

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD JANUARY 6, 1998**

Meeting called to order by Chairman Kelman Kvien at 5:05 p.m. in the office of the Watershed at City Hall. Board members present were Kelman Kvien, Allison Frislie, Robert Severson, Farrell Erickson, and Steve Erickson. Others attending were Eng. Charlie Anderson, Atty. Pat Moren, Sec. Kathy Ross, Bill Wagner, Floyd Haugen, Mike Higgins, Greg Halvorson, and Leslie Hagen.

Motion by Robert Severson second by Farrell Erickson to approve December minutes. Carried - unanimous.

**DELEGATIONS**

Bill Wagner met with the Board regarding the request made at last months meeting by Merlin Nelson, to cut a ditch furrow in Section 16 of Jadis Township. Mr. Wagner owns a hobby farm just west of the proposed site. He stated he is concerned the ditch will cause water to drain on his land or that Mr. Nelson will cut the ditch across his property. It was explained the two of them have been disputing over the boundaries and natural water course of their properties for the past ten years. Mr. Wagner asked if the district granted a permit to Merlin. He was informed that an application was given to him in December, but has not been returned. Mr. Wagner asked if he could be notified when the application is received. The Board approved the request recognizing this will allow both parties to review the placement of the ditch, thereby eliminating future conflicts involving the permit issued by the District.

Floyd Haugen appeared before the Board asking to meet with Charlie Anderson and Farrell Erickson about the results of the inspection done last month in Section 10 of Moose Township. A letter was sent to Mr. Haugen stating that the elevation of the dike does appear to have been raised with the spoil removed from the ditch. This kind of activity would require a permit from the district or removal of the spoil. Mr. Haugen feels the Board does not quite understand the problem he has with the drainage in the area. Charlie and Farrell were directed to meet with Floyd the next morning to discuss the matter and inspect the site with him.

Greg Halvorson, Jadis Township Board, asked if permit applications had been submitted from the Roseau County Highway Department to install flap gates on two culverts along CH 123. The request to install the traps was made to the County by Delbert Zak. Mr. Halvorson said the Township Board has agreed to the request based on the recommendation of County Engineer, Rodney Richmond. At the time of the meeting the applications had not been received.

**ENGINEER'S REPORT**

NORLAND - Preliminary contour maps are being drawn up at the Crookston office. Enough data was obtained to show the amount of storage the expanded project will hold. This information should be able to give answers to the questions about the back water effect in the area, the effect of putting in gates, and if the expanded version is feasible.

The Board discussed the recent editorial in the Roseau Times-Region directed at the results of the survey sent last June to local residents on flood control measures. County Commissioner Russell Walker, questioned the validity of the survey, since all he has heard from area landowners is they would not support retention projects, especially the one proposed for Norland Township. Mike Higgins who lives in Norland and is in favor of the project, responded with an editorial that not only supported the plan, but encouraged area officials to become better informed and more involved in flood control planning. Kelman Kvien reported that he had attended the last County Board meeting and there were a lot of questions and negative comments made about the District's activity in Norland.

**ENGINEER'S REPORT continue:**

Some of the Commissioners stated they could not support Norland because of their concern it would "flood out the little guys". Kelman also said the County had received complaints about the survey crews trespassing on private land and damaging crops. Engineer Anderson is to look into the matter. If the survey crews did cause damage, the district will need to compensate the landowners.

At this time Mayo Gregerson and Merlin Nelson arrived at the meeting and there was continued discussion regarding the problems in Section 10 of Moose Township. Mayo lives north of the area and he too, feels the ditch cleaning done by Floyd Haugen is affecting him. He was asked if he wanted to file a complaint. It is noted that a second complaint is filed with the district against Mr. Haugen. Mr. Gregerson also asked to file a complaint concerning a block placed in the culvert located 100 yards south of the four corners at Sections 9 and 10. In addition, Mr. Gregerson would like to have a crossing installed in the northeast corner of Section 10. He was given a permit application and the matter will be placed on the February agenda. Engineer Anderson was directed to look at both sites. Mr. Nelson and Mr. Gregerson were informed that Charlie and Farrell were meeting with Floyd the following morning to discuss the drainage in the area. It was suggested that they also attend to address their concerns.

Farrell Erickson reported the following for the RRWMB:

The annual Legislative Breakfast will be held February 6th in St. Paul. Kelman Kvien plans on attending. Each District was encouraged to invite their area representatives to the breakfast.

The ND/MN Joint Meeting will be January 14th in Grand Forks. The RRWMB will hold their meeting in the morning.

Les Hagen presented his statement for clearing done on SD #51 and along the Roseau River in Palmville, Mickinock, Malung, and Jadis Townships. Amount is listed under Bills.

**Chairman Kvien called for a break at 6:55 p.m. The meeting reconvened at 7:06 p.m.**

The Board of Managers met with its Citizens Advisory Committee. Committee members present were Myron Erickson, Floyd Haugen, Ernest Novacek, and Manfred Holm. Engineer Anderson gave a review of the District's activities in 1997 and plans for 1998. It was discussed that within the next five years the Board would like to see the implementation of the Norland and Palmville projects, a diversion channel north of Roseau, modification of the Hay Creek ditch, and the establishment of a district wide culvert sizing policy. The information from the flooding in 1996 and 1997 indicates the need to formulate a plan that would increase the rate of water through the district without impacting areas downstream.

**OLD BUSINESS**

Engineer Anderson reported on the progress of developing the district's GIS maps. The process has turned out to be more expensive and time consuming than originally thought. There is a need to prioritize the sheets that are most essential and extra help is needed to do the tracings off of the mylar sheets. Additional assistance may be available through the NRCS. Charlie and Kelman plan to talk with Dave Potts at Roseau's NRCS office. Charlie would also like to meet with Rob Sando about additional funding that may be available through the CLWP.

OLD BUSINESS continued:

The dates for the MAWD Summer Tour have been scheduled for June 25th - 27th. Sec. Ross has made the hotel and banquet reservations. The District will need to coordinate with Two Rivers and Joe River WDs about setting up the tour route. Ray Bohn asked that the district get bids for the charter buses. Other arrangements that need to be made are deciding on a guest speaker for the banquet and if the areas political representatives should be invited. Bob Bergland was mentioned as a possible guest speaker. It was discussed that tours of the Polaris plant could be arranged for Thursday afternoon. Another idea was providing a map showing points of interest through the different watershed districts on the drive to and from Roseau. This would allow tour participants to stop and look at various projects. Secretary Ross was asked to inform Dan Money about the plans that have been made for the tour.

The annual supper meeting with Two Rivers will be held on January 29th, in Greenbush.

NEW BUSINESS

Pat Moren chaired the following election of officers:

Motion by Robert Severson second by Allison Frislie to nominate Steve Erickson Chairman. The motion to cease nominations and elect Steve Erickson was made by Farrell Erickson second by Robert Severson. Carried - unanimous.

Motion by Kelman Kvien second by Steve Erickson to nominate Farrell Erickson Vice Chairman. The motion to cease nominations and elect Farrell Erickson was made by Steve Erickson second by Allison Frislie. Carried - unanimous.

Motion by Steve Erickson second by Allison Frislie to nominate Robert Severson Secretary/Treasurer. The motion to cease nominations and elect Robert Severson was made by Steve Erickson second by Allison Frislie. Carried - unanimous.

Motion by Kelman Kvien second by Farrell Erickson to have the Roseau Times-Region as the official paper and Citizens State Bank and Border State Bank as the official depositories for the RRWD. Carried - unanimous.

Motion by Farrell Erickson second by Robert Severson to retain JOR Engineering Inc., Attorney Patrick D. Moren, and Secretary Kathy Ross on a fee basis. Carried - unanimous.

Motion by Allison Frislie second by Kelman Kvien to hire Coutts, Lucke, and Associates, Ltd., to perform the annual audit. Carried - unanimous.

Motion by Kelman Kvien second by Allison Frislie appointing Farrell Erickson delegate to the Red River Watershed Management Board. Carried - unanimous.

Upon motion by Kelman Kvien second by Allison Frislie the following Board fees for 1998 were unanimously passed; per diem - \$55.00, hourly rate - \$15.00, limited to three hours per day, and mileage will reflect the current IRS standard.

Motion by Farrell Erickson second by Robert Severson to raise Kathy's fee to \$13.50 per hour. Carried - unanimous.

Two Rivers Watershed District has hired Dan Money as the district's full time administrator.

RECEIPTS

Citizens State Bank - interest on checking account  
Kittson County - 1997 tax levy

\$209.55  
786.27

TOTAL

\$995.82

Motion by Kelman Kvein second by Allison Frislie to pay the following bills. Discussion - Secretary Ross was asked to have the amount paid to Leslie Hagen in 1997 available at the February meeting. With no further discussion, the motion was unanimously passed.

Leslie Hagen - snagging and sandbar removal	\$3,750.00	
SD #51	\$5,000.00	\$8,750.00
R & Q Contracting - dam removal		216.50
Cellular One - phone		30.14
City of Roseau - rent		200.00
Minnesota Workers' Compensation Assigned Risk Plan - work comp. policy		155.00
Red River Watershed Management Board - share of tax levy		241.91
Patrick D. Moren - fees		625.00
JOR Engineering, Inc. General	\$2,441.48	
Levees	3,660.61	
Roseau River Flood Plan	1,638.68	
Norland	9,156.57	
Stream Gaging	22.00	
Copier Rent	50.00	16,969.34
Kathy Ross - fees		332.46
Steve Erickson - per diem		50.79
Farrell Erickson - per diem and mileage		116.46
Robert Severson per diem, mileage, and expenses MAWD Annual Meeting		592.82
Kelman Kvien - per diem, mileage, and expenses MAWD Annual Meeting		772.78
(Flood Committee \$54.20)		
Allison Frislie - per diem and mileage		724.34
(Stream Gaging "97" \$645.65)		
Citizens State Bank - 941 payroll tax		259.72
Minnesota Association of Watershed Districts - registration Legislative Breakfast		<u>20.00</u>
<b>TOTAL</b>		<b>\$30,057.26</b>

Motion to adjourn by Kelman Kvein second by Allison Frislie

Respectfully submitted by,

  
Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD FEBRUARY 3, 1998**

Meeting called to order at 5:13 p.m. by Chairman Steve Erickson in the office of the Watershed at City Hall. Board members present were Steve Erickson, Farrell Erickson, Robert Severson, Allison Frislie, and Kelman Kvien. Others attending were Eng. Charlie Anderson, Atty. Pat Moren, and Sec. Kathy Ross. An additional twelve people were also present. A list of their names are attached to the original copy of the February minutes.

Motion by Farrell Erickson to approve January minutes second by Robert Severson. Carried - unanimous.

**DELEGATIONS**

Ardmore Haugen met with the Board to discuss working for the district. He is interested in removing debris from the river similar to the work done by Leslie Hagen and Stuart Nelson. Pat Moren informed him both Les and Stuart have contracts with the District that contain provisions regarding insurance and other requirements concerning safety and liability. This initiated discussion among the Board that perhaps the District should have a standard procedure drafted on clearing. The matter will be discussed later in the meeting.

Brian Dwight, BWSR, informed the Board that the Flood Control Committee's planning grant was approved. The amount of the grant is \$20,000.00, the original request was for \$45,000.00. Brian suggested resubmitting the Committee's budget to Teri Smith at the Department of Emergency Services. Additional funds, using the grant process, could be available through this agency. It is anticipated the funding would require a 50-50 match. Charlie Anderson is to meet with Brian on submitting a revised budget.

**PERMITS**

The Board discussed the permit application from Mayo Gregerson to construct a field crossing in the north half of the northeast quarter of Section 10, Moose Township. Engineer Anderson had inspected the site last month and recommends having elevations shot prior to construction. A motion was made by Kelman Kvien second by Robert Severson to table the permit until such time that elevations can be set. Discussion - It was considered it may be better to issue the permit now with the condition that work could not begin until the elevations are done. Kelman retracted his original motion and the following motion was unanimously passed. Motion by Farrell Erickson second by Robert Severson to approve the permit application from Mayo Gregerson constructing the above mentioned crossing, with the condition he not start the project until a site determination is completed.

Motion by Kelman Kvien second by Allison Frislie to approve the permit application from the Roseau County Highway Department, installing flap gates on the two existing culverts through CH 123 near the corner of Section 33 of Jadis and Unorganized Townships. Carried - unanimous.

The Board directed Charlie Anderson and Allison Frislie to meet with County Engineer Rodney Richmond regarding the overflow elevation of County Road 7. The County is requesting a permit to regrade the road. In addition to the regrading, they plan to raise the elevation in the area where water from the Roseau River Watershed District overtops the road and enters into the Two Rivers Watershed District. Poor documentation on the roads original design and elevations has caused problems for both Districts and the County, in reaching an agreement on how much the road should be raised.

Engineer Anderson also was directed to meet with Rodney Richmond on the County's request to install larger culverts along CSAH 26 and 27 in Moose Township and CSAH 26 in Ross Township.

PERMITS continued:

A motion was made by Kelman Kvien second by Farrell Erickson to table the permit request from Robert Lee to install a crossing in Section 32 of Dieter Township. Charlie Anderson is to inspect the site as well as the existing upstream and downstream culverts. This will help determine the size of the new culvert and the affects an added culvert will have on the area.

The majority of the meeting was spent on the presentation given by Marilyn England on the GIS maps that have been completed for the district. She demonstrated some of the ways the system can be used by the Watershed.

ENGINEER'S REPORT:

NORLAND - An analysis on the back water effect of the project may be available by next months meeting. At this time a check of the information obtained from the recent surveying is being done against the original surveys.

Kelman Kvien reported the following for the RRWMB:

The Joint MN/ND meeting was well attended.

The RRWMB intends to support the Wild Rice Watershed District in their lawsuit against the

There was discussion on the progress made with respect to the mediation between the RRWMB and DNR. In Phase I, interviews were conducted with personnel from several organizations and agencies. These individuals are involved in making decisions related to flood damage reduction within the basin. Charlie Anderson attended the January 29th meeting in St. Paul where it was recommended, based on the conclusions from Phase I, that mediation should proceed to Phase II.

Dan Wilkens proposed creating a web site on the activities of the RRWMB and its member Districts.

Secretary Ross reported the following:

"Reports of Outstanding Indebtedness" were completed and returned to the Auditors of Roseau and Beltrami Counties.

Board members were given information on the amount paid to Les Hagen in 1997 for clearing on SD #51.

A report of the expenses and income on the Norland project, for 1991 through December 31, 1997, was given to the Board. The information was requested by Kelman Kvien.

Kittson Soil & Water Conservation District are asking local watersheds for a donation for this years ENVIRONMENTHON. The Board declined, noting the District does not have a policy authorizing funds to be used for donations.

The Pembina Trail Resources Conservation & Development Association is inviting area watersheds to attend a workshop February 11-13, 1998 in Fargo. The event is sponsored by the ND & MN Chapters of the Wildlife Society.

Registration forms were received from the Minnesota Erosion Control Association on its 9th Annual Erosion Control Conference. The dates are March 5 - 6, in Minneapolis.

Current issues of the MAWD and BWSR newsletters, as well as minutes of BWSR's December meeting are available for Board members to read. The MPCA sent a copy of "Lake Prioritization for Protecting Swimmable Use". The report is part of a series on Minnesota Lake Water Quality Assessment.

**OLD BUSINESS:**

Farrell Erickson is to contact Dan Money, Two Rivers WD and Joe Finney, Joe River WD about forming a committee to plan the route for this years summer tour. Once the itinerary is established, work can begin on getting bids for the charter buses.

**NEW BUSINESS:**

Charlie Anderson informed the Board he has been invited by Manitoba Agriculture representatives to attend a meeting on February 20th in Vita Manitoba. The purpose of the meeting is to discuss the concerns of area landowners who farm in the area of the Sundown Bog. The Canadians would like to see some control on the amount of water that goes into the bog from the Roseau River Wildlife Management Area. A motion was made by Farrell Erickson second by Robert Severson authorizing Charlie Anderson, Kelman Kvien , and Allison Frislie to attend. They also are authorized to invite any other persons from the community whom they feel would be interested in attending the meeting. Carried- unanimous.

