

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD January 4, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:05 p.m.

MANAGERS PRESENT: Farrell Erickson, Allison Frislie, Leroy Carriere, and Raymond Moser

Manager Laverne Voll entered the meeting at 5:10 p.m.

STAFF PRESENT: Administrator, Rob Sando.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi - Roseau County Commissioners and Greg Halvorson - Jadis Township.

AGENDA: Additions: OLD BUSINESS - TIC meeting in Winnipeg Jan. 11-13, 2000, USGS-Sprague Creek and discussion of application for Land Exchange with MN DNR, meeting date with Canadians on Sprague Creek. Motion by Leroy Carriere to approve the agenda with the above additions, seconded by Raymond Moser. Carried - unanimous.

MINUTES: A motion was made by Leroy Carriere to approve the December 7, 1999 regular monthly meeting and December 20, 1999 special meeting minutes with the correction made on the December 20, 1999 minutes to remove Steve Lee's name from the list of those attending the meeting, seconded by Raymond Moser. Carried - unanimous.

RECEIPTS:

December Receipts -- Memo	Balance
Border State Bank - Interest on CD #108511	\$ 4,740.00
Citizens Sate Bank - interest on checking account	\$ 665.23
State of Minnesota - Homestead & Ag. Credit Aid (HACA)	\$ 20,938.50
Marshall County - delinquent tax	\$ 331.35
Darrell Lins - landowners share of ring dike	\$ 2,997.01
TOTAL	\$ 29,672.09

BILLS: Motion by Allison Frislie to pay the following bills, seconded by Raymond Moser. Carried - unanimous

December Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Cellular One -- cell phone charge	\$ 22.46
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,117.59
Quill -- Office supplies	\$ 709.92
Quill -- Office supplies	\$ 263.26
Postmaster -- post office box annual fee	\$ 64.00
Multi Office Products -- office supplies	\$ 53.51
Wikstrom Telephone -- internet charge	\$ 13.95
Century Tel -- phone bill	\$ 112.04
Jor Engineering, Inc. -- Oct. 24 - Dec. 25, 99 - General - \$2667.89, Flood Plan - \$975.70 Ring Dikes - \$2,036.63, WD #3 - \$398.56, SD #51 - \$2,938.44, Duxby Levee - \$89.00 Copier Rent - \$50.00, Copier Toner - \$57.19	\$ 9,213.41
Allison Frislie -- meetings and expenses	\$ 80.04
Farrell Erickson -- meetings and expenses	\$ 286.37
Laverne Voll -- meetings and mileage	\$ 124.98
Raymond Moser -- meetings and mileage	\$ 189.94
Leroy Carriere -- meetings	\$ 180.08
Mn Workers Compensation Ass. Risk Plan -- workers comp. Insurance	\$ 219.00
Roseau Times Region -- advertising	\$ 4.00
Pat Moren -- legal services	\$ 656.25
Red River Watershed Management Board -- share of tax levy	\$ 6,380.96
The International Coalition -- registration for Winnipeg Conference	\$ 100.00
Citizens State Bank -- social security and medicare deposit	\$ 479.66
Brandt's -- gift certificates for gauge readers	\$ 400.00
TOTAL	\$ 21,871.42

PERMITS:

A motion was made by Raymond Moser and seconded by Leroy Carriere to table Brach Svoboda permit #279 until further information is available and collected by Administrator Rob Sando. Carried - unanimous.

A motion was made by Laverne Voll and seconded by Leroy Carriere to approve Roseau County Highway Department permit application # 281 based upon Engineer Anderson's recommendation. Carried - unanimous.

A motion was made by Leroy Carriere and seconded by Raymond Moser to approve Roseau County Highway Department permit application # 282 based upon Engineer Anderson's recommendation. Carried - unanimous.

A motion was made by Allison Frislie and seconded by Raymond Moser to table Roseau County Highway Department permit application # 283 (lateral 1 of Co. Ditch 21) until further hydrology information is received as requested by Engineer Anderson. Carried - unanimous.

A motion was made by Allison Frislie and seconded by Raymond Moser to hold a special meeting with the Roseau County Commissioners and Roseau River Flood Mediation Committee on the 18th of January in the Roseau County Courthouse at 1:00 p.m. to discuss concerns and questions from each Board and to give a presentation on the Hay Creek project. Carried - unanimous.

Einar Karlsson left the meeting at 6:00 p.m.

DELEGATES:

Mark Foldesi, Roseau County Commissioner, commented on the joint meeting to be held on the 18th of January between the different parties. He stated that the Roseau County Engineer will not be able to attend the meeting. Commissioner Foldesi commented that the Roseau County Engineer has his own plan for the Hay Creek area. Commissioner Foldesi discussed the plan and concept of Hay Creek, funding of the project, he wanted to know what is going to be done?, what should be done and what can be done?

Commissioner Foldesi also asked the question of what is the purpose of the Flood Control Committee? What is their objective, purpose and plan? He also commented on the fact that there is a lack of communication between everyone and all parties involved. He stated that the meeting on the 18th would be a good time to answer these and other questions that might be asked.

Commissioner Foldesi also commented that he has been appointed to represent the Roseau County Commissioners on the Roseau River Flood Control Mediation Committee. He also stated that the Roseau River Watershed should bring any concerns and questions to the meeting on the 18th at 1:00 p.m.

The Board thanked him for attending the meeting and look forward to working with him and the Commissioners in the future.

ENGINEER'S REPORT:

Charlie Anderson reported on the MPCA meeting. He talked about the meeting in TRF on the Red River Valley's plan with MPCA. There will be things added with more upcoming meetings in the future on the Red River Board Basin Plan.

RRWMB REPORT:

Farrell Erickson reported the following:

He discussed the Red River Management Board Policy and had a copy at the meeting to view. He stated that the Roseau River Watershed Rules handbook has to be reviewed and possible revisions need to be made to the rules. He gave an example of a subwatershed from the Red Lake Watershed District on flood damage reduction. Manager Erickson also commented on that when a project affects an area there should and needs to representation from that affected area at meetings when the affected area is being discussed and projects are being planned.

Manager Erickson also presented a paper titled "Bernie Youngquist Endowed Chair in Land and Water Management". It is a discussion draft presented by W. Daniel Svedarsky Ph.D. from the University of Minnesota Crookston. It's a draft on the need to coordinate and disseminate land and water resource data to appropriate user group, collect additional data pertinent to understanding basin-wide impacts of land and water management actions and present this information in an effective educational venue. He presented copies for all Board Members to review.

ADMINISTRATOR'S REPORT:

The following correspondence was received; proceedings of the Roseau County Board of Commissioners minutes of November 23, 1999; Holiday greeting cards from Rinke/Noonan, TIC and Wild Rice River Watershed District; MPCA news release - MPCA seeks public comment, announces hearing schedule for feedlot rule chapter 7020 proposed revision; Rivers Council of Minnesota 3rd annual State of the Rivers Meeting Feb. 24-26, 2000; Positional Accuracy handbook; 1999 annual report "The Governor's council on geographic information"; Letter from MPCA informing that there is not a funding round open for 319 funds; Northwest Regional Development Commissions newsletter "Commission Chronicle" winter 1999; Sand Hill River Watershed District agenda for Jan. 4, 2000 meeting and December 7, 1999 minutes; Coregis Large Loss Hotline; NRCS - water resources status report; LCMR proposal for challenge grant money - BWSR. No action was taken.

Mike Higgins left the meeting at 6:25 p.m

OLD BUSINESS:

A motion was made by Allison Frislie and seconded by Leroy Carriere to terminate the PAS study on Hay Creek based upon Engineer Anderson's conversation with Ms. Michelle Hoff and Mr. Raster from the COE. Carried - unanimous.

Kelman Kvien left the meeting at 6:30 p.m.

There was discussion on the Sprague Creek Gauge bill and to whom the bill would be sent. The Board of Managers directed Administrator Sando to direct the billing to the Red River Watershed Management Board. The Board also directed Administrator Sando to call RRWMB Treasurer Dan Wilkens to assure that would be the proper procedure.

The Board authorized Administrator Sando to send notices out to the group of individuals who are meeting with the Canadians on the Roseau River Watershed. The individuals are listed; Mark Foldesi, Orris Rasmussen, Farrell Erickson, Greg Halverson, Floyd Haugen, Laverne Voll and Rob Sando. The meeting will take place on the 19th of January, 2000 at 5:00 p.m. in the Roseau River Watershed District Office.

A motion was made by Raymond Moser and seconded by Laverne Voll to authorize Farrell Erickson and Rob Sando to attend the TIC Conference in Winnipeg, MB Jan. 11 - 13, 2000. Carried - unanimous.

The Board of Managers authorized Administrator Sando to begin the application for land exchange with the MN DNR. The Board informed Administrator Sando to contact Stan Wood on assistance with the application.

A motion was made by Raymond Moser and seconded by Laverne Voll to authorize Administrator Sando to investigate and proceed with obtaining framed certificate of recognition plaques for former Board members Robert Severson, Steve Erickson and Kelman Kvien for their dedicated service to the Roseau River Watershed District as Board Managers. Carried - unanimous.

NEW BUSINESS:

The Board of Managers discussed the recent amended rules manual for the Watershed and discussed the possibility of revising the current rules of the District. The Board discussed procedures, Bois De Sioux and Two Rivers rules. The Board discussed process of amending, forming a committee to look at the revision process and following proper steps in revision of the current rules of the District. After considerable discussion Manager Erickson asked for volunteers to form a committee and start working on the rule revision process. Attorney Pat Moren, Manager Leroy Carriere, Manager Raymond Moser and Administrator Rob Sando will serve on this committee to assist Attorney Moren.

A motion was made by Raymond Moser and seconded by Leroy Carriere to allow Administrator Sando to be a presenter at the Envirothon for NW MN in conjunction with the SWCD's of NW MN. Carried - unanimous.

A motion was made by Laverne Voll and seconded by Raymond Moser to authorize Administrator Sando to attend all future Administrator's meeting. Carried - unanimous.

Pat Moren chaired the following election of officers:

A motion was made by Leroy Carriere and seconded by Raymond Moser to nominate Farrell Erickson as Chairperson. The motion to cease nominations and cast a unanimous ballot for Farrell Erickson was made by Laverne Voll and seconded by Allison Frislie. Carried - unanimous.

A motion was made by Farrell Erickson and seconded by Leroy Carriere to nominate Raymond Moser as Vice Chairperson. The motion to cease nominations and cast a unanimous ballot for Raymond Moser was made by Laverne Voll and seconded by Leroy Carriere. Carried - unanimous.

A motion was made by Laverne Voll and seconded by Leroy Carriere to nominate Allison Frislie as Secretary/Treasurer. The motion to cease nominations and cast a unanimous ballot for Allison Frislie was made by Farrell Erickson and seconded by Raymond Moser. Carried - unanimous.

A motion was made by Allison Frislie and seconded by Raymond Moser to nominate Farrell Erickson as delegate to the Red River Watershed Management Board with Allison Frislie as the alternate. The motion to cease nominations and cast a unanimous ballot for Farrell Erickson as delegate and Allison Frislie as alternate was made by Leroy Carriere and seconded by Laverne Voll. Carried - unanimous.

A motion was made by Allison Frislie and seconded by Laverne Voll to nominate Farrell Erickson as the representative to the Minnesota Pollution Control Agency. The motion to cease nominations and cast a unanimous ballot was made by Laverne Voll and seconded by Leroy Carriere. Carried - unanimous.

Pat Moren then turned the meeting back over to Chairperson Farrell Erickson.

After considerable discussion on the District's overall plan and Administrator Sando presenting a model resolution to begin the process on revising the district's overall plan. A motion was made by Allison Frislie and seconded by Leroy Carriere to table the resolution for performing the districts overall plan update. Carried - unanimous.

Administrator Sando brought up the question to the Board of Managers if they felt he needed to be a notary public. After discussion a motion was made by Raymond Moser and seconded by Laverne Voll to authorize Administrator Sando to apply for a notary Public. Carried - unanimous

The next meeting of the Board will be Tuesday, February 8, 2000 at 5:00 p.m.

They're being no further business to come before the Board; Allison Frislie made a motion to adjourn at 7:45 p.m., seconded by Laverne Voll. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD JANUARY 18, 2000**

On January 18, 2000 at 1:00 p.m. the Roseau River Watershed Board of Managers (RRWD), Roseau County Board of Commissioners and the Roseau River Flood Control Mediation Committee held a joint meeting at the Roseau County Courthouse in the Roseau County Commissioners meeting room. The purpose of the meeting was to discuss flood control issues within the Roseau River Watershed.

Roseau County Commissioner Rasmussen started the meeting at 1:14 p.m. He welcomed everyone one to the meeting and was pleased with the attendance of the meeting. Roseau River Watershed Chairperson Farrell Erickson gave a quick overview of the update of the Hay Creek/Norland project and then asked Todd Peterson (Co-chair of the Flood Committee) and Charlie Anderson (Engineer for the Roseau River Watershed) to give a presentation on the purpose of the flood committee and to explain background information on the Hay Creek/Norland project.

Todd Peterson gave an overview of the Roseau River Flood Control Mediation Committee. He discussed the background of the committee, the function of the committee and the flood plan that the committee has worked on. He presented a summary of the history, goals, and accomplishments of the committee. He also discussed assessments objectives for those assessments in the flood plan and flood control projects that the committee is focusing in on. He also discussed projects that the committee has accomplished to date; team is working on a watershed wide plan, addressing both flood damage reduction and natural resource enhancement. Among its duties, the team assesses existing conditions, develops FDR and NRE for each segment of the watershed and analyzes and evaluates various FDR approaches and techniques. The committee has developed a ranking of prospective projects; Norland is listed as #3 and restoration of Hay Creek is #9. Other accomplishments include a survey of landowners on potential flood water reduction measures, developing a working relationship with Manitoba and its communities, expanding the network of stream gauging stations, developing a culvert sizing computer model and the planning and construction of 26 farmstead ring dikes to date.

Engineer Anderson then discussed the Hay Creek/ Norland area by giving background information on the area. He stated that this area of Hay Creek has approx. 140 square miles of drainage area. He discussed the topography of the area stating that there is 60-90 ft. of fall from the upper reaches of Hay Creek to the Confluence of the Roseau River and Hay Creek. He explained that in the 1996 flood, his crew had measured flows of 6,000 cu. ft. sec. at the Ross Bridge, 9,000 cu. ft. sec. at the Roseau Center Street Bridge and 4,000 cu. ft. sec. at the Caribou Bridge. He stated that this watershed is unique in that you would expect the readings to go the other way like in most watersheds; he also commented on that it takes 16 days to get rid of 1 inch of run-off. Engineer Anderson also discussed the possibility of widening the Roseau River but due to the agreement with Canada on restrictions of flows and environmental concerns it would be impossible to do.

Engineer Anderson then focused in on the Hay Creek/Norland watershed areas. He discussed the watershed areas of the project geographically, the location, etc. He showed hydrographs of Hay Creek, he talked about considerations of the projects and plans of the proposed Hay Creek/Norland project. Engineer Anderson discussed the combining of the projects and the theoretical envisioning of how the water will flow in those areas with the plans that have been developed. The Norland area would hold approx. 7 - 8,000 acre feet and the Hay Creek project ag storage area would hold approx. 12,000 acre feet of storage.

Tom Raster from the Corps of Engineers (COE) then discussed the cost of the project. He indicated that the flood committee in conjunction with the Roseau River Watershed Board of Managers has formally applied to the COE for section 206, "Aquatic Ecosystem Restoration" funds. He gave a breakdown of the costs of the project. They were very preliminary costs; 1.7 million for Hay Creek construction, 2.1 million for Norland construction and 2.7 million for the ag-pool construction. Engineer Anderson then commented that the costs could be higher (up to 8 million total costs) with the expansion of the Norland area and the figures that Mr. Raster used were based on 1990-91 construction costs. Mr. Raster talked about the widening and deepening of Hay Creek. He discussed that the COE did agree to an FRR- which will combine local watershed modeling with the planning. He also discussed the timetable of the project, stating that it would take at least 2 1/2 to 3 years before construction would begin. He stated that if this project would qualify for 206 funds that it's a 65/35 cost share with the COE footing the bill for 65% up to 5 million max. The remaining costs would have to be non-federal funds. Roseau River Manager Farrell Erickson commented that the remaining funds (non-federal) are currently being assessed and applied for at the state level, he also stated that the Red Board would also pick up some of the costs of the local or non-federal share.

Brian Dwight from BWSR commented on the mediation agreement and discussed the representation that has occurred from the different environmental groups like Audubon Society, DU and other groups. He commented on that these groups have been assisting us in seeking out funds for the proposed projects in the Red River Valley.

RRWD Manager Farrell Erickson commented that the RRWD wanted county support including attendance/participation at meetings. He talked about funding for those projects and the agencies involved in the planning and funding. He also discussed the EIS study that took over 5 years to complete in the Red River Valley by the COE and after the mediation agreement there are now several opportunities available for projects. He also stated that there would be a meeting tomorrow January 19, 2000 at 5:00 p.m. in the office of the RRWD with individuals from Canada on working together on the Roseau River Watershed as whole without the international boundary.

Roseau Co. Comm. Foldesi discussed the Hay Creek/Norland project stating that he liked the concept of the project because it holds water in the East of the watershed and a lot of his constituents are from the West. He discussed the level of trust in the watershed and they, as County Commissioners need to trust the people that they appoint to the various positions. He also discussed the funding and was a little concerned with the money being spent.

RRWD Board Manager Leroy Carriere left the meeting at 2:33 p.m.

Roseau Co. Comm. Rasmussen commented on that he wants to know if there is a back-up plan, if there are other areas of retention for the upper reaches of Hay Creek, the status of Roseau Lake Bed project. He commented that there should be back-up plans for the projects. He then discussed the counties application to FEMA for repairs of infrastructure within the county and Hay Creek was noted as a site. He was also concerned with the question of "What happens if the Hay Creek/Norland project doesn't go through and they receive this money from FEMA before the money has to be implemented for use. He then called on Morris Hulst to update the group on the status of the FEMA application.

Morris Hulst indicated that Roseau County Engineer Rod Richmond was unable to attend and that the money from FEMA would only be for repairs and that they could get up to a 4-year extension for utilizing the funds if the application gets accepted. Engineer Anderson then commented that he hoped the funds from FEMA could be used as assisting in the development of the project but hopefully not as an alternative. Mr. Hulst then commented that it's either a repair or improvement project with the FEMA funds!

