseau Post Office - stamps		200.00
City of Roseau - rent		531.25
Pat Moren - fees		3,600.00
Salol Farmers Union Coop Elevator Assn. - Norland		2,700.00
Cenex West Plant - Norland		4,681.13
Slater Spraying Service, Inc. - Norland		
JOR Engineering, Inc.		
General	704.70	
Palmville	36.50	
Diked Storage	293.38	
SD #51	198.61	
Norland	4,940.00	
WD #3	36.50	
Roseau Lake	36.50	
Annual Report	36.50	
Equipment Rent	58.00	
Aquatic Restoration Conference	1,026.78	7,367.02
Kathy Ross - fees and supplies		232.49
Kelman Kvien - per diem, mileage and expenses (Norland - \$38.06)		214.44
Farrell Erickson - per diem, mileage and expenses		66.82
Allison Frislie - per diem and mileage		71.37
Citizens State Bank - 941 payroll tax		<u>79.98</u>

TOTAL

\$23,691.44

Motion by Farrell Erickson to adjourn

Submitted by,


Kathy Ross, Secretary

Dieter Mtg

✓ KELMAN KUIEN RWB
✓ OMAR ROOD
✓ PAT MOREN

Attendees

7-21-94

DIETER TOWN HALL

- ① Albert Lu
- ② Henry Stoe
- ③ Holger Luegaard
- ④ Marmar B. Rader
- ⑤ Warren She
- ⑥ Patrick Kries
- ⑦ Doug Branta
- ⑧ Jaron Rader
- ⑨ Gilmore Stoe
- ⑩ Steven Kries
- ⑪ Steve Lee
- ⑫ Stuart Lee
- ⑬ Marilyn Elto
- ⑭ Paul Luegaard
- ⑮ Jimmie Brown
- ⑯ Ernest Lee
- ⑰ Donald Lee
- ⑱ Vukobratovic
- ⑲ Stanley Chid

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD AUGUST 2, 1994

Meeting called to order by Chairman Kelman Kvien at 7:30 p.m. in the office of the Watershed at City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Doris Hanson, Douglas Erickson, and Leslie Hagen.

Motion by Farrell Erickson, seconded by Allison Frislie to approve the July minutes with the following corrections: All under Engineer Rood's report, John Williamson should be John Williams. WD #8 - The survey from the County shows one foot to two feet of sediment that needs to be cleaned. The section on SD #51 is corrected to, John Wahlberg has been asked by the District if he would sell a 400 foot right of way easement. The bank that is failing needs to be repaired and the existing levee, which restricts flood flows and contributes to bank failures, should be moved away from the channel edge. It was suggested to have Les Hagen remove trees along the spoil banks this winter in the Duxby reach of the ditch. Carried - unanimous.

Doris Hanson met with the Board to review the proposal by Foresight Consulting Group on the Local Roseau River Plan. There were questions regarding the list of in-kind services. Ms. Hanson explained that the list in the proposal represents only a suggestion of the services paid, and that in the past there hasn't been any problems in matching funds. She did however, emphasize the importance of keeping accurate records. Other items discussed were the possibility of incorporating the completion of the District's map of the Watershed area (already started by Engineer Rood) while the GIS is being done on the river corridor. It was asked if funding for this along with the expense for local support staff in the amount of \$7,000.00 could be included under the local grant expense. Also the proposal does not involve the south branch of the river, which the Board would like to have included. A resolution was made by Robert Severson to accept the Local Roseau River Plan Proposal, and request a supplemental proposal that will contain the addition of \$7,000.00 included under the local grant expense, and the cost of having the south branch of the river added. Seconded by Farrell Erickson. Carried - unanimous.

Page Two
August 2, 1994

Douglas Erickson was present to discuss the drainage problems he has with Ditch #8, in Section 33 of Jadis Township. In 1986 he had petitioned the District to have approximately seven miles of drainage ditch constructed, and improve approximately two miles of an existing ditch lateral. He was unable to get the required support of the other landowners involved. It was suggested to Mr. Erickson that he have his petition updated, proposing the construction of a legal drainage ditch starting at the southwest corner of Section 28 proceeding east to the Roseau River along the north side of the road.

PERMITS:

Motion by Allison Frislie, seconded by Farrell Erickson to approve the permit from Daryl Wicklund, installing two traps on culverts in the SE corner of Section 15, Moose Township, subject to the completion of the permit application. Carried - unanimous.

Engineer Rood reported the following:

The MN/ND Joint Tour on July 13, 1994 went quite well.

WD #3 - R & Q Trucking has been out working. The west laterals are done and the east laterals by Robert Lee's need to be finished. They are done with what they can do using a backhoe, and have switched to using a drag line.

WD #8 - Needs to be worked on. There was discussion on what contractors are available locally. Steve Dahl has asked Kelman Kvien about having D #8 cleaned by his land. Kelman will contact Duane Comstock to see if he would be interested in the job.

