

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING HELD JANUARY 5, 1999

Meeting called to order by Chairman Steve Erickson at 5:10 p.m. in the office of the Watershed at City Hall. Board members present were Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Don Ogaard, Mike Higgins, and Patty Peltier. Flood Control Committee members: Todd Peterson, Dan Thul, and Stan Wood. Citizens Advisory Committee members: Ron Olson, Myron Erickson, and Floyd Haugen.

Motion by Robert Severson second by Allison Frislie to approve the December 8, 1998 minutes as written. Carried.

DELEGATIONS

Don Ogaard, Executive Director of the Red River Watershed Management Board, presented an update on the agreement reached by the Red River Basin Flood Damage Reduction Work Group (Work Group). Mr. Ogaard began with a summary on the events that led to the mediation process. Back in 1992 the Corps of Engineers and the Department of Natural Resources ordered an Environmental Impact Statement on the effects of flood control projects in the Red River Basin. The study, completed in 1995, found several disagreements between watersheds and resource management agencies over the methods that should be used to reduce flood damages. In 1997 the State Legislature authorized funding for a mediation process to address these disputes. CDR Associates of Boulder, Colorado was hired to lead the negotiations. After eight months of meetings, the Work Group, together with its Technical Advisory Committee, have reached an agreement that outlines a new collaborative approach to implementing both flood damage reduction and natural resource protection and enhancement. The final agreement has five important parts; flood damage reduction goals, natural resource goals, comprehensive watershed planning, project review and permitting, and implementation and conflict resolution.

The agreement also recommends the State of Minnesota allocate \$250 million over the next fifteen years toward implementing the above solutions. A meeting will be held January 27th, 1999 at the Northland Inn in Crookston to inform local government units and the public about the significance of the agreement and the steps needed to accomplish implementation. Managers are encouraged to attend.

The Board met with its Citizens Advisory Committee to review the District's activities in 1998 and discuss plans for this year. The Board's plans for 1999 include developing the Hay Creek Project for possible construction in 2000, participating in a culvert inventory this summer, constructing additional farmstead ring dikes, and developing a GIS database and HEC-1 model of the district. Ron Olson asked if the Norland and Palmville Projects are still being considered. He was informed a feasibility study was ordered on the expanded version of Norland and work will continue on the project plans. Palmville is on hold while the DNR decides on how to proceed. The last correspondence from the Department indicated they were considering developing the project as a fen restoration and stream channel restoration, in conjunction with flood damage reduction. Manager Voll questioned what will happen to the people living east of Norland who are still opposed to the project. One of the main concerns discussed was the impact the project may have on landowners in the area. An examination done last year on the backwater affect found that by utilizing the dam outlined in the plan, and increasing the channel capacity by one foot, the backwater could be reduced to the middle of Section 28. The Board hopes to obtain easements from those landowners who may be affected. Other items of interest from the past year were the completion of the initial draft on the Roseau River Flood Mitigation Plan, the completion of the hydrological model upstream to the Highway 310 bridge, and the concept of the South and North Roseau River Diversions.

DELEGATIONS continued:

Most recently the District has developed a map of the watershed depicting the number of acres affected by a 10 year flood event. The map will be presented at the Mediation meeting to illustrate one of the flood damage reduction goals contained in the agreement.

Manager Voll and Don Ogaard left the meeting at 6:30 p.m.

Engineer Anderson wanted to add that a major accomplishment of the Mediation process has been the agreement recognizes every groups goals.

Leslie Hagen arrived at the meeting at 6:45 p.m.

Patty Peltier was introduced to the Board. She replaces Nate Dalager at the DNR office in Thief River Falls.

Stan Wood, RRWMA, requested the District's cooperation with an expanding Wood Duck Nesting program. He would like the District's tree removal contractors to notify him when ever they find a nesting box on a tree that needs to be removed. This will allow the DNR the opportunity to relocate the box. The Board approved the request.

Secretary Ross was asked to place the following items on the agenda for the February 3rd meeting of the Flood Control Committee:

Committee approval to present the initial draft on the Roseau River Mitigation Plan at the March Conference in Crookston.

Results of the funding request made to the DNR on the Hay Creek Project.

Discussion regarding a formal presentation to the County Board on the Mitigation Plan.

PERMITS: None

ENGINEER'S REPORT:

The Two Rivers Board would like to invite the Board to the annual supper meeting in Greenbush. Robert Severson will contact Harley Youngren to arrange a date in February.

In other business, Two Rivers is continuing to look at a possible impoundment site north of Badger. Because the impoundment borders on the Roseau District, a permit would be required from the Board to construct an outlet for the final drain down.

RRWMBREPORT:

Kathy Ross reported the following for Farrell Erickson.

The Annual Meeting of the Red River Joint Water Resources Board and the RRWMB will be held January 13th. The regular RRWMB meeting is scheduled for the morning with the joint meeting in the afternoon. The International Coalition annual conference will be held the evening of the 13th and on the 14th and 15th.

On January 27th, as mentioned previously by Don Ogaard, there will be a meeting on the mediation process in Crookston. Farrell thinks its important the members of the Flood Control Committee and the Roseau County Commissioners are invited to attend. Mr. Ogaard stated an invitation would be sent to the County Board. Kathy Ross was asked to contact Don on whether the Flood Control Committee should attend.

An update on the "River Watch" program was given by Wayne Goeken, River Watch Coordinator. The program is looking for more schools that would be willing to do this water testing project. The Two Rivers Watershed has discussed starting the program at schools in their District. The Board may want to consider participating in the program. Secretary Ross will contact the Roseau High School Science Department to see if there is any interest.

SECRETARY'S REPORT:

The following correspondence was acknowledged: Minutes of the RRWMB October 29th, 1998 meeting, proceedings of the Roseau County Board of Commissioners December 3rd, 1998 meeting, Minnesota Board of Water and Soil Resources - copies of the Well Owner's Handbook and the 1996 Minnesota Wetlands Report, Christmas cards from the Red Lake WD, Rinke Noonan, and The International Coalition, the December issue of the Northland Conservation News, information on the 1999 State Water Planners Conference, registration forms to attend the 16th Annual Red River Basin International Summit Conference, and a NOTICE OF WITHDRAWAL from MN DNR on permit application 99-1042.

OLD BUSINESS:

Secretary Ross brought in pictures and a report from Farrell Erickson regarding the progress made by Les Hagen on State Ditch 51. The work authorized in Sections 26, 29, and 30 has since been completed. Pictures of the finished job will be available at the next meeting. Both Farrell and Steve Erickson have inspected the site and there are more areas that need to be cleared. In particular there is a large spoil bank in the middle of the old channel between Darrell Lins and Lavern Johnson's. There are several trees that have grown up on the bank. It would be a big job to remove the spoil and the District may want to call for bids. Farrell made the suggestion that all Board members see the site for themselves. Arrangements will be made to look at the area on Saturday, January 9th.

Charlie mentioned he did contact the Red Lake WD on their clearing procedures and was informed the District has discontinued its removal program. They are planning to bring in a brush hog to perform some mechanical clearing.

At last month's meeting Farrell Erickson was asked to meet with Engineer Rodney Richmond about the concerns the Board has with the action taken by the County to correct the drainage issues in Section 16 of Ross Township. Mr. Richmond responded in a letter dated December 9th, 1998, that *"there will be a ditch block built in the east ditch of CR No. 115. The ditch block will be constructed just to the north of the existing field approach. The height of the block will be to the old ditch elevation that existed prior to the unauthorized cleaning and lowering of the east ditch of CR No. 115"*. The Board is satisfied with this correction.

Les Hagen will replace the cables on the traps along Lateral 1 of the Ditch 3 system.

NEW BUSINESS:

Pat Moren chaired the following election of officers:

A motion was made by Allison Frislie second by Robert Severson to retain the same Board members in their respective offices for 1999. Carried.

Motion by Robert Severson second by Allison Frislie to have the Roseau Times-Region as the official paper and Citizens State Bank and Border State Bank as official depositories of the RRWD. Carried.

Motion by Robert Severson second by Allison Frislie to retain the services of JOR Engineering, Inc., Attorney Patrick D. Moren, and Secretary Kathy Ross on a fee basis. Carried.

Motion by Allison Frislie second by Robert Severson to hire Coutts, Lucke, and Associates, Ltd. to perform the District's annual audit. Carried.

Motion by Allison Frislie second by Robert Severson appointing Farrell Erickson delegate to the Red River Watershed Management Board. Carried.

Upon motion by Robert Severson second by Allison Frislie the following Board fees for 1999 were passed; per diem - \$55.00, hourly rate - \$15.00 limited to three hours per day, and mileage will reflect the current IRS rate.

NEW BUSINESS continued:

Motion by Robert Severson second by Allison Frislie to increase the secretarial fee paid Kathy Ross to \$14.00 per hour. Carried.

Robert Severson initiated discussion on hiring an Administrator. Over the past few years the Board has experienced an increase in its activities. With the possibility that construction could begin soon on the Hay Creek and Norland projects, it may be necessary to have someone available to assist the Board with technical and administrative duties. Managers were asked to give some thought to the idea. The matter will be placed on the February agenda.

RECEIPTS:

State of Minnesota - FDRG / GIS DATA BASE & HEC-1	\$15,000.00
Citizens State Bank - interest on checking account	<u>276.70</u>
TOTAL	\$15,276.70

Motion by Robert Severson second by Allison Frislie to pay the following bills. Carried

Leslie Hagen - SD #51 / \$3,850 Snagging / \$175.00	\$4,025.00
Cellular One - phone	31.62
City of Roseau - rent	200.00
Minnesota Assigned Risk Plan - work comp.	270.00
West Group - updates 1999 Minnesota Statutes	108.63
Roseau County Highway Department - D#16	\$203.00
WD #3	\$284.20
D #8	\$162.40
Patrick D. Moren - fees	649.60
JOR Engineering, Inc. General	\$935.23
Flood Plan	5,268.75
Hay Creek	520.00
Norland	1,467.50
Ring Dikes	217.00
Copier Rent	25.00
	8,433.48
Steve Erickson - per diem and mileage	110.88
Farrell Erickson - per diem and mileage	185.06
Robert Severson - per diem and mileage	62.57
Allison Frislie - per diem and mileage	78.69
LaVerne Voll - per diem and mileage	61.95
Kathy Ross - fees and supplies	567.72
Citizens State Bank - Social Security and Medicare deposit	<u>151.01</u>
TOTAL	\$15,404.96

Motion to adjourn by Robert Severson second by Allison Frislie.

Respectfully submitted,


Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING HELD FEBRUARY 2, 1999**

Meeting called to order by Chairman Steve Erickson at 5:07 p.m. in the office of the Watershed at City Hall. Board members present were, Farrell Erickson and LaVerne Voll. Staff attending were Attorney Pat Moren and Secretary Kathy Ross. Delegates: Nolan Baratono, and Brent Haugen. It is noted that Allison Frislie arrived at 5:20, Floyd Haugen at 5:25, and Engineer Charlie Anderson at 5:30.

Motion by Farrell Erickson, second by LaVerne Voll, to approve the January minutes as written. Carried.

DELEGATIONS:

Manager Farrell Erickson invited Nolan Baratono, Minnesota Pollution Control Agency (MPCA), to this evenings meeting to discuss the efforts being made at the monthly Red River Basin Water Quality Planning meetings. (Farrell represents the District on the North Committee.) The Board was informed that the Roseau River is included on the MPCA's list of "Impaired Waters". Testing has shown segments of the river, north of the City of Roseau and at the Roseau River Wildlife Management Area, have low levels of dissolved oxygen. In accordance with the requirements of the federal Clean Water Act, the MPCA proposes the completion of total maximum daily load (TMDL) studies on these areas.

The Committee which Farrell is on, is currently developing Phase One of the TMDL Development Process for Impaired Waters. This involves identifying the stakeholders, developing a core group to guide the TMDL process, identifying the goals and objectives, identifying the funding needs and funding sources, selecting a decision-making process, and identifying a schedule for the process. Future meetings will address data gathering and assessment, modeling, scenario development, and implementation. Chairman Erickson asked Mr. Baratono what action if any, is required by the Board. It was suggested the Board may want to take the opportunity during Phase One to become more involved in the development process. Otherwise, any recommendations or concerns can be relayed to the Committee through Farrell.

The Managers discussed arrangements for a special meeting of the Board to initiate the start of the Hay Creek Project. Robert Severson is presently on vacation and all Board members need to be present in order to pass this motion. At this time Secretary Ross telephoned Robert's son. She was informed Robert was expected back after February 7th. A tentative meeting was scheduled for Tuesday, February 9th, 1999, at 5:00 p.m. Secretary Ross was asked to contact Robert when he returned. If he is available for that date, a meeting notice will be posted at the Roseau County Court House and the City Hall Building.

The Board received a complaint from Floyd Haugen regarding the spoil bank south of County Ditch 13 and 95. Some time ago the Roseau County Highway Department did cleaning on the ditch west of County Road 3. It appears the spoil was never leveled and is higher than the grade on the north side. Floyd told the Board that during the spring runoff the spoil bank causes the ice to lift and water overtops the road. This overflow enters into the Roseau Watershed's jurisdiction at Sections 35 and 36 of Moose Township. Mr. Haugen has also heard the County plans to increase the size of the existing culvert east of this area. He believes this will only add to the problem. Manager Voll was asked to check with the County on whether they intend to replace the culvert. There was further discussion on how the Board should proceed with the complaint. The ditch itself is not in Roseau's jurisdiction. However, the affects of the overflow into the district is a concern. A motion was made by LaVerne Voll, second by Farrell Erickson, to send letters to the Roseau County Highway Department and the Two Rivers Watershed District, notifying them the overflow into the District north of Ditch 13 and 95 is a problem. The letters will also request any information on why the spoil was not leveled or removed from the area. Carried.

LaVerne Voll left the meeting at 6:30.

PERMITS:

The Roseau County Highway Department submitted a permit application to replace the existing bridge on CR 128 at Sections 13/24 of Mickinock Township. Engineer Anderson has reviewed the application and recommends approving a permit. Motion by Allison Frislie, second by Farrell Erickson, to approve the permit application per the recommendation of the District Engineer. Carried.

ENGINEER'S REPORT:

The District is planning to submit an application for Flood Damage Reduction Grant assistance to develop an initial feasibility study on the proposed Hay Creek Project. The amount of the grant is \$50,000. The State requires a 1:1 match. Therefore, a request will be made to the Red River Watershed Management Board for local cost share consideration. As mentioned earlier, the Board has tentatively scheduled a special meeting to initiate the project. At that time the Board will also need to pass a resolution authorizing application and the signature of the Authorized Official.

Suggested dates for the annual supper meeting with Two Rivers are February 11th or 18th. Kathy Ross will contact Dan Money and arrange the best date for both Boards.

Farrell Erickson reported the following for the RRWMB:

The March Conference has been scheduled for March 18th and 19th at the Northland Inn in Crookston. All Managers are urged to attend.

At the annual organization of the Board, the same officers were elected for 1999 as in 1998. Gale Meyer, DNR, was hired as the Red River Basin Board Coordinator. It is noted this position is different from the one held by Dan Thul.

Topics discussed at the Joint MN/ND Meeting were the Mediation Process and Devils Lake. The guest speaker at The International Coalition Conference was very good.

Monthly reports submitted by the other WDs at the January 13th meeting are available for anyone who would like to read them.

Dan Money replaced Lowell Enerson as Chair for the North Committee of the Red River Basin Water Quality Plan. The next scheduled meeting is February 25th in Thief River Falls.

The next meeting of the RRWMB is February 16th, in Fertile.

SECRETARY'S REPORT

The following correspondence was acknowledged; minutes of the RRWMB's December 17th meeting, proceeding of the Roseau County Board of Commissioners meetings for December 16th and 23rd and January 5th, the December issue of the RED RIVER BASIN TASK FORCE newsletter, DNR Waters is sponsoring workshops on the Flood Damage Reduction Grant Assistance Program - Kathy Ross was authorized to attend the workshop in Thief River Falls on February 22nd. From the Board of Water and Soil Resources copies of THE COMPREHENSIVE LOCAL WATER PROGRAM (CLWP) PLAN and CLWP: A DECADE OF PROTECTION, minutes of the Association of District Administrators December 4th meeting, minutes of the Board of Water and Soil Resources December 16th meeting, minutes of the Sand Hill WD's January 5th meeting, information and registration forms on the 10th Annual Minnesota Erosion Control Association Conference, information and registration forms on "Boot Camp for Conservation Boards", and from the River Councils of Minnesota a survey form and newsletter.

OLD BUSINESS:

Discussion on hiring an administrator is tabled until all Managers are present.

Charlie Anderson questioned if there has been any more information on the meeting scheduled for March 3rd between Mayo Gregerson and the Moose Township Board. Farrell Erickson replied he wasn't sure if there was going to be a meeting. He has heard the Township Board feels the issue regarding Mayo's crossing is closed.

NEW BUSINESS:

A letter was received from the City of Warroad regarding proposed improvements to its existing wastewater treatment facilities. It was noted an amended permit would be required from the District if such improvements are made. Secretary Ross will research earlier Board minutes for information on the original permit. A copy is to be sent to Engineer Anderson for his review.

The Final Pay Request for the Lins Ring Dike was submitted. Motion by Allison Frislie, second by Farrell Erickson, to approve final payment to Graff Construction. The amount is listed under Bills. Carried.

Kittson County requested funding assistance from the Board for this years ENVIROTHON. The request was denied.

RECEIPTS

Marshall County - SD #51 tax		\$209.24
Roseau County - 99 tax levy	\$3,145.50	
SD #51 tax	4,704.63	
WD #3	279.66	
D #16	269.32	
Co. D#8	833.93	9,242.04
Kittson County - 99 tax levy	\$794.79	
delinquent tax	94.23	889.02
Citizens State Bank - interest on checking account		251.27
Kittson County - 99 tax levy	\$15.29	
delinquent tax	2.45	17.74
Marshall County - 99 tax levy	\$102.27	
delinquent tax	56.01	<u>158.28</u>

TOTAL **\$10,767.59**

The following bills were submitted for payment:

Leslie Hagen - brushing and snagging	\$1,375.00	
SD #51	4,400.00	\$5,775.00
City of Roseau - rent		200.00
Quality Printing - supplies		46.00
Cellular One - phone		31.62
The International Coalition - conference registration		35.00
Multi Office Products - supplies		47.85
True Value Hardware - storage cabinet and shelving		252.57
RRWMB - share of tax levy		1,265.88
Graff Construction - Lins Ring Dike		1,790.83
Patrick D. Moren - fees		437.50

BILLS continued:

Roseau County Highway Department -

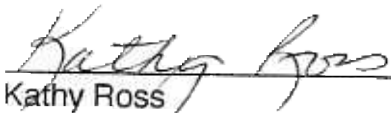
CSAH 128	\$1,596.63	
chemical bill for 1998	\$2,501.01	\$4,097.64
JOR Engineering Inc. General	\$1,009.99	
Flood Plan	448.50	
Hay Creek	497.80	
Norland	1,344.59	
Co. D #8	30.01	
Ring Dikes	231.51	
Copier Rent	25.00	3,587.40
Steve Erickson - per diem and mileage		107.78
(SD #51 \$56.99)		
Farrell Erickson - per diem, mileage, and expense		469.80
(SD #51 \$56.68)		
Allison Frislie - per diem and mileage		78.69
LaVerne Voll - per diem and mileage		61.95
Kathy Ross - fees and supplies		760.48
Citizens State Bank - Social Security and Medicare deposit		197.83
Roseau Postmaster - stamps		<u>66.00</u>

TOTAL \$19,309.82

Motion by Allison Frislie, second by Farrell Erickson, to pay the above bills with the exception of the one submitted from the Roseau County Highway Department. Discussion - it was determined that while a permit was issued by the District for replacing the existing culverts on CSAH 128, there is no mention that the District would be responsible for the repairs. The Board does recognize that payment is owed for the chemicals used in spraying last year. A letter will be sent to Rodney Richmond denying payment for CSAH 128 and requesting a separate bill for the chemicals. Carried. The correct total under Bills is changed to \$15,212.18.

There being no further business before the Board, a motion was made by Farrell Erickson to adjourn the meeting at 7:18 p.m.

Respectfully submitted,


Kathy Ross
Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD FEBRUARY 9, 1999

The meeting was called to order by Chairman Steve Erickson at 5:05 p.m. in the office of the Watershed at City Hall. Other Board members present were Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll. Staff attending were Attorney Pat Moren and Secretary Kathy Ross.

The purpose for tonight's special meeting was to pass a unanimous motion to initiate the start of the Hay Creek Project. Since the Board's last meeting on February 2nd, it has been discovered that a motion was previously passed on September 3rd, 1991 initiating the project. On advice of counsel, a motion was made by Farrell Erickson, second by Robert Severson, affirming the September 3rd, 1991 motion to initiate the Hay Creek Project. Roll call vote; Allison Frislie - yes, Robert Severson - yes, LaVerne Voll - yes, Farrell Erickson - yes, Steve Erickson - yes. Carried - unanimous.

Motion by Allison Frislie, second by Robert Severson, to pass the resolution authorizing application to the State of Minnesota for Flood Damage Reduction Grant assistance. Steve Erickson is hereby appointed the "Authorized Official, allowing him to sign all documents pertaining to the grant on the District's behalf. Carried - unanimous.


A copy of the resolution is attached to the original February 9th, 1999 minutes.

LaVerne Voll left the meeting at 5:10 p.m.

The amount of the grant request is \$100,000. The State will fund 50% or \$50,000. A 1:1 match of local funds is required. Farrell Erickson plans to request \$25,000 from the Red River Watershed Management Board for half of the local cost share. The District will fund the remaining \$25,000.

There being no other business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,


Kathy Ross
Secretary

Local Government Resolution

BE IT RESOLVED that Steve Erickson, hereinafter referred to as "Authorized Official" act as legal sponsor for the project contained in the **Flood Damage Reduction Grant Assistance Program** Application submitted on February 9, 1999 and that Authorized Official is hereby authorized to apply to the Minnesota Department of Natural Resources, hereinafter referred to as "State", for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate acquisition, maintenance, and protection of the proposed project.

BE IT FURTHER RESOLVED that the Applicant has not incurred any construction costs or has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of the application by the State, the Authorized Official may enter into an Agreement with the State for the above referenced project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Steve Erickson is hereby authorized to execute such Agreements as are necessary to implement the project on behalf of the Applicant.

I CERTIFY THAT the above resolution was adopted the Board of Managers of the Roseau River Watershed District on February 9, 1999.

SIGNED:

Steve Erickson
(Signature)

Chairman
(Title)

2-9-99
(Date)

WITNESSED:

Kathleen Ross
(Signature)

Secretary
(Title)

2-9-99
(Date)

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING HELD MARCH 2, 1999**

Meeting called to order at 5:07 p.m. by Chairman Steve Erickson in the office of the Watershed. Other Board members present were Farrell Erickson, Robert Severson, and Allison Frislie. Staff attending: Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Mike Higgins, Floyd Haugen, and Brent Haugen.

Motion by Robert Severson, second by Farrell Erickson, to approve the February 2nd minutes and the minutes of the special meeting held February 9th. Carried.

DELEGATES:

Mike Higgins was present for general information and updates on the Norland and Hay Creek projects.