Numerous questions were brought up during the discussions and are listed below:

- Would the water east of the Norland project be affected by the construction of the project?
- What would be the average depth of the ag-pools when filled with water?
- What happens when the water affects the landowners on the upstream side of the Norland Project?
- What groups are involved with the Hay Creek/Norland project?
- Who is responsible for the effects of the project?
- Is there any gauging on Ditch #61?
- Will water be running year round out of the Norland and Hay Creek sites?
- How much money is being applied for at this time for the projects?
- Who has the authority to regulate the draining of the pools?
- Would control be lost if the land reverted back to wetland status?
- How would you get water into the pools and project, where would it come from?
- Does Hay Creek open up before Ditch #61?
- Will you need 100% support in order for the project to be constructed or continued?
- Who has last control of Ditch #7 and #61?
- Who has the authority of Ditch #7 and #61?
- If a governmental agency opposed the project, would the project still be constructed?
- How many people are on the Roseau River Flood Control Mediation Committee?

Commissioner Rasmussen discussed his concern with the landowners who live adjacent to these projects and all of the concern he has received from these landowners who live near the proposed projects. He indicated that the RRWD should get together and discuss with the adjacent landowners any problems or concerns that they might have. If they are properly addressed by meeting with these landowners and you get general support then the project would be approved by him. Commissioner Foldesi stated that you have to represent your constituents in your district and he felt like this was a viable project in his district. He again reiterated the point of letting the appointed members of the RRWD manage their appointed positions.

Commissioner Johnston commented that the Roseau County Highway Dept. and the RRWD should get together on the FEMA application, if the project commences, and decide what will occur in the proposed project areas. He also stated they also should discuss when they get together who has authority of the ditch after repair or construction of the projects. He stressed that we have to work together on this!!!

A lot of discussion was spent on authority of ditches, what happens after a ditch is improved or repaired then who would have the authority of the ditch.

RRWD Board Manager Erickson commented that they would like support from the County Commissioners on the concept of the project. RRWD Board Manager Voll then asked a question if there was a model of the Hay Creek/Norland area? Engineer Anderson commented that he is currently working on a numerical and not a physical model of the area and should it ready in the next couple of months. A question was then brought up from the audience, who lived near the Norland project area, that before he would believe and approve the project he would like a working tabletop display of the project area. Engineer Anderson stated that it would be impossible to do that and that he did know of any such working model available.

RRWD Board Manager Laverne Voll left the meeting at 3:15 p.m.

Commissioner Rasmussen commented on that he thought the meeting went very well and was very productive.

There were several comments from the audience stating the Roseau River should be widened and cleaned, elevations should be taken east of the Norland project area. NO DNR involvement in the construction or management of the pools.

Engineer Anderson then discussed his relationship with the DNR and projects he has worked on with the DNR. Mike Larson from the MN DNR Fisheries out of Baudette then discussed the states role in the projects. He talked about the mediation process and the involvement of all agencies in the process. He also discussed the goals of the Flood Control Mediation Committee.


Commissioner Foldesi stated that communication is key factor in proposing and addressing projects. He stated that he felt the Roseau County Board of Commissioners know a lot more today at this meeting than in the past. He also commented on the fact that he was concerned that a RRWD Board Manager left the meeting and he again stressed the point of everyone being part of the process!!!!

After discussion the Commissioners agreed that they would approve the concept of the Hay Creek/Norland project with a provision that all of the concerns of the landowners in that area are reasonably addressed. It was noted that all of the County Commissioners agreed to this statement.

Another point was brought up from the audience that there was water being received from the Marvin Lake area from the NE part of the Roseau River Watershed and could possibly coming be from Canada. Engineer Anderson stated that he would like to visit the site with the individual this spring or early summer when it was possible.

The meeting was adjourned at 3:56 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD February 8, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:10 p.m.

MANAGERS PRESENT: Farrell Erickson, Leroy Carriere, and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi - Roseau County Commissioners, Brian Dwight - BWSR, Lisa Kracmer - MPCA, Shelly Hoff and Tom Raster - COE. Refer to attached attendance sheet for others in attendance.

AGENDA: Additions: OLD BUSINESS - DNR Payment of dike repair at RRWMA, final payment of construction of ring dike for Ardmore Haugen, Advisory Committee meeting date, Floyd Haugen Dike update. NEW BUSINESS: - Courts, Keaveney, Rinde - Audit books, Gages in Norland area, RRWMB - ring dike share of construction at 25%, Drainage law amendment, new e-mail address. Motion by Leroy Carriere to approve the agenda with the above additions, seconded by Raymond Moser. Carried - unanimous.

MINUTES: A motion was made by Raymond Moser to approve the January 4, 2000 regular monthly meeting and January 18, 2000 special meeting minutes with the correction made on the January 18, 2000 minutes to restate the sentence from "He stated that this area of Hay Creek has approx. 1,500 square miles of drainage area with 440 square miles from Canada" to "He stated that this area of Hay Creek/Norland has approx. 140 square miles of drainage area"., seconded by Leroy Carriere. Carried - unanimous.

RECEIPTS:

January *RS*

December Receipts -- Memo	Balance
State of Minnesota -- FEMA Dr - 1288 payment	\$ 2,671.50
Roseau County -- 00 tax levy and ditch taxes	\$ 9,063.44
Kittson County -- SD #51 and delq. Taxes	\$ 3,077.74
Marshall County -- tax levy 00	\$ 41.41
Citizens State Bank -- interest on checking account	\$ 581.43
Marshall County -- SD #51 current taxes	\$ 37.88
TOTAL	\$ 15,473.40

BILLS: Motion by Allison Frislie to pay the following bills, seconded by Raymond Moser. Carried - unanimous.

City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 23.85
City of Roseau -- telephone charge for conf. Call from Dec. 20, 1999 special mtg.	\$ 5.53
Citizens State Bank -- deposit stamp	\$ 18.96
Quill Corporation -- office supplies	\$ 65.97
Fulton Accounting -- accounting services (1099 @ W2's)	\$ 80.00
Century Tel -- phone bill	\$ 121.10
Ross True Value -- office supplies	\$ 29.30
JOR Engineering -- 12/26/99 - 1/22/00 -- General - \$1,069.75, Flood Plan - \$206.25, Hay Creek - \$2,100.65, Ring Dikes - \$598.00, Copier Rent - \$25.00	\$ 3,999.65
Pat Moren -- legal services	\$ 937.50
Roseau Times Region -- advertising	\$ 10.63
West Group -- 2000 cumulative pocket paks	\$ 115.02
Johnson Construction -- final payment - Ardmore Haugen Dike	\$ 1,012.53
RRWMB -- tax levy share	\$ 2,079.11
Laverne Voll -- meetings and mileage	\$ 187.48
Raymond Moser -- meetings and mileage	\$ 123.68
Farrell Erickson -- meetings, mileage and expenses	\$ 657.06
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,719.82
PERA -- employee and employer share (Dec. 2 - Jan. 31, 2000)	\$ 518.35
Leroy Carriere -- meetings	\$ 101.58
Citizens State Bank -- 941 tax	\$ 514.08
Red River Watershed Management Board -- reimburse for Carbou and Ross gages	\$ 10,137.50
MN DNR RRWMA -- repair of dike on pool #2 at RRWMA	\$ 12,000.00
MAWD -- registration for legislative breakfast	\$ 25.00
TOTAL	\$ 35,697.65

PERMITS:

Administrator Sando gave the Board a summary of the rescinded permit revised #276 for Floyd Haugen. Administrator Sando commented that he has tried numerous times to discuss the situation with Mr. Haugen and nothing has transpired yet from the conversations and memo he has sent to Mr. Haugen. Administrator Sando stated that he sent a letter to Mr. Haugen dated January 19, 2000 giving him until the 26th of January 2000 to remove the dike in front of the ditch or he might possibly face the criminal action alternative of the enforcement provision of the Roseau River Watershed District Rules Handbook.

A motion was made by Raymond Moser and seconded by Leroy Carriere to extend the deadline to the 20th of February 2000 for Floyd Haugen to remove his dike blocking the ditch in section 22 of Moose Township. Carried - unanimous.

Floyd Haugen entered meeting at 5:30 p.m.

Ardmore Haugen entered meeting at 5:35 p.m.

5:40 p.m. Ardmore Haugen Hearing for revised permit #272 with conditions.

At 5:40 p.m. Chairperson Erickson began the hearing by summarizing the permit given to Ardmore and then asked Mr. Haugen to discuss the situation with the Board. Ardmore began by distributing a hand drawn map to everyone at the meeting. (Map is attached to the minutes) He described the area he had drawn on the map and used this map numerous times during his presentation. Ardmore explained the drainage of section 21 of Dieter Township. He also explained that he doesn't want Ted Ellenson's water coming across his land and that by constructing the ditch between his property and his neighbor (Ted Ellenson) and constructing a 12" -18" berm, Mr. Ardmore Haugen claimed that installing the ditch with the berm he would actually increase his neighbors drainage.

Steve Dahl and Warren Haugen entered the meeting at 5:55 p.m.

Mr. Haugen also commented on the culverts being too small and hindering the outlets of water from the county ditches. Mr. Haugen was asked about the county road ditches around his property. He commented that he had contacted the County numerous times and they told him that if he wanted the ditches cleaned then to do it himself. Mr. Haugen commented that after cleaning the road ditch to the west he now has 3times the volume for water to move. Mr. Haugen also commented that he has a dike on the west side of section 21 of Dieter and on the south side on his property. Discussion focused on the 18" culvert in the NW corner of section 29 of Dieter. Mr. Haugen claimed that the water going through the ditches to the south and west of his property have to go through the 18" culvert in that corner, he claimed that the culvert is too small and has on several occasions offered to pay out of his pocket the cost to increase the size of that culvert. Chairperson Erickson commented that further investigation is necessary before making a determination on this and that there will be further information taken from an on site visit this spring or summer on the downstream side of this project and that all parties involved will be contacted on this. Mr. Haugen commented that he would like a reply back by July or August of 2000.

Mark Foldesi entered the meeting at 6:15 p.m.

Mr. Ardmore Haugen left at 6:40 p.m. when the hearing was finished on his permit revised #272 with conditions.

Floyd Haugen left the meeting at 6:45 p.m.

DELEGATES:

Tom Raster and Shelly Hoff from the Corps of Engineers were in attendance to give an update and overview from the Corp on the Hay Creek/Norland project. They discussed the project stating that they thought this was a very good project. The Hay Creek PRP was approved in Feb. 2000. There was discussion on the project, costs and whether or not the project would get funded. There was an overview of the project shown on the overhead stating the project costs, timelines, and proposed dates on construction. There was a lot of discussion on the timelines and the ERR phase of the project.

Mr. Raster and Ms. Hoff left the meeting at 7:15 p.m.

Brian Dwight from the BWSR discussed the long-range plan of the RRWD. He indicated that the district should adopt a resolution to begin the planning and it would take approx. 2 years to complete and there would be \$\$\$ available for the planning from BWSR. Mr. Dwight commented that it takes between \$ 200,000 -225,000 for planning efforts for each watershed. The RRWD Board of Managers discussed the resolution and wanted Administrator Sando to put it on the March 2000 Board Meeting when more Managers would be present.

Mark Foldesi, Roseau County Commissioner, commented on Hay Creek project and asked a few questions on the project which were tried to be addressed by the Managers and Engineer Anderson. Mr. Foldesi also commented on the Floyd Haugen Dike project. He stated that he has been receiving numerous phone calls on this and the Board stated that they are currently enforcing the matter. Mr. Foldesi also commented that he wants the matter resolved and requested the Board to enforce their previous action rescinding the permit and requesting Mr. Haugen to remove the dike blocking the ditch in section 22 of Moose Township.

Steve Dahl and Warren Haugen from Stafford Township met with the board presenting a concept or idea of a water impoundment and laterals south of Roseau in conjunction with the Ditch #8 watershed. Engineer Anderson handed out a brief summary of the proposed project (included with the minutes) and gave a brief overview of the project, outlining different project thoughts and concerns. Chairperson Erickson commended Mr. Dahl and Mr. Haugen for

their idea and indicated that the project is very favorable and discussed with them about petitioning for the laterals and the impoundment.

Steve Dahl, Warren Hagen and Kelman Kvien left the meeting at 7:40 p.m.

ENGINEER'S REPORT:

Engineer Charlie Anderson reported on the meeting he had with the Stafford delegation and the meetings and phone calls he has been having with the COE.

RRWMB REPORT:

Farrell Erickson reported the following: He gave an overview of the TIC meeting in January in Winnipeg. Farrell also discussed and went over the Red River Watershed Management Boards policy manual, which was adopted with changes. He also discussed the meetings that he and Administrator Sando have been attending in St. Paul in front of the Senate and House leadership committees. He also discussed the FEMA \$\$ coming into the watershed for repair of ditch systems.

ADMINISTRATOR'S REPORT:

The following correspondence was received; Hammerback products distributing - inside culvert prices, REA volts and views - Jan. 2000, SHRWDC Feb. 1 agenda and Jan. 4, 2000 minutes, BWSR Dec. 15, 199 minutes, BWSR Jan. 26, 2000 meeting notice, Roseau County Commissioners meeting minutes for 12/14/99 and 1/4/2000, Red river Basin Flood Damage reduction Work Group upcoming meeting notice and agenda for 1/14/2000, MECA 11th annual conf. Notice for 3/9&10/00, RRWMB meeting notice for 1/18/00 and 11/16/99 minutes, Northland Cons. News - Kittson SWCD, Info. On upcoming TIC conf. in Winnipeg, RRFDRC - 2 foot wetland bounce guidelines, MAWD - watershed news and events (winter 2000), 2000 labor law poster info., Drainage law amendment from BWSR, LCMR proposal - 2000 inventory and records modernization of public drainage systems No action taken.

Administrator Sando reported that he will be meeting with the Roseau Co. Comm. on the 15th of Feb. at 10:40 a.m. and asked the Board if they wanted any inquires of the County. He also gave an overview of the TIC conference with Chairperson Erickson.

A motion was made by Raymond Moser and seconded by Leroy Carriere advising Administrator Sando to draft a letter to the Roseau County Board of Commissioners requesting information about the proposed FEMA funds the county will be receiving and their intentions of distribution of the funds. Carried - unanimous.

OLD BUSINESS:

There was discussion on the rules revision process. Attorney Pat Moren said the committee has not yet met on the discussion and hoped to meet in the near future.

Brian Dwight left the meeting at 8:00 p.m.

Chairperson Erickson discussed the meeting with the Canadians on the 19th of January 2000. He commented that the group came up with the name Roseau River International Watershed and each side (US and Canada) would have 7 votes each. There was some discussion on why Rob Sando was not considered a voting member of the delegation. It was noted that Rob worked for the RRWD and the RRWD was already well represented with 2 members. It was indicated that Rob would be the contact person for the US and John Arthur would be the contact person for Canada. Erickson discussed the voting delegation and talked about alternates for the meeting.

Mark Foldesi left the meeting at 8:15 p.m.

A motion was made by Leroy Carriere and seconded by Raymond Moser to have the Roseau Times-Region as the official paper of the RRWD. Carried - unanimous.

A motion was made by Raymond Moser and seconded by Leroy Carriere to have Citizens State Bank and Border State Bank as the official depositories of the RRWD. Carried - unanimous.

A motion was made by Raymond Moser and seconded by Leroy Carriere to retain the services of JOR Engineering Inc. and Attorney Pat Moren on a fee basis. Carried - unanimous.

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD FEBRUARY 14, 2000**

Chairman Farrell Erickson called the special meeting to order at 3:05 p.m. in the Law offices of Patrick D. Moren. Board members present were LaVerne Voll, Raymond Moser and Allison Frislie. Staff attending was Atty. Pat Moren, Administrator Rob Sando. Also in attendance were Kathy Ross, Roseau County Commissioner Mark Foldesi, Attorney Kurt Deter, Floyd Haugen and Brent Haugen.

The purpose of the special meeting was to discuss pending litigation.

A motion was made by Allison Frislie and seconded by Raymond Moser to close the meeting for the purposes of pending litigation. Carried - unanimous.

DISCUSSION ON PENDING LITIGATION ON PERMIT #276:

Chairman Erickson welcomed everyone to meeting. Attorney Kurt Deter introduced himself as the legal representative for Floyd Haugen. Mr. Deter indicated to everyone present that if there became a dispute between his client (Floyd Haugen) and Roseau County, and then he would have a conflict of interest and would abstain from any further discussion on the matter.

Everyone at the meeting was handed a packet of papers containing a chronological series of events that transpired with Mr. Haugen (drawn up by Administrator Sando and former Administrative Assistant Kathy Ross), portions of minutes from previous RRWD meetings (10/5/99, 12/7/99, 12/20/99), copies of correspondence with Mr. Haugen, a letter from Mr. Haugen to Roseau County Engineer Rod Richmond and the permits that Mr. Haugen filed with the RRWD. There was discussion on the series of events that occurred between Mr. Haugen and the RRWD.

Chairperson Erickson discussed permit #276. He discussed the definition of a berm and dike, the history of the permit and how the situation occurred. He showed a road map of the area from the Roseau County Highway Department and discussed the removal of approx. 15 - 20 feet laterally of the dike blocking the ditch on the east side of section 22 of Moose Township. There was a considerable amount of discussion on the permit and the current status of the dike.

Mr. Haugen discussed the cleaning of ditches that he has paid for from the west side of his land in section 22 of Moose Township, going west to the Whitney ditch. Mr. Haugen indicated that he has not been reimbursed by anyone for the cleaning of this and has paid for it all on his own. He discussed the past cleaning of the ditch system stating that hardly any has taken place.

Board Manager Allison Frislie then discussed the permit Mr. Haugen had filled out. Manager Frislie stated that when Mr. Haugen approached the Board in the fall of 1999, the Board had stated that he would not need a permit for cleaning as long as **the original condition of the ditch was not changed and that he spread the spoil after cleaning.** Manager Frislie also discussed the RRWD approach towards the project indicating that the Board has been very cooperative and Mr. Haugen did not discuss at the time of his permit application pertinent information regarding an alternative outlet for the water.

Board Manager Laverne Voll made reference to the Roseau County road construction plan of County Road #27. He indicated that on the plan, the ditch on the west side of County Road #27 along the east side of section 22 of Moose Township, shows the water flow by the arrows on the map, to converge at the ditch running across Mr. Haugen's land and then to continue across his land. He also made reference to a topographical map of the area, which identifies the ditch.