ANNUAL REPORT - Is delayed.

The July 21, 1994 meeting on the proposed drainage ditch in Dieter Township was well attended. The estimated cost of the project is \$200,000.00 to \$300,000.00. While the consensus of those at the meeting was a ditch is needed, the cost is too high.

OVERALL PLAN - Presented some of the maps available.

NORLAND - The preliminary EAS report has been delayed, hopefully it will be available by September. The ditch on the west side needs to be cleared or the canola crop could be lost.

EAS - The Scoping Document has been released and is well done. An individual decision has yet to be made on Norland. Additional information was requested from the ASCS office.

Leslie Hagen presented his bill for work done in the Wannaska area. Amount listed under Bills

Page Three
August 2, 1994

Farrell Erickson reported the following for the RRWMB:

There was a good discussion on the Buffalo Red's plan to redirect levies along Deer Born Creek. A motion was passed to help them with the financing.

Presented copies of the Red River Watershed Management Board's Annual Report.

OLD BUSINESS:

DUXBY LEVEE - Farrell Erickson was asked to take care of contacting Doyle Vatnsdal to work on Roseann Lee's yard and having a load of gravel brought in. He was also asked to hire someone to mow the ~~south side of the~~ levee.

NORLAND - Is ready for haying. Kelman Kvien has contacted Danny Comstock, who is trying to get permission from the ASCS to cut as much as he can. Haying also needs to be done at the Thorbus and Olafson properties.

Discussion on the Roseau County Culvert Policy is tabled.

Received word from Greg Halvorson, Jadis Township Chairman, that Halvorson's Sand & Gravel will be out working at Bill Erickson's.

The bridge at Cutoff No. 10 hasn't been looked at yet.

NEW BUSINESS:

Motion by Allison Frislie to approve the following Proposed Budget for 1995, seconded by Robert Severson. Carried - unanimous.

Administration Fund	\$55,000.00
Engineering Fund	18,000.00
Red River Watershed Management Board	30,000.00
Palmville Project Fund	2,000.00
Duxby Levee Fund	2,000.00
Brushing & Snagging Fund	25,000.00
Sandbar Removal Fund	5,000.00
Norland Restoration Fund	15,000.00
Diked Storage Fund	<u>5,000.00</u>
	\$157,000.00

Notice to be placed in the Roseau Times-Region for a hearing on the Proposed Budget at the September 6, 1994 meeting at 8:00 p.m

RECEIPTS:

Citizens State Bank - Public Now Account/June	\$495.73
Citizens State Bank - Public Now Account/July	470.30
State of Minnesota - H.A.C.A.	19,791.00
Kittson County - 1994 tax levy	<u>217.42</u>

TOTAL **\$20,974.45**

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August 2, 1994

Motion by Farrell Erickson to pay the following bills, seconded
by Allison Frislie. Carried - unanimous.

Leslie Hagen - SD #51	\$50.00	
brushing and snagging	\$6,800.00	\$6,850.00
R & Q Trucking, Inc. - dam removal		341.43
Coutts, Lucke, & Associates, LTD. - "93" Audit		1,200.00
City of Roseau - rent		200.00
Quality Printing - permit applications		45.55
Bernard Bohlinger - Norland		1,200.00
John Hulst - Animal Damage Control Fee		45.00
Raynold Monsrud - Animal Damage Control Fee		240.00
Mike Wilebski - Animal Damage Control Fee		285.00
Pat Moren - fees		906.25
Red River Watershed Management Board - tax share		6,156.44
JOR Engineering, Inc. General	\$3,354.96	
Palmville	407.52	
Diked Storage	110.95	
SD #51	199.00	
Norland	2,901.60	
WD #3	116.10	
D #8	84.55	
Annual Report	109.50	
Overall Plan	633.25	
Equipment Rent	58.00	7,975.43
Kathy Ross - fees and supplies		302.15
Robert Severson - per diem and mileage		111.39
Kelman Kvien - per diem, mileage, and expenses (Norland \$34.42)		407.15
Allison Frislie - per diem and mileage		71.37
Farrell Erickson - per diem, mileage, and expenses (WD #3 \$69.97)		130.85
Citizens State Bank - 941 payroll tax		<u>141.37</u>

TOTAL \$26,609.38

Motion to adjourn by Robert Severson, seconded by Allison Frislie.

Submitted by,


Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD SEPTEMBER 6, 1994

Meeting called to order by Chairman Kelman Kvien at 7:42 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Farrell Erickson, Robert Severson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, and Leslie Hagen.

Motion by Farrell Erickson to approve the August minutes with the following correction; omit the words, south side of, under Old Business, Duxby Levee. Seconded by Robert Severson. Carried - unanimous.