Floyd Haugen questioned if there had been any response from the Roseau County Highway Department or Two Rivers Watershed District regarding his complaint on the overflow from County Ditch 13 & 95. Secretary Ross informed the Board a letter was received late last month from Engineer Rodney Richmond. Attached was a copy of the Highway Department's letter to Mr. Haugen, dated December 1997, explaining the County's actions on this very subject. In his February 26th, 1999 letter, Mr. Richmond concluded, *"that the spoil banks along the north line of Sections 1 and 2 in Skagen Township cannot be considered as a significant obstruction to the natural drainage pattern of the existing area"*. Furthermore, *"the landowners in Sections 1 and 2 appear to be willing to allow leveling of the spoil bank provided; that the elevation of the spoil bank is not lower than the elevation of the existing roadway; and culverts to allow drainage from the land south into the drainage channel are installed"*. At this time, he is in contact with the landowners and hopes to resolve the issue this year. Secretary Ross was asked to mail a copy of the letter to Mr. Haugen and Board members to review. Charlie Anderson added the Two Rivers Board is aware of the situation and plans to observe the area during the spring runoff.

The Board spent a considerable amount of time with Brent and Floyd Haugen revisiting the topic of Mayo Gregerson's dry crossing and other problems associated with WD #3. It is noted Mayo arrived at the meeting at 5:45 p.m. As discussed at previous Board meetings, the only recourse for those landowners being affected by this inadequate drainage system is to either petition for improvements or proceed with a redetermination of benefits. It was suggested the landowners first contact the County Commissioners about redetermining the benefits for County Ditch 89.3. Brent Haugen informed the Board there are incidents of traps being tampered with along WD #3 laterals. The Managers asked that any tampering be reported immediately to the Sheriff's Department. Farrell mentioned a notice was published in the Roseau Times-Region a few years back informing the public the District will prosecute any person(s) found guilty of tampering with culverts or traps. It was decided to publish the notice again this Spring.

PERMITS

The permit applications from Clare Erickson are tabled pending further information.

ENGINEER'S REPORT

The Board talked about the preparations that need to be made for the March Conference. This year the format will be different from previous conferences. Watersheds are asked to give a 15 minute presentation identifying 3 problem areas within their districts. Representatives from State and environmental agencies will be assigned to each district who will then meet with watershed personnel to discuss issues relating to flood damage reduction and natural resource enhancements.

ENGINEER'S REPORT continued:

It was determined the Roseau District would show the problems experienced in the City of Roseau, the Norland/Hay Creek subwatershed, and the Roseau Lake Bottom. Chairman Steve Erickson will be the spokesperson. Steve, Charlie Anderson, Farrell Erickson, and Kathy Ross plan to meet the following afternoon to organize the information that will be included in the presentation.

Farrell Erickson reported the following for the RRWMB:

HAY CREEK -The District's funding request for developing a feasibility study was approved. Manager Severson asked how long the study would take. Engineer Anderson answered he hopes to have it completed in less than a year. In other business regarding Hay Creek, Farrell mentioned the Minnesota Pollution Control Agency may be another possible funding source for the project. Charlie Anderson was informed by Brian Dwight that the Corps of Engineers is also interested in Hay Creek. The Corps has recently established programs for small flood control projects. Projects accepted under the programs would receive Federal funding up to 65% for planning and construction costs. The remaining 35% can include State funding which would ultimately reduce the share paid by the District and landowners. Some Board members were concerned the Corps involvement may cause delays as well as increase the cost of the project. It was discussed a meeting with the Corps should be arranged. This would give the Board the opportunity to learn more about the available programs and have their concerns addressed.

At the February 25th meeting of the Red River Basin Water Quality Plans North Committee, a suggestion was made that watershed districts send a letter to Bill Hunt, Minnesota State Conservationist, requesting the NRCS' participation and funding on Water Quality issues. Board members will be mailed a draft copy of the letter to review. The matter will be placed on the April agenda.

Don Ogaard has requested each member District send him an estimate on their future funding needs. He would like this information prior to the March Conference.

Farrell recommended the Board make an effort to encourage members of the Flood Control Committee and area officials to attend the conference.

SECRETARY'S REPORT:

The following correspondence was acknowledged; information on a series of workshop sponsored by DNR Waters, the winter edition of the MAWD newsletter "WATERSHED NEWS & EVENTS", minutes of the RRWMB's December 15th, 1998 meeting, minutes of the Board of Water & Soil Resources' January 27th meeting, minutes of the Minnesota Association of Drainage Inspectors' October 15th, 1998 meeting and agenda for their February 24th meeting, and proceedings of the Roseau County Board of Commissioners February 9th and 16th meetings.

The DNR's workshop on the Flood Damage Reduction Grant Assistance Program was very informative. In addition to flood damage reduction, there was a presentation on floodplain management. The DNR plans to conduct similar meetings in the future.

OLD BUSINESS:

A River Watch meeting was held February 24th, 1999 with Wayne Goeken - River Watch Coordinator, Rob Sando - Roseau SWCD, Tammy Dahlquist - Roseau High School, Farrell Erickson, and Kathy Ross. The Roseau School is interested in the program and plans to send a letter of commitment to the SWCD. The program would start the next school year. Rob stated the SWCD is applying for a grant from the Board of Water and Soil Resources. The funding will be used to purchase some of the equipment for the program. The group discussed the location of potential testing sites along the river. Areas being considered are the north and south branches at Malung, the City of Roseau, Sprague Creek at the Highway 310 bridge, Hay Creek, and Ross.

OLD BUSINESS:

The Board continued its discussion on hiring a technical services person for the District. The position would be part-time and involve conducting field work such as surveying and ditch inspections. Steve Erickson mentioned speaking with Rob Sando from the SWCD and he appears to be interested in the job. Rob said he would need to ask his Board if working for the District presents a conflict of interest. Besides hiring technical support, a decision still needs to be made on whether the District should hire an Administrator. It was suggested the Managers speak with other Districts at the March Conference about the duties of their Administrators. The issue will remain tabled.

Secretary Ross asked the Board if they would consider having a District office with set business hours. For the past eight years she has been working primarily from her home. Although this situation worked well in the past, the increase in the District's activities warrants having an office. Established hours would also allow the District to be more accessible to the public. It was questioned if the office would operate on a full-time or part-time basis. Kathy stated she would be available on a part-time basis to start with. The Board was given estimates on the cost of equipment and office furniture that would be needed. Motion by Allison Frislie, second by Farrell Erickson, allocating \$6,000 for the purchase of equipment and furniture necessary for operating the District's office. Carried. Motion by Farrell Erickson, second by Robert Severson, establishing the business hours of the Roseau River Watershed District as 8:30 a.m. to 2:30 p.m., Mondays, Tuesdays, and Thursdays. Carried. A notice will be placed in the Roseau Times-Region as soon as the office is operational.

RECEIPTS

Red River Watershed Management Board - cost share	
feasibility study Hay Creek Project	\$25,000.00
RM of Franklin - cost share Caribou gage	800.00
Citizens State Bank - Interest checking account	262.85
Marshall County - tax levy	<u>256.67</u>

TOTAL	\$26,319.52
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The following bills were submitted:

Cellular One - phone	\$31.23
City of Roseau - rent	200.00
Dan Fulton, P.A. - accounting services	80.00
RRWMB - tax levy share	77.00
JOR Engineering, Inc. General	\$870.83
Flood Plan	289.09
Hay Creek	967.00
Norland	2,000.00
SD #51	444.80
Stream Gaging	263.50
Copier Rent	25.00
	\$4,860.22
Multi Office Products - supplies	56.03
Leslie Hagen - snagging and sandbar removal	\$2,450.00
SD #51	\$2,450.00
	\$4,900.00

BILLS continued:

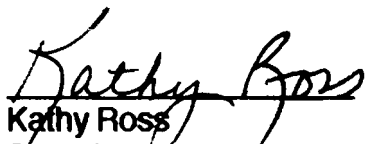
O'Neil Foster - Animal Damage Control Fee	\$105.00
Patrick D Moren - fees	468.75
Steve Erickson - per diem and mileage (SD #51 \$50.79)	153.13
Farrell Erickson - per diem and mileage (SD #51 \$35.30) (Flood Plan \$35.50)	362.45
Robert Severson - per diem and mileage	126.85
Allison Frislie - per diem and mileage (SD #51 \$80.04)	242.83
Kathy Ross - fees, mileage, supplies, and postage (Flood Plan \$45.50)	1,244.34
Citizens State Bank - Social Security and Medicare deposit	300.03
Minnesota Association of Watershed Districts - 1999 dues	<u>1,084.98</u>

TOTAL **\$14,292.84**

Motion by Farrell Erickson, second by Allison Frislie, to approve payment for the submitted bills. Carried.

There being no further business before the Board, a motion was made by Farrell Erickson to adjourn the meeting at 7:55 p.m.

Respectfully submitted,


Kathy Ross
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING HELD APRIL 6, 1999**

Meeting called to order by Vice Chairman Farrell Erickson at 5:20 p.m. in the office of the Watershed at City Hall. Board members attending were Robert Severson and LaVerne Voll. Staff present were Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Delegates: Richard Foss, Ernest Novacek, Mike Higgins, Floyd Haugen, and Greg Halvorson. It is noted that Leslie Hagen and Wayne Trangsrud arrived later in the meeting.

Motion by Robert Severson, second by LaVerne Voll to approve the March minutes as written. Carried.

DELEGATES

Richard Foss questioned if the Board had made a determination on whether a Rules violation was committed by Ardmore Haugen. Mr. Foss filed a complaint in October of 1998 alleging Mr. Haugen had constructed a dike along the east side of the Northwest Quarter of Section 20, Ross Township. The dike is blocking the westerly flow of water through a swale area and is adversely affecting his drainage, he would like it either removed or lowered. There was discussion about the investigation made last year by Engineer Anderson, unfortunately a copy of the inspection report was not available at the meeting. Charlie did recall that there was in fact a dike. However, at the time of the inspection it was covered with grass vegetation and he could not ascertain the age of the dike. Mr. Foss has said the dike was constructed about ten years ago when the land was put into CRP. Since then there has been approximately one foot added. Richard reported Mr. Haugen has recently sold the property where the dike is to a party from out of state. It was questioned if the new owners were aware of the situation with the dike and if it was known how they intend to use the land. At this time, the Board feels they do not have enough substantial evidence to say that the dike was constructed within the time frame for it to be considered a violation of the District's Rule. Richard did mention he would be satisfied if a one-foot portion of the dike could be removed. It was suggested that Mr. Foss contact the new landowners about this possible solution.

Steve Erickson arrived at 5:35 p.m. and chaired the rest of the meeting

PERMITS

The permit applications from Clare Erickson remain tabled pending further information.

A permit application was received from Don Grahm to excavate a wildlife pond in Section 15 of Enstrom Township. Engineer Anderson has reviewed the permit and recommends approval. Motion by Farrell Erickson, second by Robert Severson to approve the permit application per the recommendation of the District Engineer. Carried.

While on the subject of permits, the Board discussed implementing a new permitting procedure similar to the one used by the Boise de Sioux Watershed. How they process their permits is once an application is received its recorded and assigned a number. Copies of the application and a permit review form are sent to the District Engineer and to the Board Manager who is closest to the area where the activity will take place. Included is a draft list of persons who may be affected by the permit and any supporting data such as topography and/or plat maps. The Engineer and Board member make their reviews noting if they recommend approval, deny the permit, or need additional information. The permit review form is then returned to the office and is acted on at a regular board meeting. Charlie mentioned the procedure works well and reduces the time it normally takes to process a permit. Managers will consider the matter and make a decision at next months meeting.

ENGINEER'S REPORT

HAY CREEK –Tom Crump from the Corps of Engineers will be at the May 4th meeting. He was invited to attend the joint meeting of the Board and the Flood Control Committee to discuss the different flood control programs administered by the Corps. There is the potential that the Hay Creek Project may meet the criteria of the Aquatic Ecosystem Restoration Program or the Small Flood Control Projects Program. Charlie recommended it would be to the District's advantage to have addressed as many issues as possible associated with the project before any involvement with the Corps. The Board needs to determine how they will proceed with the land acquisitions, which lands to put the off channel storage on, how to compensate landowners for storing water, and identifying any impacts the project may have on areas upstream. Manager Voll stated he has heard from several landowners in Falun Township that are concerned about the backwater effect the project may cause. He was asked why the District doesn't consider holding water back in the Beltrami Forest. The Board recognizes the need for upstream impoundments and potential sites have been considered. Steve Erickson suggested the Board hold another special meeting on the Hay Creek Project with landowners from the project area and south of Highway 11. It was decided the meeting would be held before the May meeting with the Corps and was scheduled for April 27, 1999 at 7:00 p.m. The Board agreed it is important to hear from those landowners that have concerns with the project. The meeting will also give the Board the opportunity to gain input from landowners on the above issues. Letters will be mailed to landowners inviting them to the meeting. A notice to the public will be placed in the Roseau Times-Region.

County Commissioner Orris Rasmussen arrived at the meeting and visited with the Board. He reported on the meeting he recently attended in International Falls sponsored by the International Joint Commission (IJC). The purpose of the meeting was to explore the concept of forming an international watershed board for watershed district in the U.S. and their Canadian counterparts. This board would function in an advisory capacity and assist in bringing federal funding for water projects down to the local level. Orris stated the meeting in International Falls was for counties and districts in the Rainy River Basin. A similar meeting will be held in June for counties and watershed districts in the Red River Basin.

Another issue discussed was the effect the current CRP sign-up may have on the land use in the area. Orris mentioned that 29% of the cropland in Roseau County was accepted into the program. The majority of the applicants are required to install ditch blocks as part of their contract. It is unknown if the effects from this will be positive or negative. The Board will have to take into consideration how the changes in land use may affect their plans for flood control projects.

Farrell Erickson reported the following for the RRWMB:

The Board meet the afternoon of March 19th, at the conclusion of the March Conference. The main topic of discussion was the availability of funding for future flood control projects. It was the consensus of the RRWMB that the early coordination conference was a great success.

SECRETARY'S REPORT

The following correspondence was acknowledged; minutes of the RRWMB's January 13, 1999 meeting, Kittson County SWCD March Newsletter, minutes of the Board of Water and Soil Resources February 24, 1999 meeting, information from the Minnesota Erosion Control Agency on its April 8th conference, the March 1999 issue of *The Water Billboard* published by BWSR, proceedings from the Roseau County Board of Commissioners March 9 and 16, 1999 meetings, and from Ray Bohn, the April 5, 1999 legislative updates.

OLD BUSINESS

Robert Severson expressed his concerns to the other Managers on the amount of money being paid each month to Leslie Hagen. He is uncomfortable with the way Les accounts for his time while working for the district. A more efficient way to administer the District's clearing program should be developed. The Board decided not to revisit the issue at this time, but to place the matter on the June agenda. A letter will be sent to Leslie Hagen asking him to attend.

A second letter was received from Floan-Sanders requesting comments on the planned improvements to the City of Warroad's existing wastewater facilities. Charlie mentioned speaking with Engineer Ron French who informed him that the City intends to double the treatment capacity of the storage lagoons. In addition, the holding time in the lagoons will be increased from 180 day to 200 days. This shouldn't be a problem as far as the Watershed is concerned. However, it was recommended that when a revised permit is issued from the District, it's stipulated that any discharge from the lagoons should not cause or contribute to flooding downstream.

The Board tabled discussion on the repairs to SD #51, north of Highway 310 until later this spring.

NEW BUSINESS

Robert Severson was contacted by Commissioner Jack Stone regarding water that is being routed from a small development of new homes into the existing drainage system north of the area. Apparently the system is unable to handle the increased flow and is causing problems for homeowners downstream. Engineer Anderson was asked to inspect the area.

Wayne Trangsrud questioned if the District is still considering the South Roseau River and North Roseau River Diversions as projects. The Board answered that both diversions, as well as the Roseau Lake Bed Project remain on the District's list of potential projects, although there hasn't been any activity on the projects for quite some time. It was recalled that the landowners from the area were supposed to decide if they were going to initiate the projects by either submitting a petition or requesting the County Commissioners to initiate them.

Les Hagen submitted his statement for work done on SD #51 and along the Roseau River. The amount is included with the other bills. Les was informed about the Board's plan to discuss clearing procedures at the June meeting. Until that time, he was asked not to do anymore clearing unless he was contacted by one of the Managers.

In other business, Farrell Erickson made a motion to leave the time of the regular meetings at 5:00 p.m. for the remainder of the year, motion seconded by Robert Severson. Carried. A notice will be placed in the Roseau Times-Region.

RECEIPTS

State of Minnesota – cost share of ring dikes	\$63,370.94
Citizens State Bank – interest on checking account	259.73
Borders State Bank – semi-annual interest CD #200145	5,584.66
Wausau Insurance Company – refund work comp per audit	36.00
Citizens State Bank – interest on CD	2,971.84

TOTAL	\$72,223.17
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The following bills were submitted for payment:

Cellular One – phone	\$46.07
Gateway Computers – Pentium II computer	2,372.82
True Value Hardware – supplies and gaging expense	48.51
ICS Agency, Inc. – General Liability Policy	1,682.00
ICS Agency, Inc. – Excess Liability Policy	1,484.00
Border Agency, Inc. – Public Officials Policy	2,420.00
Multi Office Products – supplies	9.89

Bills Continued

JOR Engineering, Inc.	General	\$2,018.52	
	Flood Plan	1,351.29	
	Hay Creek	178.00	
	Norland	279.00	
	Stream Gaging	48.00	
	Copier Rent & Toner	53.85	3,928.29
Roseau Times Region – notice in paper			32.00
Patrick D. Moren – fees			437.50
Leslie Hagen – snagging/sandbar removal	\$2,950.00		
	SD #51	1,250.00	4,200.00
Steve Erickson – per diem, mileage, and expenses			225.85
Farrell Erickson – per diem and mileage			419.35
(WD #3 \$111.98)			
Robert Severson – per diem and mileage			230.76
(Stream Gaging \$20.85)			
LaVerne Voll – per diem and mileage			122.05
Kathy Ross – fees, mileage, and expenses			2,184.12
(Gaging \$48.15)			
(Flood Plan \$112.00)			
(Office Expenses \$532.28)			
(Supplies \$12.46)			
Citizens State Bank – Social Security and Medicare deposit			348.23
City of Roseau - rent			<u>200.00</u>

TOTAL **\$20,391.44**

Motion by LaVerne Voll, second by Robert Severson to pay the above listed bills.
Carried. There being no further business before the Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Kathy Ross
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS SPECIAL MEETING HELD APRIL 27, 1999
HAY CREEK PROJECT**

Meeting called to order by Chairman Steve Erickson at 7:05 p.m. in the office of the Watershed at City Hall. Other board members present were Farrell Erickson, Steve Erickson, Robert Severson, and LaVerne Voll. Staff attending was Engineers Charlie Anderson and Mike Bakken, Attorney Pat Moren, and Secretary Kathy Ross. A large number of delegates were also in attendance. A list of their names is attached to the original copy of the April 27, 1999 meeting.

Chairman Erickson welcomed the audience to the meeting and introduced Engineer Charlie Anderson who gave a brief description of the project concept.

Charlie presented an overview of the Hay Creek watershed and identified the problems that have affected the area such as erosion, overland flooding, and problems with ditch and road maintenance. Most of these problems are the result of the creek trying to reestablish a more natural meandering pattern. Other contributing factors that have been recognized are the large drainage areas upstream and the significant drops in elevations from Bemis Hill to what is locally known as the summer road.

The proposed Hay Creek project is in the lower reach of the creek starting at TH 11 and continuing 6 1/2 miles to the Roseau River. The project includes reconstructing the existing straight channel into a meander channel, constructing setback levees, and implementing agricultural diked storage. Constructing setback levees on each side of the meander channel will create a confined floodway. The area between the levees will provide additional flood storage when the creek is overtopped. The ag dikes or pools will be designed to handle major flood events or spring runoffs when the capacity of the floodway is exceeded. The intended use of the pools is to store water on areas that are normally farmed. The District has looked at the concept of using as many as six different storage pools. The pools would be filled sequentially with the least damage prone areas being used first. A combination of overflow spillways and gates would be used to fill the pools. The District has also considered using one large flood pool. This option would confine the storage so it just effects a small number of acres, instead of thin sheet flooding over several acres. The Board is working on addressing several details associated with the pools, particularly, determining a fair price to pay landowners who store water. The Board has also looked at how the Hay Creek Project can work in conjunction with the Norland Project to provide additional storage as well as benefiting those areas north and east of Roseau that are frequently flooded. The Hay Creek Project alone would only reduce flooding in the project area and downstream. There needs to be other alternatives used such as upstream storage.

At this time Chairman Erickson asked for questions or comments from the audience.

Gary Lund expressed his concerns with the size of the culverts that are proposed. He believes the 18 x 14 culverts would be restrictive and made the comment that if the flow rates are wrong the project isn't going to work. It was noted that the figures used in the concept plan are very preliminary and will be revised as new data is obtained. Engineer Anderson said he would be willing to meet with Mr. Lund at another time to discuss the engineering aspects of the project.

Manager Voll asked why the District couldn't put traps on culverts coming out of the forest area. It was mentioned that several years ago the DNR did use structures similar to traps in the forest to hold water. Charlie asked if anyone knew the location of such structures to let him know.

Kelman Kvien asked what is the drainage area coming out of the forest area compared to the ag lands.

It was questioned if the District has any plans for Co. D #9. The problem in this area is it receives a significant amount of runoff in a short period of time. Could the water be slowed down somehow? The Board responded that nothing has been planned but they are open to suggestions on what should be done. This may be an area that would benefit from an upstream impoundment.

Gary Lund had questions concerning the effects the collector ditch would have on local drainage. He also asked what happens to the water once it gets downstream, will people who live where the project outlets into the river receive the majority of the runoff? Charlie answered the collector ditch is intended to provide drainage to those lands that are located on the south side of the channel. Culvert sizing would be used in the area so water can be metered out as downstream conditions permit. This would help prevent persons living near the river from receiving too much runoff at one time.

It was asked if the District has any information on the amount of water coming out of the Beltrami Forest Area. Manager Severson questioned if it was known how much flooding is happening in that area.

Mike Bakken had information from the July 18, 1996 flood on Hay Creek which showed 110 cfs came from the forest, 200cfs was from the summer road, and 800 cfs was contributed from the area one mile north of Highway 11. These readings suggest that the forest area isn't the major contributor to downstream flooding. All of these areas contribute. There isn't one area that can be singled out as being the problem. Charlie stated he has only been observing the flow along Hay Creek the past three years, but he is very surprised with the amount of water that goes through the area.

It was asked if the district gages along County Road 28. It was explained the District hasn't gaged the area because it is too close the river. The backwater effect may cause inaccurate readings.

Manager Voll asked Roy Rice if he could see the projects in Hay Creek and Norland benefiting the Pine Creek area where he lives. Mr. Rice said that if the water could be slowed down to the river before it reached his area it would help him.

Farrell Erickson informed the audience that since he began gaging the Lake Bottom three years ago, he has noticed that the water is getting to the west much faster and is staying for a lot longer. He mentioned in 1996 that gaging continued until July 14th in the Lake Bottom, while farmers in areas south of Roseau were in their fields the second week in May. To him this shows there is a big problem with drainage in the district.

County Commissioner Mark Foldesi commented that he would support the project if it included the use of good water management practices. What he would really like to see is the Watershed, the County, the DNR, and other agencies all working together to find solutions that will benefit everyone. Cooperating with one another is the only way to get things done.

It was asked if the Board has talked with the people who would be in the pool areas. Does the District know how it will pay landowners that store water? It was answered that yes; the Board did meet with landowners in December and they will continue to investigate alternatives to compensate landowners.

Steve Erickson thanked everyone for coming. It was mentioned that the Board plans to have more meetings on the project as it progresses.