Kelman Kvien told the Board that Steve Lee has been talking with several of his neighbors on starting a petition for the 1,000 cfs diversion channel. Mr. Lee has indicated in the past his willingness to carry a petition for the plan. There was discussion on what assistance, if any the Board could provide to initiate the project. Pat Moren was asked if he would consider meeting with interested landowners to answer questions on the requirements for the petition. He responded, that as the district's attorney it could be viewed as a conflict of interest. The Board may want to hold an informational meeting, or being the channel would run parallel to SD #51, call a meeting to discuss improvements on the ditch system. This brought up the issue of funding the proposed project as an improvement. There are ways the district can use a combination of different assessments to gain funding. The additional benefits provided by the improvement would be assessed to lands that are already in the SD #51 benefited area, while the cost of construction would be assessed to the new benefited area.

Secretary Ross was asked to draft a procedure on clearing. The matter will be discussed at next months meeting.

Les Hagen presented his bill for clearing on SD #51 and the Roseau River in Palmville Township. The amount is listed under Bills.

**RECEIPTS:**


Roseau County - SD #51	\$4,075.09	
D #3	267.94	
D #8	132.72	
1998 tax levy	2,442.81	\$6,918.56
Citizens State Bank - interest Public Now Account		306.24
Marshall County - 1997 tax levy		<u>11.08</u>
<b>TOTAL</b>		<b>\$7,235.88</b>

Motion by Allison Frislie second by Kelman Kvien to pay the following bills. Carried - unanimous.

West Group - Statutes updates		\$102.24
Leslie Hagen - snagging and sandbar removal	\$250.00	
	SD #51 8,125.00	8,375.00
True Value Hardware - office expense		74.49
Cellular One - phone		30.14
RRWMB - share of tax levy, Roseau and Marshall Counties		755.04
Roseau County Highway Department - D #16	\$372.34	
'97 Ring Dike Program	797.89	1,170.23
City of Roseau - rent		200.00
Patrick D. Moren - fees		687.50
JOR Engineering, Inc.	General \$1,172.52	
	Roseau River Flood Plan 1,540.92	
	Norland 2,350.61	
	Copier Rent 25.00	5,094.05
Kathy Ross - fees and supplies		782.07
Steve Erickson - per diem and expenses		335.87
Farrell Erickson - per diem and mileage		212.81
(Flood Plan - \$65.67)		
(WD #3 - \$20.00)		
Robert Severson - per diem and mileage		131.65
Kelman Kvien - per diem and mileage		351.68
(Flood Plan - \$99.17)		
Allison Frislie - per diem and mileage		148.70
Citizens State Bank - payroll tax		<u>217.72</u>
<b>TOTAL</b>		<b>\$18,669.19</b>

Motion to adjourn by Allison Frislie second by Kelman Kvien.

Respectfully submitted by,

  
Kathy Ross, Secretary

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**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD MARCH 3, 1998**

Meeting called to order at 5:08 p.m. by Chairman Steve Erickson in the office of the Watershed at City Hall. Board members present were Steve Erickson, Farrell Erickson, Robert Severson, Kelman Kvien, and Allison Frislie. Staff attending were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates were Orris Rasmussen, LaVern Voll, Roy Losse, Roger Falk, Floyd Haugen, Mike Higgins, Michael Grahn, Greg Halvorson, Scott Habstritt, Henry Voll, Leslie Hagen, and Steve Lee.

Motion by Farrell Erickson second by Robert Severson to approve February minutes Carried - unanimous.

**DELEGATIONS:**

It is noted there were two other individuals present who would only identify themselves as "concerned taxpayers". They had several questions for the Board on how they hire contractors for the clearing done on the Roseau River and SD #51. They asked the same questions about the work contracted for the farm land in Norland. In addition, they asked why the district doesn't put dams in the Beltrami Forest Area. The Board responded that work contracted by the District must comply with the provisions authorized by Minnesota Statutes. This includes requirements on the amount that can be spent on projects before the district needs to call for bids. With respect to dams being built in the Beltrami Forest, the Board has discussed this concept and was even approached by landowners who proposed building a retention pond in the area. Unfortunately the plan fell through because of problems with the project being adjacent to Tribal and State owned lands. The Board acknowledges that retention areas south of Roseau would benefit the district, but they should be considered components of a basin wide plan to reduce flood damage.

The majority of the delegates met with the Board to discuss the backwater affects of the Norland project. Engineer Anderson presented preliminary graphs analyzing the existing water surface profiles with profiles that show the effects of a dam alone, and another that utilizes the same dam while deepening the channel by one foot. With the dam there would be some backwater affect extending through Section 28. By increasing the channel capacity by one foot, the backwater affect is reduced to the middle of Section 28. A lengthy discussion followed regarding how the Board has proceeded with this project. It was said there are still misgivings about the District buying land and having the DNR involved. Questions were asked about the capacity the project will have, how long and at what elevation would the water be held for, can portions of Ditch 61 be "straightened", can the District guarantee landowners that water is not going to back up causing them to be unable to get into their fields, could a model be made showing how the project will work, and would the District consider installing a steady running culvert by Roy Losse's land. The Board explained that the land was originally purchased with the intent of selling wetland credits as a way to finance the project. The project was held in abeyance until late 1995 while the COE completed their Environmental Assessment Study (EAS). Since then the terms for selling wetland credits has changed and funding through this source is no longer an option. The District is working with the DNR to obtain funds and the permits which are now required as a result of the EAS. In regards to the design and capacity of the project, Norland is engineered to handle a 100 year flood. An operating plan needs to be developed detailing how long water will be stored and at the stages it will be let out. Having a working model of the project would be ideal. However, the scale of a model compared to the size of the actual project would not necessarily provide an accurate portrayal of how it works. The Board further explained that it would be misleading to promise landowners any kind of guarantee that the project will work 100%.

DELEGATIONS continued:

It needs to be understood that projects initiated by the District are going to be engineered to benefit the areas where constructed while not impacting other areas downstream. The Board is willing to purchase land or obtain flood easements from landowners, namely Roy Losse and Roger Falk, who may be effected by backwater. This brought up the possibility of including a provision in the operating plan for compensating landowners. Mr. Losse and Mr. Falk were asked to consider what they feel would be fair compensation and if they would be interested in either selling the land or giving an easement to the District. Mr. Losse's request to have a steady flowing culvert will be looked at. Regarding straightening portions of Ditch 61, it was suggested that a petition for improvements should be submitted to the ditch authority, in this case Roseau County.

LaVern Voll questioned why water was entering Hay Creek when it should be going to the Warroad Lake. The Board replied they were unaware of the situation. Mr. Voll was asked if he would like to file a complaint so an investigation could be ordered, he indicated that he did. The complaint is noted.

County Commissioner Orris Rasmussen stated that he would like to see the District incorporate Hay Creek into the Norland project. He urged the Board to cooperate with the landowners in Norland regarding their concerns. Furthermore, he suggested the Board act now on their flood reduction plans while funding is still being appropriated through the Legislature. And also while the people of the district still have the events of the last two springs on their minds.

The Board thanked the delegates for coming. Chairman Erickson called for a recess at 7:05 p.m. The meeting reconvened at 7:15 p.m.

PERMITS

Charlie Anderson met with Rodney Richmond about the culvert sizes of several projects proposed by the Highway Department. The County is requesting permits for installing or replacing culverts using a minimum size of 18". It has been the District's opinion, based on a watershed perspective, that a 15" culvert would be adequate for most of these projects. It was decided to contact MN DOT who informed the engineers that the department has recently updated their guidelines. Using the new criteria it was agreed that a minimum 18" culvert would be used for centerline and approach culverts. Mr. Richmond will resubmit the applications with the appropriate changes.

Motion by Robert Severson second by Allison Frislief to approve the permit application from MN DOT installing a driveway access for the Randy Kostrewski property in Section 31 of Golden Valley Township. MN DOT also requested the Board's assistance in determining the size of the culvert. Robert Severson was asked to check the size of the culverts located upstream and downstream of the site. Carried. Secretary Ross is to contact Earl Hill once a culvert size is established. At that time it will be suggested they contact Roseau County about any permits they may require.

A permit application was received from the Roseau River Wildlife Management Area to construct a series of terraces in Pool 1 for a wildlife habitat project. Motion by Allison Frislief to approve the permit. Discussion - Engineer Anderson advised reviewing the design before issuing a permit. Allison rescinded the original motion and made another tabling the permit until the review is completed, second by Farrell Erickson. Carried- unanimous. The matter will be placed on the April agenda.

#### ENGINEER'S REPORT

Charlie informed the Board that Rodney Richmond has found information on the elevations that were previously approved by the COE for County Road 7. Based on the information the County plans to regrade and pave the road in the section where water from the RRWD overtops the road and enters TRWD's jurisdiction in Juneberry Township. A motion was made by Allison Frislie that the Board send a letter to Mr. Richmond concurring with the County's plan to set the overflow elevation at 1021.5, second by Kelman Kvien. Carried - unanimous. It will be noted that a permit is not required because it is understood this work does not deviate from the original design.

The inspection was done at Robert Lee's for his crossing. It was determined the area would be best served with a culvert that matches the one downstream. A 95 x 67 culvert is recommended. Motion by Farrell Erickson second by Kelman Kvien to approve the permit application from Robert Lee installing a crossing in Section 32 of Dieter Township as recommended by the district's engineer. Carried - unanimous.

Farrell Erickson reported the following for the RRWMB:

Dan Wilkens informed the Board that the cost of having a web page for the Red Board and its member districts will be approximately \$150.00. Additional funding would be needed for publishing the Rules of each district.

Naomi Jagol has been hired to write the RRWMB's monthly newsletter.

#### OLD BUSINESS:

Farrell Erickson presented a preliminary route for the Summer Tour. The tour may include a stop in Emerson Manitoba. The tour committee is checking into the prerequisites for crossing the border with such a large group.

CO. D #8 - Kelman Kvien told the Board he received a request from Dave Dahlgren to clean Lateral 2. A motion was made by Kelman Kvien second by Allison Frislie to proceed with repairs on Lateral 2 of County Ditch 8. Discussion - All landowners in the benefited area of D #8 will have to be notified about the District's intentions to repair the lateral along with the procedures and costs that are involved. As discussed at previous meetings, it was hoped that Mr. Dahlgren would have tried to obtain easements from those landowners with property adjacent the lateral. This would have eliminated the need to appoint Viewers. It was the consensus of the Board to hold an informational meeting April 7, 1998 at 7:30 p.m. Secretary Ross was asked to notify landowners of the meeting. A notice will be placed in the Roseau Times-Region and announcements will be aired on the local radio station. Carried.

Secretary Ross presented a draft of requirements and procedures for clearing within the district. A motion was made by Kelman Kvien second by Farrell Erickson to table the matter so Board members can review the procedures and make comments. Carried - unanimous.

#### NEW BUSINESS:

Farrell Erickson and Kelman Kvien were asked to investigate the complaint made by LaVern Voll. The area in question is located in Section 17 of Cedarbend Township. If they are unable to do so before next months meeting, either Steve Erickson or Robert Severson will try to look at the area.

Motion by Kelman Kvien second by Allison Frislie to renew the CD that matures on April 4, 1998. Robert Severson was asked to check on interest rates. Carried - unanimous.

Motion by Kelman Kvien second by Allison Frislie authorizing Secretary Ross to attend the meetings of the Flood Control Committee. Carried - unanimous.

RECEIPTS:

Citizens State Bank - interest checking account	\$213.69
Scott-Kveen Seed Co. - crop share Norland	<u>2,714.37</u>

TOTAL	\$2,928.06
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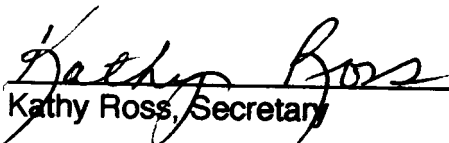
Motion by Robert Severson second by Kelman Kvien to pay the following bills. Carried.

Leslie Hagen - snagging/sandbar removal	\$675.00	
SD #51	5,250.00	\$5,925.00
City of Roseau - rent		200.00
Dan Fulton, P.A. - accounting services		80.00
MAWD - '98 annual dues		1,052.54
Cellular One - phone		30.14
Patrick D. Moren - fees		656.25
JOR Engineering, Inc. General	\$1,812.48	
Roseau River Flood Plan	3,771.43	
Norland	1,380.50	
Copier Rent	25.00	6,989.41
Kathy Ross - fees and supplies		466.83
Steve Erickson - per diem		50.79
Farrell Erickson - per diem, mileage, and expenses (Stream Gaging \$63.01)		460.49
Robert Severson - per diem and mileage (Stream Gaging \$88.76)		151.90
Kelman Kvien - per diem, mileage, and expenses (Flood Plan \$54.37)		669.67
Allison Frislie - per diem and mileage		243.38
Citizens State Bank - payroll tax		<u>217.18</u>

TOTAL	\$17,193.58
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Motion to adjourn by Kelman Kvien.

Respectfully submitted by,

  
Kathy Ross, Secretary

March 1998

Name	Address	Phone #
Cris Rasmussen	HC R 4 Box 20	424-7638
Norm Ball	50111, MN	463-3403
Boyd Losse	Salem, Minn	463-1383
Norm Ball	Salem, Minn.	63-1910
Hilroyd Haugen	Badger, Minn.	528-3774
Mimi Higgins	Roseau, MN	463-2073
Michael Gehr	Roseau, MN	463-2559
Greg Nakamura	Roseau, MN	463-1486
Scott Habstritt	Roseau, Minn	463-1101

TAXPAYER  
HENRY VOLLM

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD APRIL 7, 1998**

Meeting called to order at 5:08 p.m. by Chairman Steve Erickson in the office of the Watershed at City Hall. Board members present were Steve Erickson, Farrell Erickson, Robert Severson, Kelman Kvien, and Allison Frislie. Staff attending were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates present: Don Nolting, Dan Money, Mike Higgins, Floyd Haugen, Gracia Nelson, Greg Halvorson, Jack Stone, and Leslie Hagen.

Motion by Farrell Erickson second by Kelman Kvien to approve the March minutes. Carried - unanimous.

**DELEGATES:**

Dan Money, TRWD Administrator, and Kathy Ross reported on the arrangements that have been made for the Summer Tour. Information on hotel accommodations, meals, and the tour itinerary will be sent to Ray Bohn for registration purposes. Ray will also receive packets from the Chambers of Commerce of Warroad, Baudette, Winnipeg, and Roseau. Participants are on their own for the Saturday portion of the tour and the committee wanted to make information available on the many activities offered by these cities. Steve Erickson is willing to make arrangements for a tour of the Polaris plant on Thursday evening. He will need to know the number of people interested in attending prior to June 25th.

Don Nolting and Gracia Nelson met with the Board to discuss resuming the District's ring dike program. The dike at Ardmore Haugen's will be completed as soon as conditions allow. Bids will be let for new dikes that were previously evaluated and have met the District's criteria for construction. Don requested the Board's approval to obtain new bids for the Marjorie Przekwas dike. Last fall R & Q Contracting was the low bidder for the project. They were contacted many times about beginning construction before freeze up. A recent inspection of the site showed no evidence of the work being started. In addition, the contract was never signed by Rick Hetteen. Pat Moren said he could not foresee any legal problems since the contract was not executed. It was suggested with the new construction season prices may even be better. A motion was made by Robert Severson second by Kelman Kvien to obtain new bids for the Marjorie Przekwas ring dike. Carried - unanimous. There was discussion whether additional funding would be appropriated at the current legislative session. Dan Money informed the Board that as of last week the Senate is expected to pass 1.5 million for ring dike construction as part of a "super bond". No word has been received from the House which makes the outcome of the bill uncertain. In other ring dike business, Gracia and Don were asked to reevaluate the Craig Wensloff property. The original evaluation found the home low on the priority list for a dike because it was considered within the city limits of Wannaska and did not meet the criteria for homes built before the flood plain ordinance. It has since been determined the home is not within city limits and was built in the '70s. Secretary Ross was also asked to research past minutes on the District's recommendation to Mr. Wensloff regarding the installation of a culvert along Highway 89.