Motion by Allison Frislie to approve the permit from Ronald Brummer to build a property access road in Section 6 of Palmville Township, seconded by Robert Severson. Carried - unanimous. Sec. Ross was asked to draft a response letter to use when copies of DNR permits are received. The letter will notify the applicant that their application was reviewed by the Board, and an additional permit is not required from the District.

Engineer Rood reported the following:

ANNUAL REPORT - Is completed. Reviewed with the Board. The list of Advisory Committee's members will need to be revised. Motion by Robert Severson to accept the 1993 Annual Report, seconded by Farrell Erickson. Carried - unanimous. 75 copies will be printed.

EA - Discussed the drainage areas and the gaging stations along the Roseau River. Branch A, south of Malung, should be looked at. Maintenance in this area is important.

There was a hearing on the Proposed Budget at 8:00 p.m. as noted in the Roseau Times-Region. After discussion, Robert Severson made a motion to approve the Budget for 1995, seconded by Farrell Erickson. Carried - unanimous. The Budget is as follows:

Administration Fund	\$55,000.00
Engineering Fund	18,000.00
Red River Watershed Management Board	30,000.00
Palmville Project Fund	2,000.00
Duxby Levee Fund	2,000.00
Brushing & Snagging Fund	25,000.00
Sandbar Removal Fund	5,000.00
Norland Restoration Fund	15,000.00
Diked Storage Fund	<u>5,000.00</u>
	\$157,000.00

The Budget Hearing was adjourned and the regular meeting was continued at 8:02 p.m.

Engineer's report continued:

WD #3 - Inspected the repairs done. The slides along Lateral 2 are filled. The attempt to level the dirt to the alfalfa field at Lateral 1, by Bob Lee's is settling. The work on Lateral 3 that stops at the Duxby School was very good. Will recheck the survey on the area south of County Road 10 to Bob Lee's crossing.

PALMVILLE - Presented copies of the Preliminary Engineers Report to the Board to review. Comments are needed from the Managers, ~~to assist with the work on the~~ Environmental Work Sheet, and mitigation. Since 1985 Palmville has been through six options.

ROSEAU DAM - Asked for bids from three local contractors on the modification of the dam. Reviewed with the Board the list of job specifications. The completion date for the project is March 1, 1995. The following bids were received:

R & Q Trucking, Inc.	\$21,100.00
Stoskopf Redi-Mix	\$13,900.00
Halverson Sand & Gravel	unable to bid

Motion by Allison Frislie to accept the bid by Stoskopf Redi-Mix, seconded by Robert Severson. Carried - unanimous. Pat Moren was asked to draw up a contract.

NORLAND - The draft on Norland is delayed, hope to have it available for the next meeting. Nothing back regarding the information sent from the ASCS. Ag. Dikes 1 & 2 are released and gates can be put on. Will bring this matter up at the September 20th meeting of the Red River Watershed Management Board.

OVERALL PLAN - There was discussion regarding the digitized maps for the plan. The 1989 land use map is incomplete but is still valuable.

Engineer Rood requested the date of the October meeting changed due to a scheduling conflict he has. Motion by Farrell Erickson to change the regular October meeting to Thursday, September 29, 1994, seconded by Robert Severson. Carried - unanimous. Notice to be placed in the paper.

RRWMB:

There was no meeting held in August.

OLD BUSINESS

LOCAL ROSEAU RIVER PLAN - Discussed the supplemental proposal from Foresight Consulting Group. The additional cost to include the south branch of the river is \$5,500.00. Motion by Robert Severson to accept the supplemental proposal, seconded by Allison Frislie. Carried - unanimous. The request to have an additional \$7,000.00 included for mapping and support staff has been tabled. Pat Moren was asked to review the Joint Powers Agreement. Kittson County would like to be involved in the plan.

Page Three
September 6, 1994

OLD BUSINESS continued:

Received a memo from Washington D.C. regarding the waiver of refunds on the District's CRP contract. The request is approved providing the forester certifies that the site is not suitable for tree planting. According to the information that the ASCS has, the DNR Forestry's evaluation of the site refers to the excessive costs involved, not to the unsuitability of the site.

The Thorbus property was not accepted for WRP intentions.

NORLAND - Swathing is done. Arrangements have been made with Greg Grahn to have him harvest the canola and haul it directly to the elevator.

Will need to get a permit from the DNR to burn CRP acreage.

DUXBY LEVEE - Culverts need to be checked. There have been complaints of cattails growing.

Pat Moren informed the Board of the discussion held at the last City Council meeting regarding the diversion west of Roseau. The Council would like to know how interested the District is in pursuing this. There was discussion on the need of a concept plan and possibly having Engineer Rood do a trial design this winter. He is still waiting for more information from the Corp. on the different flood stages and economic factors on the Channelization of Roseau.

Leslie Hagen presented his bill for work done. Amount listed under Bills. There was discussion on the Mickelson Bridge. Sec Ross was asked to find out how much has been spent on tree removal at the bridge.