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,



Kathy Ross
Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS JOINT MEETING HELD MAY 4, 1999

The joint meeting of the Roseau River Watershed District and the Roseau Flood Control Committee/Mediation Work Group was called to order by Chairman Steve Erickson at 5:05 p.m. in the office of the Watershed at City Hall. Other Board members present were Robert Severson, LaVerne Voll, and Allison Frislie. Watershed staff attending was Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Flood Control/Work Group members present were Gracia Nelson, Stan Wood, Floyd Haugen, Rob Sando, Todd Peterson, Lisa Scheirer, Raymond Moser, Greg Halvorson, Dan Thul, and Mike Larson. Delegates: Barb Roseen, Farm Service Agency and John Anderson, NRCS.

Motion by Robert Severson, second by LaVerne Voll, to approve the Watershed District's April 6, 1999 minutes as written. Carried.

Chairman Erickson asked for a motion to approve the April 27, 1999 minutes of the Flood Control Committee/Mediation Work Group's organizational meeting. Stan Wood commented under paragraph 4, that culvert sizing inventory should be changed to culvert inventory. Motion by Rob Sando to approve the minutes as amended, motion seconded by Raymond Moser. Carried.

DELEGATES

Kathy Ross reported speaking with Tom Crump from the U.S. Army Corps of Engineers on the afternoon of May 3, 1999. Tom stated he had just been informed that Tom Raster was appointed the Corps mediation work group representative for watershed districts in the Red River Basin. As a result of this appointment, it was decided that he would not attend the District's meeting. Mr. Crump said he would ask Tom to contact the office next week about rescheduling for the June meeting. He would also forward to him the information sent on the Hay Creek Project and the Flood Mitigation Plan. Charlie mentioned the purpose for having the Corps here tonight was to discuss the different flood controls programs that may apply to the Hay Creek Project. Programs such as the Aquatic Ecosystem Restoration and Small Flood Control Programs are for projects not exceeding 5 million dollars. The federal share is 65% and interestingly, state funds can be used for the remaining 35%. The District needs to look at acquiring lands for the storage pools as well as lands to construct the setback levees for the Hay Creek Project. It was suggested the Board consider authorizing one of its Managers to meet with landowners and begin preliminary negotiations. However, a big question before the Board is the effect the current CRP signup will have on land use in the project area. This led to discussion with Barbara Roseen, Farm Service Agency (FSA) and John Anderson from the NRCS. Engineer Anderson explained the District plans to utilize much of the land in the Hay Creek Project area for occasional floodwater storage. The majority of the land identified for this potential storage has been enrolled in CRP. Mrs. Roseen was asked if the current signup allows water as a cover? Would there be any problems obtaining easements on the lands enrolled? In response, Barb stated that she was not sure if water is considered an acceptable cover. CRP contracts have been cancelled because land wasn't able to sustain cover due to flooding. With respect to the question about easements, she doesn't believe there can be an easement on lands in CRP. Charlie stated the District plans to build dikes around the perimeter of the storage pools. Could the acres involved in the construction of the dikes be released from CRP? Barb answered the contracts do not allow a partial release. It was questioned if this also applied to acres that were just enrolled, could the landowners amend their contracts leaving off the land within the perimeter? Barb responded that they would not be able to take out those portions, again it would be considered a partial release. It was asked if the district plans to store water on the land for an extended period of time. Charlie answered the land would be subject to a 1 in 10 year flood event and more than likely would be used to store spring runoff. There was discussion on the effects water may have on the required cover. John Anderson stated that depending on the type of cover, temporary storage of water might not be detrimental to the vegetation. He also said he had read a little bit about the permissive use of storing water on CRP land and it was his understanding that if water had destroyed the cover, the contract may be continued if cover could be reestablished. Barb suggested that perhaps the best way to have the District's questions answered is to submit a project proposal to the FSA. She would then forward the proposal to the regional attorney for an opinion. It's possible that if the project is determined to be in the public's interest there may be provisions in the CRP program allowing water as a cover as well as releasing some of the land for constructing the dikes. It would be to the District's advantage to have a letter of support from the NRCS included with the request to the regional attorney.

The Board also talked with Mrs. Roseen about how land in CRP may effect the Norland Project. In 1992 the District purchased most of the land for the project's original design with the intent of using wetland banking credits as a major funding source. Since that time, the rules for using wetland credits has changed and the design has been revised expanding the project one mile to the west. The expanded version will include constructing dikes on lands that are now enrolled in CRP. It is noted that the same concerns regarding CRP contracts as discussed on the Hay Creek Project, would also apply to the Norland Project.

Robert Severson made the comment that the Corps of Engineers should be contacted. They may have experience involving projects constructed on lands in CRP and could assist in answering a lot of these questions.

Brian Dwight arrived at the meeting and was asked if he was aware of any provisions allowing easements on lands enrolled in CRP. He informed the Board that BWSR is looking at whether they can use a RIM easement on CRP lands that are part of a flood storage easement project. Currently the RIM program language does not allow easements on CRP contracts. However, as a result of the flood storage easement pilot programs being conducted in the Wild Rice and Red Lake Watershed Districts, legislation was introduced this year on this exact issue. Charlie mentioned this could present another potential problem for the Hay Creek Project because the lands for the 500 foot setback levees being considered for RIM easements are now in CRP.

Another item discussed were the penalties that may be assessed to landowners in the area of the storage pools or levees, should they back out of the contract. Depending when the contract was executed and if an annual payment had been received, the penalties ranged from paying back 25% of the annual rental payment as a one time penalty to having to pay liquidated damages plus interest. It was asked if contracts are by farm or by tracts. Barb answered acres are enrolled by tracts. Are landowners able to switch practices? Would it be possible for the lands recently enrolled in CRP to be switched over to the RIM program? Barb said that lands enrolled in the 18th signup are still just offers, the contracts do not go into effect until October 1, 1999. There may be the chance that someone could back out of the offer, pay any applicable penalties, and still be eligible for continuous signup. The District has purchased most of the land for the Norland Project and is interested in acquiring the remaining land to expand the project. It was asked if there would be a problem with the District receiving CRP payments? It was discussed that there is a limitation on the amount of CRP payments that can be received by governmental units. Mrs. Roscen said she would have to check on the payment limitations. Lisa Scheier recalled hearing that the last determination made on this issue was all government agency are limited to a combined total of \$50,000. These questions could also be included in the project proposal. Barb offered to review the regulations concerning some of the questions asked this evening and forward the findings to the District office. The Board and Committee agreed that it would be beneficial to have Engineer Anderson submit a proposal to the FSA office for a determination.

In other Flood Control/Mediation Work Group business, the Stafford Township Board has sent a letter of support for the proposed culvert inventory. The County Board is expected to sign the agreement authorizing funding of the project through the Roseau County Local Water Plan.

Mike Larson informed the Board that the DNR has scheduled a tour of the Palmville Project area for Wednesday, May 5, 1999. The tour will leave from the Forestry Office in Waukegan at 8:30 a.m. Managers and interested staff are invited to attend. The purpose of the tour is to determine if the area has the potential to be developed as a fen restoration. The DNR is considering this option as an alternative to the proposed wildlife pools.

Manager Voll reported speaking with Stoskopf's Redi-Mix and R & Q Contracting about the repairs to SD #51, north of Highway 310. Once conditions allow, both parties have said they would look at the area and submit a bid for the repairs.

There being no other business before the Flood Control/Mediation Work Group, Chairman Brickson thanked those members for coming and adjourned the Joint Meeting at 6:30 p.m.

The Board of Managers continued with their regular meeting. It is noted that Manager Voll left at this time.

PERMITS

The permit applications from Clare Erickson remain tabled.

The Roseau County Highway Department submitted an application to install an 18" culvert for an entrance approach in Section 9 of Malung Township. It is noted that 18" culverts are located both upstream and downstream from the area. Engineer Anderson has reviewed the permit and recommends approval. Motion by Allison Frislie, second by Robert Severson approving the permit application from the Roseau County Highway Department. Carried.

A project notification form was received from Duane Lundemo, proposing to have a portion of the county ditch in the SW1/4 of Section 10, Enstrom Township, restored to its original route. A determination was made that this activity does not require a watershed permit. A letter will be sent to Mr. Lundemo informing him of this fact.

ENGINEER'S REPORT

At last month's meeting Engineer Anderson was directed to inspect the area in the City of Roseau where downstream property owners are being affected by the increased flows from a new housing development's storm sewers. It was determined that the outlet from the housing development was too large and would have to be downsized. Information was received from the City of Roseau on the size of the outlets on 2nd Street, 9th Avenue, and Center Street. Based on the limited outlet capacity in the area, outflows from the developing area south of the railroad grade should be limited to 12".

RRWMB REPORT

In the absence of Farrell Erickson, Kathy Ross presented the RRWMB report.

The Red Board agreed to fund the accounting training seminars for its member districts. The funding will allow each district to implement the same accounting program. This will provide a more unified accounting system among the districts.

Don Ogaard has requested each district provide him with a list of potential projects and the estimated cost for each. The information is needed for the Year 2000 legislative bonding request.

There was discussion on increasing the present mill levy of .75 to 1 mill.

Farrell also suggested that the Board conduct a tour of the District or potential project sites for members of the Flood Control Committee/Mediation Work Group.

SECRETARY'S REPORT

The following correspondence was acknowledged, minutes of the RRWMB February 16, 1999 meeting, from Pam Albrecht, DNR, an executed copy of the Flood Hazard Mitigation Agreement for the Hay Creek Restoration Project Feasibility Study, minutes of the Board of Water & Soil Resources March 24, 1999 meeting, NW Regional Development Commission is offering a GIS Workshop in Crookston, the April 1999 issue of the Red River Basin Board newsletter, Spring 1999 issue of THE RIVERS ADVOCATE for the Rivers Council of Minnesota, minutes of the Sand Hill WD April 13, 1999 meeting, and proceedings of the Roseau County Commissioners April 16 and 23, 1999 meetings.

OLD BUSINESS

Secretary Ross was asked to research previous minutes on whether a permit to construct a dike in Ross Township was issued to Ardmore Haugen. The information on the subject was limited and there wasn't anything documented about the Board issuing a permit.

At last month's meeting, Board members were asked to consider sending a letter to Bill Hunt, NRCS, requesting his organization's participation and funding on Water Quality issues on the Red River of the North Basin. Funding would assist the State of Minnesota in accomplishing the objectives of the Clean Water Act. The Board agreed to send the letter.

A decision will be made at the June meeting on whether to approve the new permit processing policy. Kathy Ross was asked to send Managers another copy of the information provided by the Boise de Sioux WD for their review.

The Board discussed the flooding that occurred again at the Craig and Joni Wensloff's home south of Wannaska. The area has been subjected to flooding several times, especially in 1996 and 1997. This year, they were affected by backwater from the north, which suggests there may be a problem with a culvert downstream. The District has investigated alternatives to their problem such as constructing a ring dike, diverting some of the upstream flows by running a culvert through Highway 89, or raising the home's foundation. Although, all of these solutions were found to be either very expensive or have significant drawbacks. Steve Erickson and Charlie Anderson were asked to inspect the area the following day.

Steve Erickson mentioned that when he and Farrell Erickson last met with the County Board, the Commissioners asked if the Board planned to advertise bids to hay lands owned by the District. It was questioned if the District was even considering haying this year. In past the Board has had difficulties finding anyone interested in working for the District in this capacity. The Board agreed to put a notice in the Roseau Times-Region requesting parties interested in haying land owned by the District to contact the District Office for further information.

NEW BUSINESS

Robert Severson suggested the District check on the amount of discharge being released from the City of Warroad's wastewater treatment facilities into JD #61. He mentioned that Manager Voll had spoke with him about his concerns regarding the timing of the discharge and the amount being released. It was discussed that discharge from the lagoons should not be released unless downstream conditions allow. A letter will be sent to the City of Warroad Superintendent requesting information on when they plan to discharge and amount that is released.

Steve Erickson reported on a complaint from Greg Herling that his neighbor Gordon Sulland had blocked the ditch between their two properties. What Steve found was the ditch, which runs east to west behind the homes, had been piled up with debris, such as peat soil and leaves. Mr. Sulland agreed to remove the debris, but it appears this was only part of the problem. He was informed that a few years ago when the City of Roseau put in a new water main on the eastside of the park road a low spot was left at the end of the ditch. The water now has to get at least a foot deep before it can get to the ditch that runs south along the park road. Both Mr. Sulland and Mr. Herling have complained to the City and the Sheriff's Department. The only solution offered was by the Sheriff's Department, which was to use a pump to get the water into the park road ditch. It was discussed that the area in question is not recognized as a watercourse (ditch or drain) within the District's authority. Therefore, the Board does not have any legal recourse to act on the complaint. A letter will be sent to Mr. Herling advising him of the Board's decision.

Steve Erickson reported on another complaint received from Elmer Grindahl in Section 17, Jadis Township. Apparently his neighbor Mike Knutson is farming through an existing field drain. This activity is blocking the water and causing it to backup on his property. It was determined that like the complaint from Greg Herling, the area is not within the District's authority. No action will be taken. A letter will be sent to Mr. Grindahl advising him of the Board's decision.

Engineer Anderson brought up the prospect of installing control structures on the culverts where 18th Avenue and Highway 11 intersect, west of Roseau. This past spring, a portion of West Center Street has inundated with runoff. Part of the problem was the County had lowered 18th Avenue during a regrading project that now allows all of the high water to go east into town. The control structures would divert much of this runoff to the north in Jadis Township when the river is high in town. This would typically be done in the spring. During a summer event when the river is low in town, the control structures could be closed to the north allowing flows to continue along the ditch on the south side of Highway 11. Greg Halvorson, who is a member of the Jadis Township Board, was in the audience and thought the control structures would be beneficial to the township. Especially during the summer flood event when farmers in the area have their crops in. Diking or raising the street would be done in combination with installing the control structures. It is noted that the control structures would be ineffective unless overflows are prevented.

NEW BUSINESS continued:

The 1999 MAWD Summer Tour is scheduled for June 24-26, 1999 in Bloomington, MN and is hosted by the Riley Purgatory Bluff Creek Watershed Districts. The registration deadline is June 18th.

Board members were asked to review the 1998 audit for discussion at the June meeting.

Kathy Ross reported on the Survey and Data Acquisition fund which watershed districts may levy. The fund is established and used only if other funds are not available to the district to pay for making necessary surveys and acquiring data. The levy can be made only once every five years and is limited to \$50,000. At this time the District does not need to establish such a fund. The information will be kept on file.

There was further discussion on the need to begin negotiations with Mike Higgins on purchasing the land for the expanded version of the Norland Project.

Robert Severson reported that he inspected the log jams at the Mickelson Bridge and the area does need to be cleared. It was decided the matter would be placed on the June agenda.


Receipts - Memo	Amount
Citizens State Bank -- interest on checking account	\$432.10
MONTHLY TOTAL	\$432.10

Motion by Robert Severson, second by Allison Frislie to pay the following bills. Carried

Payment Made to -- Memo	Amount
City of Roseau -- rent	\$200.00
Cellular One -- office expense	55.71
Quality Printing -- print information for Flood Control Committee - Mediation Work Group	195.00
JOR Engineering, Inc. -- General - \$1309.85, Flood Plan - \$267.00, Hay Creek Project - \$356.00, Stream Gaging - \$4,527.85, Ring Dikes - \$248.00, Copier Rent - \$25.00	6,733.70
Roseau Times-Region -- notices in paper - time change & Hay Creek Project meeting - \$42.00	84.25
Wikstrom Telephone Company -- office expense/ internet connection charge	10.00
Roseau County Treasurer -- 1999 Property Taxes	7,244.00
Coutts, Keaveny, & Rinde, P.C. -- 1998 audit	1,760.00
Patrick D. Moren -- legal services	718.75
Steve Erickson -- meetings & expenses, Hay Creek Project - \$55.00	248.28
Farrell Erickson -- meetings & expenses, Hay Creek Project - \$70.80, Stream Gaging - \$472.10	680.24
Allison Frislie -- meetings & expenses	80.04
Robert Severson -- meetings & expenses, Hay Creek Project - \$67.35	198.86
LaVerne Voll -- meetings & expenses, Hay Creek Project - \$67.35	127.36
Kathy Ross -- fees, Flood Plan - \$119.00, supplies - \$23.03, office expenses - \$118.50, Hay Creek Project - \$49.00	1,793.32
Citizens State Bank -- Social Security & Medicare deposit	388.31
Gaffaney's of Grand Fork -- office furniture	2,396.74
MONTHLY TOTAL	\$22,914.56

The next meeting of the Roseau River Watershed District will be 5:00 p.m. Tuesday, June 8, 1999. As there was no further business to come before the Board, Allison Frislie made a motion to adjourn the meeting at 8:10 p.m., seconded by Robert Severson

Respectfully submitted,


Kathy Ross
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS JOINT MEETING HELD JUNE 8, 1999**

The joint meeting of the Roseau River Watershed District and the Roseau Flood Control Committee/Mediation Work Group was called to order by Chairman Steve Erickson at 5:00 p.m. in the office of the Watershed at City Hall. Other Board members attending were Farrell Erickson, Robert Severson, LaVerne Voll, and Allison Frislie. Watershed staff attending was Engineer Charlie Anderson, Attorney Pat Moren, and Secretary Kathy Ross. Flood Control/Work Group members present were Kelman Kvien, Todd Peterson, Stan Wood, Raymond Moser, Rob Sando, Norm Flagstad, and Steve Lee. Delegates; Tom Raster - U.S. COE, Craig Brandt, Deland Broten, Wayne Trangsrud, Brach Svobda, David Trangsrud, Mike Grahn, and John W. Arthur.

MINUTES

Motion by Farrell Erickson to approve the minutes of the April 27, 1999 special meeting, second by LaVerne Voll. Carried.

Motion by Kelman Kvien to approve the minutes of the joint May 4, 1999 meeting, second by Robert Severson. Carried.

DELEGATIONS

Tom Raster was invited to this evening's meeting to discuss the U.S. Army Corps of Engineers (Corps) potential involvement with the Hay Creek Project. Steve Erickson began by presenting a brief overview of the flooding and erosion problems experienced in the Hay Creek area. Charlie Anderson continued with information on the Hay Creek Project. He explained the District has been developing the project for quite some time. The project was originally designed to provide flood control benefits to the area by implementing levees and agricultural diking. In recent years, in order to obtain the additional natural resources benefits as outlined in the Mediation Agreement; the project plan now includes reestablishing a meander channel. The meandering channel will include pools and riffles as well as an established vegetated wildlife corridor. Tom stated he has read the concept paper that was forwarded to him, and it appears the project may meet the criteria of Section 206, the Aquatic Ecosystem Restoration Program. Tom asked if the District has determined a cost for the project. Charlie answered the stream restoration portion is estimated at 1.7 million. The additional cost of acquiring the lands and constructing the storage pools increases the total cost of the project to 4.6 million. It was discussed that Section 206 is applicable to a project under 5 million dollars. The federal share is 65% of the planning and construction costs. The local share of 35% would be used for non-federal costs such as purchasing lands, easements, and operating and maintaining the project. The program also allows the local sponsor to receive credit for work done in-kind. Tom said he would have to inquire what is included under this provision. It was recommended that the watershed would be the appropriate choice to act as the local sponsor. If the District is interested in submitting a formal request for a feasibility study, an example of an acceptable resolution is provided on the back of the Aquatic Ecosystem Restoration fact sheet. Tom added the Corps' experience with Section 206 is somewhat limited because there just hasn't been that many projects built under the program.

The Board had the following questions for Mr. Raster. What information should be included with the request to the Corps? Is there a provision allowing the feasibility study to be discontinued should the Board decide on a different plan? What is the time frame involved? Tom commented the District's Preliminary Draft Concept is a good start and that he would notify the Board of any additional information that is needed. It was discussed that after the local agency has made a request, the Corps determines if there is potential interest in the project. If approved, a feasibility study is ordered and a draft Project Cooperation Agreement is signed between the Corps and the local sponsor agreeing to share project expenses. The time frame for the study is supposed to be no longer than two years.

The Board questioned if it is a concern for the Corps if the project is built on lands that are enrolled in CRP? Tom mentioned that Kathy Ross had contacted him back in May with questions regarding CRP eligibility. He had done some preliminary investigating on the issue and presented the Board with information he received from personnel at the NRCS office in St. Paul. The response was that the lands the levees were constructed on would lose their CRP eligibility, but may not necessarily affect the eligibility of the entire CRP parcel. It was discussed that since last month's meeting with Barbara Roseen, Roseau County's FSA Director, the Board has learned there are provisions under the CRP contracts that allows lands to be released for projects deemed in the public's interest.

Other issues discussed were compensating landowners for storing water. The District is investigating whether the project should include a series of smaller storage pools or one large flood pool. The District would try and store water on lands that would be the least damaged. The Board recognizes the need to have a plan for the long term funding of the project and has looked at different options. Raymond Moser asked who would be assessed after the project is completed. The Board answered that the benefited area hasn't been determined. Again, different options have been considered but at this time, as with the subject of compensating landowners, there are still many details that need to be worked out. It was mentioned earlier that the stream restoration portion of the project would meet the criteria of Section 206. The Board questioned if they were to develop one of the more frequently flooded pool areas into a wetland restoration project, would that portion be eligible under the Corps Section 205 program. Tom answered that he would find out whether this could be done.

The Board discussed how they should proceed with their request to the Corps. Tom said he would contact the district's office once he has had the opportunity to present the project to his supervisors. If it appears the Corps is interested in the project a request for a feasibility study could be submitted as soon as possible. He will also try and have answers to some of the questions asked by the Board this evening. Pat Moren asked if the Board should pass a motion tonight authorizing the Chairman to sign the letter requesting a feasibility study. Motion by Robert Severson, authorizing Chairman Steve Erickson to sign the letter to the U.S. Army Corps of Engineers requesting a feasibility study on the Hay Creek Project under Section 206, second by Farrell Erickson. Carried - unanimous.

It is noted that Mr. Raster was appointed the Corps mediation work group representative for watershed districts in the Red River Basin. There was discussion on the background of the District's mediation group and how it is actually a continuation of the Roseau Flood Control Committee. Since the inception of the Committee in 1996, the district has been very fortunate to have support from various agencies such as the DNR, SWCD, and BWSR. This year the mediation group has expanded to include representatives from the MPCA as well as several environmental agencies. Charlie mentioned that the Audubon Society has recently assigned a person to serve as their representative. The Committee has completed a draft mitigation plan for the district and is committed to working within the guidelines of the Mediation Agreement.

Chairman Erickson asked if there was any other business to come before the Flood Control Committee? There being no further business a motion was made by Allison Frislie, second by Robert Severson to adjourn the joint meeting at 6:30 p.m. and continue with the Watershed District's regular meeting. Discussion - the next Flood Control meeting is scheduled for 5:00 p.m. on Wednesday, July 7, 1999. Carried - unanimous.

PERMITS

Motion by Farrell Erickson, second by Allison Frislie approving the permit application from the Roseau County Highway Department to install an 18-inch culvert to access property in Section 32 of Mickinock Township. Carried - unanimous.

Motion by Laverne Voll, second by Allison Frislie approving the permit application from the Roseau County Highway Department to install a 24-inch culvert to access property in Section 5 of Stafford Township. Carried - unanimous.

Motion by Robert Severson, second by Farrell Erickson approving the permit application from the Roseau County Highway Department to install an 18-inch culvert for a field crossing in Section 27 of Norland Township. Carried - unanimous.

Motion by Allison Frislie, second by LaVerne Voll approving the permit application from the Roseau County Highway Department to install a 24-inch culvert at a new residence in Section 4 of Stafford Township. Carried - unanimous.