Engineer Anderson wanted to make the Board aware that Two Rivers Watershed is considering a potential impoundment site north of Badger which might require a permit from the District. Right now this is just an idea, but it appears an outlet into Roseau's jurisdiction would be necessary for the impoundment's final drain down. The Board asked Charlie to keep them updated on plan.

Mike Higgins asked if any progress had been made with Roy Losse and Roger Falk regarding their concerns with the Norland Project. He was told that Board members have yet to meet with either landowner. This led to a discussion on how the District should proceed with Norland. Besides the expansion, the District is considering incorporating County Ditch 18 and Hay Creek into the project. At last month's meeting delegates questioned why the District doesn't find a way to reduce the flooding on Hay Creek.

DELEGATES continued:

Engineer Anderson told the Board that while including Hay Creek in the project would help provide some relief in the area, the amount is relatively small. It may be better to consider finding a spot on Hay Creek for an impoundment. It was further discussed should the Board decide to investigate this concept, it will be important to meet early with any landowner that may be affected to avoid some of the conflicts that have been experienced with Norland.

Robert Severson was asked to arrange a time to meet with Roy Losse and Roger Falk.

PERMITS

Engineer Anderson was directed last month to review the permit application from the Roseau River Wildlife Management Area (RRWMA) constructing a series of terraces for a wildlife habitat. He has reviewed the application and recommends approving the permit. Motion by Kelman Kvien second by Robert Severson to approve the permit from the RRWMA constructing terraces in the NE, SE, and SW quarters of Section 1, T163N, R41W. Discussion - It was reported the Roseau County Commissioners denied a permit for this project because of their concerns that blocking the ditch in the area will cause water to be held against the road ditch all the time. The Board felt this should not affect their decision whether to issue the permit. Carried - unanimous.

Motion by Farrell Erickson second by Kelman Kvien to approve the permit application from Dean G. Fuglem for a driveway access in Section 24 of Ross Township. The permit is issued noting that a 24 inch culvert is to be used. Carried - unanimous.

A permit application was received from Kenneth Robinson to increase the drainage at his homestead located in Section 29, T162N, R37W. He proposes excavating within the existing waterway and redepositing the spoil at the home site. Engineer Anderson was directed to inspect the area. A motion was made by Kelman Kvien second by Farrell to approve the permit based on the recommendations of the District's engineer. Carried - unanimous.

ENGINEER'S REPORT

Engineer Anderson gave the Board a preview of the information that will be discussed at the Flood Control Committee's Open House. Plans will be presented for a proposed South and North Roseau River Diversion, as well as plans to utilize and restore the Roseau Lake Bed. The south diversion will help divert a portion of the high river flows at Roseau. While both diversions are designed to provide adequate outlets for local drainage and increase the capacity between the Old Roseau Lakebed area to the Big Swamp. The Roseau Lake Bed plan would restore portions of the area for wildlife habitat, better utilize the flood storage capacity of the lakebed, and remove water faster from flooded agricultural land around the lakebed.

The meeting is scheduled for April 8th, at 3:00 p.m. and will held at the District office.

Farrell Erickson reported the following for the RRWMB:

There was discussion on the RRWMB's levy for year payable 1999. After some debate, it was decided the levy would remain the same.

The Board is requesting district members submit reports on the funding needed for proposed projects. Projects should be ranked in order of importance.

The next RRWMB meeting is scheduled for April 21, 1998 in Moorhead.

OLD BUSINESS:

Kelman Kvien investigated the complaint from LaVern Voll concerning water draining into Hay Creek that he feels, should be going to Marvin Lake. The area in Section 17 of Cedar Bend Township involves County Ditches 6 & 9. He found both ditches full of standing water.

OLD BUSINESS continued:

This made it difficult to distinguish the direction of the water's flow. However, he reported there were cattails growing to the east. Secretary Ross was asked to research the County's records on Ditches 6 & 9 for information on where they may intersect and the locations of the boundaries between Roseau's and Warroad's Watersheds.

Secretary Ross received a letter from John Anderson that the proposed project on the Roseau River for LeRoy and LaVern Vistad's was found to be ineligible for funding through the Emergency Watershed Program. The NRCS review found the project could not be shown to provide flood benefits for more than a single beneficiary and could not be classified as an emergency situation. Rob Sando plans to check if there are funds available through the Comprehensive Local Water Plan.

The Board reviewed the District's policy for clearing within the watershed. The following items are to be added under PROVISIONS:

Time spent by Contractors loading and hauling debris (logs) from the site shall not be considered as time worked for the District unless specified by the Board of Managers in the job description.

Debris (logs) that is suitable for firewood shall be available, at no charge, to interested parties who will be responsible for obtaining permission from any landowner to access and retrieve firewood from their property. Furthermore, the Roseau River Watershed District is not responsible for any injuries or property damage sustained while retrieving firewood.

Motion by Kelman Kvien second by Farrell Erickson adopting the District's policy on clearing. Carried - unanimous.

Chairman Steve Erickson recessed the regular meeting of the Board at 7:25 p.m. for the informational meeting on Lateral 2 of Co. Ditch 8.

As noted in the Roseau Times-Region an informational meeting would be held at 7:30 p.m. to discuss repairs on Lateral 2. Landowners present were Teresa Dahlgren, David Dahlgren, Douglas Erickson, Merlin Nelson, Steve Lee and Charles N. Erickson.

Engineer Anderson began the meeting by reviewing the results from last years survey of the lateral and the recommendations made for repairs. The Board had attempted to proceed with the repairs by asking David Dahlgren to meet with landowners of the adjacent properties about giving a right-of-way easement for placing the repair spoil. If the easements were obtained this way it would eliminate appointing Viewers thereby keeping the cost of the project down considerably. The estimated cost of repairing the one and one-half miles of the lateral was between \$5,000.00 and \$6,000.00. It is noted the cost for seeding, culverts, and the costs of obtaining the easements is not included. Several questions were asked about the procedures involved for the repairs, including why the Board doesn't just go and fix it, and why is it all landowners of County Ditch 8 are involved when its just the one lateral. It was explained that by law, the District does not have the authority to initiate repairs. A petition for repairs needs to be submitted from the landowners. Once received, the Board appoints Viewers who assess the cost of the repairs to the benefited area. In the case of Lateral 2, a permanent grass buffer strip needs to be constructed. Viewers would then have to establish the same grass strip for the other laterals on the ditch system. Furthermore, if the cost of the repairs is more than the total benefits for the entire system, a redetermination of benefits would be required. This is why the Board suggested Mr. Dahlgren obtain the easements. Mr. Dahlgren asked if the spoil could be placed on the east side of the minimum maintenance road where he owns the land for the first mile of the lateral. The Board had no objections to placing the spoil on that side.

David and Teresa Dahlgren consented to having the repair spoil placed on their property. They also agreed to contact the landowner of the last half mile of the lateral and the Stafford Township Board about the required easements. In addition, permission from the Stafford Township Board will be needed to park the backhoe on the township road.

Douglas Erickson requested the District spray the cattails by his home in Jadis Township. It was discussed the best time for spraying is in August. The issue will be placed on the agenda for the District's July meeting.

Chairman Erickson adjourned the meeting and the regular meeting of the Board was reconvened at 8:00 p.m.

#### NEW BUSINESS:

Farrell Erickson and Charlie Anderson are to investigate the condition at Lateral 1 of the WD #3 system and the Duxby Levee. Both areas will be looked at as soon as conditions permit.

On March 10, 1998, Secretary Ross was hand-delivered a letter from Russell Walker requesting information pursuant to the Government Data Practice Act. The correspondence demanded copies of the District's minutes from 1989 to present, copies of all contracts for land purchased by the District, copies of the District's contracts with Leslie Hagen, Stuart J. Nelson, and Scott Kveen Seed Company for work done within the district for clearing and work on the farmland in Norland, copies of all instruments of payment for the above contracts, copies of all bills from the District's engineering firm and instruments of payment from 1989 to present, copies of all FSA contracts and payments made to the District for CRP payments, and copies of the District's application for State and Federal Disaster payments along with copies of payments received. The following day a phone conference was held with Pat Moren, Charlie Anderson, Steve Erickson, and Kathy Ross. Pat Moren advised complying with the request. It was discussed that the District could charge for employee time spent on retrieving, copying and collating the information and other incidental costs to produce the copies. Secretary Ross was asked to begin immediately. A response was sent to Mr. Walker stating he would be contacted when the data was ready. At that time he would also be notified of the amount owed the District as provided by the Data Practices Act and Minnesota State Statutes.

As of the April meeting Secretary Ross had finished the request. A total of 23 hours was spent on making over 1,100 copies. The Board approved the letter which will be sent to Mr. Walker notifying him the documents can be picked up at the district office and also of the amount due.

The 1998 Local Water Planners Conference will be held July 21 - 23 at the University of Minnesota in Crookston.

The time of the regular meetings of the Board will be 7:30 p.m. from May 1998 through October 1998. A notice to the public will be published in the Roseau Times-Region.

#### RECEIPTS

Beltrami County - SD #51	\$703.04
Citizens State Bank - interest on checking account	181.08
Citizens State Bank - interest on CD #39792	3,041.64
CD #40363	<u>5,893.81</u>

TOTAL	\$9,819.57
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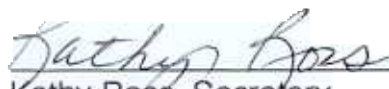
Motion by Allison Frislie second by Kelman Kvien to pay the following bills. Carried - unanimous.

Leslie Hagen - snagging/sandbar removal	\$4,700.00	
SD #51	50.00	\$4,750.00
Roseau Times-Region - notice in paper		42.00
City of Roseau - rent		200.00
Cellular One - phone		30.14
OHMS - additional premium work comp.		100.00
ICS Agency, Inc. - General Liability		1,948.00
ICS Agency, Inc. - Excess Liability		1,484.00
Patrick D. Moren - fees		1,125.00
JOR Engineering Inc. General	\$1,383.48	
Roseau River Flood Plan	2,124.86	
Norland	1,402.00	
Ring Dikes	59.00	
Stream Gaging	1,008.00	
Copier Rent	25.00	6,002.34
Kathy Ross - fees, mileage, and supplies		977.48
Steve Erickson - per diem		101.58
Robert Severson - per diem, mileage, and expenses		300.14
Kelman Kvien - per diem, mileage, and expenses		335.85
Allison Frislie - per diem and mileage		80.04
Farrell Erickson - per diem and mileage		66.39
Citizens State Bank - payroll tax		233.48
Postmaster Roseau - postage		<u>7.47</u>

TOTAL \$17,783.9

A motion was made by Farrell Erickson second by Allison Frislie recessing the regular meeting until April 8, 1998 at 3:00 p.m. Carried.

Respectfully submitted by,

  
Kathy Ross, Secretary

April 7 1998

Informational Meeting Co D 8 Lat 2

Name	Address	Phone
Teresa Dahlgren	Roseau	463-3188
Danil Delf	Roseau	463-3188
Floyd Haugen	Badger	528-3774
Mike Higgins	Roseau	463-2073
Eve Hakkarin	Roseau	463-1486
Jeff Storer	Roseau	463-0317
Mark Bultman	Roseau	463-3263
Douglas Erickson	"	463-3535
Charles H. Erickson	"	463-2052
Steve Lee	Badger	463-3620

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD MAY 5, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, and Allison Frislie. Staff attending were Attorney Pat Moren and Secretary Kathy Ross. Delegates: Darrell Mickelson, Dan Urness, Merle Goos, Craig Wensloff, and Joni Wensloff.

Motion by Farrell Erickson second by Robert Severson to approved the April minutes as written. Carried - unanimous.

**DELEGATION:**

Darrell Mickelson had questions for the Board regarding the amount paid to contractors for clearing and the accounting practices of the District's Attorney and Engineer. He also wanted to know whose equipment was used when working on the District's farmland in Norland. Mr. Mickelson's questions were politely answered. Additional discussion regarding this issue appears later in the minutes.

Merle Goos and Dan Urness are requesting a permit from the Board to replace an existing bridge on Bear Creek in Section 15 of Malung Township. The bridge is deteriorated and they would like to construct a crossing to access their field. The crossing would use two 60 inch culverts which they have on hand. The Board informed them the area should be inspected before issuing a permit. Engineer Anderson is unavailable at this time, but arrangements could be made to have Mike Bakken from the Crookston office come up. Mr. Goos was given a permit application to complete. He will be notified when an engineer is in town.

Craig and Joni Wensloff met with the Board concerning the continuing problem they have at their home in Section 30 of Mickinock Township. The property has experienced flooding the past few years as a result of inadequate drainage south of the area. It has been discussed at previous meetings that some of the flooding could be relieved by installing a culvert through Highway 89. The Board had recommended to the Wensloffs that they contact MN DOT about applying for a permit to install the culvert on their behalf. The DOT responded they only would install a culvert when the road is being repaved. Robert Severson reported speaking recently with a DOT representative, he was told if it could be proven that a part of Highway 89 is blocking the natural watercourse that is affecting the home, a culvert would be considered. The Board will request Mike Bakken come to Roseau in the next week to ten days and inspect the area.

In other permit related business, Robert Severson was contacted by members of the Golden Valley and Linsell Township Boards about installing a second culvert two miles east of Highway 89 at the Roseau-Marshall County line. The existing culvert is unable to handle the volume of water in the area. The road washes out almost annually and there is a real concern for the public's safety. Robert would like to have the area looked at. He also questioned who should submit the permit. In addition to both township boards, there are two other landowners that have property on each side of the proposed culvert. Pat Moren advised listing all parties who would be involved on the application. And Mike Bakken will be asked to look at the site.

Farrell Erickson reported the following for the RRWMB:

Ray Bohn, MAWD's Coordinator, gave a report on the recent legislative session. The State approved the addition of four counties to the Boise de Sioux Watershed's jurisdiction. 1.5 million in additional funding was appropriated for the construction of farmstead ring dikes.

A proposal was received from the Communication/Internet Committee for creating a web page for the Board and its member districts. Kathy Ross was asked to contact Naomi Jagol on the details of the proposal.

Watershed Districts are encouraged to contact their respective County Boards about participating in the State funded Beaver Control Program.

Organizers of the 1998 Water Planners Conference are seeking nominations for several awards that will be presented. Farrell has information available on the categories for anyone who is interested.

A handout from Ingalls Brushing was distributed. The owner, LaRay Ingalls, is located in Bagley, Minnesota. Secretary Ross was asked to keep the information on file.

The next regularly scheduled meeting of the RRWMB will be held in Fertile, MN on May 19th.

#### OLD BUSINESS:

Results of the inspection by Charlie Anderson for the Kenneth Robinson permit found any excavation within the waterway would have a high potential for erosion. Furthermore, it may also tend to incrementally increase downstream flood flows. For those reasons he recommends not approving the permit. It was noted that the proposed placement of fill at the homestead would not be a concern for the District. A motion was made by Robert Severson, second by Allison Frislie denying the permit. Carried. A letter will be sent to the applicant.

Robert has been unable to arrange a time to meet with Roger Falk and Roy Losse. Both have been busy with seeding.

The Board is still waiting to hear from David Dahlgren on the progress made to obtain the right of way easement for repairing Lateral 2.

A brochure or similar handout needs to be developed for the Summer Tour. This should be done within the next few weeks. There was discussion about having two of the Managers and Rob Sando, SWCD, drive the Roseau portion of the tour. A short description needs to be written on the areas that will be shown, and the SWCD may have other points of interest along the route. Secretary Ross was asked to contact Dan Money regarding displays that will be set up for the evening banquet. Narrators are still needed for two of the buses.

Motion by Robert Severson second by Farrell Erickson to table the discussion on County Ditches 6 & 9 until Engineer Anderson is available. Carried.