NEW BUSINESS

Tax levies are noted on the attached four (4) pages to the September 6, 1994 minutes.

Received the forms needed to present Resolutions at the Annual Meeting. It was the consensus of the Board to support the resolutions increasing the per diem paid Board members to \$100.00 and extend the funding on the Joint Power Beaver Damage Control Program.

RECEIPTS:

Citizens State Bank - Public Now Account	\$431.53
State of Minnesota - H.A.C.A.	<u>132.00</u>
TOTAL	\$563.53

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September 6, 1994

Motion by Allison Frislie to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Leslie Hagen - brushing & snagging	\$1,800.00	\$5,350.00
SD #51	1,450.00	
D #8	2,100.00	
Multi Office Products - supplies		121.88
City of Roseau - rent		200.00
True Value Hardware - adding machine		106.49
Roseau Times-Region - notices in paper		72.00
Bernard Bohlinger - Norland		455.00
Slater Spraying Service, Inc.		490.00
Roseau Post Office - stamps		52.00
R & Q Trucking, Inc.		10,623.32
dam removal	\$609.57	
SD #51	2,600.00	
WD #3	2,775.00	
Duxby	3,487.50	
JOR Engineering, Inc.	General	\$2,283.49
	Palmville	3,856.50
	SD #51	347.31
	Norland	1,618.50
	WD #3	76.30
	D #8	258.80
	Cutoff No. 2	36.50
	Roseau Lake	36.50
	Annual Report	146.00
	Overall Plan	685.37
	Equipment Rent	58.00
		9,403.27

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September 6, 1994

BILLS continued:

Judie Monsrud - Animal Damage Control Fee	\$330.00
Ron D. Olson - Animal Damage Control Fee	75.00
Richard Sellheim - animal Damage Control Fee	60.00
Pat Moren - fees	562.50
Kathy Ross - fees	332.46
Red River Watershed Management Board - share of HACA	40.62
Robert Severson - per diem and mileage	114.19
Allison Frislie - per diem and mileage	142.75
Farrell Erickson - per diem and mileage	192.42
(D #3 \$20.57 Duxby \$51.49)	
Fauncie Erickson - Duxby	135.00
Kelman Kvien - per diem, mileage, and expenses	348.62
(Norland \$108.03)	
Citizens State Bank - 941 payroll tax	<u>153.36</u>

TOTAL

\$29,365.88

Submitted by,


Kathy Ross, Secretary

ROSEAU RIVER WATERSHED DISTRICT
Roseau, MN 56751

Resolution passed at the September 6, 1994, meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Allison Frislief, seconded by Farrell Erickson, the following resolution was passed unanimously

BE IT RESOLVED BY THE BOARD OF MANAGER OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$3,000 levy be made on Ditch System WD-3

\$4,000 levy be made on Ditch System 8.

A one per cent assessment on redetermined benefits be made on State Ditch 51.

Approximate figures are Roseau County - \$88,177.69

Kittson County - \$ 1,155.02

Marshall County - \$ 641.92

Beltrami County - \$ 899.65

Lake of the Woods County - \$ 648.60

Dated this 6th day of September, 1994.

ROSEAU RIVER WATERSHED DISTRICT

By Kelman Kvien its Chairman
Kelman Kvien

ROSEAU RIVER WATERSHED DISTRICT
Roseau, MN 56751

Resolution passed at the September 6, 1994, meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Robert Severson, seconded by Farrell Erickson, the following resolution was passed unanimously,


"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT;

Pursuant to M.S.A. Section 112.61 Subdivision 3, the Roseau River Watershed District does hereby levy an ad valorem tax of .02418 per cent of the total market value of real estate and personal property (not to exceed \$125,000.00) of all taxable property within the District in the Counties of Roseau, Kittson, Marshall, Beltrami and Lake of the Woods, as set forth in the above mentioned Chapter. Such funds to be used for general administration expenses and for the construction and maintenance of projects of common benefit to the District."

Dated this 6th day of September, 1994.

ROSEAU RIVER WATERSHED DISTRICT

By


Kelman Kvien

its Chairman

ROSEAU RIVER WATERSHED DISTRICT
Roseau, MN 56751

Resolution passed at the September 6, 1994, meeting of the Roseau River Watershed District Board of Managers,

Upon motion by Farrell Erickson, seconded by Allison Frisbie, the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

WHEREAS, the Roseau River Watershed District is a member of the Red River Watershed Management Board and pursuant to a resolution duly adopted by the Board of Managers executed a Joint Powers Agreement, and

WHEREAS, by resolution adopted by the Red River Watershed Management Board under date of July 16, 1993, said Management Board, pursuant to the provisions of Chapter 162, 1976 Session Laws and in accordance with the provisions of Joint Powers Agreement, did direct this Watershed District to levy an ad valorem tax in the amount of .0003627 per cent of the estimated market value. This levy to be made on all taxable property within their district in accordance with the provisions of Chapter 162, 1976 Session Laws, and

WHEREAS, the Board of Managers of the Roseau River Watershed District are desirous of cooperating and fulfilling this obligation,

NOW THEREFORE, BE IT RESOLVED BY THE Board of Managers of the Roseau River Watershed District:

That the Roseau River Watershed District does hereby levy an ad valorem tax in the amount of .0003627 per cent of the estimated market value of all taxable property within this district and within the counties set forth in Chapter 162, Session Laws.