Attorney Pat Moren then made reference to comments from Roseau County Commissioner Mark Foldesi at the February 8, 2000 Roseau River Watershed District regular monthly Board Meeting. He stated that Mr. Foldesi had received numerous phone calls and requested that the Board enforce compliance.

Mr. Deter then asked Mr. Haugen if he would be willing to open up the dike blocking the ditch across his land? Mr. Haugen stated that he had conferred with Roseau County Engineer on this dike construction and that the water impounds on his land.

At 3:40 p.m. consulting Engineer Charlie Anderson for the RRWD was called and a conference call with Mr. Anderson commenced. Mr. Deter discussed the situation and status of Mr. Haugen's dike and discussed the flow of

water at or near the dike area. Engineer Anderson discussed the conditions of the dike and the drainage area of the affected area. He stated that he was told that the water that is going under County Road #27 and then west across Mr. Haugen's land is approx. from 1 square mile. Mr. Haugen commented and asked the question if the water could flow on the east side of #27 and then north to the 36" centerline culvert that runs through #27 going east and west at the corner of sections 22 and 23 of Moose Township. Mr. Anderson commented that it would be possible but ditching would be required on the east side of #27 because of the grade and further ditching would be required going west on the north half of section 22 of Moose Twsp plus more information would have to be obtained before he would come to any further conclusions. Roseau County Commissioner Foldesi discussed that the dike has to be removed for public relations due to the phone calls he has been receiving. Engineer Anderson stated that if the dike were breached now, the situation would be resolved. Floyd and Brent Haugen then commented about the culverts on the west end of the ditch system of sections 20 and 21 of Moose where the ditch on the north side of sec. 22 of Moose empties into the Whitney ditch. Engineer Anderson indicated to Mr. Haugen that he would need a detailed plan of the ditching plan and would need more information. Engineer Anderson then recommended that the dike be breached in front of the ditch. The conference call ended at 3:52 p.m. with Engineer Anderson.

Roseau County Commissioner Foldesi then commented on the situation. He stated that Mr. Haugen had contacted him about the dike and Mr. Foldesi had commented to Mr. Haugen that as long as the water would go north and west he did not have a problem with it. Mr. Foldesi then asked Mr. Haugen what his intent was by putting the dike up and what his plans were. Mr. Foldesi indicated that he has received numerous phone calls regarding this dike and that a compromise had to be reached and that the dike had to be breached.

Attorney Kurt Deter asked his client Mr. Floyd Haugen to breach the dike to ground level at a 15' width. Mr. Deter stated to his client that state statute states that you can't hold water on someone else unless you have an adequate outlet for the water. Mr. Haugen had no response. Mr. Deter asked Mr. Haugen to breach the dike several times with no response from Mr. Haugen. Mr. Deter stated that there could be a lot of money spent on this with the same end result, that of breaching the dike.

There was a lot of conversation on the dike, the breaching of the dike and alternative plans for the proposed ditch project.

The RRWD Board of Managers asked if they could meet among the Managers. Mr. Deter and his clients left the meeting at 4:20 p.m.

The Board of Managers discussed the situation and reconvened with Mr. Deter and his clients at 4:45 p.m.

A motion was by Manager Allison Frislie to defer pending criminal or civil action with respect to the Floyd Haugen dike, on the condition that the dike be breached and removed down to ground level to a width of 12 feet at the field ditch on the east side of Section 22 of Moose Township. The Board of Managers will use its best efforts to bring the concerned parties together in an attempt to resolve the drainage issues in the area, seconded by Raymond Moser. Carried.

Administrator Sando was then authorized by the Board of Managers to set up a meeting between the landowners in the area of section 22 of Moose Township, after the dike is breached.

A motion was made by Manager Frislie and seconded by Manager Voll to open the meeting back up to the public. Carried.

A motion was then made by Manager Frislie and seconded by Manager Moser to adjourn the meeting. Carried.

The meeting was adjourned at 4:58 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD March 7, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:10 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Allison Frislie, Laverne Voll, and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi and Orris Rasmussen - Roseau County Commissioners, Gracia Nelson - Emergency Services Director. Refer to attached attendance sheet for others in attendance.

AGENDA: Additions: OLD BUSINESS - Bank Certificate of Deposit. NEW BUSINESS: -TTC forum on 3/13/00, Maggie Adams bank failure at her residence. Motion by Laverne Voll to approve the agenda with the above additions, seconded by LeRoy Carriere. Carried - unanimous.

MINUTES: A motion was made by LeRoy Carriere to approve the February 8, 2000 regular monthly meeting and February 14, 2000 special meeting minutes, seconded by Raymond Moser. Carried - unanimous.

RECEIPTS:

February Receipts -- Memo	Balance
USDA/FSA -- direct deposit/farm program	\$ 8,236.00
Kittson County -- State Ditch #51	\$ 1,034.25
State of Minnesota -- FEMA Dr - 1288 payment	\$ 4,524.00
Citizens State Bank -- interest on checking account	\$ 736.41
TOTAL	\$ 14,530.66

BILLS: Motion by Allison Frislie to pay the following bills, seconded by LeRoy Carriere. Carried - unanimous.

February Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 23.85
Mn Workers Comp. Ass. Risk Plan -- workers comp. insurance	\$ 54.00
Multi Office Products -- office supplies	\$ 28.42
Roseau Times Region -- advertising	\$ 13.81
Century Tel -- phone bill	\$ 109.81
Pat Moren -- legal services	\$ 1,687.50
Western National Insurance -- auto and general insurance	\$ 1,692.00
JOR Engineering -- 1/24/00 - 2/26/00 -- General - \$1,672.50, Flood Plan - \$528.10, Hay Creek - \$2,200.70, Ring Dikes - \$478.17, Impoundment Investigation - 760.00, Norland - 12.50, FEMA - General - 95.00, Copier Rent - \$25.00	\$ 5,771.97
Leslie Hagen -- SD #51 cleaning and brushing	\$ 750.00
MAWD -- 2000 dues	\$ 1,131.84
Laverne Voll -- meetings and mileage	\$ 242.17
Raymond Moser -- meetings and mileage	\$ 182.28
Allison Frislie -- meetings and mileage	\$ 160.08
Farrell Erickson -- meetings, mileage and expenses	\$ 590.13
LeRoy Carriere -- meetings	\$ 209.35
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,766.83
PERA -- employee and employer share (2/1 - 2/29, 2000)	\$ 250.24
Citizens State Bank -- 941 tax	\$ 565.34
TOTAL	\$ 16,443.57

PERMITS:

Administrator Sando gave an update on Floyd Haugen revised permit # 276. He indicated to the Managers that nothing has been done since an attempt, in front of the ditch, to breach the dike in the middle of February. Mr. Floyd Haugen then addressed the Managers. He indicated that the ditch on the north side of section 22 of Moose Twsp. has since opened up and water is going west. He also indicated that he had talked to the County Engineer and that the County was going to clean the CSAH #27 road ditch on the west side adjacent to section 22 of Moose Township. There was considerable discussion on the permit and Mr. Floyd Haugen stated that he had attempted to open the dike in front of the ditch in February. The Board inquired with Brent and Floyd Haugen asking them if the dike could be removed now and they responded that they didn't know. There was also considerable discussion on the history of the application of the permit. Orris Rasmussen discussed the past history of the #27 road project and indicated that there have been numerous revisions to the original road plan. Attorney Pat Moren indicated that from the 14th of February meeting with Attorney Kurt Deter and Brent and Floyd Haugen that Mr. Deter had recommended to the Haugen's that they remove the dike and work out a solution with their neighbors and Mr. Deter had indicated to them that they can't hold back water on adjacent landowners without providing an adequate alternative outlet.

Mark Foldesi entered the meeting at 5:50 p.m.

Mr. Floyd Haugen used a drawing on the dry erase board to describe the area and show the Board an overall view and description of the area.

Mark Foldesi commented that he suggested to Floyd that under the circumstances he should show cooperation and take down the dike and work out a solution with his neighbors.

A motion was made by Manager Frislie and seconded by Manager Carriere to proceed with voluntary compliance or take legal actions necessary to remove the dike. The motion was discussed and Chairperson Erickson requested a voice vote. Manager's Moser, Voll, Carriere and Frislie all voted in favor of the motion with Manager Erickson abstaining from the vote due to conflict of interests. Motion carried.

DELEGATES:

Roseau County Commissioners Rasmussen and Foldesi discussed the recent public info. meeting at Enstrom Town Hall on the 6th of March 2000. They both felt that the meeting had a good turnout, liked the idea of the RRWD stressing at the meeting that they are working for the people of the watershed. They also felt that the RRWD and Roseau River Flood/Mediation Committee are going in the right direction by informing the people and they stressed that they keep the people informed. There was also considerable discussion on MN DNR and the purpose of their position in the project and other projects across the county.

Roseau River Flood/Mediation Committee Chairperson Kelman Kvien requested to the Board to investigate parallel ditches on either side of State Ditch #51, west of Highway 310.

ENGINEER'S REPORT:

Engineer Charlie Anderson reported on the meeting he had with the TRWD and Roseau County Engineer. He questioned Co. Commissioner Foldesi and Rasmussen on the FEMA monies that the county is going to receive on the ditch and road repair within the counties. Commissioner Rasmussen commented that they received these \$\$\$ and work will be done on ditches where vegetation is holding back water, he also stated that there is 700 miles of roads and CSAH. Engineer Anderson commented to the Commissioners that they make sure and get good advice from Attorney Kurt Deter before construction.

RRWMB REPORT:

Farrell Erickson reported the following: He commented on the comments that Engineer Rod Richmond had made about the FEMA monies and invited everyone to attend the March Conference in Crookston on the 16th and 17th of March at the Northland Inn.

ADMINISTRATOR'S REPORT:

The following correspondence was received: Sandhill River Watershed District meeting 3/7/00 and SHRW minutes 2/1/00. MN DNR landscaping for wildlife and water quality workshop, TIC and RRBB forum on the 13th of March in the City of Roseau Auditorium.

Administrator Sando reported that he will be meeting with the Roseau Co. Comm. on the 14th of March at 10:40 a.m. and asked the Board if they wanted any inquires of the County. No action was taken.

OLD BUSINESS:

A motion was made by Manager Voll and seconded by Manager Carriere to authorize Manager Frislie and Administrator Sando to investigate investing \$ 100,000.00 in a certificate of deposit for the watershed. Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Voll to adopt Bois De Sioux resolution to proceed with overall plan update and insert Roseau River Watershed in place of Bois De Sioux among the resolution. Carried - unanimous. (See attached resolution)

NEW BUSINESS:

A motion was made by Manager Carriere and seconded by Manager Moser to approve payment of \$ 1,131.84 to MAWD for 2000 dues. Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Moser to authorize signing of joint powers agreement with the Red River Watershed Management Board. Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Moser to authorize Administrator Sando to address the Roseau County Commissioners and ask for their support for attached resolution for support of the flood /mediation committee. Carried - unanimous.

Chairperson Erickson commented that before the Board meeting Engineer Anderson, Attorney Moren and himself viewed a possible bank failure on the Roseau River at the residence of Maggie Adams. Engineer Anderson will view the site tomorrow and try and come up with a solution to the problem.

Chairperson Erickson also reported that he is setting up a tour of the upper reaches of Hay Creek and Beltrami Island Forest Area with Brian Dwight from the BWSR and any other interested persons on the 5th of April at 10:00a.m.

The next meeting of the Board will be Tuesday April 4, 2000 at 5:00 p.m.

They're being no further business to come before the Board; Manager Frislie made a motion to adjourn at 7:00 p.m., seconded by Manager Voll. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

Upon motion by Leroy Carriere and seconded by Raymond Moser the following Board fees for 2000 were passed:
per diem - \$55.00, hourly rate - \$15.00 limited to three hours per day, and mileage will be at the rate of \$.325 per mile.

The Board of Managers authorized Administrator Sando to begin the application for land exchange with the MN DNR. The Board informed Administrator Sando to contact Stan Wood on assistance with the application.

NEW BUSINESS:

A motion was made by Raymond Moser and seconded by Leroy Carriere to approve the sub-grant agreement DR-1288 for the amount of \$ 5,947.00. Carried - unanimous.

A motion was made by Raymond Moser and seconded by Leroy Carriere to authorize Administrator Sando to pay the amount of \$ 10,137.50 to the RRWMB for reimbursement of operating costs of the Caribou and Ross gaging stations for the period of 10/1/98 - 9/30/00. Carried - unanimous.

A motion was made by Leroy Carriere and seconded by Raymond Moser to hire Courtts, Keaveney and Rinde to perform the RRWD annual audit for 1999. Carried - unanimous.

Mike Higgins left the meeting at 8:25 p.m.

A motion was made by Raymond Moser and seconded by Leroy Carriere to approve final payment to Johnson Construction in the amount of \$ 1,012.53 for Ardmore Haugen's ring dike. Carried - unanimous.

There was discussion on the Advisory Committee meeting date. It was decided that the Board would meet with the committee on the 2nd of March 2000 at 6:00 p.m. in the Watershed office and instructed Administrator Sando to send out notices to the members and announce the meeting in the paper and radio.

Stan Wood from the RRWMA presented the Board with a letter discussing his intentions and plans for Pools #2&3 in 2000 with weather permitting (refer to letter attached from Stan). A motion was then made by Raymond Moser and seconded by Leroy Carriere to follow Stan Wood's cattail control project according to the attached letter, dependent on the weather. Carried - unanimous.

There was discussion on the land exchange program with DNR. It was decided that Chairperson Erickson and Administrator Sando would fill out the application for the land exchange and give to Stan Wood.

Stan Wood left the meeting at 8:40 p.m.

A motion was made by Raymond Moser and seconded by Leroy Carriere to send Administrator Sando to the legislative breakfast in St. Paul on the 24 and 25th of February 2000. Carried - unanimous. The Board managers would contact Administrator Sando if they would be attending the breakfast.

A motion was made by Raymond Moser and seconded by Leroy Carriere to pay MN DNR \$ 12,000.00 for the dike work and repair on Pool #2 in the RRWMA, with the MN DNR reimbursing the RRWD for \$6,000.00 as agreed upon earlier in 1999. Carried - unanimous

The next meeting of the Board will be Tuesday, March 7, 2000 at 5:00 p.m.

They're being no further business to come before the Board; Leroy Carriere made a motion to adjourn at 8:48 p.m., seconded by Raymond Moser. Carried - unanimous.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD April 4, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:03 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Allison Frislie, Laverne Voll, and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi - Roseau County Commissioners. Others in attendance - Kelman Kvien, Greg Halvorson, Daryl Wicklund, M. Braaten, Floyd Haugen, Sheriff Curt Hauger, Ardell Magnusson.

AGENDA: Additions: OLD BUSINESS - Board meeting times for summer months, Certificates of Deposit, NEW BUSINESS - upcoming meeting on 4/12/00 in Greenbush with Roseau County Engineer and TRWD, Floyd Grindahl complaint, Clarence inquiry on drainage, review of program prioritization worksheet for flood damage reduction efforts and possible contribution from RRWD for RRIW. Motion by Laverne Voll to approve the agenda with the above additions, seconded by LeRoy Carriere. Carried - unanimous.

MINUTES: A motion was made by Allison Frislie to approve the March 7, 2000 regular monthly meeting minutes seconded by LeRoy Carriere. Carried - unanimous. A motion was made by LeRoy Carriere to amend the March 2, 2000 special meeting minutes by striking the word **over** and put **through the culverts** and to add the words **until the road is overtopped** and then approve the remaining minutes, seconded by Manager Voll. Carried - unanimous. A motion was made by Manager Moser to accept the March 6, 2000 special meeting minutes with the correction of adding the word "with" in the 5th paragraph in the last sentence, seconded by Manager Carriere. Carried - unanimous.

RECEIPTS:

March Receipts -- Memo	Balance
State of Minnesota -- reimbursement for dike repair at RRWMA	\$ 6,000.00
Citizens State Bank -- interest on checking account	\$ 559.67
TOTAL	\$ 6,559.67

BILLS: Motion by Manager Moser to pay the following bills, seconded by Manager Voll. Carried - unanimous.

March Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 23.85
Mn Workers Comp. Ass. Risk Plan -- workers comp. Insurance	\$ 36.00
Multi Office Products -- office supplies	\$ 13.83
Roseau Times Region -- advertising	\$ 14.88
Century Tel -- phone bill	\$ 114.97
Pat Moren -- legal services	\$ 875.00
Ross True Value -- supplies	\$ 18.06
Border Agency -- liability insurance	\$ 1,432.00
JOR Engineering -- 2/2900 - 3/25/00 -- General - \$ 950.20, Flood Plan - \$ 1,940.28, Hay Creek - \$ 855.70, Stream Gauging - \$ 986.38, Dale Prezkwas Ring Dike - \$ 143.00, Copier Rent - \$25.00	\$ 4,900.56
Roseau Data Run -- plaques for former Watershed Board Managers	\$ 79.88
Laverne Voll -- meetings and mileage	\$ 107.10
Raymond Moser -- meetings and mileage	\$ 206.97
Allison Frislie -- meetings and mileage	\$ 93.89
Farrell Erickson -- meetings, mileage and expenses	\$ 426.11
Leroy Carriere -- meetings	\$ 203.17
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,501.90
PERA -- employee and employer share (3/1 - 3/31, 2000)	\$ 296.42
Postmaster -- stamps	\$ 55.00
Citizens State Bank -- 941 tax	\$ 577.58
TOTAL	\$ 12,191.12

Ardell Magnusson addressed the Board and distributed a letter requesting a representative from the Roseau River Watershed District Board of Managers attend an April 18th hearing on Ardell's land being offered for sale to the DNR. Ardell indicated that the hearing was only to discuss "flood control". There was considerable amount of discussion on this, some of the items discussed were, RRWD permits were discussed, operating plans were discussed for the old Roseau Lakebed, and some comments were received from Stan Wood on the acquisition of land at the 1030' and below level for the lakebed. After a considerable amount of discussion, it was noted the general consensus of the Board was that Manager Frislie would attend as a representative and tell those concerned at the hearing "the Roseau River Watershed is a permitting agency."

PERMITS:

A motion was made by Manager Voll and seconded by Manager ^{Moser} Voll to approve permit #284 - (Gary Gustafson application.) Carried - unanimous.