Robert Severson asked that its recorded in the minutes he opposed releasing the information to Russell Walker without the District receiving payment. In addition, Robert made a motion the Board order a State audit of all the District's financial records, second by Farrell Erickson. Discussion -This motion is the result of the events that have taken place over the last four months starting with the editorials by County Commissioner Russell Walker, his requests for information pursuant to the Data Practice Act, the subsequent bill sent to him, and most recently the resignation of

Board member Kelman Kvien. Since the April meeting, Mr. Walker and Doran Horner have met with County Sheriff Curt Hauger to discuss "watershed issues". Mr. Hauger in an attempt to head off a confrontation between the Board and Mr. Walker met with Attorney Pat Moren. At Pat's office a phone conference was set up. All Board members were available except Allison Frislie, who could not be reached. It was explained that Mr. Walker has several concerns about the Board's activities and he would like the opportunity to review the documents requested. Curt stated once he has done this a meeting would be arranged where the Board could answer his questions. While the Board was not in total agreement, it was decided to release the information. However, this action should not be interpreted as an exemption from paying the District. Secretary Ross was asked to make arrangement to deliver the information to Curt Hauger, who would then deliver it to Russell Walker. On April 17th the documents were brought to the County Sheriff's Department. A "Receipt of Information" was signed by the three parties. The receipt did include a provision about payment still being owed. Until the Board meets with Mr. Walker they can only speculate what his motives are. Robert Severson rescinded his motion for one month while the records are being reviewed. The Managers will continue to cooperate with Mr. Walker as well as any other persons who comes before the Board with questions. It is noted that besides Russell Walker, there were four additional individuals who signed the March 10th, 1998 letter to the Board.

#### NEW BUSINESS:

The Roseau County Highway Department has provided the District with a key for the trap located in Moose Township. Farrell Erickson was given the key.

Three bids were received for constructing the ring dike at Marjorie Przekwas's. The low bid was from Don Lunke of Middle River. Motion by Farrell Erickson second by Allison Frislie to accept the low bid as approved by the District Engineer following bid tabulation. Carried.

BWSR has announced a special grant available to local governments to assist natural resource decision making. Kathy Ross was asked to contact Charlie Anderson to discuss if the grant is something the District should apply for.

With the resignation of Kelman Kvien the following motions were made:

Motion by Robert Severson second by Allison Frislie appointing Steve Erickson as the Board's agent to the FSA. He is authorized to sign all documents pertinent to the District's CRP and Farm Program accounts. Carried.

Motion by Robert Severson second by Allison Frislie authorizing Steve Erickson to attend the meetings of the Flood Control Committee on the District's behalf. Carried.

#### RECEIPTS:

Citizens State Bank - interest on checking account	<u>\$200.85</u>
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TOTAL	\$200.85
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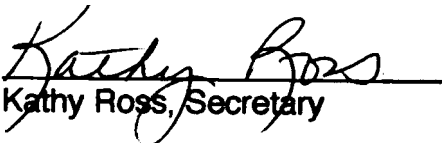
Motion by Farrell Erickson second by Allison Frislie to pay the following bills.  
Carried.

City of Roseau - rent		\$200.00
Border Agency, Inc. - renter's insurance		179.00
OHMS - additional premium workers' comp.		112.00
Roseau Times-Region - notices in paper		50.00
Multi Office Products - supplies		233.09
ICS Agency, Inc. - Public Officials policy		2,420.00
Cellular One - phone		30.14
Jason Monsrud - Animal Damage Control Fee		510.00
Leslie Hagen - snagging and sandbar removal	\$950.00	
	SD #51 50.00	1,000.00
Patrick D. Moren - fees		937.50
JOR Engineering, Inc.	General \$1,183.39	
	Roseau River Flood Plan 3,867.98	
	Ring Dikes 407.41	
	Lins Ring Dike 11.50	
	Copier Rent 25.00	5,504.28
Kathy Ross - fees and postage		679.25
Steve Erickson - per diem		115.44
Farrell Erickson - per diem		66.39
Robert Severson - per diem and mileage		121.73
Allison Frislie - per diem and mileage		80.04
Postmaster Roseau - stamps		55.00
Farrell Erickson - per diem and mileage Flood Control		66.39
Citizens State Bank - social security and Medicare deposit		168.61
Roseau County Treasurer - 1998 property tax		<u>7,260.00</u>

TOTAL \$19,788.86

Motion by Robert Severson to adjourn.

Respectfully submitted by,

  
Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD JUNE 2, 1998**

Meeting called to order by Chairman Steve Erickson at 7:32 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, and Allison Frislie. Staff attending were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Merle Goos, Dan Urness, Mike Grahm, Kelman Kvien, and Leslie Hagen.

Motion by Robert Severson second by Farrell Erickson to approve May minutes as written  
Carried - unanimous.

**DELEGATIONS:**

Merle Goos and Dan Urness were asked to meet with the Board concerning the permit application for a proposed crossing along Bear Creek. Engineer Anderson has inspected the area and reviewed their plans to replace the existing bridge with culverts. He determined the crossing would need considerable engineering in order to keep it from washing out. Mr. Goos was also informed the cost of the project could get to be more than he intended to spend. It was questioned whether it would help to place rock on top of the crossing and either install rip rap or armor the downstream sides. In response, it was answered there may be some benefits using those methods, but the project is more complex than simply putting in a couple of culverts. Charlie is willing to assist with the design. He requested Mr. Goos run cross sections of the ravine as well as the crossing and send him the information. The permit will remain tabled.

The Board had a lengthy meeting with Kelman Kvien and Mike Grahm regarding the District's plans for Hay Creek and the Norland project. Both Mr. Kvien and Mr. Grahm farm land that is nearby or adjacent these areas. They have several concerns about the amount of runoff that flows through the area which causes damage to croplands and roads. Charlie mentioned there would be discussion at the next Flood Control Committee with Mike Larson, DNR Fisheries, about establishing a "green belt" in the Hay Creek area. This meandering channel would serve as a multi-purpose project providing wildlife benefits as well as some flood storage. Possible funding for the project may be available through BWSR and the DNR. Another alternatives is finding sites along the upper reaches of Hay Creek for impoundments. Potential sites that have been considered are the north side of the "summer road" and lands located near the Beltrami Forest. Implementing the District's Agricultural Diking Policy, or a variation of it, is another possibility. Further studies would have to be done to determine the feasibility of these options.

Mr. Grahm expressed his frustrations with having to farm in this area. He stated he has been coming to Board meetings for the last 10 plus years, and there has been a lot of talk, but nothing ever seems to get done. He would like to see a time line for completing Norland and asked what needs to be done to get it going. In response, he was informed the Board is still waiting to meet with Roy Losse and Roger Falk. At the District's April meeting the Board asked them to consider what they feel would be fair compensation if their land was damaged by backwater from the project. Robert Severson mentioned that he has been unable to arrange a time to meet with Roy and Roger, because they have been busy with field work. The Board is also continuing to investigate incorporating Hay Creek as part of Norland.

In other business, Mike stated some time ago he requested elevations for constructing an ag dike, but he never received them. Charlie is to check at the Crookston office for any information on the request.

Furthermore, he asked the Board what would be required if he wanted to build a field road between sections to access his property. The Board recommended filling out a permit application, noting information on the drainage area and the size of any culverts in the area.

## PERMITS

A permit application was received from Jan Geroy for construction of a building and placement of fill in Section 18 of Spruce Township. Upon review of the application, it was determined a permit from the District was not required. A motion was made by Allison Frislie, second by Farrell Erickson, to send Mr. Geroy a letter noting a permit is not needed. Carried.

## ENGINEER'S REPORT

The complaint about excess water draining into the District from the Warroad River watershed was investigated. Research of the legal ditch records on County Ditch 6 and Lateral 6 of County Ditch 9, found both system are operating as designed. Board members were given a graph that shows Lateral 6 is graded to drain either east to Warroad, or west to Roseau. During flood conditions the water could flow either way depending on flood elevations at each end. It appears this probably does add to flooding problems on Hay Creek. However, since this is the way the ditch was originally designed, a legal ditch proceeding would be required to make any changes. Motion by Allison Frislie, second by Farrell Erickson to forward this information, including the graph, to LaVerne Voll. Carried.

Farrell Erickson reported the following for the RRWMB:

Dan Thul's contract as Red River Coordinator was renewed for another year.

Farrell requested Board members reply to him prior to the June 16th RRWMB meeting, if they have any input on the issues presented to the Technical Advisory Committee.

## OLD BUSINESS

Robert Severson reported speaking with Curt Larson, MN DOT, on the District's request to install a culvert along Highway 89 south of Joni and Craig Wensloff's home. He was to get back to Robert, but there hasn't been any reply.

Robert also hasn't received the requested information from Linsell and Golden Valley Townships on their proposed project at the Roseau-Marshall county line.

It was mentioned that Falun Township wasn't notified about the culvert inventory being done by MCC. The matter will be brought up at the next Flood Control Committee meeting.

The Board discussed how they should proceed concerning the unpermitted <sup>dike</sup> ditch work by Floyd Haugen. Engineer Anderson stated that although it is hard to tell when the spoil was placed on the dike, it has been more recent than when the Rules of the Watershed were adopted. Based on this and the results of the inspection of December 3rd, 1997, the Board did conclude that a violation had been committed. A letter will be drafted at Pat Moren's office notifying Mr. Haugen that he is in violation of the Amended Rules, and the Board will allow him until August 1, 1998, to remove the spoil and restore the land to the condition it was in prior to the unpermitted <sup>dike,</sup> ditch work.

## NEW BUSINESS:

A letter was received from the NRCS informing the Board that land owned by the District has been selected for review. It was explained these checks are done each year on a random basis of USDA program participants who have highly erodible fields.

The Board received a letter from the Northwest Minnesota Viewer's Association requesting \$300 to support training sessions and allow the Association to pay viewers for mileage and meal expenses. A motion was made by Farrell Erickson approving the request, second by Robert Severson. Carried.

NEW BUSINESS continued:

Farrell Erickson reported there was a serious amount of runoff coming from Sprague Creek after the heavy rain fall in mid May. This caused the lake bottom to fill faster than normal. He considered it unusual to have such a large amount of water draining from the area and would like to have the matter investigated.

Motion by Allison Frislie second by Robert Severson adopting the resolution that Steve Erickson act as the Authorized Official for the Roseau River Watershed District's Flood Damage Reduction Grant and is authorized to execute all documents on the District's behalf. Carried. It is noted the Grant is for funds appropriated by the legislature for the construction of farmstead ring dikes. A copy of the resolution is attached to the original copy of the June minutes.

The District received its notice on the cost share payment due the RRWMB for the USGS gages at Ross and Caribou. Recently, the Municipality of Franklin has agreed to contribute \$800 *towards* the cost of the Caribou gage. It is unclear how the billing should be handled. Farrell seemed to think that the Canadians had requested a direct bill from the RRWMB. Otherwise, the District would pay the entire amount due and bill Manitoba for its share. Secretary Ross was asked to find out what is the correct procedure.

Registration forms need to be filled out for the Summer Tour and returned by June 19th. A motion was made by Allison Frislie authorizing Kathy Ross to send in registrations and payment for the District, second by Farrell Erickson. Carried.

Les Hagen presented his statement for work done along the Roseau River in Mickinock and Malung Townships, the amount is listed under Bills. Allison Frislie mentioned he would like to have Les start clearing again on Cutoff No. 10.

RECEIPTS

Lake of the Woods County - SD #51	\$619.92
Citizens State Bank - interest on checking account	137.30
Roseau County - 1998 tax levy	\$59,779.27
delinquent taxes	2,471.75
SD #51	41,579.97
WD #3	1,800.28
D #16	885.59
D #8	2,925.52
	<u>109,457.38</u>

TOTAL	\$110,214.60
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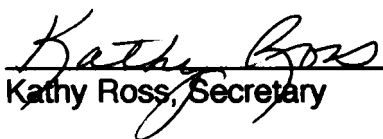
Motion by Allison Frislie second by Farrell Erickson to pay the following bills. Carried - unanimous.

Leslie Hagen - clearing	\$400.00
City of Roseau - rent	200.00
JOR Engineering, Inc. General	\$1,668.76
Flood Plan	266.50
Stream Gaging	75.00
Ring Dikes	1,523.10
	3,533.36
Cellular One - phone	31.05
Multi Office Products - supplies	44.75
Lynelle Monsrud - Animal Damage Control Fee	570.00
Tony Stoskopf - Animal Damage Control Fee	435.00
Northwest Minn. Viewer's Assc. - dues	300.00
Patrick D. Moren - fees	531.25
Kathy Ross - fees, supplies, and phone	639.81
(Ring Dikes \$16.88)	
(Annual Report \$189.00)	
Allison Frislie - per diem and mileage	80.04
Steve Erickson - per diem	78.50
Robert Severson - per diem and mileage	271.17
(Stream Gaging \$37.80)	
Farrell Erickson - per diem and mileage	336.38
( Stream Gaging \$215.45)	
Kelman Kvien - April per diem and mileage	89.23
(Flood Plan \$58.58)	
Citizens State Bank - social security and Medicare deposit	206.17
Roseau County Treasurer - Audit and Accounting	79.74
RRWMB - tax levy share	18,675.31
*RRWMB - cost share stream gages	7,150.00
MAWD - Summer Tour registrations	<u>295.00</u>

TOTAL \$33,946.76

Meeting to adjourn by Farrell Erickson.

Respectfully submitted by,

  
Kathy Ross, Secretary

\* I spoke with Dan Wilkens and Gracia Nelson about the gaging bill. They both said that the District should pay the full amount and send a bill to Manitoba for their share. I did contact Farrell and got his okay. A statement was mailed to Bev Berrington on June 5th.

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD JULY 7, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending were Engineer Charlie Anderson and Attorney Pat Moren. Delegates: Brian Dwight, Mike Grahm, Roger Falk, Roy Losse, Scott Habstritt, Kelman Kvien, Mike Higgins, Greg Halvorson, Steve Lee, and Leslie Hagen.

Motion by Farrell Erickson, second by Robert Severson to approve the June minutes with the following correction: On Page Two under OLD BUSINESS, Paragraph Three, in the first and last sentences "unpermitted ditch work" is corrected to "unpermitted dike work". Carried.

Attorney Pat Moren administered the Oath of Manager to the Board's new interim Manager, LaVerne Voll.

**DELEGATIONS:**

Brian Dwight met with the Board regarding BWSR's interest in the potential Hay Creek project. The concept was discussed at the June meeting of the Flood Control Committee when Engineer Anderson explained the project involves establishing set back levees together with a meander or green belt. This would serve as a multi-purpose project for the area providing wildlife benefits as well as some flood storage. Brian told the Board about possible funding available through flood storage easement plans. Funds may be obtained through a combination of sources which include RIM, landowners participation, Soil and Water District funding, and other state programs or grants that pertain to flood related issues.

A motion was made by Farrell Erickson second by Allison Frislie directing Engineer Anderson to start a concept paper for the potential project on Hay Creek. Carried.

There was another lengthy meeting with the delegates present on the Norland project. As stated in previous minutes, and again tonight, there remains many concerns about the implementation of the project and the effects it may have on landowners in the area. Mike Grahm said he would be willing to sell the District his land in Sections 2, 3, 8, and 11 for an impoundment if the Norland project could not be completed. The delegates where informed the Board needs to choose between the three alternative designs that have been considered. One is directing water from Ditch #18 into the project along the south side. The other two are incorporating water from Hay Creek or expanding the project one mile to the west. Upon further discussion a motion was made by Farrell Erickson, second by Robert Severson to proceed with a feasibility study of the expanded version of the Norland Project. Carried.

It is noted there was discussion with the delegates on diking along Hay Creek.

**PERMITS**

Motion by Allison Frislie second by Farrell Erickson approving the permit from the Roseau County Highway Department regrading County Road 13. Carried.

**ENGINEER'S REPORT**

The Flood Control Committee was notified that the Falun Township Board has objected to the culvert inventory proposed for their township. The matter will be discussed at the next Flood Control meeting. More than likely the inventory will be completed on culverts in another township, possibly Palmville.

Farrell Erickson reported the following for the RRWMB:

The Board will discuss the tax levy rate for year payable 1999 at their next meeting.

There was discussion on the flood storage easement program.

A new video on the 1997 flood was released.

The next meeting will be Thursday, July 16th, in Fertile Minnesota.

#### OLD BUSINESS:

Robert Severson is to contact the officers of Linsell and Palmville Townships about submitting a permit application for the proposed ditch and additional culvert at the Roseau - Marshall County line. Engineer Anderson has reviewed the ditch design and recommended approving the plan.