That said levy shall be for the year 1995 and shall be collectable with the taxes recovered in the year 1995.

That the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami and Lake of the Woods shall make said levy in accordance with the provisions of the Minnesota Watershed Act, Chapter 112, Chapter 162 (1976), the Joint Powers Agreement and Legislative direction.

continued

That all proceeds of said levy shall be forwarded by the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami and Lake of the Woods to the Treasurer of the Roseau River Watershed District.

That the Treasurer of the Roseau River Watershed District shall retain one-half of the proceeds of said levy, and the proceeds from the remaining one-half shall be transmitted to Daniel Wilkens, Treasurer, Red River Watershed Management Board, Fertile, Minnesota 56540."

Dated this 6th day of September, 1994

ROSEAU RIVER WATERSHED DISTRICT

By  its Chairman
Kelman Kvien

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD SEPTEMBER 29, 1994**

Meeting called to order by Chairman Kelman Kvien at 7:45 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Doris Hanson, and Leslie Hagen.

Motion by Allison Frislie to approve September minutes with the following changes noted. Under Engineer's report; WD #3 - The attempt to level the dirt to the alfalfa field at Lateral 1, by Bob Lee's need more work when the spoil is dry. PALMVILLE - Comments are needed from the Managers. The Environmental Work Sheet and a mitigation plan will be issued as addendum, when the basin EIS is complete.

Doris Hanson was present to submit the revised invoice supplement and sub contract for the mapping portion of the Roseau River Management Plan. The additional cost will be \$10,000.00.

Engineer Rood will be producing the maps using a GIS format. It is hoped that the maps will be completed by the fall of 1995.

Motion by Farrell Erickson to approve the additional cost of \$10,000.00 to produce maps, using a GIS format, for the Roseau River Management Plan, seconded by Allison Frislie. Carried - unanimous.

Motion by Allison Frislie to approve the sub contract between Foresight Consulting Group and the Roseau River Watershed District for the production of the digitized maps, seconded by Farrell Erickson. Carried - unanimous.

The next meeting of the Roseau River Management Plan will be Monday, October 3, 1994 at 7:30 p.m.

PERMITS

Motion by Farrell Erickson to approve the permit from Keith Mork to excavate a 60' x 150' wild life pond in Section 34 of Golden Valley Township, seconded by Allison Frislie. Carried - unanimous.

Engineer Rood reported the following:

Presented copies of the letter sent to Major General Stan Genega, Director of the Corps of Engineers Civil Works. The letter was sent to express the frustration felt after reviewing the Natural Resources field visit document. The study made no attempt to be accurate. In support, a copy of a letter written by Gerhard Ross was also sent stating a similar view of the Environmental Impact Statement process.

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September 29, 1994

Engineer's report continued:

EIS - Col. Scott will be sending a letter to the RRWMB that they are late in supplying requested information. A letter was sent in response to the Hydraulic and Hydrology Work Group's report. It is too generalized.

RRWMA - Will be going on a helicopter tour with Stan Wood to look at an area in Canada where there has been a serious complaint made. There will be more information available at next months meeting.

DUXBY - Will ask the RRWMB to reimburse the district 20%, less refunds from the State, of all costs on the project.

NORLAND - The report is delayed. There has been no change or response to the letter sent by HDR's lawyers on Norland being released from abeyance. At the RRWMB's October 25th meeting, will request the District be reimbursed for costs of the project to date.

It's unknown why the District is unable to receive Wetland Banking Credits at this time. The Board may need to send letters to local and state representatives regarding possible legislative changes.

CUTOFF NO. #10 - There is a beaver dam that needs to be removed. The dam isn't hindering the flow so much, but it could cause water to back up into other cutoffs and form a stillation pool. It is suggested that trees along the north side, east of the county line be removed. Possibly, Les Hagen, could do the job this winter. Looked at the old bridge that is in the area, and will ask around if anyone is interested in removing it.

Received a phone call from Ardmore Haugen on the drainage problems he has by his property. Discussed with him the need to have a legal ditch constructed and the process that is involved to do so.

There are trees in the Lake Bottom and the Roseau Dam from the recent flooding in the area.

Resolution forms for the Annual Meeting still need to be completed.

Met with Randy Lofstedt to look at the drainage problem he has on his land south of Roseau. A new ditch was built due to the new golf course expansion and it appears to be too small to drain adequately. The Board needs to find out if a permits was issued to the City of Roseau for the construction of this ditch.