A motion was made by Manager Moser and seconded by Manager Carriere to approve permit #285 - (City of Roseau/DNR Fisheries). There was considerable discussion on the proposed permit application. It was noted that JOR did the preliminary design and engineering on the proposed rock dam structure below the dam. Voting in favor of the motion were Managers Erickson, Frislie, Carriere and Moser, those voting against Manager Voll, motion carried.

Administrator Sando brought up the tabled permits to keep the Managers informed of the pending permits that are tabled. After considerable discussion on the tabled permits, a motion was made by Manager Frislie and seconded by Manager Carriere to keep permits tabled until more information is obtained. Carried - unanimous.

At this time Manager Erickson discussed the meeting that took place in the Watershed office on the 30th of March, 2000. It was a meeting between affected landowners in Moose Township and Floyd Haugen. An agreement was reached between the parties involved. Manager Frislie commented that last month he made a motion to remove the dike in front of the ditch and questioned why it has not been removed. After numerous comments and discussion, the Board received a request from sheriff Curt Hauger to close the meeting pending litigation.

At 6:17 p.m. a motion was made by Manager Frislie and seconded by Manager Moser to close meeting for purposes of pending litigation as requested by Sheriff Curt Hauger. Those in attendance were Managers Erickson, Frislie, Moser, Carriere and Voll, Administrator Sando, Attorney Moren, Engineer Anderson and Sheriff Curt Hauger. After the meeting was closed, terms of pending litigation were discussed; the meeting was then reopened to the public at 6:30 p.m.

DELEGATES:

Roseau County Commissioners Foldesi briefly discussed the upcoming hearing on the 18th of April 2000 and also reminded everyone of the upcoming meeting on the 12th of April in Greenbush.

ENGINEER'S REPORT:

Engineer Charlie Anderson reported on gauges in the Norland area and discussed possible areas where gauges could be installed on J.D. #61 ditch system. He commented that there would be approx. 4 sites added pending approval of the site location and stated that there is nothing out there to mount the gauges to and asked Manager Voll if the County could install posts with the sign truck.

RRWMB REPORT:

Farrell Erickson reported the following: He discussed that at the RRWMB meeting in March, the RRWMB appropriated \$ 5,000.00 to the RRIW group for administrative costs. He also indicated that the March Conference in Crookston was well attended and the RRIW has been well received by the conference attendees and the RRWMB. The next RRIW mtg. is scheduled for April 14th in Vassar, MN at 5:30 p.m. Erickson stated that Harold Taylor from TIC has been in contact with him and indicated that the Canadian delegation is seeking Approx. \$ 12,000.00 from Canada for administrative costs. At this time he asked the board if they would consider appropriating some money from the RRWD for administrative costs of the RRIW. The board indicated they would act on this later in the agenda.

ADMINISTRATOR'S REPORT:

Administrator Sando reported on the Conference in Crookston and also on an ADA meeting that he attended in Fertile. During the meeting in Fertile, it was brought to the attention of everyone of some concerns and questions that the Buffalo/Red, Wild Rice and Red Lake Falls Watersheds had on the RRWMB. Sando then discussed a paper that was handed out to him during the meeting with the Board. Administrator Sando reported that he would be meeting with the Roseau Co. Comm. on the 11th of April. No action was taken.

OLD BUSINESS:

A motion was made by Manager Voll and seconded by Manager Carriere to set the meeting times for the summer months at 5:30 p.m. Carried - unanimous.

Floyd Haugen left the meeting at 7:05 p.m.

Administrator Sando commented that he has billed the RRWMB and the MN DNR for their cost share of the ring dike program. The total amount that would be coming into the Watershed from the two agencies for their share of the ring dikes would be \$ 64,494.91.

There was some concern and questions on then Lawrence Klema culvert in section 33 and 34 of Jadis. Administrator Sando would research this and report back at the next meeting.

NEW BUSINESS:

A motion was made by Manager Frislie and seconded by Manager Moser to approve the disbursement of \$ 3,000.00 to the Roseau River International Watershed (RRIW) for administrative costs. Discussion - there was discussion on the Roseau River International Watershed endeavor. The east end of the watershed in Canada appears to be difficult in cooperating. It was noted that the Canadians are very aggressive and concerned with this joint international endeavor. Carried - unanimous.

Administrator Sando discussed the minute taking of the meetings. He asked the Board if there were any problems with the way minutes are being taken. He discussed that he has been contacted and there has been some possible allegations of the meeting minutes being "slanted or tilted". The Board responded that the minutes are being recorded fine and that if there is a problem with the minutes that the individual or individuals should confront the Board.

There was discussion on the mediation dollars appropriated to the RRWMB for each of the participating watershed districts. It was noted that the amount was \$ 9,700.00 for each of the watershed districts and this amount would have to be used by June 30th of this year. The board recommended that all the expenses for the Roseau Flood Control/Mediation Committee be taken out of this amount of money.

A motion was made by Manager Frislie and seconded by Manager Voll to hold and announce a special meeting on the 12th of April at the Greenbush Community Center in Greenbush with County Officials and the Two River Watershed District (TRWD), pertaining to drainage issues in Roseau County. Carried - unanimous.

Administrator Sando indicated that a certificate of deposit (cd) is up for renewal on the 4th of April. He indicated that the RRWD has 3 cd's that mature in December, April and October. The Board discussed the Cd's and authorized Manager Frislie and Administrator Sando to use their best professional judgment in selecting terms and conditions.

Chairperson Erickson discussed the proposed ranking system for projects at the RRWMB. Administrator Sando discussed the legislative updates that he had sent out to each Manager in their packet of information and he indicated that he will make copies of the proposed ranking system being offered by the RRWMB and send those out to each Manager. This would be discussed at the next Board meeting.

The next meeting of the Board will be Tuesday May 2, 2000 at 5:30 p.m.

There being no further business to come before the Board; Manager Frislie made a motion at 8:50 p.m. to continue the meeting tomorrow at 10:00 a.m. for a tour of the Beltrami Island State Forest area and the Roseau Lake Bed. Seconded by Manager Voll. Carried - unanimous.


Wednesday April 5, 2000.

The meeting was reconvened at 10:00 a.m. Managers Erickson, Voll and Moser were in attendance with Brian Dwight from the BWSR, Jeff Koschak and Tom Raster from the COE and Lisa Kraemer from the MPCA and Engineer Anderson from JOR. The group toured the Roseau Lake Bed, Beltrami/Hay Creek area and the Roseau River from the Ross to the Trangsrud bridge.

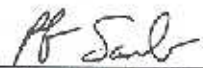
There were several stops during the tour to discuss problems and possible solutions of flood control within the areas.

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,



Allison Frislie, Secretary/Treasurer



Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS SPECIAL MEETING HELD APRIL 12, 2000 AT GREENBUSH COMMUNITY CENTER**

Managers Farrell Erickson, Laverne Voll and Allison Frislie attended a special meeting in Greenbush, MN at the Greenbush Community Center on April 12, 2000. Staff attending was Administrator Rob Sando. Delegates attending: Engineer Charlie Anderson from JOR Engineering. The meeting was called to order at 2:00 p.m. There were various agencies and organizations in attendance, Representatives from Kittson County Commissioners, Roseau County Commissioners, Roseau County Engineers, Kittson County Engineers, Two River Watershed Managers and Administrator Dan Money and Kurt Deter from Rinke/Noonan Law Office representing Roseau County. There were various members in the audience.

The purpose of the special meeting was to discuss the proposed drainage work that will be undertaken in the next few years in the Two River and Roseau River Watersheds in Roseau County with money that Roseau County will be receiving from FEMA.

Mr. Deter opened the meeting by asking for introductions from everyone there that was in attendance. Introductions were given and Mr. Deter started the meeting by explaining why the meeting was occurring (FEMA monies that Roseau County is going to receive for ditch and road repair) and the history behind the meeting.

Mr. Deter pointed out that he wanted three things covered at the meeting; 1. Proposed work on the Roseau County Drainage System, 2. Issues on Road work - how it relates to the watershed permitting process and 3. County ditches under drainage authority.

The meeting began with considerable discussion on who's the drainage authority? Several comments were made and Mr. Deter commented that we should save this topic for another discussion.

Mr. Rodney Richmond, Roseau County Engineer, discussed the history with Mr. Deter on the Roseau County projects due to the disaster declaration for Roseau County. Mr. Richmond commented that those proposed projects would be cost shared as per the following; 10% from local, 15% from the state and 75% from Federal. Mr. Richmond commented that he has viewed ditches in need of repair and the work will be accomplished in a 2-4 year time frame. Mr. Richmond also discussed the sloping of the ditches that will occur (3:1) and also discussed the angle of repose - which is where the angle of the drainage ditch will not slough.

There was discussion on the joint County (Roseau/Kittson) ditches, authority, notification etc. In the past both counties met to discuss joint ditches and now in the past number of years nothing has been done. There is a lack of communication between the counties and Roseau and Kittson should renew the cooperative effort between the two counties in the future as soon as possible on joint drainage.

Mr. Richmond stated that the Roseau County Highway Department is currently working on the proposed FEMA project plans at this time and during 2000 approx. 70-75 miles of drainage ditches will have repair plans constructed. He also stated that the selection process of determining what systems will be designed was selected by their location and also the money involved. He also stated that there will be cleaning and sloping of the banks of up to 3:1, only where it is needed from bank sloughing and that the ditch cleanings will not go below the original depth of the ditch. Mr. Richmond commented that all watershed districts, landowners and everyone concerned would have engineering plans available before any works commences. He also explained that he would bring everyone into a meeting before anything is done and he assured everyone at the meeting that he will do this. He stressed that he has 426 miles of ditches to do.

There was some discussion on work that has already commenced, the sloping issue, questions on sloping of the ditch from one end of the drainage system to the other end and whether or not the outlet is capable of the supposed increased flows of the drainage systems. Mr. Richmond stressed that he will not be replacing any culverts unless they are needed and even then he would not lower the culvert or increase their size. He stated that if the flow became a problem then he would install some sort of gating systems on the drainage systems. He also stated that there is mitigation for 40,000 cubic yards of rip rap and again reassured everyone that the culverts will not be changed unless absolutely necessary.

There was considerable discussion on drainage projects, sloping, outlets and metering controls. There was also some discussion on ditch authority and how it relates to the cleaning.

A question was asked if FEMA and State of MN would contact the county and view completed projects? Mr. Richmond replied that yes the County will be audited 1-4 times a year.

Roseau County Commissioner Orris Rasmussen discussed the history of the disaster declaration and stated that the easiest way to determine the original depth of a ditch is to look at the soil.

Mr. Richmond stated that each permit request will be accompanied by a plan and will contain completed survey results. The plans are scheduled to be mailed out in May of 2000, weather cooperating. Mr. Richmond stated that 3:1 slopes were used for the angle of repose in accordance with the type of soil and topography of the land. He also stated that there are no funds available for retention ponds.

There was discussion on the FEMA applications by both Counties, and it was stated that Roseau County is not trying to drown anyone but trying to utilize the funds available and not to hurt anyone. It was brought up again in general discussion that in the 3:1 sloping of the ditches, soil borings of the affected areas could be utilized to determine if 3:1 slopes are needed in each area.

There was some discussion on County Ditch #7 (Hay Creek) by Mr. Deter. He wanted to know where the project is at and stressed that the ditch is under County jurisdiction and that we need to work cooperatively together in that if the county is supplying plans to the Watershed's, then the Watershed's have to supply plans to the County. Mr. Farrell Erickson commented that Hay Creek is in the concept stage and that we are seeking full and complete cooperation with the county and will keep them posted and updated on the progress of the plans and procedures.


There was also some discussion on the bridge culvert that was being replaced south and east of Wannaska on County Road #4. Mr. Erickson stated that the permit was tabled due to more information needed on the upstream and downstream culverts from the bridge and that when this information was received, the Watershed would act on the permit.

Mr. Deter summarized what had occurred during the meeting and stated that all parties needed to improve communications and that we should keep these lines of communications open and not listen to rumors.

The meeting was adjourned at 4:10 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD May 2, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:30 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carrier, Allison Frislie, Laverne Voll, and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi - Roseau County Commissioners. Brian Ketring - Roseau County Highway Department.

AGENDA: Additions: PERMITS - Permit #283, #286 - Tim Bialke, # 287 - Falun Township, # 288 - Roseau County Highway Department. OLD BUSINESS - Resolution from Roseau County Commissioners for support of Roseau River Flood Control/ Mediation Committee, River watch. NEW BUSINESS - FEMA -sub grant agreement, insurance for public officials and employment liability insurance, complaint on section 12 of Stafford off take ditch from highway #89. Motion by Manager Carrier to approve the agenda with the above additions, seconded by Manager Moser. Carried - unanimous.

Manager Voll entered meeting at 5:40 p.m.

MINUTES: A motion was made by Manager Carrier to approve the April 4, 2000 regular monthly meeting minutes with the correction of "Manager Voll " being stricken from seconding the motion and in place "Manager Moser" being inserted under permits approving permit #284 (Manager Voll made the motion and cannot second his own motion) seconded by Manager Moser. Carried - unanimous. A motion was made by Manager Moser to accept the April 12, 2000 special meeting minutes seconded by Manager Carrier. Carried - unanimous.

Roseau County Commissioner entered meeting at 6:00 p.m.

RECEIPTS:

April Receipts -- Memo	Balance
State of Minnesota -- states share of ring dikes 3/2/99-3/31/00	\$ 21,872.96
Border State Bank -- interest on CD # 200240	\$ 2,556.99
RRWMB -- RRWMB's share of ring dikes 10/1/97-3/31/00	\$ 42,621.95
RRWMB -- RRIW appropriation	\$ 5,000.00
Citizens State Bank -- interest on checking account	\$ 548.98
TOTAL	\$ 72,600.88

BILLS: Motion by Manager Voll to pay the following bills, seconded by Manager Carriere. Carried - unanimous.

April Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- Internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 22.46
Mn Workers Comp. Ass. Risk Plan -- workers comp. Insurance	\$ 97.00
Multi Office Products -- office supplies	\$ 27.68
Century Tel -- phone bill	\$ 79.03
Pat Moren -- legal services	\$ 656.25
TIC -- registration for Rob from January 2000 conference in Winnipeg	\$ 100.00
JOR Engineering -- 3/26/00 - 4/22/00 -- General - \$ 1,703.65, Flood Plan - \$ 776.50, Copier Rent - \$25.00	\$ 2,505.15
U.S. Treasury -- 941 taxes and federal withholdings for Rob Sando	\$ 931.27
Mn Dept. of Revenue -- MN withholding quarterly taxes for Rob Sando	\$ 330.00
Laverne Voll -- meetings and mileage	\$ 264.27
Raymond Moser -- meetings and mileage	\$ 203.04
Allison Frislie -- meetings and mileage	\$ 140.58
Farrell Erickson -- meetings, mileage and expenses	\$ 264.11
Leroy Carriere -- meetings	\$ 101.58
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,130.58
PERA -- employee and employer share (3/1 - 3/31, 2000)	\$ 260.67
Postmaster -- stamps	\$ 66.00
Roseau County Treasurer -- 2000 1st half real estate taxes	\$ 2,872.00
Citizens State Bank -- rent on safe deposit box	\$ 23.00
Citizens State Bank -- 941 tax	\$ 1,165.68
TOTAL	\$ 12,454.30

PERMITS:

A motion was made by Manager Voll and seconded by Manager Moser to approve previously tabled permit #283 - (Roseau County Highway Department). There was discussion on the side slopes on this complete ditch system on County Ditch #21. Asst. Roseau County Engineer commented that the side slopes upstream and downstream of this bridge will have a 3:1 side slope and Engineer Anderson commented that if you enlarge the cross section then you have to mitigate. Manager Moser stated that the culverts are oversized, but do not control the flow. Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Frislie to approve permit #286 - (Tim Bialke), with the permit being issued for the ag-ditch to go east to the west side of the township road and then north to the existing culvert under the road between sections 29 and 30 of Reine Township. (Refer to permit for specifications) Carried - unanimous.

There was considerable discussion on Palun Township application for culvert replacement between sections 17 and 18 of Palun Township. There was a recommendation by Engineer Anderson to enlarge culvert size according to prior size of culvert that was being replaced and also due to the size of the sub-watershed and the bottleneck of where the culvert is located. A suggestion was made to Manager Moser to check and see if the culvert could be larger than FEMA recommendations. A motion was made by Manager Frislie and seconded by Manager Carriere to table permit #287 (Palun Township). Carried - unanimous. (Manager Moser abstained from voting, due to a conflict of interest).

A motion was made by Manager Voll and seconded by Manager Carriere to approve permit #288 (Roseau County Highway Department) culvert for road crossing on east side of section 22 of Moose Township as sized accordingly to Roseau County Highway Department and the permit filled out by Asst. Engineer Brian Ketring. Carried - unanimous.

DELEGATES:

Floyd Haugen discussed prior meeting minutes, the breached road approach to his property and possible impoundment sites in Ross Township by the Two River Watershed.

There was considerable discussion on the Ardell Magnusson hearing that took place today at the Roseau County Courthouse. Commissioner Foldesi discussed the hearing and the counties no net loss policy. There was discussion on the mediation process, ownership of DNR land, former projects built across NW MN and discussion on DNR involvement on former and future projects.

Brach Svoboda entered the meeting at 6:35 p.m.

ENGINEER'S REPORT:

Engineer Charlie Anderson reported on LIDAR to be done on the Hay Creek Project. He had discussed this with Raster from the COE and the plan is hopefully it will get done soon. Anderson also reported that he has visited with Maggie Adams and the riverbank does not look as bad as it did earlier. Anderson stated that he had given her advice on bank stability.

Mr. Svoboda commented that he wanted to know the status of his tabled permit. The board informed him that they are going to view the area that he intends to clean the ditches from. Mr. Svoboda also asked if JOR could do engineering for him as a private individual and requested his engineering services.

RRWMB REPORT:

Manager Erickson reported the following: He discussed with the Board, the notes of the meeting that took place between the Buffalo/Red, Red Lake and Wild Rice Watershed Districts. He discussed the RRWMB meeting on the 18th of April, he stated that during the 2nd week of July there will be a meeting to resolve and hopefully put closure on the notes from the above stated watershed districts. Manager Erickson also stated that the Hay Creek project finding looks extremely good according to RRWMB financial consultant Dick Nelson. He also discussed the RRIW meeting and would like to see a separate item on the RRIW incorporated on the next meeting agenda.