Rob Sando asked the Board if a permit application had been received to install a culvert in Section 7 of Malung Township. At this time an application hasn't been received.

Rob also asked the Board if they have determined how they will process the numerous requests for permits from landowners who need to install ditch plugs (blocks) as a provision of their CRP contracts. It is anticipated the number of blocks will be in the hundreds. Farrell Erickson commented that he has heard there are two different ditch plugs that can be used. One is a complete block and the other uses a small outlet pipe. Charlie mentioned the District would require a permit for each plug and suggested developing a general permit to address some of the more common instances where a ditch block will be added. The Board discussed having John Anderson from the NRCS attend the July meeting to learn more about the requirements for the ditch blocks.

In other business, Rob informed the Board that the culvert inventory is proceeding well. The MCC crew has started in Jadis Township and they appear to be very knowledgeable. The Greenbush School has provided one of their hand-held GPS units to assist with the inventory. This is allowing them to collect more detailed data. It was discussed that it would be good public relations to let the local people know about the purpose of the inventory as well as the cooperative effort between the County, the DNR, MCC, and the Greenbush School. Rob mentioned he would try and get the information out to the area media.

ENGINEER'S REPORT

Charlie Anderson was scheduled to give a presentation on culvert sizing. Due to this evening's full agenda, it was decided that if time permitted he would make the presentation at the end of the meeting.

Farrell Erickson reported the following for the RRWMB

Don Ogaard is asking each district to review the list of their projects held in abeyance during the completion of the Environmental Impact Statement and determine if any of those projects are still considered viable. He would also like from each district information on projects that are ready for Step 1 submittal.

The Red Board is considering hosting a second conference in early December. The conference would be a training session for new watershed managers.

Farrell reported receiving a letter from the Buffalo-Red WD regarding their opposition to an increase in the present mil levy. It has been discussed at previous RRWMB meetings that to get the State to increase their cost share on flood damage reduction projects to 75 percent, the watershed districts need to demonstrate that they are doing all they can to appropriate their share of the local cost. This includes raising the mil levy from .75 percent to 1 mil. Farrell asked the other Board members what they thought? Would the Roseau District support the increase? After some discussion a motion was made by Farrell Erickson to support the increase of the levy to 1 mil, motion seconded by Robert Severson. Discussion - Steve Erickson suggested that before the Board approves the motion, they should find out how this increase may affect district landowners. Farrell stated he would contact RRWMB Treasurer Dan Wilkens for information and withdrew his motion. Robert Severson withdrew his second. The issue is tabled pending further information.

The next RRWMB meeting is Tuesday, June 15, 1999 in Warren, Minnesota. Farrell mentioned he would be unable to attend and asked if one of the other Board members could possibly go. Allison Frislie said we might be available.

SECRETARY'S REPORT

The following correspondence was acknowledged; information on the 1999 Water Planners Conference scheduled for June 22 -23, 1999 in Rochester, Minnesota, March 19, 1999 minutes of the Red River Watershed Management Board meeting, information on the Jurisdictional Delineation of Wetlands training course sponsored by the Board of Water and Soil Resource, May 19, 1999 MAWD legislative updates, the Spring/Summer issue of the Minnesota Land Trust newsletter, 1998 Two Rivers Watershed District's Annual Report, May 4, 1999 minutes of the Sand Hill WD meeting, proceedings of the Roseau County Board of Commissioners May 11th and 18th meetings, the May 1999 Red River Basin Board newsletter, and information on the workshop sponsored by the Association of Minnesota Counties.

OLD BUSINESS

Registrations for the MAWD Summer Tour are due June 18, 1999. Robert Severson will be attending.

Kathy Ross reported writing to Darrel Anderson, City of Warroad Superintendent, for information on the amount of discharge released into JD #61 from Warroad's wastewater treatment facilities. In his letter dated May 7, 1999, Mr. Anderson replied that the first discharge had been started on May 3, 1999 and approximately 2,790,000 gallons had been released. Two more discharges were to follow. The District was notified that the second discharge was started on May 18, 1999 with the amount of discharge being about the same as the first. There hasn't been any word yet on the third discharge. Kathy was asked to contact Mr. Anderson regarding the third discharge and to let LaVerne Voll know when it is scheduled.

Farrell Erickson made a motion that the Roseau River WD adopts the procedure used by the Boise de Sioux WD for processing permit applications, second by Allison Frislie. Carried - unanimous.

PALMVILLE PROJECT - Charlie Anderson and Steve Erickson reported that the May 5, 1999 tour of Palmville was very good. A team of biologists had looked at the site the day before to investigate if the area would support a fen restoration. The DNR is no longer interested in pursuing the last version of the project that featured permanent pools. Many questions remain on whether the project can be developed to restore the fen while providing flood control benefits.

NORLAND PROJECT - Steve Erickson mentioned he had spoken with Mike Higgins about the District buying his land for the expansion of the Norland project. He is asking for \$275 an acre. It is noted that out of the 1,120 acres available, 575 acres are currently enrolled in CRP. Mr. Higgins is a strong supporter of the Norland Project and would be willing to negotiate a purchase with the District. At this time Charlie Anderson presented his report on the feasibility of the expansion. The following are excerpts from that report:

Expanding the project will increase the estimated cost by about 1 million dollars, from 1.5 million to approximately 2.5 million. The total storage capacity (at the emergency spillway elevation) would increase from 4,698 acre-feet to 10,256 acre-feet. The cost of the increased storage would be only about \$180 per acre-foot. The average cost per acre-foot for the project would be reduced from \$319 to \$243. (These figures do not include potential CRP payments)

The added storage capacity can be used to provide substantial increases in project benefits. These include the following or combinations thereof:

- 1. Increase the potential gate controlled storage from 2,600 acre-feet to 7, 169 acre-feet.*
- 2. Increase the total storage from 4,698 acre-feet to 10,256 acre-feet.*
- 3. Increase the runoff control of the directly contributing drainage area from 1.5 to 4.0 inches gate controlled, and from 2.7 to 5.7 inches of total storage.*
- 4. Increase the drainage area controlled.*
- 5. Reduce the bounce impacts to wetland developed within the impoundment.*

JOR Engineering recommends that the Board proceed to acquire these additional lands.

Chairman Erickson asked for direction from the Board. It was discussed that information on the assessed value should be obtained from the County Assessor as well as finding out if the District can receive CRP payments. The Board inquired if the Corps' Section 205 could be used for the Norland Project. Tom Raster commented that he would take this question back to his bosses and see what they thought. Manager Voll commented that Fred Clasen has 120 acres for sale in the Beltrami Forest area. Would the District consider this area for a potential storage site? The Managers agreed that upstream storage is needed in conjunction with the Hay Creek and Norland Projects. Farrell Erickson made a motion that the District begins preliminary negotiations with Mike Higgins for the purchase of additional lands to expand the Norland Project and contact Fred Clasen on the 120 acres he has available for a potential upstream storage site, seconded by Robert Severson. Carried - unanimous.

Motion by Allison Frislie appointing Steve Erickson and Farrell Erickson the District's representative in the aforementioned negotiations, seconded by Robert Severson. Carried - unanimous.

NEW BUSINESS

LaVerne Voll reported that repairs are needed on the USGS dam located four miles south of Roseau. The spoil bank on the west side of the dam is washing out and the structure is beginning to tilt forward. Kathy Ross was directed to send a letter to the U. S. Geological Service in Grand Rapids, Minnesota, informing them of the present condition of the dam in Section 6 of Malung Township.

NEW BUSINESS continued:

Leslie Hagen was asked to meet with the Board to discuss the District clearing program. In the past there has been concerns with the way in which Mr. Hagen accounts for his time while contracted by the District. The Board recognizes that the work done by Les is important to the District, but it does not have the time or financial resources to monitor his activities. Chairman Erickson asked for suggestions from the Managers. It was discussed that any requests to have clearing done should be directed to the District office. Once the District is notified of a request, the area would be inspected by one of the Managers and a determination made on whether the area warrants clearing. Depending on the amount of work involved, the District would either contact Les to clear small jobs or call for bids on larger jobs. Motion by Allison Frislie, second by Robert Severson directing Steve Erickson to draft a procedure for clearing. Carried - unanimous.

Robert Severson reported there is another log jam at the Mickelson Bridge and recommended that it be removed. However, due to the high water on the river, the Board decided that nothing would be done in the area until conditions permit the safe removal of the jam.

Stan Wood, RRWMA, met with the Board to request funding assistance for repairing the foundation spoil failure on Pool 2. It is the intent of the DNR Section of Wildlife to request a Flood Damage Reduction Grant (FDRG) from the DNR Division of Waters to cover the cost of the repairs. Since funding from the Section of Wildlife does not qualify as matching funds for the FDRG, Stan requested the Watershed fund a portion of the repairs. If the grant is approved the money from the District would qualify as matching funds. He estimates the repair cost is approximately \$12,000. Stan added that because the Department of Natural Resources did not receive the increase in licensing fees, they are experiencing financial difficulties and have had to make cuts in its services. The Board discussed that the Pools do provide a significant amount of storage and it would be in the District's interest to see that the repairs are made. A few of the Managers expressed some concern about setting a precedent for funding future repairs. Pat Moren suggested the Board make a one-time emergency allowance for the repairs that are needed now. Motion by Robert Severson, second by LaVerne Voll authorizing matching funds, limited to a maximum of \$6,000, to the Department of Natural Resources for the repairs necessary to Pool 2, located in 163N, Range 43 W, of Roseau County. This funding is authorized as a one-time emergency allowance due to the present financial circumstances of the Department of Natural Resources. Carried - unanimous.

The District was notified about unauthorized ditching in Section 32 of Jadis Township. Steve Erickson reported looking at the area and it appears there is an over sized field ditch draining water from a clay pit into an existing ditch that eventually reaches the County Ditch No. 8 system. Engineer Anderson was directed to inspect the site. If it is determined that this activity is in violation of the District's Rules, a letter will be sent to the landowner(s).

RING DIKES - Motion by Allison Frislie, second by Farrell Erickson to accept the bid of \$3,842 from Don Lunke to construct the ring dike at Roseann Lee's. Carried - unanimous.

The following construction bids were received for the Robert Magnusson ring dike: Johnson Construction Company - \$27,660.70, Don Lunke - \$24,985, R & Q Contracting - \$29,338.50, and Ralph McKeever Construction - \$34,903. Motion by Allison Frislie, second by Farrell Erickson to accept the low bid from Don Lunke. Carried - unanimous.

Motion by Farrell Erickson, second by Allison Frislie approving the change in the District's current accounting program to Quik Books Pro. Carried - unanimous.

Receipts	
Lake of the Woods County -- SD #51	\$619.92
Citizens State Bank -- interest on checking account	334.78
Beltrami County -- SD #51	1,406.08
Roseau County -- 99 tax levy - \$64,510.24, SD #51 - \$44,456.99, WD #3 - \$1,820.16, D #16 - \$898.50, Co. D #8 - \$3,507.59	115,193.48
Marshall County -- 99 tax levy	170.23

Motion by Allison Frislie, second by Robert Severson to pay the following bills. Carried - unanimous.

Payment Made to -- Memo	Amount
Gaffaney's of Grand Forks -- office expense	\$36.53
Wikstrom Telephone Company -- internet charge	
Border Agency -- renter's insurance 6-10-99 to 6-10-00	
Vatnsdal Excavating -- Duxby Levee maintenance	480.00
Cellular One -- cell phone charge	27.13
Multi Office Products -- supplies	13.79
CenturyTel -- install two phone lines, connection charges, and phone bill March 15 thru May 26	469.22
Roseau Times-Region -- meeting notices and notice to hay lands owned by district	88.00
JOR Engineering, Inc. -- General - \$1,400.62, Flood Plan - \$219.54, Hay Creek - \$4,121.57, Palmville - \$1,686.05, Stream Gaging - \$271.28, Ring Dikes - \$1,054.00, Copier Rent - \$25.00	8,778.06
Patrick D. Moren -- legal services	531.25
Steve Erickson -- meetings & expenses, Palmville - \$64.75	
Farrell Erickson -- meetings & expenses	
Robert Severson -- meetings & expenses	
Allison Frislie -- meetings & expenses (per June bank statement - check amount written in error, should have been \$80.04)	63.14
LaVerne Voll -- meetings & expenses	89.02
Kathy Ross -- fees, reimbursement for supplies and postage	
Citizens State Bank -- Social Security and Medicare deposit	
City of Roseau -- rent	
Red River Watershed Management Board -- share of tax levy	
Susan Pender (Adm. Asst. Buffalo-Red WD) -- reimbursement for accounting program	
Roseau Post Office -- stamps	
Allison Frislie -- payroll adjustment - (difference owed)	
MONTHLY TOTAL	\$32,572.91

The next meeting of the Roseau River Watershed District will be 5:00 p.m. Tuesday, July 6, 1999. As there was no further business to come before the Board, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,



Kathy Ross
Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD JULY 6, 1999**

Meeting called to order by Chairman Steve Erickson at 5:00 p.m. in the office of the Watershed at City Hall. Board members present were LaVerne Voll, Farrell Erickson, Robert Severson, and Allison Frislie. Staff attending was Engineer Charlie Anderson, Attorney Pat Moren, and Administrative Assistant Kathy Ross. Delegates: Kelman Kvien, John Anderson - NRCS, Stan Wood - Roseau River Wildlife Management Area (RRWMA), Melvin and Harriet Naslund, Raymond Moser, Craig Brandt, Greg Halvorson - Jadis Township Board, Floyd Haugen, and Brach Svobda.

Motion by Farrell Erickson to approve the minutes of the June 8, 1999 meeting as written, seconded by Robert Severson. Carried - unanimous.

DELEGATIONS

The Board met with John Anderson, NRCS, regarding the ditch blocks (plugs) that will be installed on lands enrolled in the 15th, 16th, and 18th CRP signups. At last month's meeting it was determined that the Watershed would require a permit for each ditch block. Charlie Anderson had suggested developing a general or blanket permit that would apply to some of the more common instances where a ditch block will be added. The Board would like the assistance from the NRCS office in devising this permit. John Anderson stated that some of the guidelines his office will follow when surveying sites for a ditch block include; a ditch plug can not impact another property, parcels involving 250 acres or more will be referred to NRCS engineers for design (a trickle tube may be required for these larger areas), and the setback for permanent pools is 300 - 400 feet from property lines. Mr. Anderson stated that he would provide the Board with information obtained from the surveys on parcels enrolled in the 15 & 16 signup by next month's meeting. The Board will review this information and decide on how to proceed with developing the District's permit.

Melvin and Harriet Naslund met with the Board regarding the water problems they are having at their residence in Section 21 of Enstrom Township. They stated the runoff coming from the ridge south of their home that normally flows to the east, is somehow being conveyed to the west. The neighbors to the south had the ditch cleaned in front of their place and they're concerned this could be adding to the problem. Mr. Naslund said that water has reached his buildings five times this year. The Board informed them that they would need to inspect the site to determine where the excess water was coming from. It was asked if the ditch that was cleaned is a County ditch. Manager Voll stated that the ditch in question is County Ditch 9. He indicated that he would check at the County Highway Department for information on when the cleaning was done. He will also inspect the area before the next meeting.

Floyd Haugen questioned who has the authority to enforce the Watershed's rules that tampering with trapped culverts is a violation. The incidents where traps are being propped or pried open along the WD #3 system are still occurring despite the Board's efforts to notify district residents that this is a punishable offense. Farrell Erickson reported contacting Sheriff Curt Hauger when he was first informed about the traps being opened in Moose Township. It was his understanding that the District would receive a copy of the Sheriff's investigative report. As of this evening's meeting a report has not been received. There was discussion that over the years the Managers have spent a considerable amount of time meeting with landowners about the inadequacies of the ditch system and advising them on the steps necessary to correct the problems. There was general discussion on alternative measures/projects that could be implemented to improve the drainage in the area. A possible solution to the problem with tampering would be to assign a gatekeeper for each trapped culvert. This is just an idea; a more detailed plan would need to be investigated. It was decided that the issue could be explored at another time. Motion by Allison Frislie, second by Robert Severson directing Kathy Ross to send a letter to Sheriff Curt Hauger requesting a copy of the report regarding his investigation into the trap tampering in Moose Township. Carried - unanimous.

Mr. Haugen also inquired if there is any truth to the stories he has heard about the Two Rivers Watershed District constructing a holding area in Ross Township. He was informed Two Rivers is looking at a potential impoundment site that is situated in both the Two Rivers and Roseau River Watershed Districts' jurisdictions. The Board was notified of Two Rivers' intentions a year ago and at the time there were no objections to their investigating the area. They have kept the District informed on how they're progressing and it is recognized that a project involving land within the Roseau watershed will require a permit from the Board.

PERMITS

Motion by Farrell Erickson, second by Allison Frislie approving the permit application from the Roseau County Highway Department to install a 30" CMP to access farmland in Section 13, Moose Township. Carried - unanimous

Motion by Allison Frislie, second by Robert Severson approving the permit application from the Roseau County Highway Department to install a 24" culvert with 2-end sections in Section 33 of Jadis Township. Carried - unanimous

Motion by Allison Frislie, second by Farrell Erickson to table the permit application from the Roseau County Highway Department pending further information on the reason(s) for installing an additional 36-inch pipe in Mickinock Township. Robert Severson indicated he would speak with the landowner and find out if there have been any changes in the area that the Board should be aware of. Carried - unanimous.

Motion by Robert Severson, second by LaVerne Voll approving the permit application from Tim Kofstad to install an 18-inch culvert to access his property in Section 4 of Stafford Township. Carried - unanimous.

PERMITS continued:

Stan Wood, RRWMA, submitted a permit application for replacing an existing culvert downstream from Pool #3 in parts of Sections 30 and 31 of Unorganized Township, 164N, Ranges 43 and 44 West. He indicated a feasibility study is underway by the Regional DNR Engineer to determine if the area would benefit from replacing the culvert with a low water crossing and/or installing a new gated culvert east of the existing culvert. Manager Frislie stated he is familiar with the area and is reasonably sure that the crossing and/or new culvert would not change the drainage. Motion by Allison Frislie, second by Farrell Erickson to approve the permit application from the RRWMA. Carried - unanimous.

ENGINEER'S REPORT

Engineer Anderson gave the modeling presentation relative to culvert sizing that was tabled from last months meeting.

Allison Frislie reported the following for the RRWMB:

Don Ogaard, Executive Director, proposed creating a new position with the RRWMB for an individual who would assist the Board in carrying out the objectives of the mediation agreement. Qualifications for the job would include knowledge of both flood control and environmental issues as well as having some experience in writing grants.

The diversion ditch and impoundment proposed for Warren was also discussed.

It was noted that the Board did not discuss increasing the mil levy for year 2000.

SECRETARY'S REPORT

The following correspondence was acknowledged: minutes of the Red River Watershed Management Board's April 20, 1999 meeting, from Bill Hunt, NRCS, a response to the Board's letter requesting participation and prioritization relative to water quality issues on the Red River of the North Basin, Stan Wood, RRWMA, a letter thanking the Board for the funding assistance to repair the foundation soil failure on Pool #2, information from Core Laboratories, Inc. about their soil testing services, minutes of the Board of Water and Soil Resources (BWSR) May 26, 1999 meeting, minutes of the Association of Watershed District Administrators March 11, 1999 meeting, a memo from BWSR regarding wetland delineation - soil science licensure, minutes of the Minnesota Association of Drainage Inspectors March 18, 1999 meeting, minutes of the Sand Hill River WD June 1, 1999 meeting, information from the Minnesota Pollution Control Agency proposing to amend Minnesota Rules Chapter 7050 that deals with water quality standards, and a memo from BWSR regarding the organization of the Upper Red River Valley Water Quality Team. There was no action taken.

OLD BUSINESS:

Motion by Robert Severson to approve the District's Annual Audit, seconded by Farrell Erickson. Carried - unanimous.

NORLAND PROJECT - The Board was informed that the land owned by Mike Higgins is no longer available to the District. At the June 8, 1999 meeting, Steve Erickson and Farrell Erickson were authorized to begin negotiations with Mr. Higgins to purchase 1,120 acres that would be used to expand the Norland Project. After their initial meeting, Chairman Erickson arranged a special meeting of the Board for June 27, 1999, where he and Farrell were prepared to recommend that the District offer Mr. Higgins a lease with an option to buy. However, the week before this meeting, Mr. Higgins accepted the offer from an out of state buyer. In light of this news the Board needs to decide on what their next step should be. There is still the chance the District can negotiate with the new owner. Kelman Kvien informed the Board that Mike Grahn had told him his land, which could be used for the Norland and/or Hay Creek projects, is for sale. Kelman also mentioned that Rick Johnson has land available in sections located north of the Norland project. Pat Moren questioned Charlie Anderson if alternative designs for the project could be developed using these other lands. Charlie commented that while revisions could be made to Norland, the Board may want to focus on developing impoundments south of the summer road. There was discussion that the Corps is interested in developing features of both the Norland and Hay Creek projects. It would be to the District's benefit to expand the problem area along Hay Creek to include the upper reaches before the Corps would proceed with a feasibility study. The Board needs to contact the new owner of the Higgins land. Work will continue to define the problem areas along Hay Creek. It is noted that Mike Grahn arrived at the meeting at 8:28 p.m.

Stan Wood, RRWMA, informed the Board that he received a letter from Doug Losse, State of Minnesota, acknowledging receipt of the DNR - Section of Wildlife's flood damage reduction grant (FDRG) application for cost share assistance to repair the soil foundation failure on Pool #2. The letter stated that the RRWMA would be notified the second week of July if the application were accepted. Stan asked the Board for clarification on the motion made at the June meeting. Was the District providing cost share assistance contingent on the FDRG being approved? He was informed that the intent of the motion was to provide a maximum amount of \$6,000 toward the repairs. The Board agreed that the \$6,000 could be used as matching funding if the grant was approved. The only condition relative to the motion was the funding is a one-time emergency allocation.

Charlie Anderson reported that Cheryl Miller, National Audubon Society, has made arrangements to have a presentation on shore birds at the Flood Control Committee's September 8, 1999 meeting.

A second letter will be sent to Russell A. Nelson informing him that he is in violation of the amended Rules of the Watershed. (It is noted that Mr. Nelson did not respond to the Board's first letter informing him of a possible permit violation.) Based on the June 9, 1999 inspection by Engineer Anderson, the Board determined that a new ditch was constructed and improvements were made to the existing road ditch in the northeast quarter of Section 32, Jadis Township. Both activities require a permit. Mr. Nelson will have until the August 3, 1999 meeting to notify the Board of his intent to correct the matter by either restoring the area to its pre-construction condition or obtaining the necessary permits.

OLD BUSINESS continued:

Farrell Erickson reported that the County has not finished the work on CR No. 115 in Section 16, Ross Township. The work in question is restoring the elevation that existed prior to the unauthorized cleaning and lowering of the east ditch. Kathy Ross was directed to send a letter to County Engineer Rodney Richmond as a reminder to have the work completed.

NEW BUSINESS

There was discussion with Stan Wood, RRWMA, about the action taken at the last month's County Board meeting regarding the sale of private land in the Lake Bottom to the DNR. Although the County authorized the purchase, the Commissioners are opposed to the DNR purchasing any additional land. They have instituted a "no net loss" policy for Roseau County and have strongly suggested the DNR participates in a land exchange program. It was reported that one of the Commissioners made the comment that they would like to see the Watershed also purchase land in the Lake Bottom as a way of *'keeping an eye'* on DNR activities. Chairman Erickson asked for comments on whether the District should consider exploring a possible purchase. Allison Frislie had some concerns about the District purchasing any land without having an intended use for it. Robert Severson stated it would be unnecessary for the District to purchase land in order to have input on what is happening in the area ... any flood control project proposed by the DNR for the Lake Bottom would require a watershed permit. The Board decided they would not taken any action on the matter.