There was continued discussion regarding the Mickelson bridge. It may be to the District's advantage to look into buying the land around the bridge. By owning the land the district would be able to slope out the banks to improve the rivers flow. Another benefit would be the possibility of having an off channel flood storage project.

Page Three
September 29, 1994

Farrell Erickson reported the following for the RRWMB:

There were reports from three of the work groups on the Environmental Assessment. HDR Engineering, Inc. has run short of funds and was given another \$100,000.00 to continue work on the EA.

Land use maps were received.

Had a good presentation on dam building and impoundments.

The next meeting will be in Ada, on October 25, 1994.

Leslie Hagen presented his bill for work done. Amount listed under Bills. Discussed with the Board the areas he is working on and where he should go next. It was suggested that it would be a good idea if he started taking pictures of the areas he will be working on.

OLD BUSINESS:

\$5,043.00 is to be paid to CCC on the termination of CRP contract CN 755B.

Kelman Kvien is to check with Danny Comstock to see if haying is done on the CRP land in Norland.

There has been no response to the advertising for haying bids on the Thorbus land. It was reported that the road to the property is in bad shape.

Work should be getting done on County Ditch #8. Will need to contact Steve Dahl to ask him which side of the road he wants the dirt on.

NEW BUSINESS:

Curtis Haugen reported having a beaver dam that needs to be removed.

RECEIPTS:

State of Minnesota - Natura Resource Refund	<u>\$75.00</u>
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TOTAL	\$75.00
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Page Four

September 29, 1994

Motion by Allison Frislie to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Leslie Hagen - SD #51	\$50.00	
D #8	500.00	
brushing & snagging	3,800.00	\$4,350.00
Quality Printing - office expense		256.88
Business Agency, Inc. Schedule Bond		64.00
The International Coalition - 1995 Membership		250.00
City of Roseau - rent		200.00
Commodity Credit Corporation - repay CRP		5,043.00
Pat Moren - fees		687.50
JOR Engineering, Inc. General	\$2,447.70	
Palmville	1,674.12	
SD #51	313.45	
Norland	1,713.23	
WD #3	42.00	
Annual Report	207.62	
Overall Plan	542.75	
Equipment Rent	58.00	6,998.87
Kathy Ross - fees		232.73
Farrell Erickson - per diem and mileage		59.61
Kelman Kvien - per diem, mileage, and expenses		91.15
Allison Frislie - per diem and mileage		71.37
Citizens State Bank - 941 payroll tax		<u>66.10</u>

TOTAL **\$18,371.21**

Motion to adjourn by Farrell Erickson, seconded by Allison Frislie.

Submitted by,


Kathy Ross, Secy

***MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD NOVEMBER 1, 1994**

Meeting called to order by Chairman Kelman Kvien at 5:07 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Michelle Moren, Sec. Kathy Ross, Warren Hagen, Stuart Nelson, Mike Higgins, Duane Comstock, and Leslie Hagen.

Motion by Robert Severson to approve the September 29th minutes, seconded by Farrell Erickson. Carried - unanimous.

Motion by Farrell Erickson to approve the permit submitted by Warren Hagen to install a trap on an existing pipe in the SW 1/4 of Section 3, Stafford Township, with the condition that water does not back on to surrounding properties, seconded by Robert Severson. Carried - unanimous.

Motion by Robert Severson to have brush removed from County Ditch # 8, seconded by Allison Frislie. Carried - unanimous.

Stuart Nelson met with the Board to discuss being hired to remove trees along the river. His interest is, working primarily in the Malung area, where he resides, and possibly on County Ditch #8. He was informed about the rate of pay, the equipment that is needed, what insurance requirements there are, and most importantly, that it cannot be a one man operation. It was suggested that Mr. Nelson check with Pat Moren on the insurance requirements and get back to the Board if he is still interested.

Mike Higgins reported on the 1994 bluegrass crop. The poundage is about the same as 1993 with the price being lower than a year ago at this time. He will keep the Board informed on what price the crop is sold at. He would like to rent the land again for 1995. Motion by Allison Frislie to continue the Agricultural Lease with Scott-Kveen Seed Co. for 1995, seconded by Farrell Erickson. Carried - unanimous. A new agricultural lease will need to be signed with the District. Work still needs to be done in Section 21 of Norland. Also regarding Norland, Mr. Higgins inquired why the Norland Project has not been done, and if it will not be finished by the summer of '95" he would like to rent the land. He was informed that the project is on hold until the ongoing E.I.S. is completed.

Engineer Rood reported the following:

Received word that the USGA has discontinued the gaging stations at Ross and the Roseau Lake. The data provided by these stations is helpful in doing projects. Talked with Dan Thul regarding the cost of getting the Ross station back on line. It is recommended that the District look into cost sharing.

Engineer's report continued:

It is noted that a motion was inadvertently omitted in the July 5, 1994 minutes, approving the cleaning of Co. D #8, per recommendation by the District's Engineer.