Manfred Holm entered the meeting at 7:00 p.m.

ADMINISTRATOR'S REPORT:

Administrator Sando reported on the meeting with Don Nolting on the Wayne Swisher and Dean Przekwas dikes. He also reported that there was a very large turnout for the Envirothon and the Northern Watch had a write up on the event on the first page. He also discussed the RRIW upcoming meeting on the 12th of May and the proposed agreement between the two counties for a joint watershed. Correspondence received; Roseau County Commissioner Meeting Minutes April 11 and 18, 2000. No action was taken.

Floyd Haugen left the meeting at 7:45 p.m.

OLD BUSINESS:

There was discussion on the April 12th meeting between Roseau and Kittson Counties and the Roseau and Two River Watershed Districts. Everyone who attended felt it was a meaningful and productive meeting. There was also discussion on water quality and the feedlot issues. Manager Erickson discussed the River watch program and would like to start the program in Roseau County. He also discussed the resolution from the Roseau County Board of Commissioners supporting the Flood/Mediation Committee.

Mark Foldesi and Brian Ketring left the meeting at 8:15 p.m.

A motion was made by Manager Voll and seconded by Manager Carriere to pay the 1st half of real estate taxes on land owned by the RRWD at \$ 2,872.00. Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Moser to authorize Manager/Chairperson Erickson to endorse the COE section 22 PAS study "Roseau River - Canadian Drainage, Hydrologic Modeling". Carried - unanimous.

NEW BUSINESS:

There was some discussion on a letter addressed to the RRWD from Steve Brower of Iowa with concerns over drainage in Moose Township. The Board of Managers directed Administrator Sando to draft a letter explaining that the drainage from his property is to the north and not the west and to also send a copy of permit #273 to Mr. Brower.

There was discussion on the upcoming work group meeting on May 5, 2000 in Crookston.

There was considerable discussion on the recent report completed by the IJC, "The Next Flood: Getting Prepared". The Board of Managers discussed floods of large magnitudes, and flooding.

A motion was made by Manager Frislie and seconded by Manager Carriere to sign the sub-grant agreement 2000-4530 - Disaster application PA # 135-UQ123-00 in the amount of \$ 67,580.36. Carried - unanimous.

Administrator Sando discussed with the board a complaint from an individual that a state highway off take ditch in section 12 of Stafford was cleaned and no grade stakes were supposedly used. The board informed Administrator Sando to contact the individual and indicate that the Watershed does require permits for ditch maintenance/cleaning as long as the spoil is spread after the cleaning is completed and the cleaning does not exceed the depth and sloping of original construction.

The next meeting of the Board will be Tuesday June 6, 2000 at 5:30 p.m.

There being no further business to come before the board a motion was made by Manager Voll and seconded by Manager Frislie to adjourn the meeting at. Carried - unanimous.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,



Allison Frislie, Secretary/Treasurer



Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD June 6, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:30 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Laverne Voll, and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Mark Foldesi and Orris Rasmussen - Roseau County Commissioners. Rodney Richmond and Brian Ketring - Roseau County Highway Department. Lyle Wilkens - private contractor.

AGENDA: Motion by Manager Voll to approve the revised agenda as submitted by Administrator Sando, seconded by Manager Carriere. Carried - unanimous.

MINUTES: A motion was made by Manager Carriere to approve the May 2, 2000 regular monthly meeting minutes, seconded by Manager Voll. Carried - unanimous.

Roseau County Commissioners Mark Foldesi and Orris Rasmussen entered the meeting at 5:40 p.m.

RECEIPTS:

May Receipts -- Memo	Balance
State of Minnesota -- Partial FEMA monies for repair on SD #51	\$ 1,986.36
Roseau County -- SD#51,WD#3,DT#16,DT#8 tax and local tax	\$ 106,873.13
LOW County -- SD #51 tax	\$ 619.92
Citizens State Bank -- interest on checking account	\$ 605.41
TOTAL	\$ 110,084.82

BILLS: Motion by Manager Voll to pay the following bills, seconded by Manager Carriere. Carried - unanimous.

May Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 22.46
Multi Office Products -- office supplies	\$ 55.65
Century Tel -- phone bill	\$ 98.69
Roseau Times Region -- advertising	\$ 22.75
Ross True Value -- office supplies	\$ 39.87
Pat Moren -- legal services	\$ 656.75
JOR Engineering -- 4/23/00 - 5/27//00 -- General - \$1,001.92, Hay Creek - \$95.00, Mediation Team - \$250.17, Impoundment Investigation - \$719.10, Overall Plan - \$767.04, SD #51 - \$215.60, Ring Dikes - \$834.46, Copier Rent - \$25.00	\$ 3,908.29
Laverne Voll -- meetings and mileage	\$ 76.34
Raymond Moser -- meetings and mileage	\$ 61.84
Farrell Erickson -- meetings, mileage and expenses	\$ 215.90
Leroy Carriere -- meetings	\$ 50.79
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,519.80
PERA -- employee and employer share (5/1 - 5/31, 2000)	\$ 296.42
Postmaster -- stamps	\$ 66.00
RRWMB -- share of local tax	\$ 20,044.28
Border Agency -- public officials and employee liability insurance	\$ 2,838.00
Auto Owners Insurance -- Commercial Property Insurance	\$ 203.00
Harvey Tauer -- seeding of Roseann Lee ring dike	\$ 443.50
La Caisse Populaire -- Appro. From RRWM for RRIW	\$ 5,000.00
Citizens State Bank -- 941 tax	\$ 857.49
TOTAL	\$ 37,691.77

PERMITS:

There was considerable discussion on the Roseau County Highway Department permit requests for ditch cleaning projects within the Roseau River Watershed. There was discussion on Minnesota Statutes and the interpretation of these rules and whether or not the proposed ditch cleanings are repairs or improvements. Rodney Richmond discussed the Highway Departments ditch cleanings. There were various illustrations presented on the board with considerable discussion on those illustrations.

Brain Ketrang entered the meeting at 6:15 p.m. Rodney Richmond left the meeting at 7:00 p.m.

Commissioners Rasmussen and Foldesi discussed the counties intentions of the FEMA monies. Engineer Anderson handed out to the RRWD Board of Managers a letter he had drafted in response to the counties proposed intentions of ditch cleaning.

Ernie Novacek left the meeting at 7:30 p.m.

Contractor Lyle Wilkens discussed a contractor's point of view when bidding on these projects, explaining that more information is needed before he could give a bid on these projects. Chairperson Erickson stated that he would like it tabled until further information is received on the project.

Commissioner Rasmussen left the meeting at 8:00 p.m.

A motion was made by Manager Moser and seconded by Manager Carriere to table Roseau County Permits for ditch cleaning projects and have Engineers Anderson and Richmond sit down and discuss further necessary items pertinent to the cleaning projects. All those in favor - Managers Carriere, Erickson and Moser, those opposed - Manager Voll. Motion carried.

A motion was made by Manager Voll and seconded by Manager Carriere to approve previously tabled permit #287 (Falun Township). Carried - unanimous. Manager Moser abstained from voting due to conflict of interest.

A motion was made by Manager Moser and seconded by Manager Voll to approve permit #289 - (Rodney Aasen) installation of a road crossing. Carried - unanimous.

Lyle Wilkens left the meeting at 8:10 p.m.

A motion was made by Manager Voll and seconded by Manager Moser to approve permit #290 (MN DOT). Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Moser to table permit #291 (Erickson Engineering) until Engineer Anderson's recommendation of passage. Bridge replacement in Mickinock township. Carried - unanimous.

A motion was made by Manager Moser and seconded by Manager Carriere to table permit #292 (Leroy Roseen) until Engineer Anderson's recommendation of passage. Carried - unanimous.

Mark Foldesi and Brian Ketring left the meeting at 8:15 p.m.

There was some discussion on the two proposed Swisher and Przekwas ring dike projects. Administrator Sando stated that he had sent the project proposals out to contractors and only one had responded by the meeting. A motion was made by Manager Moser and seconded by Manager Voll to accept the bids from Lunke Construction for the construction of Przekwas and Swisher ring dikes. Carried - unanimous.

Dale Przekwas left the meeting at 8:30 p.m.

ENGINEER'S REPORT:

Engineer Charlie Anderson discussed the Stafford project and preliminary survey information that needs to be obtained from the area. He also discussed a letter he had drafted to City of Roseau resident Maggie Adams and handed out a draft of that letter he had written. There was also considerable discussion on impoundments in the County.

RRWMB REPORT:

Manager Erickson reported the following: He reported on the RRWMB meeting in Hallock in May. He also stated that the June 20, 2000 RRWMB would be held at the Roseau River Watershed Office on the 20th of June. One of the topics of discussion will be to view the phase 1 proposal from the TRWD for an impoundment south of Hwy 11 and east of Badger. Manager Erickson discussed R2B2 support for 3 more years. He also discussed project timelines, COE study of Hay Creek, the upcoming summer tour in Detroit Lakes on June 22 - 24, 2000, New Managers training workshop on the 22nd of June in Detroit Lakes, and RRWD 10 year plan update.

ADMINISTRATOR'S REPORT:

Administrator Sando reported on the overall planning work plan and budget and the RRIW meeting that was attended on the 29th of May in Winnipeg, MB. He also discussed the recent newspaper articles on the Hay Creek project appropriation from the MN Legislature. The following correspondence was recognized: Mn Dept. of Revenue - notice of tax levies for 2001. No action was taken.

RRIW:

Manager Erickson and Administrator Sando discussed the meeting they attended on the 29th of May in Winnipeg, MB. They also discussed that the organization has opened up a checking account in Sprague, MB at the credit union. They stated that there will be a RRIW meeting on the 7th (Roseau, MN) and 27th (Vita, MB) of June.

A motion was made by Manager Moser and seconded by Manager Carriere to authorize Manager Erickson to sign work plan and budget proposal (for overall plan) when required. Carried - unanimous.

OLD BUSINESS:

A motion was made by Manager Moser and seconded by Manager Carriere to accept Ardmore Haugen's bill of \$150.00 for graveling of his ring dike in accordance with a memo recommendation from Engineer Don Nolting. There was discussion on the bill he presented to the RRWD and the agreement he had originally signed with the district. Carried - unanimous.

There was discussion on the Hay Creek project. The COE is writing up a proposal to obtain survey measurements of the area from a private engineering firm. There has been discussion on the usage of GPS survey grade instrumentation; there was also discussion on the project itself, timelines and approval from the people in the area and the County.

A motion was made by Manager Moser and seconded by Manager Voll to pay Roseann Lee ring dike seeding bill of \$443.50 to Harvey Tauer for the seeding. Administrator Sando indicated that he had discussed the bill with Engineer Nolting and he recommended that the bill be paid. Carried - unanimous.

A motion was made by Manager Carriere and seconded by Manager Moser to authorize JOR Engineering to obtain some preliminary survey information on the proposed Stafford area potential project with approval from the landowners involved. Carried - unanimous.

NEW BUSINESS:

There was discussion on the upcoming tour and new managers workshop to be held in Detroit Lakes on the 22nd on June. Managers Moser, Carriere and Voll will discuss between the three of them as to who will attend and coordinate between them transportation down to the meeting.

There was discussion on the possibility of having a summer tour of the Red River with the MN and ND water groups.

A motion was made by Manager Voll and seconded by Manager Carriere to switch cellular phone service to Cell 2000. Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Moser to increase Administrator's Sando's compensation time to a ceiling of 220 hours from a previous ceiling of 120 hours. Carried - unanimous.

There was discussion on Administrator's Sando's initial 6-month s of employment. The Board of Managers thanked him for the work he has done and indicated to him that a 12-month review will occur in December.

There was discussion on the drafting a letter to the legislators for their support in securing funding for RRWMB projects in the Red River Valley basin. The board indicated to Administrator Sando to draft a letter and present it at an upcoming RRWD meeting for approval.

Administrator Sando indicated that the next scheduled RRWD Board of Managers meeting is for July 4, 2000, which is a legal holiday.

A motion was made by Manager Voll and seconded by Manager Moser to change the next RRWD meeting to the 29th of June at 5:30 p.m. Carried - unanimous.

The next meeting of the Board will be Thursday June 29, 2000 at 5:30 p.m.

There being no further business to come before the board a motion was made by Manager Voll and seconded by Manager Carriere to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 10:40 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD June 29, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:30 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Laverne Voll, Allison Frislie and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Kelman Kvien -Chairperson of the Roseau River Flood Control/Mediation Committee

AGENDA: Motion by Manager Carriere to approve the agenda as submitted by Administrator Sando with the addition of county spraying of cattails on RRWD ditches under old business, seconded by Manager Voll. Carried - unanimous.

MINUTES: A motion was made by Manager Moser to approve the June 6, 2000 regular monthly meeting minutes, seconded by Manager Carriere. Carried - unanimous.

RECEIPTS:

June Receipts -- Memo	Balance
LOW County -- SD #51 tax and current tax	\$ 66.94
Marshall County -- SD #51 tax	\$ 188.99
Beltrami County -- Current and SD #51 tax	\$ 63.79
Marshall County -- Current and delq. Tax	-
Citizens State Bank -- interest on checking account	\$ 925.63
TOTAL	\$ 1,432.89

BILLS: Motion by Manager Carriere to pay the following bills, seconded by Manager Frislie. Carried - unanimous.

June Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 23.90
Multi Office Products -- office supplies	\$ 26.09
Century Tel -- phone bill	\$ 121.50
Roseau Times Region -- advertising	\$ 14.88
Ross True Value -- office supplies	\$ 46.84
Pat Moren -- legal services	\$ 1,718.75
JOR Engineering -- 5/28/00 - 6/24/00 -- General - \$2,554.17, Hay Creek - \$47.50, Mediation Team - \$820.35, Impoundment Investigation - \$2,112.72, Overall Plan - \$237.50, Stream Gaging - \$1,501.64, Ring Dikes - \$264.00, Copier Rent - \$25.00	\$ 7,562.88
Laverne Voll -- meetings and mileage	\$ 244.96
Raymond Moser -- meetings and mileage	\$ 61.84
Farrell Erickson -- meetings, mileage and expenses	\$ 267.52
Allison Frislie -- meetings and mileage	\$ 165.50
Leroy Carriere -- meetings, mileage	\$ 163.16
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,268.56
PERA -- employee and employer share 65/1 - 6/30, 2000)	\$ 284.50
Postmaster -- stamps	\$ 88.00
RRWMB -- share of local tax	\$ 83.07
Cell 2000 -- cell phone charge	\$ 54.76
R & Q trucking -- beaver dam removal on Ditch #8	\$ 167.08
FAO -- St. Paul District, non federal share of section 22 study	\$ 27,500.00
Citizens State Bank -- 941 tax	\$ 874.32
TOTAL	\$ 41,952.06

DELEGATIONS:

Kelman Kvien - Chairperson of the Roseau River Flood/Mediation Committee, discussed the Hay Creek project and voiced his displeasure in all the water that he has taken and the crop that he is losing this year and every year. He discussed, with the Board, local drainage NE of Roseau, and asked the Board what is happening with the Hay Creek and Norland project. After the last Roseau River Flood/Mediation Committee he has some serious concerns with the extended timeline of the project and would like to get a recommendation from the Board of Managers. The Board took no action.

Ernie Novacek left the meeting at 6:55 p.m.

Brent Haugen - local farmer and landowner, discussed with the Board of Managers a cleanout of a field ditch in section 23 of Moose. He asked the Board if the landowner needed a permit for cleaning and commented that he felt the ditch had been enlarged and deepened. Mr. Haugen stated that he was voicing an official complaint on this proposed field ditch cleanout. The Board indicated that Engineer Anderson and Administrator Sando would view the site the next day to determine if the field ditch had been enlarged and deepened and would respond back to Mr. Haugen in a letter.

Brach Svoboda - local landowner and businessmen, questioned whether or not his permit application has been reviewed yet by the Board in section 14 of Moose. He also discussed WD #3 and the laterals entering the ditch system. Engineer Anderson read a report from the early 1990's stating that the drainage was inadequate. There were possible solutions discussed on both the local and region wide drainage.

PERMITS:

A motion was made by Manager Frislie and seconded by Manager Voll to approve permit #293 - (Wayne Nelson) installation of road crossing with culvert sized according to County Engineer's recommendation. Carried - unanimous.

Engineer Anderson discussed a concern with landowner Manfred Holm on sedimentation buildup in State Ditch #51 by Manfred's farm. Discussion ensued on those areas and it was discussed that there will be some FEMA funds utilized for proposed sites of cleaning near Manfred's farm.

Manfred Holm left the meeting at 7:15 p.m

A motion was made by Manager Carriere and seconded by Manager Erickson to authorize JOR Engineering to obtain survey information on the Hay Creek and Norland project where needed in areas potentially affected beyond the planned scope of the proposed COE cross sections. There was considerable discussion on the project with Engineer Anderson illustrating what is being planned by the COE. Carried - unanimous.

ENGINEER'S REPORT:

Engineer Charlie Anderson discussed the Stafford project and preliminary survey information that has been completed so far from the area. He illustrated on the board how possible dikes could be constructed with the soil borings that were obtained. The soil boring s indicated adequate dike construction clay material at a depth of 20-25 feet. He indicated that with the current materials that would be used without excavating 20 -25 feet, the dike would experience seepage problems and he indicated possible solutions for this.

RRWMB REPORT:

Manager Erickson reported the following: He reported on the RRWMB meeting in Roseau on the 21st of June. He indicated that the levy for the Watersheds in the RRWMB is currently at .75 and they are seriously thinking about raising it to 1.0. A motion was made by Manager Frislie and seconded by Manager Voll to authorize Manager Erickson to go up to 1.0 on the levy at the next RRWMB meeting. Carried - unanimous. He also discussed project ranking of projects for the RRWMB and indicated that a Step 1 submittal has been received by the RRWMB for the TRWD of an impoundment site east of Badger. Manager Erickson also discussed the current status of ring dike money and the high demand of these funds for construction. He indicated that they are currently ranking and will develop a fair distribution of these limited funds.

ADMINISTRATOR'S REPORT:

Administrator Sando reported on a GIS meeting he attended on the 21st of June with all County department heads. He indicated that the audit of the district's books was completed and a completed report of the District's books was handed out. He also commented that he has discussed with Roseau City Planner the sloughing of the riverbanks between center street bridge and Highway #11 bridge. Administrator Sando also made reference to the Administrator's report that was sent out to all Managers and Consulting staff. A copy of the Administrators report is attached to the minutes. No action was taken.