Les Hagen presented his bill for work done on SD #51 and along the Roseau River. The Board did talk with him on the procedures they would like used when removing brush and clearing trees for the District.

A motion was made by Allison Frislie second by Farrell Erickson approving the Annual Audit. Carried.

#### NEW BUSINESS:

At the Board's April 7th meeting Douglas Erickson requested spraying on Ditch #8. The matter will be tabled until next months meeting. Allison Frislie is to check Cutoff No. 10 and report if its in need of spraying.

It was brought to the Board's attention that some of the landowners who had been interested in constructing a ring dike may benefit from having their homes raised by building up the foundation. Engineer Anderson suggested the Board consider looking into the possibility of having these costs included as part of the District's existing ring dike program.

A motion was made by Allison Frislie second by LaVerne Voll not to support house raising as part of the ring dike program. Roll call vote: LaVerne Voll - yes, Allison Frislie - yes, Robert Severson - no, Steve Erickson - no, Farrell Erickson - no. Motion defeated.

Upon further discussion a motion was made by Farrell Erickson that the Roseau River Watershed District will support house raising as part of its ring dike program if the RRWMB and State agree to participate in the same cost share agreement, seconded by Robert Severson. Carried.

Charlie Anderson was asked to look at a ditch problem at Floyd Grindahl's and contact Robert Severson with his findings.

Motion by Robert Severson, second by Allison Frislie, directing Kathy Ross to file a claim in conciliation court against Russell Walker to recover the money he owes the District under the Data Practice Act. Carried.

#### RECEIPTS

Marshall County - 98 tax levy		\$145.54
Lake of the Woods County - 98 tax levy	\$51.34	
SD #51	24.48	75.82
Beltrami County - 98 tax levy	\$46.67	
SD #51	50.59	97.26
Citizens State Bank - interest on checking account		189.84
Workers' Comp. Reinsurance Assc. - refund work comp.		<u>7.24</u>

**TOTAL** **\$515.70**

Motion by Farrell Erickson, second by Allison Frislie to pay the following bills. Carried.

RRWMB - tax levy share	\$73.06
Quality Printing - supplies and Summer Tour Booklet	158.22
Cellular One - phone	30.14
Langlie's Super Valu - Summer Tour	73.05
Wally's Supermarket - Summer Tour	89.76
City of Roseau - rent	200.00
Coutts, Lucke, & Associates, Ltd. - 1997 Audit	1,760.00
Postmaster Roseau - stamps	64.00
Evan Foster - Animal Damage Control Fee	75.00
Randy Erickson - Animal Damage Control Fee	300.00
Patrick D. Moren - fees	687.50
JOR Engineering, Inc.            General	\$1,115.79
Flood Plan	1,199.49
Ring Dikes	407.85
Lins Ring Dike	15.36
	2,738.49
Steve Erickson - per diem	187.00
(Flood Plan - \$55.00)	
Farrell Erickson - per diem and mileage	320.90
(Flood Plan - \$70.60)	
Robert Severson - per diem and mileage	207.90
Allison Frislie - per diem and mileage	80.04
LaVerne Voll - per diem and mileage	61.84
Leslie Hagen - SD #51            \$3,100.00	
snagging/sandbar removal       2,450.00	5,550.00
Kathy Ross - fees, mileage, supplies, and phone	1,222.60
(Flood Plan \$47.25)	
Citizens State Bank - Social Security and Medicare deposit	<u>299.23</u>
 TOTAL	 \$14,178.73

Respectfully submitted by,

  
Kathy Ross  
for Robert Severson

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD AUGUST 4, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates - Anne Granitz and Dan Stenseng, Mike Higgins, Kelman Kvien, and Leslie Hagen.

Motion by Farrell Erickson second by Allison Frislie to approve July minutes as written. Carried.

**DELEGATIONS:**

Anne Granitz and Dan Stenseng met with the Board to file a complaint against Leslie Hagen. Mr. Hagen and his employees were found removing brush and logs from their property without permission. In addition to trespassing, they discovered a large ash tree had been removed, a trail to the river bank was made where there had not been one, and garbage from one of the workers was left in the area. They would like to be compensated for the following: the lumber cost of the tree, the cost of having a barricade erected to discourage snowmobiles and ATVs from using the new path as an access to the river, and the cost of planting 100 seedlings to replenish the undergrowth. In response, Les stated he was attempting to remove a large tree which had fallen from the west side of the river bank. It appeared he would have a much easier time removing the tree from the east side. He said he did not get permission from anyone before beginning work, and that he wasn't sure whose property it was on. He further stated the ash tree was already down, he only removed what was left of it. Ms. Granitz and Mr. Stenseng contend the last time they saw the tree it was still standing. Les was reminded by the Managers that just at last months meeting they had instructed him to make sure he receives permission from any landowner prior to going on their land. It was asked if the snag was still there. Would it be possible to complete the job either now or this coming winter. Farrell Erickson asked Anne if she would give permission so Les can finish the project. She said she would only allow Mr. Hagen back on her property to remove the garbage that was left. Upon further discussion a motion was made by Farrell Erickson authorizing compensation in the amount of \$500 to Anne Granitz, second by LaVerne Voll. Carried - unanimous. It is noted that another access to remove the snag will be found. A second motion was made by Robert Severson to suspend all cutting. Clearing will only be authorized in areas that the Board has inspected and determined to be necessary. The Board will then contract out the work and require a temporary easement from any landowner to access their property prior to starting work, second by Allison Frislie. Discussion - it was asked if the motion applies to SD #51. It was suggested the same procedures should apply to all clearing preformed throughout the watershed. Motion carried. Pat Moren and Secretary Ross were directed to draft a form which the District will use as its temporary easement. Allison Frislie mentioned he would still like Les to finish the work on the north side of Cutoff No. 10. He told Les to be sure to let him know if he wanted him to contact any landowners before beginning. Charlie Anderson and Les are to look at sites that need to have work completed. This should give the Board some idea of how critical it is to have the clearing done as well as a better feel for what has to be done.

Kelman Kvien and Mike Higgins were both present for general information as well as updates on the projects proposed for Norland and Hay Creek.

## PERMITS

A motion was made by Robert Severson second by Farrell Erickson approving the permit application from Stan Kindzerski to construct a three foot high dike at his residence in the City of Roseau. The proposed location is midway between his house and the river. The permit is issued per the review of the dike design and the recommendation of the District's Engineer. Carried.

A motion was made by Allison Frislie second by Robert Severson to table the permit application from the Roseau County Highway Department to rebuild and surface 5 miles of existing roadway on County Road 137. Carried.

## ENGINEER'S REPORT

At last months meeting Robert Severson asked Engineer Anderson to look at a ditch problem on the property owned by Floyd Grindahl. Since then he has been able to speak with Mr. Grindahl and make an inspection. It was determined water enters the area because its situated within a natural water course. Mr. Grindahl would like to have the water from his upstream neighbor diverted to the river. It was advised such an activity would require a permit from the District. Furthermore, the Board would only consider a permit if it was shown an appropriate outlet could be constructed along with provisions to control erosion.

Work continues on the expanded version of Norland and the Hay Creek projects.

Steve Erickson and Farrell Erickson requested Charlie meet with Mike Grahm regarding possible solutions to the problems he has with drainage along Ditch 18.

Charlie informed the Board he should have the District's working model available for next months meeting.

Farrell Erickson reported the following for the RRWMB:

The tax levy rate for 1999 will remain the same as 1998. It is noted the motion passed unanimously.

There was discussion on the recent tour of the Wild Rice Watershed District by the Mediation Committee.

The next meeting of the RRWMB is scheduled for August 18th. At that time Farrell will bring up the matter of supporting house raising at part of the ring dike cost share.

Don Ogaard is requesting member districts who haven't completed the RRWMB's questionnaire to please do so.

## SECRETARY'S REPORT:

Managers were given a copy of the Energy & Environmental Research Center's summary of the "Waffle" flood control concept.

## OLD BUSINESS:

Steve Erickson and Farrell Erickson have inspected ditches for spraying. Farrell is to provide the County with a map indicating where the Board would like them to spray. This will include the portion of Ditch # 8 that Douglas Erickson had asked to be cleaned.

It was reported the field drain which was to be cut off in Section 16 of Ross Township is still open. A follow-up letter needs to be sent to the County Highway Department.

At the Board's July meeting, a motion was passed directing Secretary Ross to file a claim in conciliation court against Russell Walker for the money he owes the District. Kathy reported the case was heard this morning. The Judge has taken the matter under advisement and will make a ruling by the end of the week.

NEW BUSINESS:

Steve Erickson presented a summary of the IJC's Workshop on Information Collection/Sharing that he attended in Grand Forks.

A motion was made by Farrell Erickson second by Robert Severson to approve the Proposed Budget for 1999 as follows. Carried - unanimous.

ADMINISTRATION FUND	\$55,000
ENGINEERING FUND	24,000
RED RIVER WATERSHED MANAGEMENT BOARD FUND	30,000
PALMVILLE PROJECT FUND	10,000
DUXBY LEVEE FUND	2,000
SNAGGING AND SANDBAR REMOVAL FUND	30,000
NORLAND PROJECT FUND	50,000
DIKED STORAGE FUND	1,000
BENCHMARK FUND	5,000
STREAM GAGING FUND	5,000
ROSEAU RIVER FLOOD PLAN	20,000
HAY CREEK PROJECT FUND	<u>20,000</u>
	\$252,000

A notice to the public will be published in the Roseau Times-Region for a hearing on the Proposed Budget, at 8:00 p.m., on September 8, 1998.

In other new business, a motion was made by Robert Severson, second by LaVerne Voll, appointing Kathy Ross, by name, as the Roseau River Watershed District's Responsible Authority under the Minnesota Data Practice Act. Carried - unanimous.

RECEIPTS

Marshall County - delinquent taxes	\$6.00
Scott-Kveen Seed Company - crop share	2,761.12
Kittson County - tax levy	292.65
State of Minnesota - cost share Lins Ring Dike	9,000.00
Citizens State Bank - interest checking account	314.06
State of Minnesota - HACA	<u>20,005.50</u>

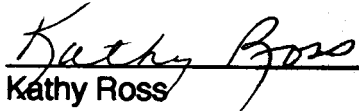
TOTAL	\$32,379.33
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Motion by Robert Severson second by Allison Frislie to pay the following bills. Carried.

City of Roseau - rent		\$200.00	
Cellular One - phone		30.14	
Randle's Ben Franklin - supplies		58.17	
RRWMB - share of tax levy and HACA		6,091.25	
JOR Engineering, Inc.	General	\$1,324.77	
	Flood Plan	370.50	
	Norland	324.50	
	Hay Creek	206.30	
	Stream Gaging	3,667.96	
	Copier Rent (3 months)	75.00	6,003.53
Patrick D. Moren - fees		968.75	
Kathy Ross - fees, supplies, postage		672.70	
(Flood Plan \$148.50)			
Leslie Hagen - snagging/sandbar removal		\$3,550.00	
	SD #51	1,350.00	4,900.00
Anne K. Granitz - compensation		500.00	
Russell W. Mitterling - Animal Damage Control Fee		510.00	
Steve Erickson - per diem and mileage		238.56	
Farrell Erickson - per diem and mileage		234.68	
(Flood Plan \$70.60)			
Robert Severson - per diem and mileage		118.81	
Allison Frislie - per diem and mileage		80.04	
LaVerne Voll - per diem and mileage		61.84	
Citizens State Bank - soc. sec. & Medicare deposit		<u>186.89</u>	
<b>TOTAL</b>			<b>\$20,855.36</b>

Motion to adjourn by Farrell Erickson.

Respectfully submitted by,

  
Kathy Ross  
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD SEPTEMBER 8, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending were Attorney Pat Moren, Secretary Kathy Ross, and Engineer Technician Mike Bakken. Delegates - Rick Isham, Phil Johnson, Kelman Kvien, Mike Higgins, Mike Grahn, and Leslie Hagen.

Motion by Robert Severson second by Farrell Erickson to approve August minutes as written. Carried - unanimous.

**DELEGATIONS:**

Rick Isham informed the Board he has completed the seeding of his ring dike. It was agreed at last years December meeting the District would reimburse him for the cost of seed plus his labor. The Board will require a detailed statement before they issue payment. Mr. Isham will submit a bill showing how much he paid for the seed and his time for planting.

Phil Johnson met with the Board to discuss his ring dike contract. He has a concern with the language of the contract, specifically the easement portion which states, "the District has the right, in emergency situations, to effect an overflow of floodwaters over any and all of the owner's land located within the District". He questioned if this included the property within the dike. If it doesn't, shouldn't it be stipulated. Pat Moren reviewed the wording and concurred with Mr. Johnson. It is not the District's intent to allow overflow to enter the owner's land that is within the dike. A correction was made on Mr. Johnson's contract and initialed by him. Pat will have the necessary revisions made at his office so future contracts convey the overflow area is located outside of the diked area.

**The regular meeting was adjourned at 8:00 p.m. for the public hearing on the 1999 Proposed Budget.**

As noted in the Roseau Times-Region, the Board of Managers held their annual hearing on the District's Proposed Budget. Manager Voll reported receiving phone calls asking why the District will be spending more money on the Norland Project when people from the area do not want the project. It was discussed the money appropriated for Norland is to conduct a feasibility study. Upon further discussion a motion was made by Farrell Erickson, second by Allison Frislie to approve the following budget for 1999. Carried.

ADMINISTRATION FUND	\$55,000
ENGINEERING FUND	24,000
RED RIVER WATERSHED MANAGEMENT BOARD FUND	30,000
PALMVILLE PROJECT FUND	10,000
DUXBY LEVEE FUND	2,000
SNAGGING AND SANDBAR REMOVAL FUND	30,000
NORLAND PROJECT FUND	50,000
DIKED STORAGE FUND	1,000
BENCHMARK FUND	5,000
STREAM GAGING FUND	5,000
ROSEAU RIVER FLOOD PLAN	20,000
HAY CREEK PROJECT FUND	<u>20,000</u>
	\$252,000

Tax levies are noted on the attached three (3) pages to the September 8, 1998 minutes. Motion by Robert Severson, second by Farrell Erickson to adjourn the Public Hearing. Carried.

**The regular meeting was reconvened at 8:25 p.m.**

**PERMITS:**

Farrell Erickson and Steve Erickson mentioned they had looked at the area along County Ditch 18 where Grahn Farms propose to build a road and put in a culvert . It was discussed the County has installed a culvert and trap south of the area which should prevent water from coming on to Grahn's land. The Board would like to have either Charlie Anderson or Mike Bakken inspect the site and give their recommendation on whether the proposed culvert will benefit all landowners in the vicinity. Motion by Robert Severson to approve the permit from Brynolf Grahn, installing a 24 inch culvert and constructing a road and field drain in the N 1/2 of the SE 1/4 in Section 2, Spruce Township, subject to the District Engineer's inspection and recommendation, second by Farrell Erickson. Carried.

In his letter to the Board, Engineer Charlie Anderson recommended approving the tabled permit from Roseau County Highway Department to rebuild 5 miles of CR NO. 137. Motion by LaVerne Voll, second by Farrell Erickson to approve the permit application rebuilding and surfacing the exiting roadway located along CR No. 137 from TH No. 313 west 5 miles. Carried.

A permit application from the DNR Forestry office in Wannaska was received and forwarded to Engineer Anderson for review. The proposed project is to construct a 2100 foot ditch to divert flow from a natural coulee in the NE corner of Section 24 Reine Township, east along the north side of the Northwest Quarter of Section 19, Elkwood Township, to the Roseau River. Charlie does not recommend approving the permit due to concerns the new ditch may tend to be snow blocked in the spring causing water to overtop the road and the area of the new outlet would be prone to erosion. Furthermore, the landowner downstream objects to the water crossing his land and is opposed to putting in a larger culvert. Motion by Robert Severson, second by LaVerne Voll to deny the permit based on the recommendations of the District Engineer. Carried. A letter will be sent to the DNR with a copy of Charlie's letter.