The following motions were made approving the Resolutions that will be presented to the Minnesota Association of Watershed District at it's Annual Meeting.

Motion by Allison Frislief to support the Resolution for State financial help for beaver control, seconded by Farrell Erickson. Carried - unanimous.

Motion by Robert Severson to support the Resolution to increase per diem to \$100.00, seconded by Allison Frislief. Carried - unanimous.

Duane Comstock presented his bill for work done on Co. D#8. He was asked to do back hoe work on the ditch in Section 30 of Norland.

DUXBY LEVEE - The RRWMB approved the District's request for reimbursements on 20% of the expenses for the project.

NORLAND - Presented copies of the Preliminary Engineer's Report. Would like to have comments from the Board. The request for cost share reimbursement at two-thirds was approved by the RRWMB. The District will be able to request hardship consideration for a higher cost sharing percentage as the project proceeds.

RRWMA - Regarding the recent helicopter tour of the area in Canada with Stan Woods, it was determined that the problem was not caused by water from the RRWD.

SD #51 - The dike in the Jadis area should be moved on the west side. Sandbars need to be removed in the RRWMA and the oxbow cutoff.

Talked with the City of Roseau's Engineer regarding the blocked drainage at Randy Lofstedts and the fact that there were permit requirements that should have been met before construction was done. Motion by Robert Severson to send a letter to the Village of Roseau that they are in violation of the Watershed, seconded by Farrell Erickson. Carried - unanimous.

ROSEAU FLOOD CHANNEL - Discussed the possibility of the District applying for an EDA Grant that could finance up to 50% of this project. With a 50% EDA Grant, the remaining 50% could be financed with a 25% Stream Maintenance Grant plus funding from the RRWMB. The biggest challenge of this project will be getting right of way easements. *Flood Damage Reduction*

WD #3, LATERAL 3 - Reviewed the letter that was sent to Farrell Erickson on the requested analysis of the existing ditch. Milford Nelson and Floyd Haugen would like to attend next month's meeting to discuss the design concepts. They will be put on the December 6, 1994 agenda, at 7:00 p.m.

Page Three
November 1, 1994

Engineer's report continued:

Will write the final report on Roseau Diked Storage and then work on the District's Overall Plan.

Farrell Erickson reported the following for the RRWMB:

The District's request for funding on Duxby and Norland was approved. Checks will be sent out shortly.

There was discussion with Gerry Nelson regarding the EA.

Les Hagen presented his bill for work done. Amount listed under Bills. He was asked to begin clearing brush on the east end of Co. D #8, by the river. Also, SD #51, diagonally, by the County Line, along the north side there is brush that is turning into trees that needs to be removed.

OLD BUSINESS:

WD #3 - Two culverts have been put in at Lateral 2. There are cattails that need to be removed. There is dirt up against a culvert by Mayo Gregerson's that should be taken care of.

It was the consensus of the Board that a permit will not be issued regarding the City of Roseau's Lagoon, unless an adequate design is presented.

Motion by Robert Severson to increase the amount paid to Board members for mileage to 29 cents (IRS Standard), seconded by Farrell Erickson. Carried - unanimous.

NEW BUSINESS:

The Annual Meeting of the Minnesota Association of Watershed Districts will be held December 2 & 3, 1994, in Willmar, MN.

Motion by Farrell Erickson to appoint Kelman Kvien and Robert Severson as delegates to attend the MAWD Annual Meeting, seconded by Allison Frislie.

The Annual meeting of The International Coalition will be November, 16 - 18, 1994, in Grand Forks, ND.

The SWCD will have it's Annual Meeting in Bloomington, MN, December 11, 12, & 13, 1994.

RECEIPTS:

Citizens State Bank - Pub ic Now Account - Sept.	\$487.65
Citizens State Bank - Pub ic Now Account - Oct.	326.35
CCC - CRP/Norland	9,083.00
Roseau County - 94 tax levy	\$23,548.18
- SD #51	7,554.86
- WD #3	1,361.79
- WD #16	350.59
- Co. D #8	145.32
	<u>32,960.74</u>

TOTAL \$52,857.74

Page Four
November 1, 1994

Motion by Farrell Erickson to pay the following bills, seconded by Allison Frislie. Carried - unanimous.