RRIW:

Manager Erickson and Administrator Sando discussed the meeting they attended on the 29th of June in Vita, MB. They discussed the proposed section 22 studies of the Sprague and Pinecreek subwatersheds in Canada. The remaining western part of the watershed was discussed and the COE indicated that study could possibly be done for \$50,000.00. Manager Erickson discussed and suggested that the RRWD would benefit from this study and commented that the RRWD could possibly commit to funding a portion of this study also. The Board recommended that Administrator Sando discuss with the auditors to see if it is appropriate to designate funding for the discussed portion of Canada. Manager Erickson also stated that Floyd Haugen and Jim Pederson would be working with the Canadian delegation on the Memorandum of Understanding between the U.S. and Canadian delegations.

OLD BUSINESS:

There was discussion on the overall plan update. Administrator Sando informed the Board that the plan update and budget would be on the RRWMB agenda in July for approval. There was also considerable discussion on the FEMA projects in the county.

Attorney Moren discussed with the Board the follow up letter that was received from Rinke/Noonan law firm from the June 22nd meeting with all the agencies on the counties proposed ditch cleaning projects.

NEW BUSINESS:

Mr. Brent Haugen confronted the Board and indicated that his father Floyd Haugen is requesting a flowage easement from the Roseau River Watershed District. There was considerable discussion on this and whether or not there was natural waterway running across Mr. Haugen's property in section 22 of Moose Township. A **motion** was made by Manager Frislie and seconded by Manager Moser to deny purchasing a flowage easement from Mr. Floyd Haugen in section 22 of Moose Township. Carried - unanimous.

There was discussion on the Mickelson Bridge located in Jadis Addition and Manager Voll indicated that a landowner had contacted him and discussed the problem with a logjam and debris in front of the bridge.

Brach Svoboda and Brent Haugen left the meeting at 9:50 p.m.

A **motion** was made by Manager Voll and seconded by Manager Moser to clean out the debris and log jam at the Mickelson Bridge. Carried - unanimous.

A **motion** was made by Manager Voll and seconded by Manager Frislie to return the amount of \$2,919.00 to FEMA for DR1116. Administrator Sando discussed the conversation he had with the State on FEMA and they indicated to return and refund the money. Carried - unanimous.

Administrator Sando discussed a letter he had received from Claire Erickson (Concerned landowner) on a dike that has been constructed on the east side of his land in section 28 of Stafford Township. The Board of Managers reviewed the letter and a **motion** was made by Manager Voll and seconded by Manager Carriere to draft a letter to Allan Halvorson instructing him to remove the dike and restore the area, where the dike has been constructed, to pre existing dike conditions. Carried - unanimous.

A **motion** was made by Manager Carriere and seconded by Manager Voll to authorize Manager Erickson to sign the section 22 COE study agreement and send a check for \$27,500.00 (local share) of the Sprague and Pinecreek sub-watershed areas in the Canadian portion of the Roseau River Watershed. Carried - unanimous.

The next meeting of the Board will be Tuesday August 8, 2000 at 5:30 p.m.

There being no further business to come before the board a **motion** was made by Manager Frislie and seconded by Manager Voll to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD August 8, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:30 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Laverne Voll, Allison Frislie and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Kelman Kvien -Chairperson of the Roseau River Flood Control/Mediation Committee.

AGENDA: **Motion** by Manager Voll to approve the agenda as submitted by Administrator Sando with the addition of Allan Halvorson update on letter and debris removal at Mickelson and Stowie bridge under old business, and September board meeting date change and FEMA - new projects, under new business and the addition of Darwin Sanden, MN DOT and update on tabled permits under permits seconded by Manager Carriere. Carried - unanimous.

MINUTES: A **motion** was made by Manager Carriere to approve the June 29, 2000 regular monthly meeting minutes, seconded by Manager Moser. Carried - unanimous.

RECEIPTS:

July Receipts -- Memo	Balance
Kittson County -- SD #51 tax and current and delq. tax	\$ 816.94
State of MN -- Dr 1116 and 1116STR payment	
Beltrami County -- State share of SD #51 tax	\$ 529.34
RRWMB -- comprehensive water management plan	\$ 22,815.00
State of Mn -- HACA	\$ 21,647.50
Citizens State Bank -- interest on checking account	\$ 736.93
TOTAL	\$ 50,973.71

Manager Frislie entered the meeting at 5:40 p.m.

BILLS: Motion by Manager Voll to pay the following bills, seconded by Manager Carriere. Carried - unanimous.

July Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cellular One -- cell phone charge	\$ 22.46
Cell 2000 -- cell phone charge	\$ 20.38
Century Tel -- phone bill	\$ 135.98
Ross True Value -- office supplies	\$ 17.02
Quality Printing -- office supplies	\$ 52.25
Pat Moren -- legal services	\$ 718.75
JOR Engineering -- 6/25/00 - 7/22/00 -- General - \$2,129.04, Hay Creek - \$704.00, Mediation Team - \$439.50, Impoundment Investigation - \$3,308.33, FEMA - \$39.00, FEMA SD #51 - \$19.00, Flood Plan - \$380.00, Copier Rent - \$25.00	\$ 7,043.87
Laverne Voll -- meetings and mileage	\$ 221.17
Raymond Moser -- meetings and mileage	\$ 61.84
Farrell Erickson -- meetings, mileage and expenses	\$ 470.01
Allison Frislie -- meetings and mileage	\$ 84.60
Leroy Carriere -- meetings, mileage	\$ 50.79
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,145.07
PERA -- employee and employer share 65/1 - 6/30, 2000)	\$ 272.58
Roseau County Highway Department - staff gages	\$ 412.97
RRWMB -- share of local tax	\$ 6,604.89
Coutts, Keanvey & Rinde - 1999 audit	\$ 1,790.00
Citizens State Bank -- 941 tax	\$ 839.09
TOTAL	\$ 21,177.67

DELEGATIONS:

Kelman Kvien - Chairperson of the Roseau River Flood/Mediation Committee, discussed the Hay Creek project and funding with the COE. how much the project will receive from the State of MN. He indicated that we have to begin the project now and not to sit and wait for the project to be completed in the future. He also discussed the funding \$\$ and what the State \$\$\$ can be used for. Discussion also focused on the Hay Creek project and the \$\$ that the County received from the state. The Board took no action.

PERMITS:

A motion was made by Manager Frislie and seconded by Manager Carriere to contact the County and have them do a survey of the culverts in the west ditch of section 14 of Moose to determine the height of the culverts near the Roselund Church. Carried -unanimous.

Brach Svoboda approached the board and discussed the current situation in section 14 of Moose. The Board reviewed his earlier permit application and asked Mr. Svoboda to reapply with a new permit specifically for that area he had concerns about.

A motion was made by Manager Frislie and seconded by Manager Carriere for permit #295 (Brach Svoboda) to make ditch to original grade according to road design and plans from 4/8/72 contingent upon county approval for the west side of section 14 of Moose Township. Carried - unanimous.

A motion was made by Manager Frislie and seconded by Manager Voll for permit # 296 (Darwin Sanden) for the placement of a existing culvert in lateral #3 of WD #3, section 35 of Pohlitz Township. Carried - Unanimous.

There was discussion on permit #294 (Vistad Bros.). The permit calls for a culvert installation but after reviewing the site it was found that the area sits in a sort of delta. Engineer Anderson and Administrator Sando will discuss with the Vistad Bros. tomorrow August 9, 2000 the current situation and will try to arrive at an agreeable conclusion.

Brach Svoboda left the meeting at 7:50 p.m.

Engineer Anderson discussed MN DOT's proposal of replacing the Sprague Creek Bridge on Highway 310 north of Roseau. He indicated that they wanted a response by the 31st of July.

Administrator Sando commented that he and Engineer Anderson would view the 2 following permits (Leroy Roseen and Erickson Engineering) tomorrow, August 9, 2000.

A motion was made by Manager Frislie and seconded by Manager Carriere to have the regularly scheduled meeting September 6, 2000 at 4:00 p.m. and to hold a joint meeting with the RRF/MC at 6:00 p.m. Carried - unanimous.

ENGINEER'S REPORT:

Engineer Charlie Anderson discussed the Stafford project, soil analysis of the site indicating a better quality of the soil, will be less permeable then at first indicated (based on oral reports).

RRWMB REPORT:

Manager Erickson reported the following: He reported on the RRWMB meeting in Ada on the 25th of July. He indicated that the tax levy for 2001 would be at the 1.0 rate from the previous .75. He also gave history of the vote indicating that with all the project expectations upcoming that we needed to raise the rate. Manager Erickson gave a brief description of the tour that was taken in the Wild Rice Watershed District. He also discussed the upcoming MN/ND watershed tour in September. He also discussed with the Board the resignation of Chuck Fritz at the Red Lake Watershed District.

ADMINISTRATOR'S REPORT:

Administrator Sando reported on calls he received from concerned individuals in both MN and Canada on the proposed hog operation that has been applied for in the Middleboro, MB area. He discussed the following correspondence: Co. Comm. minutes-7/11, 7/18, 7/25, 8/1., Clear Water Partnership 319 application, MN Wetland Report for 1997-1998, Water Year summary 1997 and 1998 from MN DNR, E-mail from Tom Raster (COE) from July 12, 2000 RRF/MC. He also discussed Engineer Anderson's letter pertaining to Roseau Counties permit applications for ditch work in the RRWD. No action was taken.

RRIW:

Manager Erickson discussed the meeting he attended on the 10th of August in Ginew, MB. He discussed the meeting, who attended and the \$35,000.00 (Canadian funds) they received from the Province of Manitoba. The funds will be used for the Section 22 study of Pinecreek and Sprague Creek areas in Manitoba and administration of the group. He indicated that there was an awards ceremony that took place at the Roseau River First Nation for the awarding of the money. The next meeting will take place in September.

OLD BUSINESS:

There was discussion on the overall plan update. Administrator Sando answered questions from the Board on the plan update and budget.

Motion by Manager Voll, second by Manager Carriere to approve the proposed budget for year 2001 as follows:

ADMINISTRATION FUND	\$70,000
ENGINEERING FUND	\$24,000
RED RIVER WATERSHED MANAGEMENT BOARD FUND	\$40,000
PALMVILLE PROJECT FUND	\$ 5,000
DUXBY LEVEE FUND	\$ 1,000
SNAGGING & SANDBAR REMOVAL FUND	\$10,000
NORLAND RESTORATION PROJECT FUND	\$25,000
DIKED STORAGE FUND	\$ 5,000
BENCHMARK FUND	\$ 5,000
STREAM GAGING FUND	\$15,000
ROSEAU RIVER FLOOD PLAN FUND	\$10,000
HAY CREEK PROJECT FUND	\$20,000
OVERALL PLAN FUND	<u>\$25,000</u>
	\$255,000

A notice will be published in the Roseau Times Region from the proposed budget hearing on September 6, 2000 at 4:30 p.m.

Administrator Sando discussed the FEMA projects and indicated that he is still awaiting a letter from the MN DNR Waters division on the approval and okay of the setback of the DUXBY levee with the FEMA funds.

Administrator Sando also discussed with the Board the response he received from Mr. Halvorson on the letter he drafted indicating that he would have to remove the dike he constructed in Stafford Township. Mr. Halvorson indicated that he would remove the dike when the township removed the culvert under the road west of him in the township road. The Board directed Administrator Sando to check on the history of the culvert in the road.

A motion by Manager Moser, second by Manager Carriere to hire Les Hagen to remove the log jams at Mickelson's and Stowies bridge based on his estimate of \$3,875.00 for both sites, provided he provides a certificate of insurance. Carried - unanimous.

NEW BUSINESS:

Administrator Sando discussed the possibility of cleaning the west end of Ditch #8. The Board directed Administrator Sando to research and find original map for Ditch #8 stationing.

Administrator Sando, Manager Erickson and Engineer Anderson discussed the meeting that took place on County Ditch #9 in Beltrami Island Forest. All felt it was a very good meeting and felt that all agencies (Roseau County, RRWD, MN DNR) are working in a cooperative effort to try and resolve local concerned issues.

Administrator Sando discussed the new FEMA application and indicated that the RRWD will be eligible for logjam removal. Sando indicated that he has been out with the FEMA individuals and is currently looking at 600 cu. yds. of debris to be removed at an approx. cost of \$5,000.00.

Manager Erickson indicated that he has received questions from local contractors on the RRWD rules and asked Administrator Sando if he would send out a copy of the rules to all local contractors and other when asked. He also indicated to the Board that he has a copy of the RRWMB governing documents and if anyone were interested he would leave it in the office for anyone to review.

The next meeting of the Board will be Wednesday September 6, 2000 at 4:00 p.m. with a public hearing at 4:30 p.m. on the RRWD proposed 2001 budget.

There being no further business to come before the board a motion was made by Manager Frislie and seconded by Manager Voll to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD September 6, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 4:05 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Laverne Voll, Allison Frislie and Raymond Moser.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Brian Dwight - BWSR, Mark Foldesi - Roseau County Commissioner.

AGENDA: Motion by Manager Carriere to approve the agenda as submitted by Administrator Sando with the addition of Ed Dunham permit #298 under permits and letter to County from the RRWD on the County ditch #9 seconded by Manager Voll. Carried - unanimous.

MINUTES: A motion was made by Manager Voll to approve the August 8, 2000 regular monthly meeting minutes, seconded by Manager Carriere. Carried - unanimous.

Manager Allison Frislie entered the meeting at 4:10 p.m.

RECEIPTS:

August Receipts -- Memo	Balance
Citizens State Bank -- interest on checking account	\$ 964.37
TOTAL	\$ 964.37

Floyd Haugen entered the meeting at 4:15 p.m.

BILLS: Motion by Manager Voll to pay the following bills, seconded by Manager Carriere. Carried unanimous.

August Bills -- Memo	Amount
	\$ 200.00
Wikstrom Telephone -- internet charge	13.95
Ross True Value -- office supplies	\$ 52.36
Roseau Times Region -- advertisement	\$ 20.19
Century Tel -- phone bill	\$ 102.49
	\$ 64.00
	\$ 250.00
	\$
JOR Engineering -- 7/23/00 - 8/26/00 -- General - \$2,369.50, Hay Creek - \$332.50, Impoundment Investigation - \$237.50, Stream Gaging - \$230.50, Ring Dikes - \$2,195.48, Copier Rent - \$25.00	\$ 5,390.41
Laverne Voll -- meetings and mileage	\$ 159.19
Raymond Moser -- meetings and mileage	\$ 112.63
Farrell Erickson -- meetings, mileage and expenses	\$ 815.50
Allison Frislie -- meetings and mileage	\$ 85.14
Leroy Carriere -- meetings, mileage	\$ 101.58
Rob Sando -- salary, mileage, insurance and expenses	\$ 2,759.70
Travel Now -- plane tickets to Washington D.C.	\$ 1,818.00
Postmaster -- stamps	\$ 99.00
	\$ 296.41
	\$ 925.60
TOTAL	\$ 15,271.67

A motion was made by Manager Frislie and seconded by Manager Carriere to open public hearing on the RRWD's proposed budget for 2001. Carried - unanimous.

As noted in the Roseau Times Region, the Board of Managers held their annual public hearing on the District's Proposed Budget at 4:30 p.m. Following discussion, a motion was made by Manager Carriere and seconded by Manager Frislie to approve the following budget for year 2001. Carried - unanimous.

ADMINISTRATION FUND	\$70,000.00
ENGINEERING FUND	24,000.00
RED RIVER WATERSHED MANAGEMENT BOARD FUND	40,000.00
PALMVILLE PROJECT FUND	5,000.00
DUXBY LEVEE FUND	1,000.00
SNAGGING & SANDBAR REMOVAL FUND	10,000.00
NORLAND RESTORATION PROJECT FUND	25,000.00
DIKED STORAGE FUND	5,000.00
BENCHMARK FUND	5,000.00
STREAM GAGING FUND	10,000.00
ROSEAU RIVER FLOOD PLAN	10,000.00
HAY CREEK PROJECT FUND	20,000.00
OVERALL PLAN	25,000.00

\$255,000.00

A motion was made by Manager Carriere and seconded by Manager Voll to close the budget hearing at 4:45 p.m. Carried -unanimous.

A motion was made by Manager Frislie and seconded by Manager Voll to set the levy of \$4,000.00 on Ditch System -WD#3. Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Carriere to set the levy of \$6,000.00 on Ditch System #8. Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Carriere to set the levy of \$1,000.00 on Ditch System #16. Managers Voll, Carriere and Erickson voted in favor and Manager Frislie against the motion.

A motion was made by Manager Carriere and seconded by Manager Moser to assess a .75 assessment on redetermined benefits on State Ditch #51. Carried - unanimous.

Approx. figures are as follows:	Roseau County	\$61133.27
	Kittson County	866.27
	Marshall County	481.92
	Beltrami County	674.74
	Lake of The Woods County	486.45

A motion was made by Manager Frislie and seconded by Manager Voll to levy an ad valorem tax of .02418 (not to exceed \$125,000.00) of real estate and personal property in the RRWD for the general administration expenses and for the construction and maintenance of projects of common benefit to the District. Carried - unanimous.

A motion was made by Manager Moser and seconded by Manager Carriere to levy an ad valorem tax of .0004836 of the estimated market value in the RRWD in accordance with the provisions of Chapter 162, 1976 Session Laws and with the provisions of the Joint Powers Agreement with the RRWMB. The levy shall be for the year 2001. Carried - unanimous.

Please refer to the attached three (3) sheets for the above stated motions.

DELEGATIONS:

Brian Dwight - discussed briefly the background and history of the overall planning process, he discussed overall planning and the forming of the TAC and CAC committees. Mr. Dwight also discussed the implementation components of the overall plan. Discussion focused on plan development, coordination of the CAC and TAC committees, selection of a plan writer and developer (BWSR is developing a list of possible plan writers). Mr. Dwight also discussed and requested Board Manager attendance with the Administrator at a Sept. 28, 2000 overall planning meeting in Bemidji. He also commented that Jody Hornvedt from the Baudette extension office would be attending the next RRFMC meeting to evaluate how the meeting process is handled.

Mark Foldesi entered the meeting at 4:50 p.m

Mr. Floyd Haugen asked the Board of Managers where the County was at on the ditch and roadside cleaning. Mr. Anderson commented that the County has commented that they will work closely with the watershed on this and that the RRWD is monitoring the actions.