**ENGINEER'S REPORT**

Mike Bakken brought information on the District's working model. Managers were given charts which showed how 100 year flood flows at Wannaska, Center Street, Hay Creek, the Nystrom Bridge, and the Highway 310 bridge would be affected (reduced) if the projects at Norland and/or Palmville were constructed.

A Partial Payment Request was submitted for the Marjorie Przekwas ring dike. Motion by Allison Frislie second by Robert Severson to approve payment to Don Lunke Construction for \$17,677.17. Carried - unanimous.

Board members were given a copy of the Draft Preliminary Concept for the Hay Creek Project. This information was presented at the September 4th meeting attended by Charlie Anderson and Kathy Ross, Luther Aadland - DNR Fisheries, Brian Dwight - BWSR, Mike Larson and staff from Fisheries in Baudette, and Jeff Dietrich DNR - Wildlife. Several issues were discussed such as set-back levees and stream design, funding opportunities, environmental concerns, and marketing the project. It was decided to hold a meeting on the project at the October 7th meeting of the Roseau River Flood Committee. It was suggested members of the Watershed, County Commissioners, and the Township Boards of Spruce and Enstrom are invited to attend. It is important to get input from local officials early in the planning process.

Farrell Erickson reported the following for the RRWMB:

The Board denied the District's request to include the cost of elevating homes under the current ring dike funding. Secretary Ross was asked to contact David Johnson, DNR Waters, about assistance which may be available through a Flood Damage Reduction Grant or other applicable program.

A letter of support was sent to the Farm Service Agency requesting they extend the high priority area for CRP land in counties that currently participate in the program.

Farrell attended the August 27th meeting sponsored by the MPCA in Thief River Falls. Information was given on the availability of future funding for projects that improve water quality.

The next meeting of the Board is September 22nd, in Crookston. Due to a scheduling conflict, Farrell cannot attend. He asked if any of the other Managers would be able to go. Allison mentioned that he may be available. It was discussed since the resignation of Kelman Kvien, the Board does not have an alternate to the RRWMB. Motion by Robert Severson, second by Farrell Erickson, authorizing Allison Frislie to attend meetings of the Red River Watershed Management Board as the District's alternate. Carried.

#### OLD BUSINESS:

Kathy Ross gave an update on the efforts being made to comply with the Data Practices Act. The first step has been establishing procedures which the District will use. They include: Establishing and posting an hourly rate for employee time and the cost of copies. It has been determined that a rate of 25 cents per copy is within reason and the employee rate should reflect the hourly wage at the time of the request. The Board will need to update this charge when ever there is a change in the employee's wage.

All requests for copies must be in writing.

All files must be classified as either private non-public, public, or confidential, and is more detailed than this description. Files of the district are considered public, with the exception of Managers' and employees' social security numbers. However, because Board members are appointed officials, their payroll records are considered public.

Another requirement is data must be kept in a manner so it is easily accessible. This will require ordering additional file cabinets and shelving to reorganize the District's records.

The District will require all requests to view records be by appointment since the Board does not have regular office hours or full-time employees.

A motion was made by Farrell Erickson to approve the above procedures, setting the cost of copies at 25 cents, and the employee hourly rate at \$14.00, second by Robert Severson. Carried.

The Board approved the release form drafted by Pat Moren, titled "LICENSE TO ENTER UPON LANDS AND PERMIT FOR REMOVAL OF TREES AND VEGETATION". It will be used to obtain permission from landowners when their property needs to be accessed for clearing along the Roseau River and ditch systems within the District's authority. Contractors will be required to file the form with Secretary Ross prior to any work commencing.

Pat Moren notified the Board the easements for repairing Lateral 2 have been prepared. Both David and Theresa Dahlgren and the other landowners are ready to sign. Pat needs to send one of the leases out of town and recommends the work should not begin until all leases are executed. A motion was made by Allison Frislie directing JOR Engineering to contact bidders with the specifications for repairing Lateral 2 of County Ditch 8. Bids from a minimum of 2 contractors is requested and work will not start until all easements are signed. Motion seconded by Farrell Erickson. Carried.

OLD BUSINESS continued:

The Board received a request from Kittson County Highway Department for a cost share of \$2,500 to install a boat ramp in Caribou Township. This is the second request for this project, the first was back in 1996 when the original plans called for the ramp to go on the north side of the river. The request was denied and the Board sent a letter stating it was their position the area would be better served with the ramp on the south side. Furthermore, they would be willing to assist in the funding if the location was changed. Since that time the plans have been revised and the ramp will now be installed on the south side. A motion was made by Allison Frislie, second by Robert Severson to approve the cost share of \$2,500 to Kittson County Highway Department. Carried.

NEW BUSINESS:

Duxby Levee - Farrell Erickson reported finding damage on his Fall inspection of the levee. He said he is reasonably sure he knows who the responsible party is. It appears a pump was used to get water over the levee. A hole was dug in the easement area to position the pump and the water has caused erosion to the bank. A motion was made by Farrell Erickson directing JOR Engineering to assess the damage and send a letter to the landowner with recommendations for making the necessary repairs, seconded by Robert Severson. Carried.

Information was received from MAWD regarding the process and time line for resolutions to be considered at the 1998 Annual Meeting. Secretary Ross was asked to place the matter on the October agenda for discussion.

RECEIPTS:

Two Rivers Watershed District - share of Summer Tour Expenses	\$103.35
Marshall County - SD #51	425.53
Citizens State Bank - interest on checking account	267.83
U. S. Treasury - refund overpayment on payroll taxes	<u>8.43</u>

TOTAL	\$805.14
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Motion by Farrell Erickson second by Robert Severson to pay the following bills. Discussion - Allison Frislie and LaVerne Voll expressed their concern that Leslie Hagen should reimburse the District for the damages paid to Anne Granitz at last months meeting. Les was present and told the Board his insurance would not cover the damages because he carries a \$500 deductible. Board members decided this should not release him from the obligation and he was requested to make arrangements to repay the District \$500. Motion - carried.

Cellular One - phone	\$30.14
Roseau Times Region - notice in paper for Proposed Budget	26.00
City of Roseau - rent	200.00
Quality Printing - Annual Report and supplies	426.00
JOR Engineering, Inc. General	\$859.03
Roseau River Flood Plan	1,366.15
Hay Creek	72.00
Stream Gaging	11.50
Ring Dikes	2,857.04
Copier Rent	25.00
	5,190.72

BILLS continued:

Patrick D. Moren - fees	\$1,343.75
Kathy Ross - fees, supplies, and expenses	876.16
(Flood Plan \$148.00)	
(P.Johnson Ring Dike \$67.50)	
(Hay Creek \$79.50)	
Fauncie Erickson - Duxby Levee	135.00
Leslie Hagen - snagging and sandbar removal - \$1,650.00	
SD #51 - 2,150.00	3,800.00
Steve Erickson - per diem	101.58
Farrell Erickson - per diem and mileage	252.88
(Duxby Levee \$60.20)	
Robert Severson - per diem and mileage	63.14
Allison Frislie - per diem and mileage	80.04
LaVerne Voll - per diem and mileage	62.49
Citizens State Bank - Soc. Sec. and Medicare deposit	206.17
Don Lunke Construction - ring dike (M. Przekwas)	17,677.17
Kittson County Highway Department - Caribou boat ramp	<u>2,500.00</u>

TOTAL \$32,971.24

Motion to adjourn by Farrell Erickson second by LaVerne Voll.

Respectfully submitted,

  
Kathy Ross, Secretary

ROSEAU RIVER WATERSHED DISTRICT  
ROSEAU, MINNESOTA 56751

Resolution passed at the September 8, 1998 meeting of the Roseau River Watershed District Board of Managers,

Upon motion by Farrell Erickson, second by Allison Frislie, the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

WHEREAS, the Roseau River Watershed District is a member of the Red River Watershed Management Board and pursuant to a resolution duly adopted the Board of Managers executed a Joint Powers Agreement, and

14 WHEREAS, by resolution adopted by the Red River Watershed Management Board under the date of July 21, 1998, said Management Board, pursuant to the provisions of Chapter 162, 1976 Session Laws and in accordance with the provisions of Joint powers Agreement, did direct this Watershed District to levy an ad valor em tax in the amount of .003627 percent of the estimated market value. This levy to be made on all taxable property within their district in accordance with the provisions of Chapter 162, 1976 Session Laws, and

WHEREAS, the Board of Managers of the Roseau River Watershed District are desirous of cooperation and fulfilling this obligation,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

That the Roseau River Watershed District does hereby levy an ad valor em tax in the amount of .0003627 percent of the estimated market value of all taxable property within this district and within the counties set forth in Chapter 162, 1976 Session Laws.

That said levy shall be for the year 1999 and shall be collectible with the taxes recovered in the year 1999.

That the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods shall make said levy in accordance with the provisions of the Minnesota Watershed Act, Chapter 112, Chapter 162 (1976), the Joint Powers Agreement and Legislative direction.

That all proceeds of said levy shall be forwarded by the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods to the Treasurer of the Roseau River Watershed District.

That the Treasurer of the Roseau River Watershed District shall retain one-half of the proceeds of said levy, and the proceeds from the remaining one half shall be transmitted to Daniel Wilkens, Treasurer, Red River Watershed Management Board, P. O. Box 584, Fertile, Minnesota, 56540."

Dated this 8th day of September, 1998.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson, its Chairman  
Steve Erickson

ROSEAU RIVER WATERSHED DISTRICT  
ROSEAU, MINNESOTA 56751

Resolution passed at the September 8, 1998 meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Allison Frislie, second by Robert Severson, the following resolution was passed unanimously,

**"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT;**

Pursuant to M.S.A. Section 112.61 Subdivision 3, the Roseau River Watershed District does hereby levy an ad valor em tax of .02418 percent of the total market value of real estate and personal property (not to exceed \$125,000.00) of all taxable property within the District in the Counties of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods, as set forth in the above mentioned Chapter. Such funds to be used for general administration expenses and for the construction and maintenance of projects of common benefit to the District."

Dated this 8th day of September, 1998.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson, its Chairman  
Steve Erickson

ROSEAU RIVER WATERSHED DISTRICT  
ROSEAU, MINNESOTA 56751

Resolutions passed at the September 8, 1998 meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Allison Frislie, second by Robert Severson, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$4,000 levy be made on Ditch System WD-3.

Upon motion by Robert Severson, second by Allison Frislie, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$6,000 levy be made on Ditch System 8.

Upon motion by Steve Erickson, second by Allison Frislie, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$2,000 levy be made on Ditch System 16.

Upon motion by Robert Severson, second by Farrell Erickson, the following resolution was passed unanimously,


BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

A one percent assessment on redetermined benefits be made on State Ditch 51

Approximate figures are	Roseau County -	\$88,177.69
	Kittson County -	\$ 1,155.02
	Marshall County -	\$ 641.92
	Beltrami County -	\$ 899.65
	Lake of the Woods County -	\$ 648.60

Dated this 8th day of September, 1998.

ROSEAU RIVER WATERSHED DISTRICT

By  its Chairman  
Steve Erickson

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD OCTOBER 6, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending: Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Richard Foss, Buddy Erickson, Kelman Kvien, Ed Dunham, Mike Higgins, Melford Nelson, and Leslie Hagen.

Pat Moren administered the Oath of Manager to LaVerne Voll who was reappointed to a three year term by the Roseau County Board of Commissioners.

Motion by Farrell Erickson, second by Robert Severson to approve the September minutes as written. Carried.

**DELEGATIONS:**

Buddy Erickson met with the Board regarding the dry crossing (ditch block) installed by Mayo Gregerson in Section 10 of Moose Township. He is concerned the block will change the drainage in the area causing high water flows to back up to his quonset located south of the crossing. He questioned why after having the ditch open for the past 25 years is the Watershed allowing this to be done. In response, Engineer Anderson explained that Mr. Gregerson had submitted a permit application to install the crossing in the road ditch. The District approved the permit with the condition that prior to construction a determination on the crossing height and/or location would be made to ensure the upstream farmstead would not be adversely affected. The results of the Engineer's survey suggested; "the crossing should be located so that it would be overtopped or bypassed by water at an elevation at least 1 foot below the elevation of the driveway in the yard at the farmstead". A recommendation was made to install the crossing within about 100 feet of the road intersection. "This should allow high water to go to the west largely unimpeded". With respect to Mr. Erickson's question about altering the ditch after 25 years, the Board stated it is their responsibility to act on all permit applications received. They directed the District's Engineer to do a survey and based on his inspection supported his recommendation. It was further discussed that this portion of WD #3, as well as most of the ditch system provides inadequate drainage. Past attempts to improve or repair the ditch and its laterals have failed due to the lack of landowner support. Mr. Erickson was asked to document any problems that may occur. If any should develop the District will take action to correct them.

Richard Foss was present to file a complaint with the District against Ardmore Haugen. He claims Mr. Haugen has constructed a raised levee on the east side of the northwest quarter of Section 20 in Ross Township. This has caused the drainage on his property to be affected. Engineer Anderson will inspect the site and determine if there is a violation per the Rules of the Watershed.

In other business, it was discussed that Floyd Haugen has not complied with the District's request to remove spoil from the bank in the northwest quarter of Section 10, Moose Township. A motion was made by Allison Frislie, second by Robert Severson to send a follow up letter notifying him the Board is aware he is not in compliance as of the August 1, 1998 deadline. The District's Engineer is directed to inspect the area within the next three weeks to see if the spoil has been removed. He will be reminded that failure to comply carries civil and criminal penalties.

**PERMITS:**

Motion by Farrell Erickson second by Robert Severson approving the permit application from Randy S. Wentzel to construct a field approach using a 18 inch culvert in Section 5 of Linsell Township. Carried - unanimous.

**PERMITS continued:**

The permit application from Linsell Township was finally received for the work proposed at the Roseau - Marshall County line. However, the application was only for the construction of the grassed waterway. There was no information included on the culvert which is to be installed. A motion was made by Robert Severson, second by Allison Frislie to approve the permit for constructing the waterway. A letter will be sent to the Linsell Township Board asking them to submit another permit application for the culvert. Carried.

**ENGINEER'S REPORT:**

At last months meeting JOR Engineering was asked to obtain bids for repairing Lateral 2 of County Ditch 8. The following quotes were received: Halvorson Sand & Gravel - \$13,320.00, Graff Construction - \$10,613.00, and R & Q Contracting - \$6,850.00. It is noted the quote from R & Q doesn't include the cost for replacing pipes. In addition, it will now be necessary to remove some of the trees from the west side of the ditch along the last half mile. Therefore, the cost of removal was not part of the original specs. Charlie requested authorization to hire R & Q Contracting with the Board's permission to negotiate the cost of replacing pipe and removing trees. Even with the added costs the project should come in lower than the other two bids. A motion was made by Allison Frislie to hire R & Q Contracting for repairing Lateral 2 and authorizes Engineer Anderson to negotiate the additional costs required to complete the project. Carried. Pat Moren notified the Board he received the signed easements and they have been recorded with the Roseau County Recorder.

Board members reviewed the report on the Hay Creek Project which will be presented at the October meeting of the Flood Control Committee. At this meeting, Charlie would like to take the opportunity to introduce the concept of how incorporating the Norland Project together with upstream impoundments and agricultural storage makes the Hay Creek Project more of a comprehensive plan. Some Board members thought this may be too much information to give the Flood Committee and the local officials who are invited to attend. Partly because the feasibility study on the expanded version of Norland has yet to be completed. The District does not want to be perceived as getting ahead of itself. It was requested Engineer Anderson limit his presentation to just the Hay Creek Project.

**RRWMB report:**

Allison Frislie attend the September meeting. He reported the Red Board responded favorably to the District's plans to elevate homes as a separate project from the ring dike program. A letter was sent to Dave Johnson, DNR Waters, requesting a \$22,500 Flood Damage Reduction Grant .

**SECRETARY'S REPORT:**

The Fall issue of the Kittson County SWCD Newsletter included an insert from the Two Rivers Watershed on projects that require permits from the District. Board members were asked to review this fact sheet and consider if this is something the Roseau Watershed should also publish. The matter will be discussed at the November meeting.

**OLD BUSINESS:**

DUXBY LEVEE - A letter was sent to Lionel Thorbus from the District's Engineer regarding the damage he has caused to the levee and the repairs that need to be made. Since then, he has complied with the request to fill in the excavated area. Repairs to the damaged area located on the riverside of the levee still needs to be completed.