Duane Comstock - D #8		\$3,055.00
Leslie Hagen - D #8	\$25.00	
SD #51	1,400.00	
brushing & snagging	2,925.00	4,350.00
Roseau Times-Region - notice in paper		30.00
Ward Anderson - Animal Damage Control Fee		270.00
Judie Monsrud - Animal Damage Control Fee		240.00
City of Roseau - rent		200.00
R & Q Trucking, Inc. - WD #3		275.00
Roseau County Highway Department - WD #3	\$662.59	
D #16	139.67	802.26
RRWMB - share of tax levy		7,245.76
MAWD - registration for Annual Meeting		50.00
Pat Moren - fees		531.25
JOR Engineering, Inc. General	\$4,221.20	
SD #51	225.60	
Norland	2,604.60	
Co. D #8	165.95	
Annual Report	27.26	
Overall Plan	346.00	
Equipment Rent	58.00	7,648.61
Kathy Ross - fees		221.64
Farrell Erickson - per diem and mileage		109.75
(WD #3 \$49.65)		
Kelman Kvien - per diem, mileage, and expenses		409.06
(WD #3 \$57.77)		
Allison Frislie - per diem and mileage		72.27
Robert Severson - per diem and mileage		162.89
Citizens State Bank - payroll tax 941		<u>128.52</u>

TOTAL **\$25,802.01**

Motion to adjourn by Robert Severson, seconded by Allison Frislie.

Submitted by,


Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD DECEMBER 6, 1994

Meeting called to order by Chairman Kelman Kvien at 5:09 p.m. in the Office of the Watershed at City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson, and Allison Frislie. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Stan Wood, and Leslie Hagen.

Motion by Robert Severson to approve the November minutes with the correction, the Stream Maintenance Grant under the Engineer's report, Page Two, should be the Flood Damage Reduction Grant, seconded by Farrell Erickson. Carried - unanimous.

Stan Wood, RRWMA, was present to discuss lowering the water level in Pools 2 & 3. This is done each fall in agreement with the RRWD to accommodate the spring thaw. Motion by Robert Severson to lower levels in Pools 2 & 3 1/2 foot this fall, and if appropriate another 1/2 foot later this winter or early spring, seconded by Allison Frislie. Carried - unanimous.

PERMITS:

Motion by Allison Frislie to approve the permit from the Kittson County Highway Department replacing in-place bridge, L - 9208, with 2 lines of 10' by 10' concrete box culverts and approach grading, seconded by Farrell Erickson. Carried - unanimous.

Engineer Rood reported the following:

WD #3 - Worked on additional designs to show Floyd Haugen and Melford Nelson. A protected waters permit will be required.

DUXBY - The annual report on the condition of the levee needs to be sent to the Corp.

NORLAND - Due to the late fall rains, the crop on Norland was not harvested. Kelman Kvien will sign up for disaster payments.

There has been no response on the letter and permit application sent to the City of Roseau regarding Randy Lofstedt's drainage problem. It was the consensus of the Board to send a second letter as a reminder. If a response is still not received, the Board may need to issue an order to reconstruct.

SD #51 - It is recommended that Les Hagen cut trees at the lake cutoff on the north side in preparation for future cleaning. Cutoff NO. 10 ^{also} needs ^{me} clearing.

Regarding the Mickelson bridge, it would be to the District's advantage if the land served by the bridge was purchased. This would allow for its removal and it would be a suitable area to have a flood control project.

Presented copies of the response from Major Stan Genega concerning the delays in projects due to the Environmental Impact Statement.

Farrell Erickson reported the following for the RRWMB:

EIS - Don Ogaard informed the Board that Mary McConnel has resigned and Gary Nelson has taken a leave of absence.

There was discussion regarding the procedures used in conducting the RRWMB's meetings.

Discussed the proposal made at the MAWD Annual Meeting to organize Region I into four chapters.

OLD BUSINESS:

Pat Moren presented the contract between the RRWD and Stuart Nelson. The following revision are to be made. Logs will be cut into 4 foot lengths and a two man crew is the minimum allowed. Motion by Robert Severson to accept the contract with revisions, seconded by Farrell Erickson. Carried - unanimous.

CUTOFF NO. 2 - Discussed having hay cut as soon as there is a decent crop next spring.

NEW BUSINESS:

Robert Severson is to have a ^{beaver} dam at Jerry Sjoheim's removed.

There was discussion on investing the District's funds in CDs and the rates of interest available. Motion by Farrell Erickson to have Kelman Kvien negotiate the best rates for CDs on the Watershed's behalf, seconded by Robert Severson. Carried - unanimous.

The MAWD's 1995 summer tour will be in Mahnomen.

Les Hagen presented his bill for work done. Amount listed under Bills. He has been working on the spoil banks at Duxby, mainly on the south side.

RECEIPTS

Red River Watershed Management Board - Norland	\$325,797.62
Red River Watershed Management Board - Duxby	16,082.42
Citizens State Bank - Public Now Account	615.89
Lake of the Woods County - 94 tax levy	20.93
SD #51	10.59
	31.52
Roseau County - 94 tax levy	10,338.64
SD #51	29,013.51
D #16	1,142.24
D #8	1,247.24
	41,741.63
Roseau County - WD #3	1,140.30
Beltrami County - 94 tax levy	26.10
SD #51	4.61
	30.17
Kittson County - 94 tax levy	<u>234.51</u>

TOTAL

\$385,674.60

\$

Kathy Buss