Kelman Kvien and Gracia Nelson entered the meeting at 5:00 p.m

County Commissioner Foldesi commented about the dike at the Roseau River Wildlife Management Area and asked if the Watershed has received any comments on the dike sloughing. He also asked if we had received any comments or answers back from the proposed land exchange that the RRWD submitted to the MN DNR.

Administrator Sando commented that the application for the land exchange was sent to the MN DNR in March of 2000 and the return time indicated to him was approx. 1 year.

Engineer Anderson commented on the proposed dike sloughing at the RRWMA. He handed out a letter he had written to the RRWD Board of Managers. He stated that he had reviewed the sites with Stan Wood from the MN DNR and the letter explained what he had found. There was discussion on the site and the Board reviewed Engineer Anderson's letter.

Kelman Kvien asked the Board on what is going to happen when Administrator Sando and Manager Erickson attend the meeting in Washington D.C. on the 12 -16th of September concerning Hay Creek. Manager Erickson responded that they are going to Washington to lobby for \$500,000.00 for the COE to finish the recon. Study of the Hay Creek

project. Their presence in D.C., was asked by the financial coordinator of the RRWMB to assist in the lobbying efforts of obtaining the funding.

The Board took no action.

Greg Halvorson entered the meeting at 5:05 p.m.

PERMITS:

There was discussion on permit #297 (Lyle Roseen). The RRWD never received a permit for the proposed activity. The proposed project calls for excavation and removal of approx. 680 cu. yds. of bank slough from a protected waterway in pasture. Administrator Sando will review the project and write a letter to the project sponsor if deemed applicable.

Richard Nelson entered the meeting at 5:15 p.m.

There was discussion on Brach Svoboda's permit #295. Mr. Rodney Richmond's (Roseau County Engineer) letter was read on the proposed roadside ditch cleaning. Manager Voll commented that he had discussed the project with the surveyor from the county and the indication to him was that the culverts were already at the proper level.

There was also discussion on permit #298 (Ed Dunham). The Board indicated that the culvert passes under a County Road and the County should be contacted. A motion was made by Manager Carriere and seconded by Manager Voll to table permit #298 until more information is received and proper entities are contacted. Carried - unanimous.

Due to the time limitations, the Engineer, RRWMB, RRIW and Administrator's reports were not given.

OLD BUSINESS:

There was discussion on the logjam removal at the Mickelson and Stowie's bridge. Mr. Les Hagen has not made available the proper insurance papers for work to be performed. As a result of this, the bid submitted by Mitch Magnusson for the removal of logjams at the above stated sites plus the removal of an additional 4 sites will be discussed.

A motion made by Manager Frislie and seconded by Manager Moser to accept the bid amount of \$7,400.00 for the log removal as indicated on file in the watershed office, pending if he meets all requirements from the watershed. Carried - unanimous.

There was discussion on the L. Klema culvert issue. Administrator Sando handed out a letter he had received from the Roseau County Highway Dept. After discussion the board indicated that permit was needed from the County if they are going to accomplish the work. Administrator Sando said he would contact the County Highway Dept.

Manager Erickson asked if the rules committee had met to discuss rules amendment. They had not yet met, but hoped to meet in the near future.

Administrator Sando commented that the County would like a letter from the Watershed approving the work to be performed on the west side of County Ditch #9 north of Bemis Hill. The board indicated that Administrator Sando would draft a letter and then Chairperson Erickson was authorized to sign the letter upon his approval.

NEW BUSINESS:

Financial consultant Richard Nelson from the RRWMB discussed Hay Creek with the Board of Managers. He indicated that 1.6 million dollars of state funding is available for Hay Creek based on 75/25 state cost share of the non-federal share of the monies. Mr. Nelson discussed with the Board, the Aug. 21, 2000 mtg. with the COE in St. Paul and the Aug.30, 2000 mtg. in Anoka with Senator Rod Grams. He thanked Rob and Farrell for attending these meetings. Mr. Nelson indicated that Senator Grams would try and get the \$500,000.00 needed for the recon. study for the COE to finish, he also discussed the meetings he had attended in Washington D.C. and asked the Board to consider sending at least 2 people from the watershed to D.C. in the muddle of September to lobby for the \$500,000.00. Mr. Nelson discussed the purpose of the meetings in D.C.,

Mr. Nelson also discussed the Dec. 19, 2000 deadline that the RRWMB has set for Step 2 submittal to the RRWMB for Hay Creek and other projects in the basin. He stated that there needs to be a Step 1 submittal for the entire Hay Creek project and not just parts of it.

A **motion** was made by Manager Frislie and seconded by Manager Carriere to have Attorney Pat Moren draft a resolution to put a name and number on the Hay Creek project. Carried - unanimous.

Manager Frislie left the meeting at 6:40 p.m.

Engineer Anderson explained Step 1 and 2 submittal processes to the Board of Managers.

A **motion** was made by Manager Carriere and seconded by Manager Moser to submit a Step 1 submittal to the Red River Watershed Management Board on the 26th of September for the Hay Creek project. Carried - unanimous.

A **motion** was made by Manager Voll and seconded by Manager Carriere to authorize signing of the Flood Hazard Mitigation Agreement (MN DNR) in the amount of \$30,000 for the 2 proposed ring dikes to be constructed. Carried - unanimous.

A **motion** was made by Manager Voll and seconded by Manager Carriere to authorize the signing of the BWSR watershed planning grant agreement in the amount of \$45,630.00. Carried - unanimous.

Manager Erickson asked the Board Managers if anyone planned on attending the ND/MN watershed tour on the 15th of September. The Board Managers indicated they would contact him.

Administrator Sando indicated that Mr. Kurt Deter would like to be added to the October agenda. Attorney Moren indicated that he would contact Mr. Deter for the purpose of his visit.

The next meeting of the Board will be Tuesday October 3, 2000 at 5:30 p.m.

There being no further business to come before the board a **motion** was made by Manager Carriere and seconded by Manager Voll to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

**ROSEAU RIVER WATERSHED DISTRICT
ROSEAU MINNESOTA 56751**

Resolution passed at the September 6, 2000 meeting of the Roseau River Watershed District Board of Managers,

Upon motion by Raymond Moser, second by LeRoy Carriere, the following resolution was passed unanimously.

"BE IT RESOVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

WHEREAS, the Roseau River Watershed District is a member of the Red River Watershed Management Board and pursuant to a resolution duly adopted, the Board of Managers executed a Joint Powers Agreement, and

WHEREAS, by resolution adopted by the Red River Watershed Management Board under the date of July 25, 2000, said Management Board, pursuant to the provisions of Chapter 162, 1976 Session Laws, and in accordance with the provisions of the Joint Powers Agreement, did direct this Watershed District to levy an ad valor em tax in the amount of .0004836 percent of the estimated market value. This levy to be made on all taxable property within their district in accordance with the provisions of Chapter 162, 1976 Session Laws, and

WHEREAS, the Board of Managers of the Roseau River Watershed District are desirous of cooperation and fulfilling this obligation,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

That the Roseau River Watershed District does hereby levy an ad valor em tax in the amount of .0004836 percent of the estimated market value of all taxable property within this district and within the counties set forth in Chapter 162, 1976 Session Laws.

That said levy shall be for the year 2001 and shall be collectible with the taxes recovered in the year 2001.

That the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods shall make said levy in accordance with the provisions of the Minnesota Watershed Act, Chapter 112, Chapter 162 (1976) the Joint Powers Agreement and Legislative direction.

That all proceeds of said levy shall be forwarded by the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods to the Treasurer of the Roseau River Watershed District.

That the Treasurer of the Roseau River Watershed District shall retain one half of the proceeds of said levy, and the proceeds from the remaining one half shall be transmitted to Daniel Wilkens, Treasurer, Red River Watershed Management Board, P.O. Box 584, Fertile, Minnesota, 56540."

Dated this 6th day of September, 2000.

ROSEAU RIVER WATERSHED DISTRICT

By Farrell Erickson, its Chairman
Farrell Erickson

**ROSEAU RIVER WATERSHED DISTRICT
ROSEAU, MINNESOTA 56751**

Resolutions passed at the September 6, 2000 meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Allison Frislie, second by LaVerne Voll the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$4,000 levy be made on Ditch System WD-3

Upon motion by LaVerne Voll, second by Leroy Carriere, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

\$6,000 levy be made on Ditch System 8.

Upon motion by LaVerne Voll, second by LeRoy Carriere, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATESHED DISTRICT:

\$1,000 levy be made on Ditch System 16.

Upon motion by Leroy Carriere, second by Raymond Moser, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

A .75 percent assessment on redetermined benefits be made on State Ditch 51

Approximate figures are:	Roseau County	\$61,133.27
	Kittson County	\$ 866.27
	Marshall County	\$ 481.92
	Beltrami County	\$ 674.74
	Lake of the Woods County	\$ 486.45

Dated this 6th day of September, 2000.

ROSEAU RIVER WATERSHED DISTRICT

By Farrell Erickson, its Chairman
Farrell Erickson

ROSEAU RIVER WATERSHED DISTRICT
ROSEAU, MINNESOTA 56751

Resolution passed at the September 6, 2000 meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Allison Frislie, second by LaVerne Voll the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

Pursuant to M.S.A. Section 112.61 Subdivision 3, the Roseau River Watershed District does hereby levy an ad valor em tax of .02418 percent of the total market value of real estate and personal property (not to exceed \$125,000) of all taxable property within the District in the counties of Roseau, Kittson, Marshall, Beltrami, and Lake of the Woods, as set forth in the above mentioned Chapter. Such funds to be used for general administration expenses and for the construction and maintenance of projects of common benefit to the District."

Dated this 6th day of September, 2000.

ROSEAU RIVER WATERSHED DISTRICT

By Farrell Erickson, its Chairman
Farrell Erickson

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD October 3, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:35 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Laverne Voll and Allison Frislie.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Rodney Richmond - Roseau County Engineer, Sam Christianson - MN DNR Forestry, Mark Foldesi - Roseau County Commissioner.

AGENDA: Motion by Manager Carriere and seconded by Manager Frislie to approve the agenda as submitted by Administrator Sando with the addition of MAWD - resolutions, Jadis section 17, Contractors agreement and permits #295 and #305 under permits. Carried - unanimous.

MINUTES: The September 6, 2000 minutes were not available at meeting, but will be for the November, 2000 meeting.

RECEIPTS:

September Receipts -- Memo	Balance
Marshall County -- timber sales	\$ 6.45
USDA -- farm program payment	\$ 8,910.00
BWSR -- 1/2 of overall planning grant	\$ 45,630.00
Citizens State Bank -- interest on checking account	\$ 722.23
TOTAL	\$ 55,268.68

Manager Voll entered the meeting at 5:50 p.m.

BILLS: Motion by Manager Frislie to pay the following bills, seconded by Manager Carriere. Carried - unanimous.

September Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ --
Roseau Times Region -- advertising	--
Cell 2000 -- cell phone charge	--
Century Tel -- phone bill	\$ --
Multi Office Products -- office supplies	\$ --
Roseau County Highway dept. -- cattail spraying on Ditch #3, #8 and #16	--
Pat Moren -- legal services	--
JOR Engineering -- 8/27/00 - 9/23/00 -- General - \$1,856.36, Hay Creek - \$712.50, Ring Dikes - \$109.28, Impoundment Investigation - \$4,403.79, Palmville - \$95.00, Flood Plan - \$190.00, Copier Rent - \$25.00	\$ 7,391.93
Laverne Voll -- meetings and mileage	\$ 152.49
Farrell Erickson -- meetings, mileage and expenses	--
Allison Frislie -- meetings and mileage	--
Leroy Carriere -- meetings, mileage	--
Rob Sando -- salary, mileage, insurance and expenses	--
PERA -- employee and employer share 9/1 - 9/30, 2000)	--
Kelman Kvien -- assistance in stream gage monitoring	--
Citizens State Bank -- 941 tax	--
TOTAL	\$ 15,409.73

DELEGATIONS:

Rodney Richmond - Mr. Richmond indicated that Attorney Mr. Deter could not attend the meeting; Mr. Richmond discussed the FEMA projects that are underway and planned in the County. He indicated that the FEMA \$\$ could also be used for erosion seeding and right of way up to a certain amount of \$\$, He also stated that if the right of way is obtained then a 1 rod buffer strip is required as mandated by law. Mr. Richmond indicated that they would not be continuing any more projects for the 2000 construction season. Mr. Richmond also discussed putting in a 24" culvert at the NW 1/4 of section 13 of Moose Township, to be used as an overflow for the water proceeding north. The culvert would be installed over the existing concrete pipes running north and south.

Mr. Richmond also discussed the situation on Co. Rd. 114 (KLEMA culvert). He indicated that he discussed with the parties involved in a meeting at his office. The Board indicated that they would like to notify and discuss with landowners to the west any concerns if any they might have. Mr. Richmond also discussed the 84" culvert that was installed as an emergency measure in the Ditch 69 system for the replacement of the existing bridge. Mr. Richmond commented that the County could install another culvert; drainage was also discussed in the vicinity of this culvert.

Manager Voll entered the meeting at 5:55 p.m.

A motion was made by Manager Voll and seconded by Manager Carriere to approve a culvert (culvert's) in the Ditch #69 system at the corners of sections 27 & 28 and 33 & 34 of Unorganized Township T163 - 164N, R 43W, to a designed size to be determined by Rodney Richmond and Engineer Charlie Anderson. Carried - unanimous.

Discussion focused on the NW corner of section 12 of Moose Township pertaining to the culverts located there and the concern of the problems at the corner. A motion was made by Manager Frislie and seconded by Manager Carriere to table discussion on NW corner of section 12 of Moose Township until both sides are contacted. Carried - unanimous.

Sam Christianson (MN DNR Forestry) met and discussed with the Board of Managers an inadvertent firebreak that was placed in the extreme NE corner of Kittson County on the international border with approx. 1/4 mile of the firebreak to be located in the RRWD. Mr. Christianson stated that the firebreak was constructed a few years ago during fire season and as a result an inadvertent dike was constructed from the construction. He indicated that the MN DNR is asking for permission to blow a few holes in the dike to allow natural water flow across country. After discussion of the how the dike was formed, and Manager Erickson indicating that the Canadians would also like it

removed, a **motion** was made by Manager Voll and seconded by Manager Carriere to allow MN DNR to remove the inadvertent dike partially located in the RRWD. Carried - unanimous.

Mr. Floyd Haugen inquired to the Board about permit #296 and asked how the culvert would be lowered and how the area would be restored back to the original grade? Discussion focused on the area and Administrator Sando commented that he had discussed the area with the person from the county who did the surveying and found out that the elevations of the culvert were not obtained. Mr. Haugen also commented about the cattle crossing through the ditch and had concerns with the deterioration of the ditch. Engineer Anderson indicated that he would view the area.

Roseau County Commissioner Foldesi discussed with the Board previous endeavors in Moose Township and discussed with the board about the water in the county ditch on the east side of section 22 of Moose Township. Also discussed were lateral 3 of WD #3. Engineer Anderson commented that he would visit the area tomorrow and report back whether or not the dike is breached to the height of original grade.

PERMITS:

A **motion** was made by Manager Voll and seconded by Manager Frislie to approve permit#299 (Adolph Erickson) for a 12-18" culvert in the field approach. Carried -unanimous.

A **motion** was made by Manager Frislie and seconded by Manager Carriere to approve permit #300 (Marvin Pederson) to install a 36" culvert for the new road approach. Carried - unanimous.

A **motion** was made by Manager Frislie and seconded by Manager Voll for permit # 295 (Brach Svoboda) amending the original motion to allow JOR Engineering to conduct a survey of the ditch on the west side of section 14 of Moose to determine the elevation of the existing culvert and the grade of the ditch. Carried - unanimous.

A **motion** was made by Manager Carriere and seconded by Manager Frislie for permit #304 (Gerald Berg) to install a 36" culvert in the new road approach. Carried - unanimous.

There was considerable discussion on permits # 301, 302 and 303- CRP ditch plugs.

A **motion** was made by Manager Carriere and seconded by Manager Frislie to approve permit # 303 (Joe Gust) to approve a ditch plug for CRP purposes in section 27 of Poplar Grove Township. Carried - unanimous.

A **motion** was made by Manager Voll to approve permits # 302 and 302 (Wahlberg and Habstritt) CRP ditch plugs. The motion died due to lack of a second

A **motion** was made by Manager Carriere and seconded by Manager Frislie to approve permits # 301(Hazel Wahlberg) and # 302 (Habstritt Farms) contingent upon approval of a review done by Engineer Anderson. Carried - unanimous.

A **motion** was made by Manager Frislie and seconded by Manager Voll to grant a 1 year extension to permit #270 (pioneer farms). Carried - unanimous.

Due to the extensive amount of time spent on the delegates and permit sections of the agenda no Engineers, RRWMB, Administrators and RRIW reports were given.

OLD BUSINESS:

There was discussion on Ardmore Haugen's ring dike. Administrator Sando commented that Engineer Nolting and himself had met with Ardmore at his farm. He presented a memo that was written by Engineer Nolting to the RRWD. After discussion a **motion** was made by Manager Frislie and seconded by Manager Carriere to deny the bill submitted by Mr. Ardmore Haugen accepting only the graveling portion of the bill (as approved from the July 2000 Board Meeting) for \$150.00 and bill Mr. Haugen in the amount of \$3,075.43 (amount due to the RRWD for landowner costs at 12 1/2%). Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Carriere to table the clearing of the logjams in Jadis Addition Township until the Board of Managers can review the contract drafted by Attorney Moren for the next Board Meeting. Carried - unanimous.

Administrator Sando also discussed with the Board the Roseau River Flood/mediation team members. The Board indicated that they would like a list of the members for the November Board Meeting.

Administrator Sando and Manager Erickson briefly discussed their Washington D.C. trip they attended from the 12-16th of September 2000.

A motion by Manager Frislie and seconded by Manager Voll to approve and authorize signing of FEMA DR - 1333. Carried - unanimous.

NEW BUSINESS:

Manager Erickson briefly discussed the upcoming MAWD convention in Alexandria, November 30 - December 2, 2000. He indicated that he would like to see as many Managers attend the meeting as possible and to notify Administrator Sando at the next Board meeting, who would be attending.

Manager Erickson briefly discussed the situation in Section 17 of Jadis that Engineer Anderson and himself had reviewed.