Farrell Erickson suggested the Managers arrange a tour of the WD #3 system. He would like to have this tour so the Board can see first hand the problems landowners are experiencing in the area. Farrell added that this would also be an idea time to inspect watershed ditches for spraying. Melford Nelson had contacted both the District office and Farrell about having Lateral 3 of WD #3 sprayed for cattails. A tour date was set for Saturday, July 24, 1999. Managers are to meet at the Roselund Church at 9:00 a.m. Kathy Ross was asked to send out a reminder to the Managers.

A suggestion was made to the Board that they acknowledge the work done by the District's volunteer gage readers. Over the past three years these people have assisted the Board in obtaining valuable information on flows during the spring runoffs and summer storm events. Following discussion a motion was made by Robert Severson to send each gage reader a \$20.00 gift certificate, from Brandt's Restaurant, in appreciation for his or her services to the District, seconded by Farrell Erickson. Carried - unanimous.

Kathy Ross reported mailing a permit application to Gilmet Pederson who requested assistance from the District to move his crossing and replace the existing culvert in Section 22 of Jadis Township. He proposes to move the crossing approximately 300 feet to the north of its present location. He stated this new area would provide better access to his property. It is noted that the size of the existing culvert is 15 inches. Manager Voll received the permit application from Mr. Pederson prior to the meeting. It was determined that the road authority is Jadis Township. The Board questioned Greg Halvorson, Jadis Township Board Chairman, if the Township would agree to the proposed work. He replied that he was aware of Mr. Pederson situation and there should be no problem with moving the crossing. Charlie Anderson recommended using an 18-inch culvert. Motion by Robert Severson, second by Allison Frislie approving the permit application from Gilmet Pederson to replace the existing 15-inch culvert with an 18-inch culvert. The District has no objection to the location of the present crossing being moved approximately 300 feet to the north. Carried - unanimous.

Mike Grahn asked the Board if they had authorized downsizing a culvert in Section 26 of Spruce Township. Mr. Grahn stated that because of the change in the culvert, his crops have been adversely affected. A review of the District's records indicated that there wasn't a permit issued for this activity. It was determined the culvert is located in a township road and therefore under the authority of Spruce Township. At this time Manager Voll telephoned Collin Jensen, who is a township board member about the culvert. Mr. Jensen said that the Township had authorized replacing the culvert. However, the contractor had put in the wrong size culvert by mistake. To correct the situation a plate was added on one end of the culvert and a hole cut in the middle to the size of the intended culvert. Manager Voll indicated that he would check further into the matter.

Receipts - Memo	Amount
Citizens State Bank - interest on checking account	\$517.17
Lake of the Woods County -- 99 tax levy - \$52.99, SD #51 - \$18.78	
Marshall County -- SD #51	
Beltrami County -- 99 tax levy - \$44.25, SD #51- \$49.13	
Kittson County -- 99 tax levy	

Motion by Farrell Erickson, second by Allison Frislie to pay the following bills. Carried unanimous.

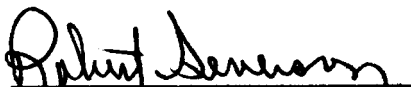
July Bills	Amount
City of Roseau -- rent	\$200.00
Wikstrom Telephone Company -- internet charge*	41.85
Cellular One -- cell phone	3.52
RRWMB -- share of tax levy collected	106.47
Fidelity -- (2) roll file storage cabinets	157.69
Roseau Times- Region -- notices - special meeting Norland and regular montlly meeting	68.00
Multi Office Products -- supplies	98.94
JOR Engineering, Inc. -- General - \$2,447.87, Norland - \$499.50, Flood Plan - \$348.00, Hay Creek - \$914.50, Ring Dikes - \$84.00, Copier Rent - \$25.00	4,318.87
Patrick D. Moren -- fees	781.25
CenturyTel -- phone bill June 26 - July 26, 1999	78.68
Kathy Ross -- fees	1,221.79
Steve Erickson -- meetings & expenses	113.12
Farrell Erickson -- meetings & expenses, WD #3 - \$39.75	311.30
Robert Severson -- meetings & expenses, reimbursement for Summer Tour expenses	666.42
Allison Frislie -- meetings & expenses	80.04
LaVerne Voll -- meetings & expenses	85.88
Citizens State Bank -- Social Security and Medicare deposits	316.21
	18,850.03

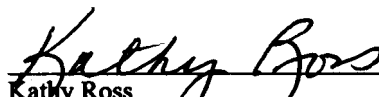
* Effective July 1, 1999, Wikstrom Telephone Company changed their Internet billing from two months behind to one month in advance. The July bill reflects this change.

The next meeting of the Watershed is Tuesday, August 3, 1999, at 5:00 p.m.

There being no further business to come before the Board, Robert Severson made a motion to adjourn the meeting at 9:45 p.m.

Respectfully submitted,


Robert Severson
Secretary


Kathy Ross
Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD AUGUST 3, 1999**

ORDER: Chairman Steve Erickson called the meeting to order at 5:06 p.m.

MANAGERS PRESENT: Farrell Erickson, Robert Severson, and LaVerne Voll. Allison Frislie arrived at 6:10 p.m.

STAFF PRESENT: Kathy Ross.

CONSULTING STAFF PRESENT: Charlie Anderson and Pat Moren.

DELEGATIONS: John Anderson - NRCS, Gracia Nelson - Roseau County Emergency Services Director, Stan Wood - Roseau River Wildlife Management Area (RRWMA), Ardell Magnusson, Floyd Haugen, and Robert Hedlund. County Commissioner Mark Foldesi arrived at 5:40 p.m.

AGENDA: Additions: Under NEW BUSINESS, letter from the State of Minnesota re: farmstead ring dike program. Under OLD BUSINESS, information re: Russell A. Nelson's permit violation. Motion by Robert Severson, second by Farrell Erickson to approve the agenda with the above additions. Carried - unanimous.

JULY MINUTES: Motion by Farrell Erickson to approve the July 6, 1999 minutes as written, second by Robert Severson. Carried - unanimous.

DELEGATES:

John Anderson presented a survey that was done for a wetland restoration on CRP land. This example can be used to assist the Board in developing the criteria for permitting ditch plugs. Mr. Anderson stated that survey crews have just finished in Kittson County and will start work in Roseau County next week. He is hopeful that they will be able to complete all the surveys for the 15 & 16th sign-up. He indicated that he would have the survey results sent to the district office by next month's meeting and if necessary he would have the technician or engineer available to answer the Board's questions.

Ardell Magnusson inquired whether the District would be interested in purchasing 100 acres of land he owns in Section 26 of Dieter Township, a.k.a the Lake Bottom area. He is currently attempting to sell a majority of the adjacent property to the DNR. However, Roseau County Commissioners will not approve the sale of any more private land in the Lake Bottom to the DNR unless they participate in a land exchange program. It had been suggested that if the Watershed owned a portion of the land in the area, the Commissioners might reconsider the sale. As mentioned at last month's meeting the Board had several concerns about purchasing the land. It was their position that they did not want to get in the middle of any dispute between the Commissioners and the DNR. Mr. Magnusson was informed that the Board would consider his offer and notify him of their decision. It is noted that there was lengthy discussion between the Board, Stan Wood, Mark Foldesi, and Ardell Magnusson relative to the County's authority to deny the sale of private land, the District's authority to purchase land, the in-lieu of taxes paid by the DNR on recreational lands, and the concerns of other individuals expressed to the Commissioners that the DNR will complete a project in the Lake Bottom that does not take flood control into consideration.

Gracia Nelson, Emergency Services Director, reported that Roseau County is re-submitting its disaster assistance application to FEMA. She inquired if she could include in the revised application a request to reimburse the Watershed District the \$6,000 allocated for repairing the foundation soil failure on Pool #2 at the Roseau River Wildlife Management Area. The Board approved the request.

Robert Hedlund met with the Board regarding the drainage problems he is experiencing in Poplar Grove Township. There is a culvert in the southeast corner of Section 3 that is allowing water to drain into the south side of the road ditch along the north side of Section 10. Mr. Hedlund stated that if three miles of this ditch were cleaned it could take the water from the culvert instead of backing up on to his property. He has tried, unsuccessfully, to have the Township Board clean the ditch. Adding to his dilemma is the fact that his property is on the boundary of the Roseau and Two Rivers Watershed Districts. The culvert in question is in Two Rivers jurisdiction and it is unknown if a permit was issued for the culvert. Mr. Hedlund also questioned whether the water draining from the Palmville WMA, in Roseau's jurisdiction, is also contributing to the problem. The water is conveyed to the north along a ditch on the east side of Section 10. Following discussion, the Board suggested that Mr. Hedlund contact the Two Rivers Watershed on whether a permit was issued for the culvert. If there is not a permit, he should request that the culvert be removed. The Board will inspect the ditch in the area of the Palmville WMA.

Manager Voll left the meeting at 6:30 p.m.

DELEGATES CONTINUED:

Stan Wood, RRWMA, reported on the progress of the dike repair on Pool #2. Settling has occurred on top of the dike approximately 3 to 4 feet. As a result of this subsidence, the projected cost of the repairs has increased to \$25,000. Furthermore, it is unsure when the repairs will be completed. Stan mentioned that he still hasn't heard if the DNR Section of Wildlife's application for flood damage reduction grant assistance has been approved.

At this time there was a lengthy discussion among the Board, Stan Wood, and Mark Foldesi regarding a number of issues. Mr. Foldesi expressed some of the concerns the Commissioners have with the DNR, namely their perceived public image, the delinquent ditch taxes owed Roseau County by the DNR, the lack of trust conveyed from the public, other money issues, matters relative to ditch cleaning, and the DNR purchasing land in the Lake Bottom. Managers Steve Erickson and Farrell Erickson suggested that an informal meeting with the Commissioners to discuss Lake Bottom project concepts might provide them with a better understanding of what the DNR is trying to accomplish.

PERMITS:

Motion by Farrell Erickson, second by Robert Severson to approve the permit application from the Roseau County Highway Department to install an 18" x 40' CMP for a field approach in Section 6 of Malung Township. Carried - unanimous.

Motion by Robert Severson, second by Allison Frislie denying the tabled permit application from the Roseau County Highway Department. The Board determined that the drainage area in Section 22 of Mickinock Township did not substantiate the need for an additional pipe. A letter will be sent to County Engineer Rodney Richmond informing him of the denial. He will also be notified that a permit hearing is scheduled for September 7, 1999 if he wishes to dispute the Board's decision.

ENGINEER'S REPORT:

Charlie Anderson reported that Tom Raster and a biologist from the USACOE would be in Roseau, Wednesday, August 4, 1999, to tour the Hay Creek, Norland, and ag storage areas. The tour would leave from the District office at 2:00 p.m. Notices were sent to Managers and Flood Control Committee members inviting them to participate.

RED RIVER WATERSHED MANAGEMENT BOARD:

Farrell Erickson reported that the tax levy amount for year 2000 would remain the same as 1999. The decision was primarily based on the present situation of the agricultural communities in the Red River Basin.

ADMINISTRATIVE ASSISTANT'S REPORT:

The following correspondence was acknowledged: minutes of the May 18, 1999 RRWMB meeting, proceedings of the June 15 and 22, 1999 Roseau County Board of Commissioners meetings, minutes of the June 23, 1999 Board of Water & Soil Resources (BWSR) meeting, memo from Jim Birkholz, BWSR, regarding staff changes and work area updates, the July 1999 issue of The Water BillBoard published by BWSR, the June 1999 newsletter from the Red River Basin Board, information from the Minnehaha Creek WD regarding MNDOT's lawsuit on Hwy 55 permit, minutes of the July 6, 1999 Sand Hill River WD meeting, and from the State of Minnesota information regarding payable 2000 HACA and payable 2000 levy certification.

OLD BUSINESS:

Board members reviewed the draft procedure for clearing projects within the District. Following discussion on revisions, a motion was made by Robert Severson to adopt the procedure, seconded by Farrell Erickson. Carried - unanimous. At last month's meeting it was mentioned that there is a large logjam at the Mickelson Bridge. Steve Erickson and Farrell Erickson were directed to inspect the area implementing the new clearing procedure. The Board authorized Kathy Ross to purchase a Polaroid camera for the District.

The District received a copy of the investigative report from Sheriff Curt Hauger regarding the tampering of trapped culverts in Moose Township. It was determined that the trapped culvert near the George Wellen residence was opened by the Roseau County Highway Department. Sheriff Hauger reported speaking with Mr. Kenneth Wierschke, who admitted to propping open the trapped culvert located south of the first culvert. The report went on to further state that the Roseau County Sheriff's Department would not cite anyone for a violation until an agreement has been made between the Watershed and Roseau County Highway Department as to who has the final authority over the opening of trapped culverts. Following discussion, a motion was made by Farrell Erickson, second by Allison Frislie, to send a letter to Kenneth Wierschke informing him that tampering with a trapped culvert is a punishable offense and to refrain from this type of activity in the future. The letter will also advise him to contact the Board when there is a problem with drainage in the area. Carried - unanimous.

OLD BUSINESS CONTINUED:

The results of the July 24, 1999 tour on WD #3 found traps had been taken off culverts along Lateral 2, there was damage to a cement culvert on Lateral 1 southeast of the Edwin Andol residence, and all Laterals need to be sprayed for cattails. It was determined that the Watershed will need to repair the cable for the lift on the trap located on the north side of County Road 10. Rocks and debris also need to be removed so it will shut properly. The County Highway Department needs to be notified about replacing the trap on the culvert (Lateral 2) in the road ditch on the east side of the crossing.

Kathy Ross reported that Russell Nelson did respond to the District's letter notifying him of the permit violations in Section 32 of Stafford Township. He intends to submit permit applications for the work that was done.

Manager Voll was to report back to the Board with information from the Roseau County Highway Department regarding the cleaning of County Ditch 9 south of Melvin and Harriet Naslund's residence. The matter was tabled until next month as LaVerne had left the meeting earlier.

The Board determined that the complaint filed by Mike Grahn regarding the downsizing of the culvert in Section 26 of Spruce Township should be directed to the area's ditch authority, in this case the Spruce Township Board. Motion by Allison Frislie, second by Farrell Erickson to send a letter to Mike Grahn advising him that the Watershed does not have the authority to act on the complaint and to take the matter up with the Spruce Township Board. Carried - unanimous.

NEW BUSINESS:

Motion by Farrell Erickson, second by Allison Frislie approving the revisions to the District's permit application. Included in the revisions were the addition of the District's address, telephone and fax numbers, email address, and the statement; "Applicants are advised that in addition to obtaining a permit from the Watershed District, authorization may be required from other local, State, or Federal agencies". Carried - unanimous.

Kathy Ross reported speaking with Brian Dwight regarding the funding appropriated by BWSR for revising watershed districts overall plans to include the goals and objectives set forth in the Mediation process. The Roseau Watershed, along with the Wild Rice and Boise de Sioux Watersheds, will receive assistance for phase one of the plan to develop hydrological models for each district.

The question came up what authority does the Watershed District have in the City of Roseau regarding drainage. It was discussed that the amended Rules of the watershed would apply to property within the city.

A letter was received from Kent Lokkesmoe, DNR Waters, regarding the appropriation of \$468,000 by the 1999 Legislature for the continued construction of farmstead ring dikes. Districts requesting additional grant assistance were asked to submit an application. It was determined that the Roseau District would not apply for a share of the additional funding. The District does have sufficient funds to complete the remaining ring dikes scheduled for construction. However, the Board directed Kathy Ross to send a letter notifying the State that, although additional funding is not needed at this time due in part to the present farm crisis in Roseau County, the District recognizes that this situation could change and therefore, would like to be considered for future funding.

Motion by Farrell Erickson, second by Robert Severson to approve the Proposed Budget for year 2000 as follows:

ADMINISTRATION FUND	\$55,000
ENGINEERING FUND	24,000
RED RIVER WATERSHED MANAGEMENT BOARD FUND	40,000
PALMVILLE PROJECT FUND	10,000
DUXBY LEVEE FUND	2,000
SNAGGING & SANDBAR REMOVAL FUND	20,000
NORLAND RESTORATION PROJECT FUND	50,000
DIKED STORAGE FUND	1,000
BENCHMARK FUND	5,000
STREAM GAGING FUND	5,000
ROSEAU RIVER FLOOD PLAN FUND	20,000
HAY CREEK PROJECT FUND	<u>20,000</u>
	\$252,000

A notice to the public will be published in the Roseau Times-Region for the Proposed Budget Hearing on September 7, 1999 at 5:00 p.m. The Board directed Kathy Ross to find out what the decrease in State Ditch #51 assessments would be if the District were to lower the levy from one percent to .75 percent.

Kathy Ross reported on the availability of office space in Roseau. There are three openings in various buildings in town. However, all three offices were found to be either too small for what the district needs or it was felt the rent was excessive.

August Receipts -- Memo	Amount
Citizens State Bank -- interest on checking account	\$447.88
State of Minnesota -- farm assistance fund	5,600.00
State of Minnesota -- Homestead & Ag. Credit Aid (HACA)	20,005.50
TOTAL	\$26,053.38

Motion by Farrell Erickson second by Robert Severson to pay the following bills. Carried - unanimous.

August Bills -- Memo	Amount
City of Roseau -- rent	\$200.00
Wikstrom Telephone Company -- internet charge	
RRWMB -- share of Homestead & Ag. Credit Aid (HACA)	
Roseau County Highway Department -- 1998 Spray Chemicals WD #3 - \$1,374.42 D #8 - \$532.59, D #16 - \$643.00	2,550.01
Border Agency, Inc. -- Position Schedule Bond 9-18-99 to 9-18-00	64.00
True Value Hardware -- office expense	4.14
Multi Office Products -- supplies	22.58
Quality Printing -- envelopes	48.99
Roseau Postmaster -- stamps 200 @ .33 cents	66.00
JOR Engineering, Inc. -- General - \$875.10, Flood Plan - \$396.40, Hay Creek - \$578.50 Stream Gaging - \$801.40, Copier Rent - \$25.00	2,676.40
CenturyTel -- phone bill	79.05
Kathy Ross -- fees and reimbursement for postage - \$24.09, Flood Plan \$28.00	
Patrick D. Moren -- fees	
Steve Erickson -- meetings & expenses WD #3 - \$37.50	
Farrell Erickson -- meetings & expenses WD #3 - \$58.58, Flood Plan - \$70.60	
Robert Severson -- meetings & expenses WD #3 - \$79.05	
Allison Frislie -- meetings & expenses	
LaVerne Voll -- meetings & expenses	
Citizens State Bank -- Social Security and Medicare deposit	
MONTHLY TOTAL	\$15,081.67

The next meeting of the Watershed will be Tuesday, September 7, 1999 at 5:00 p.m.

There being no further business to come before the Board, a motion was made by Allison Frislie to adjourn at 9:55 p.m., second by Robert Severson. Carried - unanimous.

Respectfully submitted,



Robert Severson, Secretary/Treasurer



Kathy Ross, Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD SEPTEMBER 7, 1999**

ORDER: Chairman Steve Erickson called the meeting to order at 5:00 p.m.

MANAGERS PRESENT: Farrell Erickson, Robert Severson, Allison Frislie, and LaVerne Voll.

STAFF PRESENT: Kathy Ross

CONSULTING STAFF PRESENT: Pat Moren. Charlie Anderson arrived at 5:30 p.m.

DELEGATIONS: There were a large number of delegates present. Their names are listed on the attendance sheet, which is attached to the original copy of the September 7, 1999 minutes.

AGENDA: Additions: Under PERMITS - Grunig Farms application. OLD BUSINESS - Lins Ring Dike. NEW BUSINESS - pay requests for ring dikes, request from The International Coalition to renew membership, and bid submitted by Leslie Hagen for clearing logjams at the Mickelson Bridge. Motion by Farrell Erickson to approve the agenda with the above additions, seconded by LaVerne Voll. Carried - unanimous.

MINUTES: Motion by Allison Frislie to approve the August 3, 1999 minutes as written, seconded by Farrell Erickson. Carried - unanimous.

As noted in the Roseau Times-Region, the Board of Managers held their annual public hearing on the District's Proposed Budget. Following discussion, a motion was made by LaVerne Voll to approve the following budget for year 2000, seconded by Allison Frislie. Carried - unanimous.

ADMINISTRATION FUND	\$55,000
ENGINEERING FUND	24,000
RED RIVER WATERSHED MANAGEMENT BOARD FUND	40,000
PALMVILLE PROJECT FUND	10,000
DUXBY LEVEE FUND	2,000
SNAGGING & SANDBAR REMOVAL FUND	20,000
NORLAND RESTORATION PROJECT FUND	50,000
DIKED STORAGE FUND	1,000
BENCHMARK FUND	5,000
STREAM GAGING FUND	5,000
ROSEAU RIVER FLOOD PLAN FUND	20,000
HAY CREEK PROJECT FUND	20,000
	<u>\$252,000</u>

Tax levies are noted on the attached three (3) pages to the September 7, 1999 minutes. The Budget Hearing was adjourned at 5:15 p.m.

PERMITS:

A permit hearing was scheduled at 5:15 p.m. for the Roseau County Highway Department to contest the Board's decision to deny Permit #263. It is noted that Engineer Rodney Richmond was not present for the hearing.

Due to the large number of people present, Chairman Steve Erickson stated that the remaining permits would be discussed later in the evening so that the Board may proceed with the delegations.

DELGATIONS:

Ardell Magnusson met with the Board regarding the sale of his land in the Lake Bottom Area to the District. He presented a proposal for the 113.3 acres for sale wherein he is asking for \$319.00 an acre plus the discounted sale of the CRP contract. The total cost to the District, \$64,180.70. Mr. Magnusson went on to further state that he would be willing to rent the land back from the District implementing a one-fourth crop share as payment. The Board mentioned that they are still uncertain if they would be able to receive the CRP payments. Pat Moren recommended directly contacting the State FSA office or the FSA in Washington, D.C. for a determination on whether the District would be eligible. Mr. Magnusson stated that he would like to have the Board's decision prior to his next meeting with the County Commissioners on September 14, 1999. Following discussion, LaVerne Voll made a motion that the District investigates whether they are eligible to receive the CRP payments and to proceed with the sale if said CPR payments are transferable. Motion died for lack of a second. There was continued discussion with respect to alternative options for purchasing the land. Kathy Ross was directed to contact Barb Roseen for a determination regarding the District receiving CRP payments.

DELEGATIONS CONTINUED:

Farrell Erickson made a motion that the Board approach the DNR about exchanging the 100 acres owned by the District in Pohlitz Township, for land in the Lake Bottom, seconded by Allison Frislie. Discussion - Commissioner Jack Stone was asked if the County would support the Watershed's participating in a land exchange with the DNR. He indicated that they would be in favor of the plan. The motion was carried unanimously.

Ted Ellenson met with the Board to discuss the disagreement he is having with his neighbor Ardmore Haugen in Section 21, of Dieter Township. Mr. Ellenson indicated that Mr. Haugen is planning to alter the watercourse between their lands by cutting through a high ridge and diking behind the cut. In addition, Mr. Haugen plans to re-direct the water by constructing a new ditch. He is concerned that his drainage will be adversely affected. Mr. Ellenson was informed that the Board would require Mr. Haugen to obtain a permit for this proposed work. Furthermore, a permit would not be issued unless it is shown that the new outlet will provide the area with as much drainage as the old outlet. He was advised to contact the District if Mr. Haugen begins work.