NEW BUSINESS:

Motion by Farrell Erickson second by Robert Severson to renew the District's membership with The International Coalition for the coming year. Carried. The amount is listed under Bills.

A Partial Payment Request was submitted for the Phil Johnson ring dike. Motion by Robert Severson, second by Allison Frislie approving payment to Don Lunke Construction for \$16,642.90. Carried - unanimous.

A Final Payment Request was submitted for the Marjorie Przekwas ring dike. Motion by Farrell Erickson, second by Allison Frislie approving payment to Don Lunke Construction for \$2,104.13. Carried - unanimous.

A pay request was submitted for seeding on the Marjorie Przekwas ring dike. Motion by Farrell Erickson, second by Allison Frislie approving payment to Leland Peterson for \$703.00. Carried - unanimous.

Board members are invited to attend a Final Acre Ceremony, October 21, 1998. The event hosted by the SWCD, marks the completion of the Roseau County Soil Survey.

A motion was made by Allison Frislie, second by LaVerne Voll appointing Robert Severson and Steve Erickson delegates, and Farrell Erickson alternate, to the MAWD Annual Meeting. Carried - unanimous. Steve Erickson has agreed to be the media spokesperson for the District. The Board does not have any Resolutions to present at this years meeting.

A motion was made by Allison Frislie, second by Robert Severson to change the date and time of the November meeting to Monday, November 2, 1998 at 7:30 p.m. Carried - unanimous. A NOTICE TO THE PUBLIC will be put in the Roseau Times-Region. It will also note the time change of the regular meetings to 5:00 p.m. from December, 1998 to April, 1999.

Farrell Erickson received a complaint from landowners in the area of Ditch 13 and 95. It appears a raised levee was created when the last mile of Ditch 13 and the first mile of Ditch 95 were cleaned. The spoil was placed on the south side of the ditch and is about a foot or more higher than the road. This forces high water north and overtops the road. The ditches are located in the Two Rivers Watershed District but the water that is forced north enters Roseau's watershed. Board members asked Farrell to contact Rodney Richmond at the Roseau County Highway Department on the matter.

A complaint was received from Manfred Holm regarding a bank failure along the river north of Highway 310. Robert Severson and Charlie Anderson inspected the area and found the west edge of the Habstritt dike is rotating. The bank has shifted causing materials to collect on the bottom. This could be attributed to the removal of the large sandbar from the east side a few years back. It was discussed the area could be fixed with a dragline and now would be a good time of year to do such a repair. LaVerne Voll is to contact local contractors.

Steve Erickson and Farrell Erickson reported log jams need to be removed north of the Gus Kveen bridge. Farrell would also like to have clearing started at the Lins bridge and continue east along the Roseau River. In the past the Board has relied on the services of Leslie Hagen to do this type of work. A few Board members felt that in light of the recent criticism toward the District regarding Les's employment, alternatives should be looked at. One suggestion was having Les give an estimate before doing the job. Another was to call for bids. Although, with the latter option specs would need to be developed and outlined which increases the cost of the project. A motion was made by LaVerne Voll second by Farrell Erickson to have Les Hagen remove the log jams at the above sites. Discussion - Allison Frislie expressed his opinion that bids should be obtained. Charlie suggested advertising the Board is looking for persons to do clearing. This would provide the District with the names of people interested in working in this capacity. The motion passed. It is noted that Robert Severson was opposed.

RECEIPTS:

Dale Blanshan - payment for Russell Walker judgment	\$534.85
Citizens State Bank - interest CD #40363	5,926.19
Citizens State Bank - interest checking account	298.95
Joe River Watershed District - 1/3 share of Summer Tour Expenses	<u>103.35</u>

TOTAL \$6,863.34

Motion by Farrell Erickson to pay the following bills, second by Robert Severson. Carried - unanimous.


Cellular One - phone	\$30.14
Leland Peterson - Marjorie Przekwas ring dike	703.00
City of Roseau - rent	200.00
JOR Engineering, Inc. General	\$1,289.40
Flood Plan	3,326.75
Hay Creek	2,471.50
Duxby Levee	178.42
Ring Dikes	1,977.68
Copier Rent	25.00
	9,268.75
Patrick D. Moren - fees	562.50
Kathy Ross - fees, supplies, and postage	762.86
(Flood Plan \$84.38)	
Steve Erickson - per diem	101.58
(Flood Plan \$50.79)	
Farrell Erickson - per diem and mileage	225.58
(Flood Plan \$66.39)	
(Duxby Levee \$29.98)	
(SD #51 \$62.82)	
Robert Severson - per diem and mileage	329.11
(SD #51 \$68.34)	
LaVerne Voll - per diem and mileage	61.84
Citizens State Bank - Social Security and Medicare deposit	212.98
Don Lunke Construction - Phil Johnson ring dike	16,542.90
Don Lunke Construction - Marjorie Przekwas ring dike	2,104.13
The International Coalition - 1999 membership dues	<u>250.00</u>

TOTAL \$31,355.37

Motion by Allison Frislie authorizing Robert Severson to renew CD #40363 at the best interest available, second by Farrell Erickson. Carried.

Motion to adjourn by Farrell Erickson.

Respectfully submitted,

  
Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD OCTOBER 6, 1998

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending: Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Richard Foss, Buddy Erickson, Kelman Kvien, Ed Dunham, Mike Higgins, Melford Nelson, and Leslie Hagen.

Pat Moren administered the Oath of Manager to LaVerne Voll who was reappointed to a three year term by the Roseau County Board of Commissioners.

Motion by Farrell Erickson, second by Robert Severson to approve the September minutes as written. Carried.

**DELEGATIONS:**

Buddy Erickson met with the Board regarding the dry crossing (ditch block) installed by Mayo Gregerson in Section 10 of Moose Township. He is concerned the block will change the drainage in the area causing high water flows to back up to his quonset located south of the crossing. He questioned why after having the ditch open for the past 25 years is the Watershed allowing this to be done. In response, Engineer Anderson explained that Mr. Gregerson had submitted a permit application to install the crossing in the road ditch. The District approved the permit with the condition that prior to construction a determination on the crossing height and/or location would be made to ensure the upstream farmstead would not be adversely affected. The results of the Engineer's survey suggested; "the crossing should be located so that it would be overtopped or bypassed by water at an elevation at least 1 foot below the elevation of the driveway in the yard at the farmstead". A recommendation was made to install the crossing within about 100 feet of the road intersection. "This should allow high water to go to the west largely unimpeded". With respect to Mr. Erickson's question about altering the ditch after 25 years, the Board stated it is their responsibility to act on all permit applications received. They directed the District's Engineer to do a survey and based on his inspection supported his recommendation. It was further discussed that this portion of WD #3, as well as most of the ditch system provides inadequate drainage. Past attempts to improve or repair the ditch and its laterals have failed due to the lack of landowner support. Mr. Erickson was asked to document any problems that may occur. If any should develop the District will take action to correct them.

Richard Foss was present to file a complaint with the District against Ardmore Haugen. He claims Mr. Haugen has constructed a raised levee on the east side of the northwest quarter of Section 20 in Ross Township. This has caused the drainage on his property to be affected. Engineer Anderson will inspect the site and determine if there is a violation per the Rules of the Watershed.

In other business, it was discussed that Floyd Haugen has not complied with the District's request to remove spoil from the bank in the northwest quarter of Section 10, Moose Township. A motion was made by Allison Frislie, second by Robert Severson to send a follow up letter notifying him the Board is aware he is not in compliance as of the August 1, 1998 deadline. The District's Engineer is directed to inspect the area within the next three weeks to see if the spoil has been removed. He will be reminded that failure to comply carries civil and criminal penalties.

**PERMITS:**

Motion by Farrell Erickson second by Robert Severson approving the permit application from Randy S. Wentzel to construct a field approach using a 18 inch culvert in Section 5 of Linsell Township. Carried - unanimous.

**PERMITS continued:**

The permit application from Linsell Township was finally received for the work proposed at the Roseau - Marshall County line. However, the application was only for the construction of the grassed waterway. There was no information included on the culvert which is to be installed. A motion was made by Robert Severson, second by Allison Frislie to approve the permit for constructing the waterway. A letter will be sent to the Linsell Township Board asking them to submit another permit application for the culvert. Carried.

**ENGINEER'S REPORT:**

At last months meeting JOR Engineering was asked to obtain bids for repairing Lateral 2 of County Ditch 8. The following quotes were received: Halvorson Sand & Gravel - \$13,320.00, Graff Construction - \$10,613.00, and R & Q Contracting - \$6,850.00. It is noted the quote from R & Q doesn't include the cost for replacing pipes. In addition, it will now be necessary to remove some of the trees from the west side of the ditch along the last half mile. Therefore, the cost of removal was not part of the original specs. Charlie requested authorization to hire R & Q Contracting with the Board's permission to negotiate the cost of replacing pipe and removing trees. Even with the added costs the project should come in lower than the other two bids. A motion was made by Allison Frislie, second by Farrell Erickson to hire R & Q Contracting for repairing Lateral 2 and authorizes Engineer Anderson to negotiate the additional costs required to complete the project. Carried. Pat Moren notified the Board he received the signed easements and they have been recorded with the Roseau County Recorder.

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**RRWMB report:**

Allison Frislie attended the September meeting. He reported the Red Board responded favorably to the District's plans to elevate homes as a separate project from the ring dike program. A letter was sent to Dave Johnson, DNR Waters, requesting a \$22,500 Flood Damage Reduction Grant.

**SECRETARY'S REPORT:**

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**OLD BUSINESS:**

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**NEW BUSINESS:**

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Farrell Erickson received a complaint from landowners in the area of Ditch 13 and 95. It appears a raised levee was created when the last mile of Ditch 13 and the first mile of Ditch 95 were cleaned. The spoil was placed on the south side of the ditch and is about a foot or more higher than the road. This forces high water north and overtops the road. The ditches are located in the Two Rivers Watershed District but the water that is forced north enters Roseau's watershed. Board members asked Farrell to contact Rodney Richmond at the Roseau County Highway Department on the matter.

A complaint was received from Manfred Holm regarding a bank failure along the river north of Highway 310. Robert Severson and Charlie Anderson inspected the area and found the west side of SD #51 is rotating. The bank has shifted causing materials to collect on the bottom. This could be attributed to the removal of the large sandbar from the east side a few years back. It was discussed the area could be fixed with a dragline and now would be a good time of year to do such a repair. LaVerne Voll is to contact local contractors.

Steve Erickson and Farrell Erickson reported log jams need to be removed north of the Gus Kveen bridge. Farrell would also like to have clearing started at the Lins bridge and continue east along the Roseau River. In the past the Board has relied on the services of Leslie Hagen to do this type of work. A few Board members felt that in light of the recent criticism toward the District, regarding Les's employment, alternatives should be looked at. One suggestion was having Les give an estimate before doing the job. Another was to call for bids. Although, with the latter option specs would need to be developed and outlined which increases the cost of the project. A motion was made by LaVerne Voll second by Farrell Erickson to have Les Hagen remove the log jams at the above sites. Discussion - Allison Frislie expressed his opinion that bids should be obtained. Charlie suggested advertising the Board is looking for persons to do clearing. This would provide the District with the names of people interested in working in this capacity. The motion passed. It is noted that Robert Severson was opposed.

RECEIPTS:

Dale Blanshan - payment for Russell Walker judgment	\$534.85
Citizens State Bank - interest CD #40363	5,926.19
Citizens State Bank - interest checking account	298.95
Joe River Watershed District - 1/3 share of Summer Tour Expenses	<u>103.35</u>

**TOTAL** **\$6,863.34**

Motion by Farrell Erickson to pay the following bills, second by Robert Severson. Carried - unanimous.

Cellular One - phone	\$30.14
Leland Peterson - Marjorie Przekwas ring dike	703.00
City of Roseau - rent	200.00
JOR Engineering, Inc. General	\$1,289.40
Flood Plan	3,326.75
Hay Creek	2,471.50
Duxby Levee	178.42
Ring Dikes	1,977.68
Copier Rent	25.00
	9,268.75
Patrick D. Moren - fees	562.50
Kathy Ross - fees, supplies, and postage	762.86
(Flood Plan \$84.38)	
Steve Erickson - per diem	
(Flood Plan \$50.79)	
Farrell Erickson - per diem and mileage	225.58
(Flood Plan \$66.39)	
(Duxby Levee \$29.98)	
(SD #51 \$62.82)	
Robert Severson - per diem and mileage	
(SD #51 \$68.34)	
Allison Frislie - per diem and mileage	80.04
LaVerne Voll - per diem and mileage	61.84
Citizens State Bank - Social Security and Medicare deposit	212.98
Don Lunke Construction - Phil Johnson ring dike	16,542.90
Don Lunke Construction - Marjorie Przekwas ring dike	2,104.13
The International Coalition - 1999 membership dues	<u>250.00</u>

**TOTAL** **\$31,435.41**

Motion by Allison Frislie authorizing Robert Severson to renew CD #40363 at the best interest available, second by Farrell Erickson. Carried.

Motion to adjourn by Farrell Erickson.

Respectfully submitted,

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Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD NOVEMBER 2, 1998**

Meeting called to order by Chairman Steve Erickson at 7:30 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending: Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Kelman Kvien, Mike Higgins, Mayo Gregerson, and Brent Haugen.

Motion by Farrell Erickson, second by Robert Severson approving the October minutes with the following corrections: Under NEW BUSINESS, the bank failure which was reported is along SD #51, not the Habstritt dike. Allison Frislie's per diem was inadvertently omitted under Bills. The amount was \$80.04. Carried.

**DELEGATES:**

Prior to the start of this evenings meeting, Engineer Anderson was asked to meet with members of the Moose Township Board to discuss the dry crossing installed by Mayo Gregerson. It is noted Mr. Gregerson was the only party present. Although a permit was issued by the Watershed to construct the crossing in Section 10 of Moose Township, permission was not received from the Township Board. It is their position the crossing will adversely impact the landowners upstream and they may order Mr. Gregerson to restore the area. Mayo asked Charlie if he could determine any negative effects resulting from the ditch block. It was answered assuming the crossing was installed as proposed, it should be fine. A decision on the crossing will be made at the next Township Board meeting.

Mike Higgins notified the Board he has contacted the Farm Service Agency on whether the additional land the District is interested in acquiring for the expanded version of the Norland Project will qualify for the Conservation Reserve Program.

**PERMITS**

A motion was made by LaVerne Voll, second by Farrell Erickson to approve the permit application from the Roseau County Highway Department installing a field approach with an 18 inch culvert in Section 36 of Norland Township. Carried.

**ENGINEER'S REPORT:**

CO. D #8 - Repairs have been started on Lateral 2. Hopefully, the project will be finished yet this fall.

An update on the Hay Creek Project was presented to the Board. The plan now includes an additional explanation on the exterior drainage and a preliminary cost estimate. Charlie mentioned there is a great deal of interest from outside agencies who would like to see the project completed. The Board discussed having an informational meeting for landowners along the creek's proposed realignment as well as the landowners in the area of the storage pools. This will give them the opportunity to learn about the project and express any concerns directly to the Board. It was asked if the meeting should include information on the Norland Project. In response, it may be best to point out how the Hay Creek Project can work well with Norland in providing the area with a more comprehensive flood control plan. The informational meeting will be scheduled for December 8th, at 6:00 p.m. Secretary Ross is to send letters inviting landowners to attend. Members of the Flood Control Committee and the Roseau County Board of Commissioners will also be invited.

**ENGINEER'S REPORT continued:**

At last months meeting the Board directed Engineer Anderson to investigate a possible Rules violation in Section 20 of Ross Township. A complaint was filed with the District by Richard Foss against Ardmore Haugen who is alleged to have constructed a dike along the east side of the northwest quarter. Mr. Foss claims the dike is adversely affecting his drainage. Based on the Engineer's inspection it was determined there is a dike on the west side which is about 11/2 to 2 feet high through a swale area. It would effectively block any westward flow of water to the elevation of overtopping. The construction of a dike does require a permit from the District. However, the dike was apparently constructed several years ago. At the time of the inspection the dike was covered with vegetation. This made it difficult to detect whether it has been added to in recent years. It would be necessary to have soil borings done to ascertain the age of the dike. The Board tabled the matter for further consideration.