A motion was made by Manager Voll and seconded by Manager Frislie to hold the next RRWD on November 2, 2000 at 5:00 p.m. Carried - unanimous.

There being no further business to come before the board a motion was made by Manager Voll and seconded by Manager Frislie to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 9:40 p.m.

Respectfully submitted,



Allison Frislie, Secretary/Treasurer



Rob Sando, Administrator

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD November 2, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:00 p.m.

MANAGERS PRESENT: Farrell Erickson, Raymond Moser, Laverne Voll and Allison Frislie.

STAFF PRESENT: Administrator, Rob Sando

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Wayne Goeken - Riverwatch coordinator. Mitch Magnusson and Terry Halvorson, Roy Losse and David Dahlgren.

AGENDA: Motion by Manager Voll and seconded by Manager Frislie to approve the agenda as submitted.
Carried - unanimous.

MINUTES: A motion was made by Manager Frislie and seconded by Manager Moser to approve the September 6, 2000 regular monthly board meeting minutes as submitted. Carried - unanimous. A motion was made by Manager Frislie and seconded by Manager Moser to approve the October 3, 2000 regular monthly board meeting minutes as submitted. Carried - unanimous.

RECEIPTS:

October Receipts -- Memo	Balance
State of MN -- emergency mgt. - DR. 1333	\$ 3,075.43
Roseau County -- ditch taxes and current and delq.taxes	\$ 54,430.73
Border State Bank -- interest on CD #200240	\$ 2,938.03
Citizens State Bank -- interest on checking account	\$ 779.10
TOTAL	\$ 61,223.29

Roy Losse entered the meeting at 5:15 p.m.

BILLS: Motion by Manager Moser to pay the following bills, seconded by Manager Frislie. Carried - unanimous.

October Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cell 2000 -- cell phone charge	\$ 30.27
Century Tel -- phone bill	\$ 107.43
	\$ 30.00
RRWMB -- share of local taxes	\$ 13,133.26
Roseau Times Region -- advertising	\$ 4.25
Postmaster -- stamps for office	\$ 99.00
Patrick D. Moren -- legal fees	\$ 750.00
	1,637.50
	\$ 107.52
Patrick Erickson -- meetings, mileage and expenses	\$ 549.02
	\$ 154.36
PERA -- employee and employer share 10/1 - 10/31, 2000)	\$ 284.50
	\$ 240.00
	\$
	\$
	\$ 10,957.50
	\$ 862.82
TOTAL	\$ 37,751.48

David Dahlgren entered the meeting at 5:35 p.m.

Mr. Roy Losse discussed with the Board his displeasure of not gaining permission to access his property from the recently completed Hay Creek survey work. He indicated to the Board that he really appreciated the apology he received from the survey person who contacted him and explained to him what they were accomplishing with the survey work and readings he had recorded on his property.

Mitch Magnusson and terry Halverson left the meeting at 5:40 p.m.

Roy Losse the meeting at 5:45 p.m.

Mr. David Dahlgren thanked the Board of Managers for the recent cleanout of a ditch near his property. He discussed a culvert under Highway #2 that is pulling water from the south side of #2 and running it into a lateral ditch to Ditch #8. Discussion ensued with the Board of Managers. The Board authorized Administrator Sando to view the culverts under #2 south and west of Mr. Dahlgren's property and view the benefited acres for this area.

Mr. Wayne Goeken - River Watch Coordinator for the Red River Valley, discussed with the Board the background of his position. Mr. Goeken discussed the recent contacts he had made with the schools in this area and indicated to the Board that Mr. Darrin Smedsmo (Teacher at the school) will be coordinating sampling sites on the Roseau River next Spring. He handed out a sheet explaining the program and stated that it could be expanded into North Dakota and Manitoba.

David Dahlgren left the meeting at 6:50 p.m.

PERMITS:

A motion was made by Manager Frislie and seconded by Manager Moser to approve permit #306 (Mike Baumgartner) to size the culvert in the existing road approach, as indicated in the permit application, to the same size as the culvert located west of the approach under Highway #89 (36" culvert). Carried - unanimous.

A motion was made by Manager Frislie and seconded by Manager Voll to approve permit #308 (Ken Santl) to allow installation of an 18" culvert for a new road approach as indicated in the permit application. Carried - unanimous.

A motion was made by Manager Voll and seconded by Manager Moser to approve permit # 309 (Roseau County) to install a 60" culvert in JD #33 in section 19 of Blooming Valley Township. Carried - unanimous.

There was considerable discussion on permits # 301, 302 and 303- CRP ditch plugs.

Engineer's Report:

Engineer Anderson discussed the Hay Creek Project and indicated that preliminary ground elevation survey is done on the project. Engineer Anderson also discussed the Step 2 submittal that is due to the RRWMB by the 19th of December on the Hay Creek project.

RRWMB Report:

Manager Erickson reported that the Step 1 submittal was approved by the RRWMB at the October Board Meeting. Manager Erickson also discussed the Helgeland project in the Middle/Snake River Watershed District and the Step2 submittal due to the RRWMB on the 19th of December.

Administrator's Report:

Administrator Sando discussed the 2 ring dikes that are proposed for 2000 construction. He indicated that the Przekwas dike is near completion but the Swisher dike is running into possible wetland problems. He indicated that he felt that there was very few, if any, wetlands on the site. He also indicated that he had contacted NRCS on the ring dike in May of 2000 and the first response he received on the proposal was Oct. 1, 2000.

RRIW:

Manager Erickson discussed the section 22 study of the Canadian part of the RRW; he also commented that R2B2 would offer their secretarial services free of charge for minute taking of the RRIW meetings. He indicated that the next RRIW meeting is scheduled for Nov. 17, 2000 in the RRWD office. Manager Erickson also discussed a letter he had received from the R2B2 Board.

OLD BUSINESS:

There was discussion on Ardmere Haugen's ring dike. Manager Erickson indicated that he had met with Mr. Haugen recently on the ring dike. After discussion with Mr. Haugen who explained the history of the construction of the dike and Attorney Moren's review of the contract, a motion was made by Manager Moser and seconded by Manager Frislie to follow as it states in the contract signed by Mr. Haugen and the RRWD and to request the bill, in the amount of \$3,075.43 (amount due to the RRWD for landowner costs at 12 1/2%) to be paid immediately. Carried - unanimous. The Board will review bills submitted by Ardmere Haugen for seeding and fertilizer of the ring dike.

There was discussion on the Mediation team (Flood Committee) members and the representation of the different areas and agencies. There was considerable discussion on representation of local capacity on the committee.

A **motion** was made by Manager Moser and seconded by Manager Voll to authorize Manager Carriere to serve as the RRWD Board of Manager representative on the Roseau River Flood Committee/ Mediation Team and Manager Erickson to be the alternate. Carried-unanimous.

A **motion** was made by Manager Moser and seconded by Manager Voll to accept the list of mediation team representatives for the Flood/Mediation Team as explained by Manager Erickson. Carried - unanimous.

Administrator Sando also discussed with the Board Ditch #16 and the request he received from local landowners in cleaning of the ditch. Engineer Anderson explained that he had recently completed a survey of the ditch and the ditch is already at or below grade of the original design. A **motion** was made by Manager Voll and seconded by Manager Frislie not to allow any cleaning of the ditch privately or publicly.

Manager Erickson briefly discussed Co. Road 115-section 16, Ross Township. Manager Erickson explained that he had recently been contacted on this site and discussed a letter that was sent to the County on this in 1998. He explained that a ditch inspection would be needed for all Managers in the near future. The Board authorized Administrator Sando to discuss with the county the letter that was sent to the County in 1998 and to follow up on the situation.

NEW BUSINESS:

A **motion** was made by Manager Voll and seconded by Manager Moser to put time limitations of 10 minutes per delegate under Delegations on the agenda. Those voting in favor - Voll and Moser, those voting against- Frislie. Motion carried.

There was further discussion on time limitations on other agenda items. After considerable discussion a **motion** was made by Manager Frislie and seconded by Manager Moser not to put time limitations on remaining agenda items. Carried - unanimous.

Manager Voll discussed the Warroad lagoons. He indicated potential problems with excessive water, possibly coming from the lagoons in that area. There was discussion on where the water should be discharged. The Board authorized Administrator Sando to research the RRWD permit issued to the City of Warroad.

The Board of Managers discussed the current rental of the building and indicated that they should have a building that is ADA compliance.

A **motion** was made by Manager Frislie and seconded by Manager Moser to have Administrator Sando look into the possibilities of renting or purchasing other buildings in the City of Roseau. Carried-unanimous.

Manager Voll left the meeting at 8:15 p.m

A **motion** was made by Manager Moser and seconded by Manager Frislie to donate \$200.00 to the Northwest Drainage Workshop to be held in Thief River Falls in December 2000, which will be sponsored by Marshall County Water Planning. Carried-unanimous.

There was discussion on the upcoming MAWD convention. After discussion the delegates to the MAWD Annual Meeting in Alexandria, MN on Nov. 30-Dec.2, 2000 will be Manager Erickson and Carriere and Manager Moser will be the alternate.

Manager Erickson discussed with the Board that it had been brought to his attention that there is railroad flat cars located in the Norland area on RRWD land and wondered if the Board would consider selling these cars. After discussion it was decided that the cars would remain at the area they are currently in.

After discussion, Manager Erickson appointed Managers Frislie and Moser to the TAC and Managers Carriere and Voll to the CAC. These are committee's set up for the RRWD overall planning process.

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD December 5, 2000**

ORDER: Chairman Farrell Erickson called the meeting to order at 5:00 p.m.

MANAGERS PRESENT: Farrell Erickson, LeRoy Carriere, Raymond Moser, Laverne Voll and Allison Frislie.

STAFF PRESENT: Administrator, Rob Sando.

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Pat Moren and Charlie Anderson.

DELEGATIONS: Floyd Haugen - landowner.

AGENDA: Motion by Manager Carriere and seconded by Manager Voll to approve the agenda with Floyd Haugen listed under delegations. Carried - unanimous.

MINUTES: A motion was made by Manager Carriere and seconded by Manager Voll to approve the November 17, 1999 regular monthly board meeting minutes as submitted. Carried - unanimous. A motion was made by Manager Voll and seconded by Manager Moser to approve the October 26, 1999 regular monthly board meeting minutes with the correction under Old Business of 12 1/2% instead of 12%. Carried - unanimous. A motion was made by Manager Moser and seconded by Manager Frislie to approve the November 2, 2000 meeting with the correction of: adding under old business, the Board will review bills by Ardmore Haugen on seeding. Carried - unanimous.

RECEIPTS:

November Receipts -- Memo	Balance
Kittson County -- current settlement	\$ 339.06
Lake of the Woods County -- SD #51 and current taxes	\$ 33.74
Beltrami County -- SD #51 and current taxes	\$ 86.56
Roseau County -- Ditch 3,8,16,51 Nov. settlement and Nov. 00 SMT	\$ 38,009.18
Citizens State Bank -- interest on checking account	\$ 1,023.33
TOTAL	\$ 39,491.87

BILLS: Motion by Manager Frislie to pay the following bills, seconded by Manager Voll. Carried - unanimous.

November Bills -- Memo	Amount
City of Roseau -- rent	\$ 200.00
Wikstrom Telephone -- internet charge	\$ 13.95
Cell 2000 -- cell phone charge	\$ 30.23
Century Tel -- phone bill	\$ 104.22
Ross True Value -- office supplies	\$ 31.92
Multi Office Products -- office supplies	\$ 41.48
RRWMB -- cost share on USGS gages	\$ 8,120.00
RRWMB -- share of local taxes	\$ 4,094.60
Postmaster -- stamps for office	\$ 99.00
Ardmore Haugen -- seeding and fertilizing of ring dike	\$ 554.53
Patrick D. Moren -- legal fees	\$ 593.75
Kathy Ross -- fees	\$ 812.00
JOR Engineering -- 10/29/00 - 11/25/00 -- General - \$1,140.56, Joint Overall Plan - 427.88, Overall Plan - \$650.00, Copier Rent - \$25.00	\$ 2,243.44
Laverne Voll -- meetings and mileage	\$ 62.49
Farrell Erickson -- meetings, mileage and expenses	\$ 550.77
Allison Frislie -- meetings and mileage	\$ 85.98
LeRoy Carriere -- meetings, mileage and expenses	\$ 412.24
Raymond Moser -- meetings, mileage	\$ 360.47
Rob Sando -- salary, mileage, insurance and expenses	\$ 3,827.54
PERA -- employee and employer share 11/1 - 11/30, 2000)	\$ 344.08
UND -- registration for TIC Conference in Grand Forks	\$ 85.00
Citizens State Bank -- 941 tax	\$ 1,093.22
TOTAL	\$ 23,760.91

DELEGATIONS:

Mr. Floyd Haugen discussed with the Board of Managers the Wellen corner in Moose Township. He asked the Board about the discussion that took place with County Engineer Rod Richmond stating that a culvert is needed on the Wellen corner. The Board discussed the size of the culvert, benefit of having the overflow culvert going north and the history of the corner. The Board directed Administrator Sando to look into the situation and discuss with the County Engineers office the corner in question and to have them fill out a permit for the culvert installation.

Steve Lee entered the meeting at 5:30 p.m.

Mr. Haugen also inquired about culverts in the east lateral of WD #3. Manager Erickson stated that a ditch inspection is needed with all the Managers and consulting staff and Administrator to view the current conditions of the Watershed's ditch systems.

Mr. Steve Lee inquired about petition for the North Diversion. Engineer Anderson did not have an estimate of the North Lateral (Diversion). Mr. Lee asked what the depth of the proposed ditch would be (12-15 feet) and the procedure in drafting up the petition. Mr. Haugen stated concern on the amount of water coming in from Canada through Sprague Creek. Engineer Anderson added information from the spring flood of 96 showing CFS at different sites along SD #51 and recommended that the North Diversion would be an improvement of SD #51.

PERMITS:

A motion was made by Manager Frislie and seconded by Manager Carriere to approve permit #310 (MN DOT) to replace exiting bridge crossing on MNTH 310 north of Roseau (Sprague Creek) with three span pre-stresses beam type bridge. Carried -unanimous.

Engineer's Report:

Engineer Anderson handed out copies of letter from Kittson County and discussed the letter from Kittson County on Roseau County ditch cleanouts with FEMA funds. Engineer Anderson also concurred that TRWD is going to endorse the Kittson County letter with a follow-up letter. Engineer Anderson also discussed with the Board pictures of ditch cleaning and excavation southwest of Roseau. There was considerable discussion on the road ditch project.

RRWMB Report:

Manager Erickson reported that the last meeting the group toured the State Ditch 83 project in the Red Lake Watershed District. He also commented that Executive Director Don Ogaard would like the RRWMB to begin a process and job description for his position and he also commented that the RRWMB rehired Dick Nelson as the financial consultant.

Administrator's Report:

Administrator Sando discussed the question that D. Dahlgren had at the last Board meeting on the culverts under CSAH #2 south of his farmstead. He also discussed the soil borings that the COE is currently obtaining from the Hay Creek project site. Also discussed was a letter from Floan and Sanders engineering firm. The letter was distributed and discussed. The question from the letter was if a permit was needed for an expansion of the City of Warroad's Lagoon. After lengthy discussion the Board directed Engineer Anderson to discuss with Floan and Sanders what there intentions are and to possibly have them appear at a future Board Meeting.

A motion was made by Manager Carriere and seconded by Manager Voll to table issue on the City of Warroad's expansion project until a representative from Floan and Sanders can be present at a future board meeting. Carried - unanimous.

RRIW:

Manager Erickson discussed the section 22 study of the Canadian part of the RRW; he also commented that the Canadians were interested in JOR Engineering completing the rest of the watershed in the modeling study. Manager Erickson commented that he would be giving a presentation at the TIC Summit Conference in Grand Forks in January on the RRIW. There was discussion on the MOU with Canada and the Board authorized Administrator Sando to contact the correct political offices before signing the MOU.

OLD BUSINESS:

Brian Dwight from BWSR discussed the overall plan that the RRWD is currently working on. He explained the responsibilities of the TAC and CAC committees. He recommended to the board to set up the TAC and CAC committees. After discussion the a motion was made by Manager Voll and seconded by Manager Carriere to inquire with the people that were selected according to the list (see attached sheet) for their approval in being selected to the committees. Carried - unanimous. The Board also discussed a plan writer for the overall plan update. After discussion the board decided to wait on this till a later date.

The Board reviewed the bill submitted by Ardmore Haugen for the fertilizing and seeding of his ring dike. After lengthy discussion a motion was made by Manager Frislie and seconded by Manager Moser to pay \$ 633.75 according to the bill submitted, the motion was then amended to pay Ardmore for \$554.53, which is 87 1/2 % of the total bill. Carried - unanimous.

Manager Carriere discussed a resolution from the MAWD annual meeting on misdemeanors. After discussion the board agreed that the rules committee should get together after the Holidays and discuss rules revision.

NEW BUSINESS:

The board discussed computer generating the RRWD permits. The Board decided to wait with this until the rules committee met.

Steve Lee left the meeting at 8:05 p.m.

Administrator Sando discussed the upcoming TIC conference and asked the Board who would be attending this conference in January. After discussion the board indicated that they would let Administrator Sando know if they would be attending.

There was discussion on the draft plan of the Hay Creek Project by the Board of Managers. No action was taken.

Administrator Sando discussed the tax statements for the 2001 tax year of the land currently owned by the RRWD. He indicated that taxes would be going up approx. \$200.00 overall. No action was taken.

A **motion** was made by Manager Frislie and seconded by Manager Carriere to approve the recommendation of the personnel committee in increasing the Administrator's salary by 5.65% Carried-unanimous.

Engineer Anderson discussed the RRWMB governing documents section 9-prioritization worksheet. After some discussion the Board of Managers agreed that the Flood Committee at their meeting would fill out the worksheet.

A **motion** was made by Manager Carriere and seconded by Manager Frislie to authorize Manager Erickson and Frislie to sign the completed worksheet after the flood committee completes the worksheet. Carried-unanimous.

The meeting continued over to view a possible new office building for the RRWD one block off Hwy.11 and Main Avenue. All managers were present at the building.

There being no further business to come before the board a **motion** was made by Manager Carriere and seconded by Manager Voll to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator

There being no further business to come before the board a motion was made by Manager Moser and seconded by Manager Frislie to adjourn the meeting. Carried - unanimous.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,


Allison Frislie, Secretary/Treasurer


Rob Sando, Administrator