Greg Halvorson and Dick Jackson requested the Board's assistance with sizing and relocating a culvert between Sections 33 & 34 of Jadis ~~Addition~~. The present culvert is not long enough to drain adequately into the County Ditch. It was noted the diameter of the culvert is sufficient. Mr. Halvorson indicated that the Jadis Township Board has approved moving the culvert. The Board directed Engineer Anderson to inspect the site and contact Greg Halvorson with his recommendations.

A large number of the audience was landowners from Stafford and Jadis Townships who farm along the County Ditch #8 system. The spokesmen for the group, Roger and Curtis Amundson, presented two proposals to the Board, which they believe would help improve the drainage in the area. Their first proposal involves the lowering of the culverts through Highway 89 and deepening the off-take ditches to the Roseau River. (Maps were provided showing the location of the culverts and ditches). The Minnesota Department of Transportation (MN DOT) has been contacted and their response was they would be able to assist with the lowering of the culverts, but do not have the authority to deepen the ditches to the river. Authorization would be needed from the Watershed District to proceed with this part of the project. Control structures would also be installed on the culverts to direct spring runoff and protect crops from flooding caused by summer rainfall events. It was mentioned that at this time, MN DOT is not aware that control structures would be used. However, the landowners do intend to get their input on this detail. The delegation's second proposal was there are landowners in Section 33 of Jadis Township who are interested in constructing an impoundment. Following discussion, the Board agreed to further investigate both proposals. It is likely that the District could issue a watershed permit to MN DOT allowing them to proceed with the project. It was noted that MN DOT would cover the cost of lowering the culverts. Funding assistance for the control structures and deepening the ditches will need to be determined.

Mike Bedard asked that his concerns be noted regarding any potential work, which might be done on the ditches along the township road between Section 1 of Stafford and Section 36 of Jadis. He stated that the top of the road is already very narrow. There have been several occasions when he or one of his neighbors has gone into the ditch while passing another vehicle. He requested the Board keep this in mind should they proceed with any plans in the area. The Board noted his concerns.

In other business involving the County Ditch No. 8 system, Chairman Steve Erickson informed the Managers that prior to this evening's meeting he had attended an informational meeting on the large dairy operation proposed for Section 11 of Stafford Township. Charlie Anderson indicated that he too received information on the dairy operation and the need to improve the drainage in the area. There were several landowners in attendance who are opposed to the dairy operation. One of their main concerns was how changes made to the existing drainage, in order to support the dairy operation, will impact landowners downstream. In addition to the increased runoff, there were concerns regarding the affects the dairy operation might have on the water quality in the area. David Dahlgren mentioned that he is still having problems with drainage in the northwest corner of Section 11 even though the District had cleaned a mile and one-half of Lateral 2 last year. At this time, Chairman Erickson read a courtesy copy of the letter from Engineer Rodney Richmond to the Stafford Township Board asking them to initiate a request to the Roseau River Watershed to approve changes to the culverts east and west of Trunk Highway 89. It was noted that a request has not been received from the Stafford Township Board asking the District to look into these changes. The Board did inform the audience that it would take into consideration all of the concerns expressed here tonight.

DELEGATIONS CONTINUED:

Iden Magnusson and Dale Smedsmo met with the Board regarding the water problems they are having with the runoff from the Pamida Department Store. They explained there is no storm sewer system in the area and the runoff from the store and parking lot drains on to Mr. Smedsmo's commercial property to the west and on to Mr. Magnusson's farmland to the north. Mr. Magnusson stated that he has already lost the use of five acres. They have contacted the corporation that owns the store on several occasions but have not received a response. It was questioned if the Board knew of any drainage laws that prohibit developments like Pamida from impacting the drainage of other landowners. The Board responded that while there more than likely isn't a specific law, they might find legal recourse by taking Pamida to court. It was suggested that the landowners contact their attorney's regarding the matter.

Dale Przekwas asked the Board to reconsider his eligibility for receiving farmstead ring dike cost share assistance. Following discussion, the Board directed Kathy Ross to contact Don Nolting regarding a reevaluation of his property. The matter will be placed on the October agenda for discussion.

Harold Grothem and Adolph Oseid submitted a permit application to the Board requesting authorization to improve the surface drainage at the Pioneer Farms in Section 16 of Jadis Township. The Board directed Engineer Anderson to inspect the site.

Richard Magnusson questioned what action the Board plans take to with respect to the illegal ditching that was done in Section 21 of Jadis Township. The Board answered that the landowner was notified that he should have obtained a permit for the ditching and was found to be in violation of the amended Rules of the Watershed. However, the Managers delayed taking any action until they received information from the SWCD and NRCS offices regarding their inspection of the area and subsequent recommendations to correct the problem. As of this meeting, the District has not had a response from the SWCD office. Kathy Ross was directed to contact Rob Sando regarding the matter.

Greg Halvorson, Jadis Township Board, requested assistance from the Board regarding the size of a culvert in Section 35 of Jadis Township.

Steve Lee approached the Board about a possible project along the Roseau River in Section 29 of Dieter Township. He proposes removing the spoil and sill from the river channel in order to improve the flow through this area. He contacted a local contractor for an estimate on how much it would cost to do a test spot of one-quarter of a mile. The approximate cost was \$15,000 although, it was noted that the estimate was on the high-end. Charlie Anderson recommended bringing this proposal up at the next Flood Control Committee meeting so as to get a better feel for what's needed for permitting and to address some of the natural resources issues.

PERMITS:

Motion by Allison Frislie, second by Robert Severson to approve the permit application from the City of Roseau to set back the city flood levees, reslope the upper bank of the river, and move the sanitary sewer line to the inside of the levee. Carried - unanimous.

The Board received a permit application from Grunig Farms to remove sediment from the ditch along the north side of Sections 20 & 21 and the south side of Sections 16 & 17, Moose Township. It was determined that the project does not require a watershed permit as long as the ditch is cleaned to its original elevation. Farrell Erickson was asked to monitor the progress of the cleaning.

ENGINEER'S REPORT:

Board members were sent a copy of the Corps Preliminary Restoration Plan (PRP) for the Hay Creek/Norland Project. Tom Raster and Shelley Hoff will be at the Flood Control Committee's September 8th meeting to review the plan. It is indicated in the report that a second Letter of Intent from the District needs to be included when the final revision of the PRP is sent to the Corps Mississippi Division for further consideration. Allison Frislie made a motion authorizing Chairman Steve Erickson to sign the Letter of Intent requesting that the US Army Corps of Engineers continues pursuing the Section 206 authority for the Hay Creek/Norland project, seconded by Farrell Erickson. Discussion - Manager Voll questioned if the study will include a model of the project. Engineer Anderson replied that the Corps is proposing to use the Hay Creek Project as a pilot study to show the usefulness of developing a Watershed Modeling System. The development of this system will greatly enhance the existing HEC-1 model and if successful, will be used throughout the Red River Basin for developing other watershed models. The motion was carried. The District received a letter from Attorney Kurt Deter, on behalf of the Roseau County Board of Commissioners, requesting information on the Hay Creek Project as it relates to County Ditch #9. The Board directed Charlie Anderson to contact Mr. Deter.

RRWMB REPORT:

Farrell Erickson reported that the RRWMB received a Step Two Submittal from Wild Rice Watershed District for the Dalen Coulee. The request for \$200,000 was turned down. However, the Board did approve funding \$100,000.

Board members attended a bus tour of the Deerhorn Creek Flood Control Levee.

The Middle River - Snake River WD is proceeding with its project in Warren, Minnesota. The project was delayed when the District had to change contractors.

ADMINISTRATIVE ASSISTANT'S REPORT:

The following correspondence was acknowledged: request from Patty Peltier, DNR Hydrologist, for review and comments on the DNR Section of Wildlife's permit to repair Pool #2, the July 1999 newsletter from the Red River Basin Board, petitions and background information from BASINWIDE regarding the re-establishment of a basin wide authority, proceedings from the Roseau County Board of Commissioners July 13 and 20, 1999 meetings, minutes of the Red River Watershed Management Board's June 15th meeting, registration forms for the "Successful River Corridor Management Planning and Policy Considerations" Conference, the July 1999 issue of News & Views, advertisement from the Kestrel Design Group, Inc. Ecological Design & Land Planning Services, proceedings of the Roseau County Board of Commissioners emergency session on August 13, 1999, minutes of the July 28, 1999 Board of Water and Soil Resources meeting, draft introduction and summary of the survey conducted by the Rivers Council of Minnesota, effective 10/1/99 CorVel, Certified Managed Care Organization, will replace Medica WorkChoice as the district's workers' compensation claim service provider, resolution passed at the July 20, 1999 RRWMB meeting relative to setting the appropriate levy by member Districts for year payable 2000, the August 1999 issue of the Clearwater River News published by the Red Lake WD, Summer 1999 issue of the Northland Conservation News published by the Kittson County SWCD, NRCS, and Two Rivers WD, minutes of the August 10, 1999 meeting of the Sand Hill River WD, minutes of the July 19, 1999 Minnesota Association of Drainage Inspector's meeting, and a memo from Chuck Fritz, Red Lake WD, suggesting the formation of a Red River Basin Administrator's Advisory Group. Action taken: A motion was made by Farrell authorizing Kathy Ross to attend this meeting, which is tentatively planned for October, seconded by Allison Frislie. Carried - unanimous.

OLD BUSINESS:

Kathy Ross reported speaking with Greg Melhous from the USGS in Grand Rapids, regarding his inspection of the Malung dam. He found the structure was in fact, washing out on the west side and recommended filling in the wash out with rocks and capping it off with six-inches of cement. Mr. Melhous didn't have an idea on how much the repairs would cost but mentioned that any contribution from the District would be greatly appreciated. Following discussion, Farrell Erickson made a motion that the Board investigate a possible cost share with the USGS for the repairs needed at the Malung dam, seconded by LaVerne Voll. Carried - unanimous. Kathy Ross was asked to contact the USGS regarding an estimate for the repairs.

LINS RING DIKE - All final costs have been received for the construction of the ring dike at Darrell Lins' residence. The Board directed Kathy Ross to send Mr. Lins a bill for his share of the dike.

WD #3 - The Board authorized Farrell Erickson to contact Dennis Wahl about repairing the traps on the culverts along Lateral 2. Farrell also mentioned he and Curt Hauger plan to visit with Kenneth Wierschke in regards to the letter that was sent to him from the Board.

NEW BUSINESS:

RING DIKE PROGRAM - Don Nolting had informed Kathy Ross, that Manfred Olson is no longer interested in constructing a farmstead ring dike. The District's contract with Mr. Olson does have a termination clause, which stipulates, "The landowner may terminate the agreement at anytime prior to the construction of the ring dike by paying the District all cost incurred prior to completion of the ring dike...". The District has incurred costs of \$3,900 and has received the State's share for these expenses. It was questioned if the District would have to reimburse the State and if so, would the District request full payment from Mr. Olson. Following discussion, Kathy Ross was directed to contact Doug Losee, DNR Waters, regarding the matter. The issue is tabled until the Board's October meeting. In other ring dike related business, Allison Frislie made a motion to advertise in the Roseau Times-Region, that the District is taking applications for its farmstead ring dike program, seconded by Farrell Erickson. Carried - unanimous.

Kathy Ross presented information from the Sand Hill River WD regarding what could be a potential problem for the District when they list its employee earnings in the minutes. The Auditor for the Sand Hill River WD advised their Board that this procedure may involve employee privacy issues and since they include these figures in the Treasurer's Report there was no need to have the same figures in the minutes. The Board was questioned if they would want to exclude the schedule of bills and receipts from the minutes once the monthly Treasurer's Report is developed. It was the consensus of the Board to leave the bills and receipts in the minutes.

NEW BUSINESS CONTINUED:

Kathy Ross requested the Board consider developing an employee job description and District Personnel Manual. The matter is tabled until the October meeting.

A memo was received from Gracia Nelson, Roseau County Emergency Services Director, regarding the applicant's briefing meeting with FEMA scheduled for September 8, 1999. She is requesting a representative from the Watershed District be present at this meeting. Kathy Ross was asked to attend.

Information was received from MAWD regarding the Annual Meeting resolution process. The item will be placed on the October agenda for discussion.

A motion was made by Farrell Erickson to approve the final pay request of \$2,891.10 to Don Lunke Construction for Phil Johnson's ring dike, seconded by LaVerne Voll. Carried - unanimous

A motion was made by Allison Frislie to approve the final pay request of \$4,272.00 to Don Lunke Construction for Roseann Lee's ring dike, seconded by Farrell Erickson. Carried - unanimous.

A motion was made by Allison Frislie to approve the partial payment No. 1 of \$16,875.00, to Don Lunke Construction for Robert Magnusson's ring dike, seconded by LaVerne Voll. Carried - unanimous.

The Board received a request from The International Coalition to renew their membership for year 2000. The annual membership is \$250.00. A motion was by Farrell Erickson to renew the District's membership with The International Coalition, seconded by LaVerne Voll. Carried - unanimous.

Leslie Hagen submitted a bid of \$2,700.00 for clearing at the Mickelson Bridge. Allison Frislie made a motion to accept the bid of \$2,700.00, seconded by LaVerne Voll. Discussion: It was noticed that Mr. Hagen's bid did not include information on what would be done with the debris once it was removed. Farrell Erickson was asked to contact Les on the matter and to also monitor the job. The motion was carried.

Kathy Ross reported meeting with Jill Pederson, Public Relations Consultant, to discuss creating a public relations campaign for the District. Mrs. Pederson submitted a draft proposal to the Board outlining the different approaches that could be used to notify the public about the activities of the District and Flood Control Committee. The goal is to take the "mystery" out of what the Watershed and Flood Control Committee are all about. The Board reviewed the proposal but took no action on the matter

RECEIPTS:


September Receipts -- Memo	
Citizens State Bank -- interest on checking account	\$466.20
Marjorie Przekwas -- landowner's share of ring dike	3,350.72
Magnusson Farm Partnership -- landowner's share of ring dike	4,400.00
USDA/CCC - farm program payment (direct deposit)	8,911.00

Farrell Erickson made a motion to pay the following bills, seconded by Allison Frislie. Carried - unanimous.

September Bills -- Memo	Amount
City of Roseau -- rent	\$200.00
Wikstrom Telephone Company -- internet charge	
Cellular One -- cell phone	17.79
True Value Hardware -- Polaroid camera, film, key made	58.00
Roseau Times-Region -- notice in paper for August meeting	8.00
Quill Corporation -- supplies	
Roseau County Auditor -- State audit expenses, Co. Ditch # 8 - \$24.47, D # 16 - \$21.62, SD #51 - \$24.42, WD #3 - \$24.47	94.43
CenturyTel -- phone bill	114.68
JOR Engineering, Inc. -- General - \$1,047.00, Flood Plan - \$742.84, Hay Creek - \$947.70, Stream Gaging - \$224.52, Ring Dikes - \$3,173.66, Copier Rent - \$25.00	6,160.72
Patrick D. Moren -- fees	812.50
Kathy Ross -- fees, reimburse for supplies and postage, Flood Plan - \$70.00	1,680.06
Farrell Erickson -- meetings and expenses, Flood Plan - \$70.60	
Steve Erickson -- meetings and expenses, Hay Creek - \$33.25	95.62
Allison Frislie -- meetings and expenses, SD #51 - \$58.25	102.31
Robert Severson -- meetings and expenses	63.16
LaVerne Voll -- meetings and expenses	104.51
Citizens State Bank -- Social Security and Medicare deposit	362.01
Rick Isham -- seeding ring dike	
The International Coalition -- membership	
Don Lunke Construction -- ring dikes, Phil Johnson - \$2,891.10, Roseann Lee - \$4,272.00, and Robert Magnusson - \$16,875.00	24,038.10
Roseau Post Office -- stamps 200 @ .33 cents	66.00
TOTAL	\$35,246.37

The next meeting of the Watershed will be Tuesday, October 5, 1999. There being no further business to come before the Board, a motion was made by Farrell Erickson to adjourn the meeting at 8:45 p.m., seconded by Allison Frislie. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Kathy Ross, Administrative Assistant

**ROSEAU RIVER WATERSHED DISTRICT
ROSEAU MINNESOTA 56751**

Resolution passed at the September 7, 1999 meeting of the Roseau River Watershed District Board of Managers,

Upon motion by Farrell Erickson, second by Robert Severson, the following resolution was passed unanimously.

"BE IT RESOVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

WHEREAS, the Roseau River Watershed District is a member of the Red River Watershed Management Board and pursuant to a resolution duly adopted, the Board of Managers executed a Joint Powers Agreement, and

WHEREAS, by resolution adopted by the Red River Watershed Management Board under the date of July 20, 1999, said Management Board, pursuant to the provisions of Chapter 162, 1976 Session Laws, and in accordance with the provisions of the Joint Powers Agreement, did direct this Watershed District to levy an ad valorem tax in the amount of .003627 percent of the estimated market value. This levy to be made on all taxable property within their district in accordance with the provisions of Chapter 162, 1976 Session Laws, and

WHEREAS, the Board of Managers of the Roseau River Watershed District are desirous of cooperation and fulfilling this obligation,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

That the Roseau River Watershed District does hereby levy an ad valorem tax in the amount of .0003627 percent of the estimated market value of all taxable property within this district and within the counties set forth in Chapter 162, 1976 Session Laws.

That said levy shall be for the year 2000 and shall be collectible with the taxes recovered in the year 2000.

That the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods shall make said levy in accordance with the provisions of the Minnesota Watershed Act, Chapter 112, Chapter 162 (1976) the Joint Powers Agreement and Legislative direction.

That all proceeds of said levy shall be forwarded by the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods to the Treasurer of the Roseau River Watershed District.

That the Treasurer of the Roseau River Watershed District shall retain one half of the proceeds of said levy, and the proceeds from the remaining one half shall be transmitted to Daniel Wilkens, Treasurer, Red River Watershed Management Board, P.O. Box 584, Fertile, Minnesota, 56540."

Dated this 7th day of September, 1999.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson, its Chairman
Steve Erickson

**ROSEAU RIVER WATERSHED DISTRICT
ROSEAU, MINNESOTA 56751**

Resolutions passed at the September 7, 1999 meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Robert Severson, second by Farrell Erickson the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$4,000 levy be made on Ditch System WD-3.

Upon motion by LaVerne Voll, second by Allison Frislie, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$6,000 levy be made on Ditch System 8.

Upon motion by Farrell Erickson, second by Allison Frislie, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$2,000 levy be made on Ditch System 16.

Upon motion by Robert Severson, second by Farrell Erickson, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

A .75 percent assessment on redetermined benefits be made on State Ditch 51

Approximate figures are:	Roseau County	\$61,133.27
	Kittson County	\$ 866.27
	Marshall County	\$ 481.92
	Beltrami County	\$ 674.74
	Lake of the Woods County	\$ 486.45

Dated this 7th day of September, 1999.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson, its Chairman
Steve Erickson

**ROSEAU RIVER WATERSHED DISTRICT
ROSEAU, MINNESOTA 56751**

Resolution passed at the September 7, 1999 meeting of the Roseau River Watershed District Board of Managers:

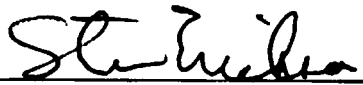
Upon motion by LaVerne Voll, second by Allison Frislie the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

Pursuant to M.S.A. Section 112.61 Subdivision 3, the Roseau River Watershed District does hereby levy an ad valor em tax of .02418 percent of the total market value of real estate and personal property (not to exceed \$125,000) of all taxable property within the District in the counties of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods, as set forth in the above mentioned Chapter. Such funds to be used for general administration expenses and for the construction and maintenance of projects of common benefit to the District."

Dated this 7th day of September, 1999.

ROSEAU RIVER WATERSHED DISTRICT

By , its Chairman
Steve Erickson

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD OCTOBER 5, 1999**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:00 p.m.

MANAGERS PRESENT: Allison Frislie, LaVerne Voll, Raymond Moser, and LeRoy Carriere.

STAFF PRESENT: Kathy Ross

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Harvey Melby, Dale Przekwas, Joe Laurin, Steve Lee, Gracia Nelson - Roseau County Emergency Services Director, Commissioner Mark Foldesi, Scott Habstritt, Ernest Novacek, Mayo Gregarson, Stan Wood - Roseau River Wildlife Management Area, Ardmore Haugen, and Greg Halvorson.

Pat Moren administered the Oath of Manager to new Board members Raymond Moser and LeRoy Carriere. The following interim officers and District delegates were appointed:

Vice Chairman Farrell Erickson was moved to Chairman until the Board reorganizes at their January meeting.

Chairman Erickson called for nominations for Vice Chairman. LaVerne Voll nominated Raymond Moser. There being no further nominations, a motion was made by LaVerne Voll to appoint Raymond Moser Vice Chairman for the remainder of 1999, seconded by Allison Frislie. Carried - unanimous.

Chairman Erickson called for nominations for Secretary/Treasurer. Raymond Moser nominated Allison Frislie. There being no further nominations, a motion was made by Raymond Moser appointing Allison Frislie Secretary/Treasurer for the remainder of 1999, seconded by LeRoy Carriere. Carried - unanimous.

Chairman Erickson called for nominations for the District's delegate to the Flood Control Committee/Mediation Work Group. LaVerne Voll nominated LeRoy Carriere. Mr. Carriere declined, stating that his work schedule would not allow him to attend every meeting. Allison Frislie nominated LaVerne Voll. Manager Voll stated that he does have other commitments during the winter months and would not be able to attend all the meetings. Raymond Moser was asked to be an alternate. It was discussed that Mr. Moser is already a member of the Mediation Group as the representative for Falun Township. Mr. Moser stated that he could find someone else to represent the Township. Following further discussion, a motion was made by Allison Frislie to appoint LaVerne Voll delegate to the Flood Control Committee/Mediation Work Group and Raymond Moser alternate, seconded by LeRoy Carriere. Carried - unanimous.

AGENDA: Chairman Erickson stated that the BILLS and RECEIPTS would be presented after the approval of the minutes. Additions: PERMITS - two applications from the City of Roseau and an application from Floyd Haugen. DELEGATIONS - Stan Wood. OLD BUSINESS - response from the State of Minnesota regarding Manfred Olson terminating his ring dike contract, information and application from Stan Wood on the Minnesota Land Exchange Program, estimate from USGS to repair the Malung Dam, and information from Barb Roseen regarding the District's ability to receive CRP payments. NEW BUSINESS - bill from Leslie Hagen, reschedule the November meeting, and memo from Don Ogaard regarding the December Conference. Raymond Moser made a motion to approve the October agenda with the above changes and additions, seconded by LeRoy Carriere. Carried - unanimous.

MINUTES: A motion was made by Allison Frislie to approve the September minutes as written, seconded by LaVerne Voll. Carried - unanimous.

RECEIPTS:

September Receipts -- Memo	Balance
Phil Johnson -- landowner's share of ring dike	\$3,501.20
Citizens State Bank -- interest on checking account	584.27
Roseann Lee - landowner's share of farmstead ring dike	137.70
Border State Bank-- interest on CD #200240	2,556.99
TOTAL	\$6,780.16

BILLS: Motion by LaVerne Voll to pay the following bills, seconded by Allison Frislie. Carried - unanimous.