Farrell Erickson reported the following for the Red River Watershed Management Board:

The Minnesota Pollution Control Agency would like to have a delegate from the Roseau River WD attend the Red River Basin Water Quality Plan meetings. The issue will be discussed under NEW BUSINESS.

A progress report was given on the Mediation process.

There was discussion on moving the location of the Annual March Conference from Thief River Falls to Crookston. Partly to accommodate the number of people who will attend due to the new conference format developed by the Mediation panel.

The Board tabled the final cost request from the Red Lake WD for the Parnell Project. There is some concern regarding the overrun that was incurred.

The Board will participate in a cost share with the USGS for additional testing on the methyl mercury study.

The next meeting will be November 17th, at the Red Lake WD office in Thief River Falls.

**SECRETARY'S REPORT:**

A letter was received from Don Ogaard, Executive Director of the Red River Watershed Management Board, requesting time at a future Board meeting to give an update on the Mediation process. Kathy Ross was asked to notify him time is available at either the Board's January or February meeting.

**OLD BUSINESS:**

At last months meeting Attorney Moren and Secretary Ross were directed to send a second letter to Floyd Haugen regarding the Rules violation in Section 10 of Moose Township. The letter informed him the Board is aware that he is not in compliance and requested immediate action be taken. Since then, Mr. Haugen has removed the spoil and provided a picture of the area. The Board is satisfied with the work.

LaVerne Voll reported contacting local contractors about the repairs for State Ditch #51 north of the Highway 310 bridge. He was informed that either they didn't have the right equipment or the time to do the job. The Board will table the matter until next spring.

Farrell Erickson was informed by Commissioner Glenn Darst that Roseau County has contacted Kurt Dieter for advice regarding the dispute involving County Ditches 13 and 95.

A motion was made by Farrell Erickson second by Allison Frislie to draft a Fact Sheet, similar to the Two Rivers WD publication, on activities which require permits. Carried - unanimous. Secretary Ross was asked to prepare the Draft and send a copy to Charlie Anderson for review.

NEW BUSINESS:

The Board discussed appointing a delegate to attend the Water Quality meetings sponsored by the Minnesota Pollution Control Agency (MPCA). A tentative schedule has been developed with the meetings being held the fourth Thursday of each month. Farrell Erickson has been at two of these meetings and is willing to act as the District's delegate. Motion by LaVerne Voll, second by Robert Severson authorizing Farrell Erickson to attend the MPCA meetings. Carried.

A Partial Payment Request was submitted for the Ardmore Haugen ring dike. Motion by Allison Frislie, second by Robert Severson approving payment to Joel Johnson Construction for \$12,389.79. Carried.

RECEIPTS:

Roseann Lee - landowner's share of ring dike	1,079.88
Citizens State Bank - interest checking account	185.59
Citizens State Bank - interest CD #39792	2,988.16
Roseau County - 1998 tax levy	\$38,852.01
SD #51	\$16,339.50
WD #3	\$165.36
D #16	\$70.44
Co. D#8	\$388.06
	<u>55,815.37</u>

<b>TOTAL</b>	<b>\$60,069.00</b>
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Motion by Allison Frislie to pay the following bills, second by Farrell Erickson. Carried.

Cellular One - phone	\$30.14
City of Roseau - rent	200.00
Border Agency, Inc. - Position Schedule	64.00
RRWMB - tax levy share	11,657.41
JOR Engineering, Inc. General	\$1,061.47
Flood Plan	2,910.34
Hay Creek	1,641.50
Norland	4,779.92
Co. D #8	461.26
Lins Ring Dike	618.90
Ring Dikes	2,180.79
Copier Rent	25.00
	13,679.18
Patrick D. Moren - fees	875.00
Kathy Ross - fees and postage	553.62
(Flood Plan \$77.15)	
Joel Johnson Construction - Ardmore Haugen ring dike	12,389.79
Steve Erickson - per diem	101.58
(Flood Plan \$50.79)	
Farrell Erickson - per diem and mileage	371.37
(Flood Plan \$66.39)	
(WD #3 \$100.60)	

BILLS continued:

Robert Severson - per diem and mileage (Co. D#8 \$26.20)	\$89.34
Allison Frislie - per diem and mileage	80.04
LaVerne Voll - per diem and mileage (SD #51 \$28.15)	104.50
Citizens State Bank - Social Security and Medicare deposit	184.44
MAWD - Annual Meeting registrations 3 @ \$50.00	<u>150.00</u>

TOTAL \$40,530.41

Motion to adjourn by Farrell Erickson, second by Robert Severson. Carried.

Leslie Hagen arrived at the Watershed office at this time. The motion to adjourn was withdrawn and the meeting was reopened at 9:20 p.m. Les presented his Bill for work done and also reimbursed the District \$500.00 for the damages paid to Anne Granitz. Motion by Allison Frislie approving payment to Leslie Hagen in the amount of \$2,650.00, second by LaVerne Voll.

TOTALS FOR NOVEMBER: RECEIPTS \$60,569.00  
DISBURSEMENTS \$43,180.41

Motion by Farrell Erickson to adjourn, second by Allison Frislie. Carried.

Respectfully submitted,

  
Kathy Ross  
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING HELD DECEMBER 8, 1998**

Meeting called to order by Chairman Steve Erickson at 5:00 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending: Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Mike Higgins and Leslie Hagen.

Motion by Farrell Erickson, second by Robert Severson to approve the November 2nd minutes as written. Carried - unanimous.

**DELEGATES:**

Mike Higgins was present for general information and updates on the Norland and Hay Creek Projects.

Les Hagen submitted his bill for clearing along SD #51. The Board questioned if all of the log jam had been removed. Les replied there is only a small area left that needs to be cleared. Steve Erickson and Farrell Erickson will inspect the site and notify Les whether he should complete the job.

**PERMITS** None

**ENGINEER'S REPORT:**

MEDIATION PROCESS - Districts were asked to provide maps representing the number of acres in their watershed that are affected by a 10 year flood. This information will be shown at the December 9th meeting of the Mediation panel.

LINS RING DIKE - Final work has been completed on the project.

COUNTY DITCH #8 - R & Q Contracting has submitted their statement for the repairs on Lateral 2. It was recommended the Board approve payment. The amount is included under Bills.

Farrell Erickson reported the following for the RRWMB:

The 1999 Annual Meeting of the Red River Joint Water Resources Board and the RRWMB has been scheduled for January 13, 1999 at the Doublewood Inn, Fargo North Dakota.

Don Ogaard is planning to attend the Roseau River WD's January 5th meeting. He will give an update on the Mediation process.

The Board did approve the Red Lake WD's request for funding on the Parnell Project.

The next meeting is scheduled for December 15th in Fertile, Minnesota.

Farrell mentioned that Lowell Enerson, Administrator for the Red Lake WD, has recently resigned.

**SECRETARY'S REPORT**

A cost reimbursement request will be sent to the State of Minnesota for expenses incurred by the District to develop a GIS Data Base and HEC-1 Hydrological Model. The amount of the request is 50% or \$15,000, as specified under the Flood Damage Reduction Grant between the District and State.

**OLD BUSINESS:**

Robert Severson and Farrell Erickson reported on the MAWD Annual Meeting held in Alexandria. The variety of topics presented was very interesting. Robert asked Secretary Ross to make copies of the handouts he received and mail them to the other Managers. Both delegates felt attending the meeting was a good experience.

**OLD BUSINESS continued:**

A letter was received from County Engineer Rodney Richmond regarding the field drain in Section 16 of Ross Township. The letter states the County has installed a block across the entrance of the field drain into the east road ditch of CR No. 115. In addition, an 18-inch culvert with a flap gate at the inlet was installed through the block. The Board had instructed the County to block the drain as the result of the landowner not complying with the District's directive to have the land included in the benefited area of WD #3. There is some confusion why a culvert and flap gate were installed. Farrell Erickson was asked to meet with Mr. Richmond on the matter.

A motion was made by Farrell Erickson, second by Allison Frislie approving the draft Fact Sheet on activities requiring a permit. Carried - unanimous. The Fact Sheet will be included in the February 1999 issue of the Roseau County SWCD newsletter. The Board also plans to have this information published in the Roseau Times-Region next spring.

Farrell mentioned the Moose Township Board has removed the dry crossing installed by Mayo Gregerson. Mr. Gregerson had wanted an extension so he could put in a culvert, but the Township had it totally cleared out.

**At 5:55 p.m. the regular meeting of the Board was recessed**

Chairman Erickson opened the informational meeting on the Hay Creek Project at 6:00 p.m. Landowners attending were: Mike Higgins, LeRoy Mattson, John Heinen Jr., Mike Dahl, Collin Jensen, Ludvig Lund, and Gary Lund. Mark Foldesi - Roseau County Commissioner-Elect, Brian Dwight - Board of Water and Soil Resources, Stan Wood, Gracia Nelson, Norm Flagstad Jr, and Greg Halvorson members of the Roseau River Flood Committee.

Engineer Anderson began by presenting copies of the Draft Preliminary Concept. It is the District's intent that this project will provide a solution to the problems associated with erosion and flooding in the lower reaches of the Hay Creek area, while also providing benefits to fish and wildlife. The proposed project includes replacing the existing straight channel with a meandering channel. Within this meander belt a confined floodway will be created by constructing set back levees. The width of the corridor would be a minimum of 500 feet and provide a total capacity of 700 cfs without overtopping. Local drainage would be provided by drainage channels on the outside of the levee. Transparencies were shown to demonstrate how the District plans to realign the creek and construct a series of pools and riffles along the corridor. The project also includes the use of agricultural diked storage to handle overflows when the capacity of the floodway exceeds 700 cfs. As the plan is now, ag lands north of County Ditch 7 would be diked to form individual flood pools. These pools would be filled sequentially, beginning with the least damage prone areas. This is one of the reasons for inviting the landowners to this evenings meeting. The District is interested in knowing what they think would be fair compensation if water was stored on their land.

The estimated cost of the project is approximately 4.5 million. Brian Dwight was asked to explain the funding available from the State of Minnesota and other agencies. One of the State programs which would apply is Reinvest in Minnesota or RIM. Funds would be used for land acquisitions whereby the landowner enters into an easement with the State and is paid for the use of his/her land. The DNR is willing to contribute funds to the fisheries portion of the project. Other environmental agencies, such as the Audubon Society, have expressed interest in the project and may be another possible source of funding. The local cost share would come from the Watershed District, the Red River Watershed Management Board, and assessments made to landowners benefiting from the project.

HAY CREEK MEETING continued:

Other issues discussed were how this project will work in conjunction with the Norland Project to protect the frequently flooded areas north and east of Roseau and reduce the backwater effect at Roseau. Furthermore, having both projects in place would provide a solution to the flooding problems experienced along County Ditch 18. It would eliminate flood flows from County Ditch 18 that currently enters Hay Creek midway between TH 11 and the Roseau River. Installing upstream impoundments and implementing culvert sizing in the Hay Creek watershed would help reduce future flows and the frequency in which the ag pools would be needed.

It is noted there were several questions asked during Engineer Anderson's presentation. It was suggested by Brian Dwight that any of the landowners in attendance who have more questions after tonight's meeting, contact a Manager or any of the District staff. Every effort will be made to answer their concerns.

In closing the Board let the audience know that the plan shown this evening was a preliminary concept, no decisions have been made to begin constructing the project. Landowners were asked to give some thought to what they think would be fair compensation for storing water. The District is planning on holding additional meetings on Hay Creek and any input would be greatly appreciated.

Chairman Erickson thanked everyone for coming. The regular meeting of the Board was reconvened at 8:30 p.m.

NEW BUSINESS:

RING DIKES - A recommendation was made by Engineers Charlie Anderson and Don Nolting to approve the construction contract with Don Lunke for the Manfred Olson ring dike. Although work would not begin until next spring, signing an agreement now would assure having a contractor available for the next construction season. Motion by Robert Severson, second by Allison Frislie approving the contract with Don Lunke. Carried.

A letter was received from Stan Wood, Roseau River Wildlife Management Area (RRWMA), regarding the drawdowns on Pools 2 and 3. Annually the pools are lowered one foot each in compliance with the agreement signed by the District and the RRWMA.

In a memo from Don Ogaard, the first meeting with the full delegation of the Mediation Group has been scheduled for January 27, 1999 at the Northland Inn in Crookston, Minnesota. Board members are encouraged to attend.

RECEIPTS:

USDA/CCC/direct deposit - CRP payment	\$4,197.00
Citizens State Bank - interest checking account	194.44
Roseau County - 98 tax levy \$16,020.03	
SD #51 \$30,444.61	
WD #3 1,674.51	
D #16 797.31	
D #8 2,640.07	51,176.53
Kittson County - 98 tax levy	217.70
Beltrami County - 98 tax levy \$29.34	
SD #51 \$39.67	69.01
Lake of the Woods County - 98 tax levy \$17.63	
SD #51 \$4.20	21.83
*Marshall County - 98 tax levy	156.02
*Border State Bank - interest CD #108511	6,000.00
* State of Minnesota - HACA	<u>20,897.50</u>
TOTAL	<u>\$82,930.03</u>

Motion by Allison Frislie, second by Farrell Erickson to approve payment of the following bills.  
Carried.

Leslie Hagen - SD #51	\$4,100.00
Roseau Times Region - notice in paper	12.00
City of Roseau - rent	200.00
Cellular One - phone	31.23
RRWMB - tax levy share	4,885.41
R & Q Contracting, Inc. - repair Lateral 2 Co. D #8	9,923.56
Mike Higgins - Norland	552.50
Patrick D. Moren - fees	343.75
JOR Engineering, Inc.	
General	\$1,087.05
Flood Plan	\$2,240.39
Hay Creek	\$29.50
Norland	\$2,442.31
Co. D#8	\$529.16
Ring Dikes	\$584.63
Copier Rent	\$25.00
	6,938.04
Steve Erickson - per diem	101.58
(Flood Plan \$50.79)	
Farrell Erickson - per diem, mileage, and expenses	538.86
(Flood Plan \$50.79)	
Allison Frislie - per diem and mileage	80.04
LaVerne Voll - per diem and mileage	61.84
Robert Severson - per diem, mileage, and expenses	664.73
Kathy Ross - fees and postage	578.43
(Flood Plan \$27.00)	
Citizens State Bank - Social Security and Medicare deposit	210.76
Roseau Postmaster - stamps and postage	73.56
*RRWMB - tax levy share	<u>6,316.06</u>
<b>TOTAL</b>	<b>\$35,612.35</b>


\*Notes funds received after December 8th and disbursements made for year-end purposes.

In other business, Brian Dwight stated that work should begin soon on contacting the various agencies about funding for the Hay Creek Project. He would like the Board's approval to have Charlie Anderson assist him with the presentations. The Board approved the request.

There was further discussion regarding the way clearing is done within the District. Some Board members feel changes need to be made in determining the sites and checking to make sure jobs are sufficiently completed. One suggestion was to establish guidelines on clearing. Charlie mentioned the Red Lake WD has a current clearing program. Perhaps looking at how they operate their program would give the Board an idea of what should be done. The Board asked Charlie to contact the Red Lake District on their clearing procedures.

Motion to adjourn by Allison Frislie.

Respectfully submitted,

  
Kathy Ross, Secretary

12 8 98

# Meeting - Hay Creek

6:00 p.m.

<u>Name</u>	<u>Address</u>	<u>Phone #</u>
Mike Higgins	Roseau	463-2073
LeRoy Mattson	Roseau	463-2302
John Heiners Jr	Salol	463-1325
Mike Dahl	Roseau	463-3934
Calli Jensen	"	463-1493
Ludwig Lund	Roseau	463-1029
Benny Lund	Roseau	463-1535
Mack Foldesi	Greenlash	782-2619
Brian Dought	BWSR	755-3963
Stan Wood	HCR #5 Box 103 Roseau MN 56751	218-463-1557
Spacia Nelson		
Norm Hagstad		
Greg Halverson		