September Bills -- Memo	Amount
City of Roseau -- rent	\$200.00
Wikstrom Telephone Company -- internet charge	13.95
Century Tel -- telephone	106.33
Multi Office Products -- supplies	15.92
Joey N. Novacek -- mowing Duxby Levee	150.00
Rick Isham -- overpaid landowner's share of ring dike	242.90
Johnston Fargo Culvert, Inc. -- additional flap gates for ring dikes	1,289.89
Roseau Times-Region -- legal notices - Farmstead Ring Dikes, meetings	42.00
JOR Engineering, Inc. -- General - \$1,035.90, Flood Plan - \$423.75, Hay Creek - \$44.50, Ring Dikes - \$1,239.12, Copier Rent - \$25.00	2,768.27
Pat Moren -- legal fees	875.00
Kathy Ross -- fees, reimburse for supplies and postage, Flood Plan - \$91.00	
Leslie Hagen -- clearing Mickelson Bridge	
Cellular One -- cell phone	
LeRoy Carriere -- meetings and expenses	50.79
Farrell Erickson -- meetings and expenses, WD #3 - \$105.80, Flood Plan - \$70.60 Duxby Levee - \$20.20	453.89
Allison Frislie -- meetings and expenses	80.04
Raymond D. Moser -- meetings and expenses	61.84
LaVerne Voll -- meetings and expenses	129.30
Citizens State Bank -- Social Security and Medicare deposit	290.62
TOTAL	\$10,718.41

At this time Kathy Ross notified the Board that she intends to resign and gave two weeks notice. Following discussion, LaVerne Voll made a motion that the District advertises for a new Administrative Assistant, seconded by LeRoy Carriere. Carried - unanimous. It was noted that Kathy would be available to assist training in her replacement.

PERMITS:

Ardmore Haugen submitted an application to ditch on the landline between his and Ted Ellenson's property in Section 21 of Dieter Township. The ditch will run north and south for approximately one-half mile. The spoil will be placed on the west side of the ditch and used as a berm. At last month's meeting Mr. Ellenson had met with the Board to express his concerns that this proposed project will adversely affect his drainage. Charlie Anderson recommended that Mr. Haugen consider eliminating the diking portion of the project. It was noted on the Engineer's review form to the Board, that in order to obtain a watershed permit, the applicant would have to show that the ditch would be adequate to handle the water without causing additional backup on the neighbor's land. Mr. Haugen stated that Mr. Ellenson has verbally agreed to the project. Chairman Erickson suggested Mr. Haugen resubmit the application with both him and Mr. Ellenson as the named applicants. If both parties agree to the project and sign the application, this will eliminate the Board having to revisit the matter in the future. Mr. Haugen was given a new permit application.

Mayo Gregarson submitted an application to install a crossing and trapped culvert in Section 10 of Moose Township. The crossing will be installed using the elevations set by Engineer Anderson last year. Joe Laurin was also in attendance and asked that his concerns be noted about the affects the trap may have on his property. He approves of the crossing but questioned who would be liable if his home was damaged as a result of the trap not being opened in time. He asked who would be authorized to open the trap. Mr. Laurin stated that he would not object to the trap if certain conditions were applied to the permit. Following a lengthy discussion with both parties and other landowners from the area, Mr. Gregarson and Mr. Laurin were given a new permit application to fill out jointly.

PERMITS CONTINUED:

Upon completion of said application, a motion was made by Raymond Moser to approve the following permit with conditions, seconded by Allison Frislie.

Permit #273 is issued to Mayo Gregarson and Joe Laurin to do the following work of improvement to be located in the north half of Section 10, Moose Township. The work for which this permit is granted consists of installing a crossing in the northeast corner with a 24" culvert and trap on the east side of the crossing. The crossing is installed per the measurements taken on October 8, 1998, and as stated in the memo from Engineer Charles Anderson to the Board of Managers. The permit is subject to the following conditions as agreed on by Mayo Gregarson and Joe Laurin.

- Prior to the water reaching the Quonset floor, the trap will be opened.
- The trap will have an acceptable operating mechanism and will only be opened by Mr. Gregarson or Mr. Laurin, or their appointed designate.
- Three years from the issuance of this permit, either party can request that the culvert trap be removed or reauthorized.

The motion was carried unanimously. Mr. Gregarson was advised to contact the Moose Township Board regarding their permitting requirements.

Motion by LeRoy Carriere to approve the permit application from the City of Roseau to remove fill and debris from the east bank of the Roseau River floodway, seconded by LaVerne Voll. Carried - unanimous.

Motion by Allison Frislie, second by Raymond Moser, to approve the permit application from the City of Roseau restoring 18th Avenue to a rural section from the existing urban section. The permit also authorizes restoring the ditch system on the west side of 18th Avenue to prevent overland flooding from the west side of Roseau from entering the streets and storm water system located on the west side of Roseau. Carried - unanimous.

Floyd Haugen submitted a permit application requesting authorization to clean the ditch on the west side of County Road #27, or the east side of the northeast quarter of Section 22 in Moose Township. Following discussion, a motion was made by Allison Frislie that the proposed work does not require a watershed permit, seconded by LaVerne Voll. A letter will be sent to Mr. Haugen stating that while the work does not need a permit, he is advised that the extent of the cleaning should only be to the ditch's original elevation. A courtesy copy will be sent to the Roseau County Highway Department. The motion was carried unanimously.

It was noted that permits were issued to Brian DeMars and the Pioneer Farm under the District's Administrative Review Committee process.

DELEGATES:

The Board met with Dale Przekwas regarding the re-evaluation of his property for a farmstead ring dike. Before this evening's meeting, Mr. Przekwas was asked to contact the Jadis Township Board and the County about the zoning ordinances that would apply to the new home he plans to build. Dale reported that both the Township and the County do have regulations as far as setbacks and elevations are concerned. However, even with the setback, he is still in a flood prone area and believes a ring dike would provide him with the best protection. The Board authorized the construction of the ring dike. Kathy Ross will contact Don Nolting about proceeding with the preliminary engineering.

Stan Wood, RRWMA, reported the DNR plans to comply with the annual agreement to lower the water levels of Pools #2 and #3. The level of Pool #2 is presently one-foot below full pool because repairs are still ongoing. Stan wanted to forewarn the Board that if the repairs are not completed before freeze-up, it is likely that the DNR will be unable to provide the 4,600 acre-feet of storage next spring. Commissioner Mark Foldesi stated that the County Board has discussed this issue and questioned if the Pool could be drawn down an additional foot this fall. Stan responded that he does not know if this could be done. Stan also reported FEMA has determined that the repairs are ineligible for FEMA funds because the project qualifies for funding through U.S. Fish and Wildlife's Pitman-Robertson excise tax. Farrell Erickson reported that at the District's kick-off meeting with FEMA, it was mentioned there is a good chance the repairs would be fully funded by U.S. Fish and Wildlife. If there were any remaining costs not paid by Fish & Wildlife, FEMA would consider funding those costs. For this reason the Board decided they will wait until FEMA has made their determination before proceeding with the Flood Damage Reduction Grant with the State.

Board members were mailed information prior to the meeting regarding the Minnesota Land Exchange Program. The Board has expressed some interest in the program and is considering exchanging 100 acres owned by the District in Pohlitz Township, for land currently owned by the DNR in the Roseau Lake Bottom. Stan was asked how long it would take to go through the program. He responded that the administrative process typically takes about a year. Following discussion, LaVerne Voll made a motion that the District makes application to the Minnesota Land Exchange Program, seconded by Raymond Moser. Carried - unanimous.

ENGINEER'S REPORT:

Charlie Anderson reported contacting the U.S. Geological Survey (USGS) about reinstating the Sprague Creek gage. At last month's Flood Control Meeting, delegates from Manitoba expressed interest in finding out how much runoff is entering the U.S. from the Sprague area. Charlie was informed the installation would be between \$1,000 and \$2,000. The annual operating cost of the gage is approximately \$9,800 and USGS is willing to cost share 50%. The remaining 50% could be cost shared by the District, the Red River Watershed Management Board, and possibly the Canadians would be willing to contribute as well. It was also discussed at the September Flood Control Meeting that the Canadians would like to meet with the Watershed to discuss some of the common flooding problems experienced along the U.S. - Canadian Border. Following discussion, LeRoy Carriere made a motion to schedule a special meeting of the Board with representatives from Canada on Tuesday, October 26, 1999 at 5:00 p.m., seconded by Raymond Moser. Carried - unanimous. A notice will be published in the Roseau Times-Region. A letter will also be sent to the Roseau County Board of Commissioners inviting them to the meeting.

RRWMB REPORT:

Farrell Erickson reported the following:

Don Ogaard is willing to meet with individual Districts to explain and update Managers on the Mediation Process. It was discussed that County Boards would also benefit from attending one of these sessions. Mark Foldesi indicated that he would be receptive to such a meeting. Farrell presented an article from the Thief River Falls "Watch" which highlights the consensus based Red River Basin Flood Damage Reduction Work Group Agreement.

Brian Dwight updated the Board on his new position as Watershed Specialist. The position was developed by BWSR to assist watershed districts in implementing the objectives outlined in the Mediation Agreement.

Dan Wilkens will replace Don Ogaard as the Minnesota watershed representative on the Red River Basin Board.

There was discussion on the flooding at Union/Lake Sarah.

Richard Nelson was interviewed for the Liaison "Funding Procurement" Position

ADMINISTRATIVE ASSISTANT'S REPORT:

The following correspondence was received; minutes of the Board of Soil and Water Resource's August 25, 1999 meeting, notice regarding the change of meeting location for the September 28th meeting of the Association of District Administrators, memo from Chuck Fritz regarding the Administrator's Advisory Group's October 18th meeting, information from the Minnesota Land Trust, information and registrations for the "Sharing the Heartland" Conference, information on the 17th Annual Red River Basin International Summit Conference scheduled for January 11-13, 2000, the August 11, 17, and 24, 1999 proceedings of the Roseau County Board of Commissioners, minutes of the Red River Watershed Management Board's July 20, 1999 meeting, and a copy of the amended June 15, 1999 minutes also from the RRWMB. No action was taken.

OLD BUSINESS:

Farrell Erickson and Raymond Moser were appointed the District's delegates to the MAWD Annual Meeting. Allison Frislie is alternate.

Kathy Ross reported speaking with Brian Dwight about the District's need to develop a public relations campaign. He informed her that funding might be available through the County Local Water Plan. Following discussion, LaVerne Voll made a motion that the District investigate whether funding can be obtained through the County Local Water Plan to assist in developing a public relations campaign, seconded by Allison Frislie. Carried - unanimous. A letter of request will be sent to the Roseau County Board of Commissioners.

Farrell Erickson and Kathy Ross met with FEMA representative, Jack Hurst to discuss the requirements to receive funding for damages eligible under the Public Assistance (Infrastructure) Program. At this time conditions do not allow for an inspection along SD #51. The District was advised to list all potential sites of damage and enter a 0 dollar amount on a project worksheet. The District will then be responsible for obtaining the needed information when conditions improve. The District is also required to pass a resolution to obtain the State share of the disaster assistance. Allison Frislie made a motion, that Chairman Farrell Erickson signs the Resolution authorizing the execution of the sub-grant agreement with the State of Minnesota, Division of Emergency Management, under the Public Assistance (Infrastructure) Program, seconded by Raymond Moser. Carried - unanimous. A copy of the resolution is attached to the original copy of the October 5, 1999 minutes.

The Board discussed the differences in the estimated cost and the actual cost of the engineering associated with the Lins Ring Dike. The matter is tabled until next month's meeting in order to obtain additional information.

FARMSTED RING DIKES - Wayne Swisher is requesting his property be re-evaluated for receiving cost share assistance. He responded to the District's notice in the Roseau Times-Region advertising the ring dike program. It was noted that Mr. Swisher has made improvements to his home since the last time he had an evaluation. Kathy Ross is to contact Don Nolting and arrange an inspection.

OLD BUSINESS CONTINUED:

Kathy Ross reported receiving an estimate from USGS on the cost of repairing the washout on the Malung Dam. The estimated cost is \$600 and USGS will cost share 50%. It was noted that repairs would not start until next spring. LaVerne Voll made a motion that the District enters into a cost share agreement with the USGS for the repairs needed at the Malung Dam, seconded by Allison Frislie. Carried - unanimous.

Allison Frislie made a motion to contact the Roseau County Highway Department requesting a survey of Lateral 3 of WD #3, seconded by LaVerne Voll. Carried - unanimous.

The Board received a request from the Stafford Township Board to clean the ditches that were outlined in the letter from County Engineer Rodney Richmond. Mr. Richmond wrote the letter on behalf of a group of landowners who are interested in improving the drainage in Section 11 and the surrounding area, in order to support a large dairy operation. The Board discussed that they are still unsure what these landowners intend to do. The Board directed Charlie Anderson to meet with Curt Amundson.

Kathy Ross reported speaking with Doug Losee about Manfred Olson terminating his ring dike contract before the work was completed. The State's position was if the Board requires payment from Mr. Olson for all expenses incurred to date on his ring dike, the State would expect the District to reimburse them 50% of those costs.

The Board tabled discussion on developing an employee job description and District personnel manual until next month's meeting.

Barb Roseen notified Kathy Ross that the District would not be able to receive CRP payments until fiscal year 2007.

NEW BUSINESS:

LeRoy Carriere was appointed the District's Responsible Authority as required under the Minnesota Data Practices Act. He will replace Kathy Ross.

Raymond Moser was appointed representative to the Farm Service Agency. He replaces Steve Erickson and is authorized to receive and sign all documents pertaining to the District's farm program account.

Leslie Hagen submitted a bid of \$725.00 for disposing of all the wood and stumps that were removed from the logjam at the Mickelson Bridge. Manager Voll was asked to look at the amount of debris that needs to be removed and report back at next month's meeting on whether the bid is adequate.

Raymond Moser made a motion to change the date of the District's next regular meeting from November 2, 1999, to October 27, 1999, seconded by LaVerne Voll. Carried - unanimous. Kathy Ross was directed to put a notice in the Roseau Time-Region on the change of date.

A memo was received from Don Ogaard regarding the Red River Watershed Management Board's December Conference scheduled for December 10-11, 1999, in Thief River Falls. This will be a training conference for all Managers and staff. Board members are encouraged to attend.

The next meeting of the Board will be Wednesday, October 27, 1999 at 5:00 p.m.

There being no further business to come before the Board, LaVerne Voll made a motion to adjourn at 9:50 p.m., seconded by Allison Frislie. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Kathy Ross, Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD OCTOBER 13, 1999**

Chairman Farrell Erickson called the special meeting to order at 5:03 p.m. Board members present were LaVerne Voll, and Raymond Moser. Allison Frislie arrived at 5:10 p.m. Staff attending was Atty. Pat Moren, Administrative Assistant Kathy Ross. It is noted that Engineer Charlie Anderson arrived at 5:40. Also in attendance was Steve Lee.

The purpose of the special meeting was to discuss the potential purchase of tax-forfeited lands in the area of the Roseau Lake Bottom. The Board would also discuss plans to hire a new Administrative Assistant or a District Administrator.

PURCHASE OF TAX FORFEITED LANDS

Roseau County is planning a public sale of tax-forfeited lands on October 22, 1999. Chairman Erickson stated that there is a parcel for sale in Section 22 of Jadis Addition that might be of interest to the District. Before he continued, Farrell notified the other Managers that he had spoken with LeRoy Carriere about the purchase prior to this evening's meeting. It was LeRoy's feeling that the District shouldn't buy land if there isn't an intended use for it. He would like to see the District continue with the land exchange program. It was questioned if the land in Section 22 was in the Roseau Lake Bottom, it was noted that the property is right on the edge of the Lake Bottom.

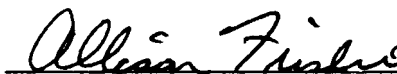
Following further discussion, LaVerne Voll made a motion that the District doesn't proceed with the purchase of tax-forfeited lands, seconded by Raymond Moser. Discussion - Allison Frislie questioned that even though the District may not have plans to use the land for a potential project, the District could still acquire the land and use it for a future exchange with the DNR. Chairman Erickson called for a vote, Managers Voll and Moser - yes, Manager Frislie - no. The motion passed 2-1.


HIRING NEW STAFF:

The next item on the Board's agenda was the hiring of a new Administrative Assistant or District Administrator. Kathy Ross reported that last week she put a job listing in at the Roseau Job Service for an Administrative Assistant and there has been no response to the ad. She suggested that the Board consider hiring a full-time District Administrator instead of an Administrative Assistant. It was discussed that the workload of the District has progressed to the point that a full-time employee is needed. A qualified District Administrator would be able to handle a variety of assignments and cut down on the cost of using Board members and the District's Engineering firm for the day to day operations, inspections, and surveying. Both Farrell Erickson and Kathy Ross have spoken with Rob Sando about this new position. Rob currently works for the Roseau County Soil and Water Conservation District. He would bring to the job the knowledge and experience he has from working with the SWCD and he is already familiar with the water problems that are unique to Roseau County. Rob is very interested in the job. The Board went on to further discuss developing a new job description and a personnel manual. The Board will also have to determine an appropriate salary and benefits package for a full-time employee. Allison Frislie made a motion that the Board pursues hiring Rob Sando as full-time District Administrator, seconded by LaVerne Voll. Discussion - it was mentioned that the Board should open the job up to other qualified applicants. Kathy Ross and Farrell Erickson were asked to develop a new listing for the Administrator's position. Motion was carried unanimously. Farrell will contact Rob about interviewing with the District. Kathy Ross was directed to contact the Roseau Job Service office and replace the District's ad for an Administrative Assistant with the new listing for a District Administrator.

Allison Frislie made a motion to adjourn the special meeting at 5:55 p.m., seconded by Raymond Moser
Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Kathy Ross, Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD OCTOBER 26, 1999**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:05 p.m. in order for the Board of Managers to join in the conversation with the Flood Control Committee whose meeting was in progress at the time of the District's regular meeting.

MANAGERS PRESENT: Farrell Erickson, Raymond Moser, Allison Frislie and LeRoy Carriere. Manager Laverne Voll arrived at 5:45 p.m.

STAFF PRESENT: Kathy Ross

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Floyd Haugen, Mike Larson, Dan Thul, Stan Wood, Scott Habstritt, Gracia Nelson, Todd Peterson, Kelman Kvien, and Tom Johnson.

The continued discussion with the Flood Control Committee focused around arranging town hall type meetings with the landowners in the areas of the Hay Creek and Norland projects. It was the consensus of the Flood Control Committee that this may help provide better communication between the District and landowners regarding both projects. The meeting would have a neutral party mediate the proceedings. A possible candidate suggested for the mediator was Bob Bergland. At 5:10 p.m. Chairman Erickson recessed the meeting so that the Flood Control Committee could adjourn and the Board could finish with preparations for their meeting.

The meeting was reconvened at 5:20 p.m.

AGENDA: Additions: under PERMITS - application from Habstritt Farms and under OLD BUSINESS - discussion on the Lins Ring Dike. Motion by Allison Frislie to approve the October 26th agenda with the above additions, seconded by LeRoy Carriere.

MINUTES: A motion was made by Allison Frislie to approve the October minutes as written, seconded by Raymond Moser. Carried.

A motion was made by Raymond Moser to approve the minutes of the Board's special meeting held October 13, 1999 with minor corrections, seconded by LeRoy Carriere. Carried.

RECEIPTS:

November Receipts -- Memo	Amount
Citizens State Bank -- interest on checking account	\$429.06
	TOTAL \$429.06

BILLS: Kathy Ross mentioned that because the November meeting date was changed, she has received only half of the District's monthly bills and requested authorization to pay the regular bills as they come in. Charlie Anderson noted that he would submit his bill at the December meeting. A motion was made by Allison Frislie to approve the bills that have been submitted to date and authorized Kathy Ross to pay the District's usual bills that are received after the 1st of the month, seconded by LeRoy Carriere. Carried - unanimous.

November Bills -- Memo	Amount
City of Roseau -- rent	\$200.00
Wikstrom Telephone Company -- internet charge	\$13.95
Cellular One -- cell phone	\$22.46
Patrick D. Moren -- legal fees	\$968.75
Kathy Ross -- fees and reimbursement for postage	\$1,340.75
LeRoy Carriere -- meetings and expenses	\$101.58
Farrell Erickson -- meetings and expenses	\$479.59
Allison Frislie -- meetings and expenses	\$280.06
Raymond Moser -- meetings and expenses	\$247.37
LaVerne Voll -- meetings and expenses	\$213.03
TOTAL	\$3,867.54

PERMITS:

A permit application was submitted by Jadis Township Board to install an 18-inch culvert in the township ditch located in Section 35 of Moose Township. Motion by Allison Frislie to approve permit #277 seconded by LeRoy Carriere. Carried.

Scott Habstritt submitted a permit application on behalf of Habstritt Farms to repair and clean field ditches along section lines in Spruce Valley Township. The areas are Sections 20 and 21, 24 and 25, and 32 and 33. Scott indicated that the cleaning would be done using a backhoe. The Board determined that a permit would not be required if the work to be done is simply maintenance of the field ditches.

DELEGATIONS:

Stan Wood's presentation to the Board regarding weekly water levels at the RRWMA is tabled until the December 7th meeting.

There was discussion regarding the possible permit violation by Lawrence Klema in Jadis Township. Mr. Klema had moved a culvert between Section 33 & 34. As a result, the new location of the culvert has caused water to damage the surface of the township road and is also causing erosion to the township ditch. Engineer Anderson indicated that he has inspected the area and was not sure what to do in this case. Allison Frislie questioned if the Township Board had received complaints about the culvert. Township Board Chair Greg Halvorson said that yes, there have been complaints from the residents who are on the west side of the culvert. It was noted that a permit application to move the culvert was not submitted to the District and in all likelihood had it been brought before the Board it would not have been approved. Motion by Allison Frislie, second by LeRoy Carriere to notify Mr. Klema that he is in violation of the Amended Rules of the Roseau River Watershed District. It is ordered that he move the culvert to its prior location and elevation by December 1, 1999 and notify the Board when the restoration was completed. Carried.

Tom Johnson met with the Board about his concerns with the proposed plans in Section 23 of Stafford Township to increase the size of the culvert that runs under Highway 89. This is related to the dairy operation that is tentatively planned in the area. Engineer Anderson stated that he is meeting with Curt Amundson and other landowners tomorrow regarding the matter. Charlie said at this time they did not have anything real concrete, that their plans were only preliminary. The Board invited Mr. Johnson to attend the meeting with Charlie Anderson and Curtis Amundson.

ENGINEER'S REPORT:

Sprague Gage - A motion was made by Raymond Moser second by Allison Frislie to reinstate the Sprague Gage. As discussed at the October 5th meeting the USGS will cost share 50% of the annual operation expense. The remaining funds will be obtained through a cost share with the Red River Watershed Management Board, the Roseau River Watershed District and possibly a share from Canada. Motion was carried.

RRWMB REPORT:

Farrell Erickson reported the following for the Red River Watershed Management Board:

A new logo was approved for the RRWMB letterhead and other stationery.

The Red Lake Watershed District billed the Red River Watershed Management Board \$55,000.00 in interest on the Parnell Project. The Board did approve this as a one-time payment with the understanding that in the future Red Lake or any other member district would not be able to make such a claim.

The Board authorized cost sharing on the Sprague gage.

The next meeting will be held November 16, 1999.

ADMINISTRATIVE ASSISTANT'S REPORT:

The following correspondence was received: proceedings of the Roseau County Board of Commissioners September 14 and 21, 1999 meetings; minutes of the Red River Watershed Management Board's August 17, 1999 meeting; Notice of Special Election of Independent School District #676, Badger, Minnesota, referendum to increase general education revenue; the Summer 1999 issue of Water Talks from the Department of Natural Resources; information and registration forms on the 63rd Annual Meeting of the Minnesota Association of Soil and Water Conservation Districts, the keynote speaker is Roseau's Bob Bergland; a variety of workshops are being offered through the University of Minnesota Institute of Sustainable Natural Resources; Minnesota Land Trust News and Views Fall/Winter 1999 newsletter; minutes of the Board of Water and Soil Resources September 23, 1999 meeting and a letter from The International Coalition thanking the Board for their recent membership renewal.

OLD BUSINESS:

The District was notified that the logjam at the Mickelson Bridge would qualify for FEMA funding. A motion was made by LaVerne Voll second by Raymond Moser to accept the bid of \$725.00 from Les Hagen to remove the debris at the Mickelson Bridge. Carried.

LINS RING DIKE - At last month's meeting there had been some concern regarding what was perceived as a substantial difference between the estimated cost and the actual cost of the engineering on the Lins Ring Dike. It was determined that the engineering cost for the Lins Ring Dike is comparable to the engineering costs associated with the ring dikes recently constructed under the District's Farmstead Ring Dike Program. It was noted that the Lins Ring Dike was done as a pilot project and at that time the landowner's cost share was 25% of the total cost. After further discussion a motion was by Allison Frislie to reduce Darrell Lins' cost share to ~~12 1/2%~~ which is the 12 1/2% percentage landowner are paying now under the Farmstead Ring Dike Program. Commissioner Mark Foldesi questioned if there was a way to recoup the additional cost the District will incur as a result of reducing the landowner's share. A possibility brought up was asking the RRWMB to authorize a retroactive cost share of 25% for the Lins Ring Dike. Allison added to his motion that the Board should pursue this prospect. Farrell Erickson was asked to approach the RRWMB regarding the matter. The motion was carried.

DUXBY LEVEE: - Farrell Erickson reported that he had completed the fall inspection and ordered gravel for Roseanne Lee's driveway. Farrell informed the Board that there appears to be a poor seal around one of the culverts in the levee. He had noticed some seepage. The Board requested that Charlie and Farrell inspect the area on Thursday. They will also inspect the levee for bank instability where Lionel Thorbus had been pumping water over the dike. If that area of the levee needs to be filled with riprap it may qualify for FEMA funding.

NEW BUSINESS:

The City of Roseau has discontinued paying the monthly fee for the phone line on the National Weather Service's satellite gage. This is the gage located on the Center Street Bridge. The City felt it wasn't necessary to continue paying for the phone line because they are already assisting with the operating cost of the automated gage at Malung. It was discussed that the Center Street gage provides the National Weather Service with vital flood warning information. The monthly cost is \$17.00. LeRoy Carriere made a motion that the District funds the National Weather Service's phone line in the City of Roseau, second by Allison Frislie. Carried.

A request was received from Curt Nygaard, Roseau County Extension Educator, to use the District's meeting room for a crop clinic to be held January 4, 2000. A motion was made by LaVerne Voll second by LeRoy Carrier to deny the request. Carried.

The Board received a letter from the Marshall County Water and Land Plan Office requesting funding support for a local drainage workshop. A workshop has been scheduled for November 1, 1999 at the Thief River Falls Best Western. Kurt Deter will be the workshop presenter. They are asking for donations of \$200.00 from several agencies. Chairman Erickson indicated that he would try and attend the workshop. Allison Frislie made a motion that the District denies the request for funding, seconded by LaVerne Voll. Carried.

On December 17, 1999 the Red River Basin Board and the Energy & Environmental Research Center are co hosting a Water Summit at the EERC. A meeting will be held on November 4, 1999 at 10:00 a.m. to prepare for the December Water Summit. Several agencies, including Watershed Districts, are being asked to participate in this planning meeting.

Don Ogaard had sent each member district a memo requesting a Proposed Position Paper regarding the Mediation Process.

HAY CREEK - A letter needs to be sent by the District to the U.S.COE regarding the Section 22 Hay Creek WMS model development. Charlie Anderson informed the Board that he had spoken with Tom Raster earlier today about the District proceeding with the cost share agreement. The agreement names the Roseau River Watershed District as the non-federal sponsor responsible for 50% or \$15,000.00 of the cost of the model development. Tom had clarified that State funding could be used for the local match. He suggested to avoiding losing a months time that the District states in its letter something to the effect that they will enter into the agreement contingent on the District being able to obtain funding for its share through the State. Allison Frislie made a motion authorizing Chairman Erickson to sign the letter to the U.S. COE that it is the District's intent to enter into the agreement for the Section 22 Hay Creek WMS model development, as the non-federal sponsor, contingent on obtaining its cost share through the State, seconded by Raymond Moser. Carried.

Farrell Erickson reported on last night's special meeting with the Canadians. An International Sub-Committee was formed with 7 delegates from Canada and 7 delegates from the U.S. The U.S. delegates are Floyd Haugen and Greg Halvorson - Township Boards; Mark Foldesi and Orris Rasmussen - County Commissioners; Farrell Erickson and administrative staff - Watershed. Members of the Flood Control Committee and other consulting staff will be brought in as needed. There was discussion that an alternate Watershed delegate could be either Manager Voll or Manager Moser. The first meeting of this newly formed International Sub-Committee is tentatively scheduled for November 29, 1999.

The Board discussed at length hiring a District Administrator. As noted in the minutes of the special meeting held October 13, 1999, Farrell Erickson and Kathy Ross did meet with Rob Sando and he is very interested in the position. A few of the managers were concerned with how it might appear if Rob was offered the job without accepting other applications. The District Administrator position was listed with the Roseau Job Service, however, it was agreed that the job should be advertised in the Roseau Times-Region. LaVerne Voll made a motion to advertise the District Administrator's position in the Roseau Times-Region the weeks of October 30 and November 5, 1999. A complete job description will be available at the Roseau Job Service and interested applicants will be asked to apply there. The deadline for submitting application is November 12,1999. The Board will hold a special meeting on Wednesday, November 17, 1999 to review the applications. The motion was seconded by LeRoy Carriere and carried. Kathy Ross was directed to place notices in the Roseau Times-Region for the job opening and for the special meeting to be held November 17, 1999. Manager Carriere and Chairman Erickson will meet to develop a draft personnel manual and job description.

It was reported that the staff gage at Cutoff No. 10 along the Roseau-Kittson County line needed to be replaced. A motion was made LaVerne Voll second by Allison Frislie authorizing a new staff gage at the above location. Carried.

The next meeting of the Board will be the special meeting scheduled for November 17, 1999 at 5:00 p.m.

There being no further business to come before the Board, LaVerne Voll made a motion to adjourn at 8:35 p.m., seconded by Raymond Moser. Carried.

Respectfully submitted,


Allison Frislie, Secretary Treasurer


Kathy Ross, Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD NOVEMBER 17, 1999**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:00 p.m.

MANAGERS PRESENT: Farrell Erickson, Raymond Moser, Allison Frislie, LeRoy Carriere and Laverne Voll

STAFF PRESENT: Kathy Ross

CONSULTING STAFF PRESENT: Pat Moren

DELEGATIONS: Floyd Haugen and Mike Higgins

The purpose of the special meeting was to hire a District Administrator. The Board received five applications. The name of the applicants were:

Craig Brandt
Denise DeFrates
Dave Grafstrom
Sandy L. Hogenson
Rob Sando

After a thorough review of the applications and accompanying resumes a motion was made by LaVerne Voll to narrow the choice of applicants down to Dave Grafstrom and Rob Sando, seconded by Allison Frislie. Carried.

The Board moved on to discuss what wages and benefits they would offer. It was decided that the following terms of employment would be more fully described in the District's personnel manual: insurance coverage, paid holidays (approximately 8 or 9 days per year); a cap of 120 hours per year would be placed on any overtime; vacation time will not be allowed to accumulate from year to year; and a probationary period of 6 months would be implemented. An acceptable termination clause still needs to be added.

The Board then resumed their conversation on which of the remaining applicants was best suited for the position. It was noted that both candidates were very good and each had their own particular strengths. Dave Grafstrom has a strong background in agriculture while Rob Sando is well versed on the water issues that are unique to Roseau County. A motion was made by LaVerne Voll to offer the job to Dave Grafstrom, seconded by LeRoy Carriere. Roll call vote: LeRoy Carriere - yes; Allison Frislie - no; Raymond Moser - no; LaVerne Voll - yes; Farrell Erickson - no. The motion was denied. A motion was then made by Allison Frislie to offer Rob Sando the job, seconded by Raymond Moser. Roll call vote: LeRoy Carriere - no; Allison Frislie - yes; Raymond Moser - yes; LaVerne Voll - no; Farrell Erickson - yes. The motion passed. At this time a telephone call was made to Rob Sando to see if he would be able to meet with the Board this evening.

A motion was made by LaVerne Voll to start Rob at \$15.00 per hour, plus insurance, through the six-month probationary period. A review of the wages would be done at the end of that time.

While the Board was waiting for Rob Sando to arrive at the office they addressed the other items on this evening's agenda.

A motion was made by Raymond Moser to pay JOR Engineering for engineering services for October, seconded by Allison Frislie. Carried - unanimous.

The rules violation by Lawrence Klema was revisited. Mr. Klema had contacted Raymond Moser about the letter that was sent to him by the Board and there seems to be some conflicting information regarding the Township Board authorizing Mr. Klema to relocate the culvert. It was discussed that the water eventually ends up in the same ditch that it did before the culvert was moved. The Board did bring up the fact that a permit application should have been submitted to the District in the first place. LaVerne Voll made a motion to rescind the order to restore, seconded by LeRoy Carriere. Discussion - Farrell Erickson stated that he would like the Board to discuss at its December meeting the need to amend the Rules of the Roseau River Watershed District to include a provision for "after the fact" permits. A note was made to add this item to the December agenda. Raymond Moser added that he would like to have some type of hearing procedure prior to sending a letter that a person has committed a violation. Allison Frislie stated that both Lawrence Klema and the Jadis Township Board should meet with the District and agreed that Mr. Klema should be given a reprieve from moving back the culvert until such a meeting could be held. The motion was carried.

The Board reviewed the job description for Administrator that was drafted by Farrell Erickson and LeRoy Carriere. A motion was made by Allison Frislie to accept the job description as written seconded by Raymond Moser. Carried

Rob Sando arrived at this time and formally accepted the job as District Administrator. He will need to give his present employer two weeks notice, but he should be available to start work in early December. After a short discussion regarding salary and insurance, a motion was made by Allison Frislie authorizing Farrell Erickson and LaVerne Voll to meet with Rob after this evening's meeting to go over the job description and work out a few details on the personnel manual, seconded by Raymond Moser. Carried.

A motion was made by LaVerne Voll to adjourn the meeting at 6:32 p.m., seconded by Raymond Moser. Carried.

Respectfully submitted:


Allison Frislie, Secretary Treasurer


Kathy Ross, Administrative Assistant

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD DECEMBER 7, 1999**

MANAGERS PRESENT: Farrell Erickson, Allison Frislie, LaVerne Voll, and Raymond Moser.

MINUTES: Due to technical difficulties, the October 26, 1999 meeting minutes and the minutes of the Board's special meetings held October 25 and November 17, 1999 will be addressed at the January 4, 2000 meeting.

December Receipts -- Memo	Balance
Citizens State Bank -- interest on checking account	422.23
USDA/CCC -- farm program	8,911.00
Roseau County -- 99 tax levy and ditch taxes	49,003.72
Marshall County -- 99 tax levy	230.44
Lake of the Woods County -- 99 tax levy and SD # 51	31.90
Beltrami County -- 99 tax levy and SD # 51	71.87
Kittson County -- 99 tax levy	422.66
Roseau County -- 99 tax levy and ditch taxes	51,189.29
TOTAL	\$110,283.11

BILLS: Motion by Allison Frislie to pay the following bills, seconded by Raymond Moser. Carried - unanimous

December Bills -- Memo	Amount
Wikstrom Telephone Company -- internet charge	\$13.95
Century Tel -- telephone	77.03
Ross True Value -- supplies	100.59
Wahl Bros. Inc. -- repair trap, WD # 3	
Vatnsdal Excavating -- Duxby Levee	165.
Roseau Times Region -- meeting notices	27.00
Pat Moren -- legal services	656.25
Raymond Moser -- meetings and expenses	
LaVerne Voll -- meetings and expenses	148.59
Cellular One -- cell phone charge	22.46
	160.08
	867.57
	6,860.75
	200.00
	16,584.57
Citizens State Bank -- checks	
TOTAL	\$27,674.24

PERMITS:

A motion was made by Raymond Moser and seconded by Laverne Voll to approve the permit application from Ardmore Haugen (# 272 revised). This permit approval does not authorize diking and spoil is to be placed on the "community ditch side" with the spoil not blocking any natural draws or ditches. Carried - unanimous.

A motion was made by Allison Frislie and seconded by Raymond Moser to table the following permits: Brach Svoboda # 279 and Roseau County # 280, until more information can be gathered by onsite visit's and also discussed with the Roseau County Engineer. Carried - unanimous. Engineer Anderson, Administrator Sando and Manager Erickson will meet with County Engineer Richmond tomorrow afternoon to discuss the proposed permits.

DELEGATES:

The Board met with Stan Wood, RRWMA, he reported on the pools and their storage capacity at the RRWMA. He gave an illustrated presentation on the overhead showing the pool capacities weekly water levels form 1999. Stan discussed the agreement with the RRWD for floodwater retention on the RRWMA stating that pools 1 and 2 have 8,300 acre feet and pool 3 has 3,700 acre feet available as per agreement with the RRWD for floodwater storage. He also discussed nesting in the RRWMA in 1999, stating that the game and non-game bird and ducks nesting periods were down and geese were also down 50% because of the availability of proper food. He also stated that the population of birds in the RRWMA was down considerably in 1999.

Stan also discussed the repair of the dike on pool #2. Stan presented the Board of Managers a cost breakdown itemizing the repair of the dike: \$ 18,207.38 for equipment costs, \$ 22,714.88 for labor costs for a total of \$ 40,922.26, but these figures could go up 2 - 3 %. Stan also indicated that there was over 5, 000 cubic yards of fill put on the dike.

A motion was made by Allison Frislie and seconded by Raymond Moser to activate the Flood Damage Reduction Grant and to pay \$ 12,000.00 upon certification of completion for repair of the dike on Poll #2 in the RRWMA. Carried - unanimous

Laverne Voll left the meeting at 6:30 p.m

ENGINEER'S REPORT:

Charlie Anderson reported on the meeting he had with landowners from Stafford Township. They were interested in impoundments for floodwater control in Stafford Township and also discussed 1 or 2 lateral ditches to Ditch #8 in Stafford and gating culverts along Hwy #89. Charlie indicated that he would have an outline available at the January meeting addressing these items.

RRWMB REPORT:

Farrell Erickson reported the following:

The Roseau River Watershed District received "Watershed District of the Year" for the State of Minnesota at the MAWD convention in Alexandria Dec. 2 - 4, 1999. He discussed the various workshops he attended, the resolutions that were presented and passed and also informed the other Managers of the upcoming RRWMB conference in TRF on December 9 and 10, 1999. He also discussed the composite paper report (involvement and utilization of the watershed district's project work team) from Don Ogaard executive director of the RRWMB.

Farrell also discussed the past, ongoing and future projects of the RRWD. He also discussed the involvement of past Board managers (Kelman Kvien, Steve Erickson and Bob Severson) of the Roseau River Watershed District and felt that they should also be recognized in the press release to be sent out to the media for "Watershed District of the Year".

ADMINISTRATOR'S REPORT:

The following correspondence was received; minutes of the Board of Soil and Water Resource's October 27, 1999 meeting minutes and December 15, 1999 agenda. The RRWD's proposed tax statements for 2000. DNR emergency permit for repair of public roads and bridges damaged by flooding, Thanksgiving card from Courts, Keaveny and Rinde, News and Views, Notice of Sand Hill Watershed District meetings 11/9/99 and 12/7/99, minutes from 10/5/99 meeting, RRWMB meeting notice - 11/16/99 and 12/9-10/99 and RRWMB minutes from 9/14/99 and 10/19/99 meetings, Roseau County Commissioners minutes from 10/12/99 and 11/9/99 meetings, Rivers Council of Minnesota Newsletter, LOW notice of decision to revise CLWP, MAWD web page update, letter from City of Roseau notifying Mason's of usage of RRWD meeting room, Associate of District Administrators Upcoming meeting's on 11/9/99 and 12/3/99, letter from RRWMB on conference at Best Western in TRF on 12/9 and 12/10 1999. No action was taken.

OLD BUSINESS:

Board members reviewed the annual operating costs of reinstating the Sprague Creek gauge as supplied by the U. S. Geological Survey Office from Grand Rapids, Minnesota. After discussion with Engineer Anderson on the proposed costs a motion was made by Allison Frislie and seconded by Raymond Moser to accept the quoted price of \$ 9,529.00 for the first year and \$ 5,075.00 thereafter for annual operation of the Sprague Creek gauge (this cost estimate is for \$ 4,454.00 for the DCP (data collection platform) and year round operation of \$ 5,075.00 as quoted by the USGS). Discussion followed on the Canadian and RRWMB commitment for funding of the gauge. Carried - unanimous.

Engineer Anderson then discussed the washout at the Sprague Creek gauge station. He indicated that there was a washout at the bottom of the station and that in order for the gauge to gather appropriate and accurate data that in his opinion this needed to be fixed. A motion was then made by Raymond Moser and seconded by Allison Frislie to repair the Sprague Creek gauge washout. Carried - unanimous. Engineer Anderson said he would contact USGS on this.

Board of Managers discussed the letter from Roseau County Engineer Richmond on the Lawrence Klema violation. Discussion followed with Greg Halvorson from the Jadis Township Board. The Board of Managers discussed with Engineer Anderson on the water flow in that area, culvert location and FEMA funds for protection of the road. A motion was made by Farrell Erickson and seconded by Allison Frislie to send a letter to Jadis Township Board informing them to restore the culvert between sections 33 & 34 in Jadis Township. Voting in the affirmative - Farrell Erickson and Allison Frislie. Voting against - Raymond Moser. Motion Carried.

A motion was made by Allison Frislie and seconded by Raymond Moser to extend the Flood Hazard Mitigation Grant (farmstead ring dike program) to December 31, 2001. Carried - unanimous.

Stan Wood asked the Board on what the status of the land exchange project is. The board informed him they are working on it and look to file an application after the 1st of January 2000.

NEW BUSINESS:

The Board of Managers discussed permit #276 from Floyd Haugen. Floyd discussed with the Board, his ditch cleanout in section 22 of Moose Township. Discussion ensued on the permit application that Floyd had originally filed with the watershed district. The permit application had not contained any language on constructing a dike and the Board had indicated to Floyd at the October 5th, 1999 Board meeting that as long as the spoil was spread across the field after the clean out, then there would not be a permit needed. Floyd then presented a letter that he had written to the County Engineer on permission to clean out the ditch and leave the dirt as a berm on the east side of the NE1/4 of section 22 of Moose Township.

Stan Wood left the meeting at 7:45 p.m

A motion was made by Raymond Moser and seconded by Allison Frislie to approve payment of \$ 6,860.75 to Don Lunke for partial payment #2 for the construction of the Robert Magnusson ring dike. Carried - unanimous.

The Board of Managers then discussed the Advisory Board Committee meeting, which is tentatively held in January. Discussion focused around when would be a good time to hold the meeting; it was brought up the possibility of holding a separate meeting in the spring of 2000. It was decided to wait till next month and to put the advisory meeting date as old business on the January agenda. There was also discussion on "after the fact permits". The Board discussed with Engineer Anderson how other watershed districts had this issue. Manager Frislie suggested that the Board research this and report back with their findings at the next meeting. They also asked Administrator Sando to contact other watershed district Administrators and find out how after the fact permits are handled in their districts.

Floyd Haugen then submitted to the board the revised permit application # 276. A motion was made by Allison Frislie and seconded by Raymond Moser to approve the revised permit application from Floyd Haugen with the word berm to be replaced by dike, with reference to the approval of County Engineer's decision and the approval of an on site visit with Administrator Sando, Engineer Anderson and 1 Watershed Board Manager. Carried - unanimous

The next meeting of the Board will be Tuesday, January 4, 2000 at 5:00 p.m.

They're being no further business to come before the Board; Allison Frislie made a motion to adjourn at 8:20 p.m., seconded by Raymond Moser. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD DECEMBER 20,1999**

Chairman Farrell Erickson called the special meeting to order at 6:04 p.m. in the City of Roseau's Council Chambers. Board members present were LaVerne Voll, and Raymond Moser, Leroy Carriere. Staff attending was Atty. Pat Moren, Administrator Rob Sando. Also in attendance were Mark Wierschke, Kenneth Wierschke, Kent Wierschke, Floyd Haugen and Brent Haugen. Mark Foldesi entered the meeting at 6:10 p.m. Brach Svoboda entered the meeting at 6:15 p.m.

The purpose of the special meeting was to discuss Permit #276 in Moose Township.

DISCUSSION ON PERMIT # 276, SECTION 22, MOOSE TOWNSHP:

Chairman Erickson welcomed everyone to the meeting and then asked Administrator, Rob Sando to explain the situation in section 22 of Moose Township permit #276. Rob discussed the diking project in section 22 and indicated to the Board and the group of what he viewed on site. He indicated that he had received 2 phone calls on the dike project and had been to the site numerous times in the past 2 weeks. Rob used a diagram on the dry erase board showing the project site and what was located on site. Chairman Erickson then opened up discussion to the group. A considerable amount of discussion was focused on the ditch going across Floyd Haugen's land to the west. It was brought up by Mark Wierschke that the ditch was constructed in 1957 by a gentlemen's agreement and a hand shake by the owners previously who owned the N 1/2, NE 1/4 and SE 1/4, NE 1/4 of section 22 of Moose Township and his father Kenneth Wierschke.

Chairmen Erickson then asked Rob to phone Charlie Anderson, JOR Engineer and put him on conference call during the rest of the meeting at 6:17 p.m. Discussion then focused around whether or not the ditch running across sec. 22 of Moose Township was a legal drain. Engineer Anderson explained what he had viewed on site when he was there. After discussion and the idea of running the water along the east side of section 22 to the north and then west along the north side of section 22 was discussed. There are currently 2 - 30" centerline culverts in the road to the south where the water enters section 22 from section 23 and if there was a culvert put in the dry approach in the NE corner of section 22, there would have to be a 24" culvert installed with the elevation at least the same as the 2- 30" centerline culverts. Engineer Anderson was asked if a 24" culvert would be enough and he said that if all that drains through those 2 - 30" culverts is the 640 acres from section 23 and a little from section 14 of Moose Township then based on his opinion the culvert would be sufficient. Engineer Anderson also concluded that the ditch would also have to be graded so the water would flow to the north and then the ditch would have to be cleaned going to the west on the north side of section 22. Engineer Anderson was then asked about his opinion on the dike on section 22 and in his opinion the dike should be removed in front of the ditch running west across section 22 until an alternate outlet can be administered and agreed upon.

Chairman Erickson discussed the disagreement between the landowners and suggested that Administrator Sando is willing to set up a meeting with affected landowners and come up with a solution to the disagreement. He also discussed the petition process and indicated that the landowners should look at the possibility of petitioning for a lateral.

A motion was then made by Raymond Moser and seconded by Leroy Carriere to rescind the prior approved revised permit application # 276 for section 22 of Moose Township and to remove the dike blocking the field ditch on the east side of section 22 of Moose Township. Those voting in favor of stated motion: Raymond Moser, Leroy Carriere and Farrell Erickson, Those opposed: Laverne Voll. Motion Carried

Chairman Erickson then asked Rob if he would contact all parties involved setting up a date to discuss the disputing parties disagreements and to try and bring up a viable solution.

Chairman Erickson then adjourned the meeting at 7:02 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator